

**VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
DECEMBER 10, 2018  
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell made a motion to approve minutes from November 19<sup>th</sup> as submitted. DM Kovalchik seconded. All were in favor.

**TREASURER'S REPORT**

Mayor Blundell read the following Treasurer's report submitted by Treasurer Chiarella.

**ACCOUNT BALANCES**

General Fund	\$ 544,258.21
Water Fund	\$ 199,949.64
Trust & Agency	\$ 34,323.26
Materials Mgt.	\$ 1,143.08
Petty Cash	\$ 44.50
Village Green	\$ 4,454.92
Hardscrabble	\$ 6,642.76
Health Ins.	\$ 4,115.05
Sewer Fund	\$ 20,000.00
Capital Fund	\$ 00.00

**MONTHLY EXPENSES**

General Fund	\$ 84,957.39
Water Fund	\$ 14,204.68
Trust & Agency	\$ 34,323.26
Materials Mgt.	\$ 2,413.48

**POLICE**

Mayor Blundell read the following Police Report as submitted:

Incidents	Village of Red Hook	Town of Red Hook	Tivoli
389	233	150	6
UTT's			
73	56	17	
Arrests			
28	16	12	

Trustee Trapp questioned why there are incidents in Tivoli, are they part of the Town patrol? Mayor Blundell will discuss with Sergeant Hildenbrand.

Red Hook Fire Company – no report

## **PLANNING AND ZONING**

Trustee Trapp read the following planning and zoning report as submitted:

Building Permits – 12

Certificates of Occupancy – 2

Certificates of Compliance – 2

Municipal Searches -1

\$ 2,895.00 was collected in fees.

## **Materials Management**

For the month of November, we had 10.49 tons of garbage and 4.59 tons of single stream recycling, for which we are now charged \$77.16 a ton. We had 4 fluorescent lightbulbs and .36 tons of newspaper, for which we are not charged. We paid out \$1444.24 in charges, and sold \$928.50 for a 2 week period.

Reminder, due to global issues, our local recycling has changed. Starting January 1, we will need to go back to a dual stream schedule for recycling. A calendar was sent out with the newsletter and water bill in September and now in December a re-send will occur. In general, cardboard will be the first pick up of the month, paper the third Monday of the month, with commingled glass, metal and plastic on the second and fourth Mondays of the month.

We will be holding our annual electronic waste recycling event on Saturday, January 19, from 8-12 at the town recycling center. Allowable e-waste includes televisions, monitors, computers, keyboards, cables, power cods, telephones, fax machines, scanners, printers, cell phones, VCR/DVR/DVD players, digital music players, digital converter boxes, cable or satellite receivers, electronic or video game consoles. There will be a \$20 charge for old TVs. We have limited home pick-up available, call either the Village Hall or Town Hall for details. This event is held with the Town of Red Hook, Village of Red Hook, and the Bard Center for Civic Engagement, who provides volunteers for the day.

## **EVENTS**

Friday Night Lights held Candy Cane Lane Friday December 7, with a parade from the middle school, carols and tree lighting.

## **Water**

Trustee Laing read the following water report as submitted:

- During the month of November the water treatment facility treated 6,355,000 total gallons, which is an average of 211,800 gallons per day.
- During the month of November, the water treatment plant used 55 gallons of sodium hypochlorite. The average daily use was 1.83 gallons per day.

Mayor Blundell stated the Village had a DC BOH inspection which concluded the wells were unlocked and they are recommending an additional operator with a class C license.

## **Highway**

Leaf pick-up continues through the fall, as weather permits. Residents are reminded to place leaves in a row along the curb. The Highway Department will not pick-up leaves that are mixed with brush due to possible equipment damage. There are no scheduled times for brush pick-up until Spring, 2019.

The Village's Snow Ordinance is currently in effect through March 31, 2019. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00am (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).

Revenue from the sale of scrap metal was received by the Village on November 8, 2018 for the amount of \$385.00. Total revenue generated in FY2018-2019 is \$1,701.50. Since inception of the Scrap Metal Recycling Program in September, 2007, \$27,699.67 has been generated.

## **Sewer**

Meetings were held on November 2, 9, 16 and 30, 2018 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Ed Blundell and Brent Kovalchik attended.

The following items were discussed:

The Synopsis of the Determination and Findings Statement were sent via certified mail to four property owners with a total of six properties during the week of 11/12/18. The Determination and Findings Statement, along with the names of the property owners who have not returned signed easements, were published in the Village's Official Newspaper on November 9 and 10, 2018. Properties have 30 calendar days (December 10, 2018) to challenge the public purpose of the project.

129 of 135 easements have been collected and submitted to the Dutchess County Clerk's Office. The property owners who have not submitted signed and notarized easements include:

- Pat Holden/Nabil Ayoub (Roasted Garlic/Red Hook Inn)
- Michael Lueck (Charlie O's)
- Vincent Zitz (Citgo)
- Arvine (Bucky) Coon

Eminent Domain proceedings have begun on the six remaining properties. The intent of Eminent Domain is not to take the entire property and buildings, but only the 10' right-of-ways and temporary construction easements.

Appraisals of the six remaining properties have been initiated and an initial offering will be prepared. The amounts to obtain the right-of-ways and easements will be forwarded, with an initial offering, to the property owners who have not submitted their easements. The appraisals will be coordinated by Rodenhausen and Chale LLP.

Work is nearing completion on attaining responses and approvals of the final documents from NYS DEC, USDA-RD, and DC DOH. Once the initial offerings have been filed with the courts, final documents will be completed for review and approval. Once all regulatory and funding agency documents have been approved, Construction Bid proceedings can begin.

A February, 2019 date is anticipated for the advertising of Bid Documents for construction of the Red Hook Sewer Project.

## **Red Hook Village Water Project – Phase II**

A meeting and site visit to the Village Pump House and Well Fields took place on November 12, 2018 to evaluate the system integrator that will lead to the decommissioning of the elevated water storage tank on Tower Road. Plant IQ (Facilities SCADA system) and controls were installed properly, but need to be re-programmed. Data is currently being collected of low-peak usage periods to help with

re-programming efforts. Fernando Dongo (Director of Operations/VRI Environmental Services, Inc. – RHV Water Operator) and C.T. Male are coordinating efforts to complete the work of decommissioning the elevated tank.

Kathryn Serra and Chad Kortz (Director of Engineering) of C.T. Male Associates met with Ed Blundell and Brent Kovalchik on December 1, 2018 in the Red Hook Village Building to review the process of decommissioning the elevated tank.

#### Intermunicipal Task Force

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

The ITF met on November 2 and 9, 2018 in the Red Hook Town Hall. The following items were discussed:

The ITF continues its discussions regarding possible zoning amendments to regulate non-owner occupied short-term rentals in the Town of Red Hook’s residential districts. Assistance to the ITF has been provided by Michele Greig (RH Town Planner), Steve Cole (RH Town Zoning Enforcement Officer) and local motel/hotel/inn business owners.

#### Village Green

The current balances of the Village Green Committee’s related budget accounts, as of October 31, 2018, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance . . . . . \$ 2,404.30
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance . . . . . \$ 2,350.00
  
- Village Green Committee Checking Account  
Balance . . . . . \$ 4,454.92

A Village Green Committee Meeting was held on October 12, 2018 in the Red Hook Village Building. David Pearson, Dave Javsicas and Brent Kovalchik attended. The following items were discussed:

- Reviewed 2018 Fall Planting List.
- Volunteered for planting, preparation assignments for Fall Planting.

#### 2018 Annual Fall Planting Preparation

- October 30, 2018 – Trees were delivered from Schichtel’s Nursery.
  - Michael Johnson and Kathy Pearson unloaded truck, placed location and identification tags on trees, and loaded trees onto trailer for RHV Highway Department delivery to planting sites.
- November 2, 2018
  - David Pearson contacted NY Dig Safely and assisted Michelle Decker (Decker Construction) with digging holes at planting sites.

- RHV Highway Department delivered trees and mulch to the designated planting sites.

#### 2018 Annual Fall Planting Day

- Twelve trees were planted at various Red Hook Village sites along Kent Road, Old Post Road, Fraleigh Street, South Broadway, Garden Street and at Richard Abrahams Park.
- Fifteen volunteers including members of the Bard College Center for Civic Engagement, Red Hook Rotary Club, Red Hook Village Green Officers, Red Hook Village Elected Officials, and Red Hook Village Residents/Volunteers participated.
- A luncheon was held at the Red Hook Town Hall, with the Red Hook Town Tree Commission. Kathy Pearson and Lara Hart prepared food and organized the luncheon.

The Village Green Committee thanks Michelle Decker for volunteering her services and equipment to dig holes, Red Hook Village Highway Department for the use of their trailer, truck, water tank and assistance with the tree delivery, and to all of the volunteers who braved the rain and wind to make this year's Annual Fall Planting Day a success.

#### Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report

- a. There were no RHT - ZRC Meetings held during the month of November, 2018.

#### Community Preservation Fund (CPF) Advisory Board – Monthly Report

- a. There were no CPF Advisory Board Meetings held during the month of November, 2018.

#### Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group

- a. The LWRP Working Group met on November 27, 2018 in the Red Hook Town Hall. The following items were discussed:
  - Reviewed policy updates and amendments of Historic and Scenic Features (Section II, D) including:
    - Scenic Areas of Statewide Significance (SASS)
    - Analysis of Scenic Areas of Statewide Significance
    - Architectural Sites, Structures and Features, and Archeological Sites
    - Analysis of Architectural Sites, Structures and Features, and Archeological Sites
    - Landscape Distinction
    - Analysis of Landscape Distinction

- Stone Walls
- Analysis of Stone Walls
- Street Trees
- Analysis of Street Trees
- Scenic Roads
- Scenic Vistas
- Analysis of Scenic Roads and Scenic Vistas
  - Reviewed policy updates and amendments of Transportation (Section II, I) including:
- Highways, Roads and Streets
- Analysis of Transportation/Traffic Situations

#### Bard College Center for Civic Engagement (CCE)

- Ed Blundell and Brent Kovalchik met with Bard College students for the CCE's class "All Politics is Local" at the Bard College Campus on November 27, 2018. Items discussed included:
  - Roles and political affiliations of locally elected officers vs. County, State, Federal elected officials (challenges, current issues).
  - Role of the public and methods to engage the public in policy formation and the impacts of policy from local constituents and stake holders.
  - Case Study: RHV Sewer Project.

## **REGULAR BUSINESS**

### **RESOLUTION 31-2018**

#### APPROVE AND SIGN CRISIS INTERVENTION TRAINING AGREEMENT (CIT)

Whereas, the Village of Red Hook has a well-trained police department but always looks to upgrade and maintain the highest skill set within the department and;

Whereas, the Village of Red Hook looks to share services and control costs for its residents and;

Whereas, the Village of Red Hook made initial steps to join a consortium of county and other police agencies in shared training for Crisis Intervention Training which will train and refresh officers on methods to identify and de-escalate situations where persons can be diverted from the criminal justice system or in-patient hospitalization to other organizations that can address their needs and;

Whereas, shared training will reduce training expenses for the Village of Red Hook as detailed in the 2018-2019 Dutchess County –Wide Shared Services Tax Savings Plan developed in compliance with NYS tax cap rules;

Be it resolved that the Village of Red Hook , at its December 10, 2018 board meeting has reviewed the agreement, after review by counsel, and authorizes the Mayor to sign the agreement.

Scheduling classes is handled by Dutchess County and internal schedules will be handled within the Red Hook Police Department.

MOA – Shared Services Dutchess County – CIT Crisis Intervention Training.  
Schedule A – Contribution of Personnel to the Dutchess County Crisis Intervention Team “DCCIT” Training Program.  
Schedule B – Contribution of Personnel to the Behavioral Evaluation Action Team “BEAT” Patrols.  
Schedule C – Dutchess County Law Enforcement Agencies.

Mayor Blundell made a motion to approve resolution 31-2018 as presented. Trustee Trapp seconded this motion. All were in favor.

## **RESOLUTION 32-2018**

### **Increase Pay as You Throw Tag Rates**

Whereas the Village of Red Hook has been operating its municipal household garbage and recycling system to provide residents with a cost effective and beneficial service;

Whereas the current budget for 2018-2019 was based on known and projected costs in early 2018 but could not anticipate the global change in the recycling options and costs;

Whereas the Village costs have increased from \$0 per ton to \$77.10 per ton due to changes in the market for recycled materials and the method used to handle them at Ulster County Resource Recovery Agency (UCRRA) and this charge has depleted cash flow in the Garbage Fund;

Whereas the service is still competitive and needed by our residents and helps offset costs in the General Fund;

Therefore be it resolved the Village will increase the tag prices from \$2.75 to \$3.00 and \$5.50 to \$6.00, effective 1-1-2019

**Material's Management** – discussion – Mayor Blundell stated the current gross budget is \$ 50,000. Single stream cost is increasing (now charging for recycling). There is not



enough fund balance to meet expenses (retirement, insurance etc.). Prior month the General Fund loaned the Garbage Fund \$ 2,500. Blundell is proposing increasing tags from \$2.75 to \$ 3.00 for small and from \$ 5.50 to \$ 6.00 for large. Both Trustee Trapp and DM Kovalchik expressed concerns as to the increase will be enough for the Garbage fund to meet all expenses. This question is germane but we have a short term need to make up the due to/due from status now existing before the end of the fiscal year. The Board can examine garbage ops in the upcoming budget sessions.

Mayor Blundell made a motion to approve resolution 32-2018 to increase the price of garbage tags from \$2.75 to \$3.00 and \$5.50 to \$6.00 effective 1-1-2019. Trustee Norris seconded this motion. All were in favor.

**Red Hook Fire Company** – Mayor Blundell and Trustee Trapp met with the Fire Company in regards to the fire protection contract renewal and talks with the Town. The Fire Co. is in need of a new ladder truck for \$ 1.5 million. Their 2017 audit was submitted to the Village Board.

The Village has also recently obtained a Cancer Coverage Police for Interior Firefighters (15) at a cost of \$ 137.00 per member.

**Village Court** – Audit – staffing

Mayor Blundell stated he has received the court audit from year end Dec 2017 and open case docket #'s.

Acting Justice Martin has resigned and will have to be replaced.

**Water Tower Generator** – Feds rules there must be a back up generator for the antenna's cutomers on the water tower. Currently the antenna's generate \$ 84,000 in revenue.

David Groth is working with CT Male – The Village would purchase the generator and the renters would chip into the cost and pay on-going additional rent for the unit. The generator requires a slab. CT Male is spec designing and developing a RFP for bidding.

**LED Lights** – Central Hudson's sub-contractor did an interior light inventory to convert to LED lighting. The Village Hall showed 72 bulbs – to change to LED would cost \$14,000 and the highway garage would cost \$ 12,000.00. On it's face this makes no fiscal sense and our current lights are state of the art fluorescent.

8:30 – Mayor Blundell made a motion to enter into executive session to discuss personnel. Trustee Trapp seconded this motion. All were in favor.

8:57 Mayor Blundell made a motion to reconvene into regular session. Trustee Trapp seconded this motion. All were in favor.

## **Court Audit**

Mayor Blundell made a motion to approve the 2017 end court audit as submitted by Lori Doty. And authorizes Treasurer Chiarella to forward a copy to DCJS. DM Kovalchik seconded this motion. All were in favor.

## **PUBLIC COMMENT**

George Beekman commented as to why should the tax payers pay for a new ladder truck, due to the fact that its need is for Bard. Bard should be paying for the new truck. Blundell responded that the main central village area and large homes in the town also need the tactical items the ladder truck provides.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:00 pm. Mayor Blundell seconded this motion. All were in favor.

Submitted by

Cynthia Chiarella  
Clerk/Treasurer