

**VILLAGE OF RED HOOK
MONTH BOARD MEETING
November 19, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing, Clerk/Treasurer Chiarella.

- **Public Hearing** – Local Law 5-2018– Stop Signs

Mayor Blundell made a motion to open the Public Hearing – DM Kovalchik seconded this motion. All were in favor.

Discussion: Currently there are yield signs at the intersections of Kent Rd. and Amherst Road and they will be replaced with stop signs. This was originated with local residents and requested by them.

Public Comment: George Beekman asked who will enforce the stop signs? Mayor indicated our PD is the enforcement body.

Trustee Trapp made a motion to close the public hearing. DM Kovalchik seconded this motion. All were in favor.

BOARD MEETING

Mayor Blundell opened the Regular meeting at 7:10 with the Pledge of Allegiance.

Trustee Trapp made a motion to accept minutes from October 14th, 18th, November 9th & 15th. DM Kovalchik seconded this motion. All were in favor.

TREASURER’S REPORT

Mayor Blundell read the following Treasurer’s report submitted by Treasurer Chiarella.

ACCOUNT BALANCES

General Fund	\$	681,025.51
Water Fund	\$	197,682.06
T & A	\$	34,892.22
Material Mgt.	\$	2,849.30
Village Green	\$	4,554.33
Health Ins.	\$	4,202.93
Sewer Fund	\$	20,000.00
Capital Fund	\$	00.00

MONTHLY EXPENSES

General Fund	\$	308,952.26
Water Fund	\$	17,288.90
Trust & Agency	\$	34,892.22
Material Mgt.	\$	4,849.20

Mayor Blundell made a motion to accept the Treasurer's report as submitted. DM Kovalchik seconded this motion. All were in favor. Treasurer Chiarella stated General Fund expenses are high due to payments to both employee and police retirement and a BOND payment on Village Hall. Blundell reported that the combined pension lines came in as budgeted.

POLICE

Mayor Blundell read the following Police report

	VILLAGE	TOWN	TIVOLI
Incidents 374	252	119	3
UTT's 131	69	62	
Arrests 25	11	14	

Fire Department calls - 71

PLANNING AND ZONING

Trustee Trapp read the following Planning and Zoning report:

Building permits	5
Certificates of Occupancy	2
Certificate of Compliance	3
Municipal Searches	2
Order to Remedy	1
Stop Work Order	2

WATER

Trustee Laing read the following water report:

- During the month of October, the water treatment facility treated 6,206,000 total gallons, which is an average of 200,200 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory. All were negative for e coli bacteria.
- During the month of September the water treatment plant used 50 gallons of sodium hypochlorite. The average daily use was 1.61 gallons per day.

EVENTS:

Thank you to the Red Hook Chamber of Commerce for another successful Chocolate Festival.

Winterfest will be hosted by Live it Up Red Hook on Friday, December 7th from 5-7PM with Candy Cane Lane, a Holiday parade and tree lighting at 6pm in front of Yum Yum Noodle Bar. The parade steps off at 5:30 from the middle school. There will be live music and carols, and NY Frites will have their food truck out as well.

MATERIALS MANAGEMENT:

For the month of October, we sold \$4284.50 in garbage tags and paid out \$1,619.58. We had 5.25 tons of single stream recycling and 10.90 tons of garbage. Reminder, due to global issues, our local recycling has changed and we are incurring unplanned charges for recycled materials. At budget onset there was no charge for these items but now we are being charged about \$80/ton. Starting January 1, we will need to go back to a schedule for commingled recycling. A calendar was sent out with the newsletter and water bill in September with a live date of 12/31/18. In general, cardboard will be the first pick up of the month, paper the third Monday of the month, with commingled glass, metal and plastic on the second and fourth Mondays of the month.

We will be holding our annual electronic waste recycling event on Saturday, January 19, from 8-12 at the town recycling center. Allowable e-waste includes televisions, monitors, computers, keyboards, cables, power cords, telephones, fax machines, scanners, printers, cell phones, VCR/DVR/DVD players, digital music players, digital converter boxes, cable or satellite receivers, electronic or video game consoles. There will be a \$20 charge for old TVs. We have limited home pick-up available, call either the Village Hall or Town Hall for details. This event is held with the Town of Red Hook, Village of Red Hook, and the Bard Center for Civic Engagement, who provides volunteers for the day.

Mayor Blundell stated the garbage fund balance is challenged, which is being driven by the cost of single stream. We've had to issue some funds from the General Fund on a due to/due from basis.

HIGHWAY

Leaf pick-up began on November 6, 2018 and will continue through the fall as weather permits. Residents are reminded to place leaves, in a row, curbside. The Highway Department will not pick-up leaves if they are mixed with brush due to possible equipment damage.

The Village's Snow Ordinance is currently in effect from November 1, 2018 through March 31, 2019. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-48).

The Village received a memo on October 15, 2018 from the NYS DOT regarding the remaining balances in the NYS FY2018-2019 Consolidated Local Street and Highway Improvement Program (CHIPS), Pave NY, and Extreme Winter Recovery (EWR) Funding. The Village of Red Hook's balances for these programs are as follows:

* CHIPS	
Balance	\$52,993.18
* PAVE NY	
Balance	\$18,380.17
* EWR	
Balance	\$ 7,183.48
Total Balance	\$78,556.83

The Village received a memo and Pavement Conditions Report on October 12, 2018 from the Dutchess County Transportation Council. This is the second round of scores for the set of roads that was evaluated in the first phase in 2016. The purpose of this project is to provide municipalities with an objective and uniform Pavement Condition Index (PCI) rating for their paved roads, based on accepted guidelines and methodologies developed by the Cornell Local Roads Program (CLRP). With this data, the intention is that municipalities will be able to track the condition of their roads over time, prioritize limited maintenance funds, and develop capital planning programs to maintain and improve local road conditions.

Revenue from the sale of scrap metal was received for the amount of \$247.50. Total revenue generated in FY2018-2019 is \$1,316.50. Since inception of the Scrap Metal Recycling Program in September, 2007, \$27,314.67 has been generated.

ZRC

Town of Red Hook Zoning Review Committee (RHT - ZRC) – Monthly Report
October, 2018 – Brent Kovalchik – RHV Representative/Member

a. There were no RHT - ZRC Meetings held during the month of October, 2018.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
October, 2018 – Brent Kovalchik – RHV Representative/Member

a. There were no CPF Advisory Board Meetings held during the month of October, 2018.

b. The current balance of the Community Preservation Fund, as of October 31, 2018, is \$1,140,643.10.

Saw Kill Watershed Community (SKWC) – Monthly Report
October, 2018 – Brent Kovalchik – RHV Board of Trustees Representative

a. The SKWC met on October 17, 2018 at the Elmendorph Inn. The following items were discussed and presented:

* Updates on Watersheds and Flooding in Red Hook, Riverkeeper's NYS Source Water Protection Scorecard. "Name the Tribs" project, and the Red Hook Water Resources Protection Program were discussed.

* Robyn Smith (Bard Center for Environmental Policy) presented "Harmful algae in our shallow lakes, ponds, and rivers: causes and management options."

* Hunter Mathis (Bard Water Lab) demonstrated the Flow Cam, a tool for identifying harmful algae and other micro-organisms in water samples.

Northern Dutchess Alliance (NDA) – Monthly Report
October, 2018 – Brent Kovalchik – RHV Representative/Member

a. A NDA Meeting was held on October 5, 2018 in the Red Hook Village Building. The following items were discussed:

* Updates on meetings with Red Hook Together. NDA discussed possible organization tools, the "Blueprint for Economic Development," and the possibility of featuring Red Hook Together as a model for community engagement regarding economic development potential in Northern Dutchess Communities.

* Reviewed draft copy of letter to be sent to Federal and NYS Elected Representatives regarding the budgetary impact of health care and prescription drug cost on local economies and municipalities.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group –
Monthly Report
October, 2018 – Brent Kovalchik – RH Village Representative/Member

A LWRP Working Group Meeting was held on October 30, 2018 in the Red Hook Town Hall. The following items were discussed:

- * Reviewed policy update and amendments of the Physical Features Section (Section II.c) including:
 - o Geology, Topography and Soils
 - o The River
 - o Islands
 - o Freshwater Wetlands Affected by Tides
 - o Freshwater Buffer
 - o Freshwater Wetlands/Standing Water Areas
 - o Streams/Kills
 - o Forested Areas
 - o Significant Coastal Fish and Wildlife Habitats
 - o Flood and Erosion Hazard Areas
 - o Air Quality
 - o Analysis of Physical Features (Protection of Ground and Surface Water, Protection of Environmentally Sensitive Areas)

VILLAGE GREEN

The current balances of the Village Green Committee’s related budget accounts, as of October 31, 2018, are as follows:

- * Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 2666.50

- * Shade Tree – Contractual Expenses (#8560.4)
Balance\$ 2,350.00

- * Village Green Committee Checking Account
Balance\$ 4454.92

A Village Green Committee Meeting was held on October 12, 2018 in the Red Hook Village Building. David Pearson, Dave Javsicas and Brent Kovalchik attended. The following items were discussed:

- * Reviewed 2018 Fall Planting List.
- * Volunteered for planting, preparation assignments for Fall Planting.

2018 Annual Fall Planting Preparation

- * October 30, 2018 – Trees were delivered from Schichtel's Nursery.
 - o Michael Johnson and Kathy Pearson unloaded truck, placed location and identification tags on trees, and loaded trees onto trailer for RHV Highway Department delivery to planting sites.
- * November 2, 2018
 - o David Pearson contacted NY Dig Safely and assisted Michelle Decker (Decker Construction) with digging holes at planting sites.
 - o RHV Highway Department delivered trees and mulch to the designated planting sites.

2018 Annual Fall Planting Day

- * Twelve trees were planted at various Red Hook Village sites along Kent Road, Old Post Road, Fraleigh Street, South Broadway, Garden Street and at Richard Abrahams Park.
- * Fifteen volunteers including members of the Bard College Center for Civic Engagement, Red Hook Rotary Club, Red Hook Village Green Officers, Red Hook Village Elected Officials, and Red Hook Village Residents/Volunteers participated.
- * A luncheon was held at the Red Hook Town Hall, with the Red Hook Town Tree Commission. Kathy Pearson and Lara Hart prepared food and organized the luncheon.

The Village Green Committee thanks Michelle Decker for volunteering her services and equipment to dig holes, Red Hook Village Highway Department for the use of their trailer, truck, water tank and assistance with the tree delivery, and to all of the volunteers who braved the rain and wind to make this year's Annual Fall Planting Day a success.

ITF

Red Hook Sewer Project

Meetings were held on October 5, 12, 19 and 25, 2018 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhause Chale LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Dutchess County Partnership for Manageable Growth Grant Application for Red Hook Sewer Project Phase II is being considered. Application deadline for a possible \$500,000.00 grant to extend the sewer system south from Red Hook Commons to the Village/Town line is due on December 21, 2018.

Collect, review, sign easements from property owners within the Phase I Sewer Service Area. A total of 135 easements from 127 property owners must be collected, signed and filed with Dutchess County before the project proceeds to the construction bid process.

The Village Board of Trustees approved the Determination and Findings Statement on October 25, 2018 regarding the properties for which the Village has been unable to obtain easements.

A synopsis of the Determination and Findings was sent by the Village, through Certified U.S. mail to four property owners totaling six properties, on November 9, 2018. The names of the property owners, along with the synopsis of the Determination and

Findings was also published in the official newspaper of the Village of Red Hook on November 9 and 10, 2018. Property owners have 30 days to contest the Findings and Determination before Eminent Domain Proceedings are filed with the courts. The four property owners are:

- * Roasted Garlic/Red Hook Inn (Pat Holden)
- * Michael Lueck
- * Vincent Zitz
- * Arvine (Bucky) Coon

The intent of Eminent Domain is not to take the entire property and buildings, but only the 10' right-of-ways and temporary construction easements.

* Red Hook Commons Sewage Works Corporation Donation Agreement with the Village of Red Hook has been completed. A date for the Village to assume ownership of the existing WWTP and land is still to be finalized.

C.T. Male Associates, on behalf of the Village of Red Hook, has responded to comments, of September 11, 2018, from the NYS DEC Region 3 on October 18, 2018. Included with the responses was the Revised Engineering Report/Basis of Design Report (10/12/18) and revised NYS DEC Application Form NY-2A for the Red Hook WWTP State Pollution Discharge Elimination System (SPDES) Permit.

C.T. Male Associates, on behalf of the Village of Red Hook, responded to comments regarding the Red Hook Sewer Project by the Dutchess County DOH, of July 24, 2018, on October 19, 2018.

Final submission of required documents to satisfy the USDA-RD Letter of Conditions, of February 15, 2017, has been prepared and will be submitted pending Eminent Domain filings with the courts.

October 25, 2018 – Gordon Cruikshank (Kirchoff Properties/Tradition at Red Hook) and Joseph Bonura (Bonura Hospitality Group) met with Ed Blundell and Brent Kovalchik in the Red Hook Village Building to discuss water connections and possible municipal sewer connections from the Village of Red Hook to the new residential development off of Old Farm Road (Tradition at Red Hook).

Red Hook Village Water Project – Phase II

a. Operations to decommission the elevated tank continue between VRI Environmental Service (RHV Water Operator), C.T. Male and the Village of Red Hook. Adjustments to the controls that regulate pressure and flow are being examined, coordinated and rectified.

Red Hook Village Water Project – Phase III

- a. An application for Phase III for the NYS EFC DWIIA Grant Program may be submitted during the next round (2019).

Intermunicipal Task Force

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

a. The ITF met on October 5, 12, 19 and 26, 2018 in the Red Hook Town Hall. The following items were discussed:

* Discuss possible zoning amendments to regulate non-owner occupied short-term rentals in residential districts. Conversations with the owners of the Red Hook Inn and

Michele Greig were conducted to provide additional references to other municipal regulations and the effects of unregulated establishments on those businesses that are regulated.

REGULAR BUSINESS

Mayor Blundell:

- Red Hook Fire Department contract talks continue with us in the loop. Town contract comes up at 1-1-19 – at some point we will change renewal time to sync with the Town.
- Fire Fighters Cancer coverage for interior fire fighters are mandated. Members must have 5 years of service, and a physical is required. We will buy this for the volunteers and share costs with the Town.

- Court Audit – waiting on docket #'s.

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- NYS DOT – The Village’s goal has long been to install flashing beacons at Village Hall, Library and Senior Housing pedestrian crosswalks. The FAST grant was roled to NYS for this use. Now state is saying they do not see engineering feasibility which we totally disagree with. Mayor Blundell reached out to Senator Cahill, the school district, the library to NYS DOTto re-reconsider crosswalks beacons. He issued a detailed letter and will begin a public campaign, if needed.

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- The Village received a complaint from a resident from Fisk St. in regards to traffic speed. Mayor Blundell stated the Village is attempting to receive a speed trailer. We sent a patrol to analyze options.

RESOLUTION 30-2018 – Authorizing the Mayor to sign easements

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on November 19, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT:
ABSENT:

The following Resolution was offered by _____, seconded by _____, to wit:

RESOLUTION TO AUTHORIZE MAYOR TO SIGN SEWER EASEMENTS

RESOLUTION # _____ - 2018

WHEREAS, the Village of Red Hook is establishing a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law; and

WHEREAS, the Village is seeking to construct the sewer system in phases with the first phase encompassing the general business district and contiguous areas (the "Sewer Project"); and

WHEREAS, a map and plan of the permanent Sewer Project, with plans and specifications for sewage treatment, has been prepared by C.T. Male Associates, dated February 15, 2017, last revised May 8, 2017, entitled, "Map, Plan & Report, Village of Red Hook Sewer System" (the Map and Plan"); and

WHEREAS, on February 8, 2016, the Village Board adopted a negative declaration, finding that the sewer project as proposed would not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement would not be prepared; and

WHEREAS, the Village has been obtaining easements over private property for installation of Phase 1 of the Sewer Project in accordance with the Map and Plan; and

WHEREAS, the Village has received the following partially executed easements, which have been reviewed by the project Engineer and Attorney for completeness: 2, 2V, 3, 4V, 5, 6, 6V, 9, 10V, 21, 41, 44, 55, 64, 69, 73, 74, 81, 83, 92, 97, 106, 111, 117, 123, 124, 125-144 (the "Easements"); and

WHEREAS, Jennifer Fier has requested that additional language be added to Easement 83 regarding restoration of the easement premises, which language has been reviewed by the Village Board of Trustees; and

WHEREAS, Alleff Main Street Partners has requested that additional language be added to Easement 6 and that an indemnity agreement be executed, which has been reviewed by the Village Board of Trustees.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook that the Mayor and Deputy Mayor are hereby authorized to execute the Easements, associated tax filing forms and indemnity agreement and cause the Easements to be recorded in the Office of the Dutchess County Clerk.

Mayor Blundell made a motion to approve Resolution 30-2018 – Trustee Trapp seconded this motion. All were in favor.

PUBLIC COMMENT

Geroge Beekman – Sewer-CVS easement, which runs next to George’s residents. Mayor Blundell will discuss with counsel and engineers.

Don Finn opened a discussion in regards to a Village police employee, Sgt Hildenbrand, that had recently been charged with a felony that was reduced to a misdemeanor. Mayor Blundell stated the Board was aware of details and heard it in Executive Session back when it first arose. He pointed out it is important to note that this is a public employee but involved his personal life. The Board reviewed the precise charge and adjudication including actual court documents- the final outcome was a plea to misdemeanor possession of an eavesdropping device which was unconditionally discharged with payment of a fine. The Board has reviewed law, details and implications, along with counsel, On it’s face, the matter did not trigger any self-executing aspects of the Public Officer Law and the balance is a personnel matter that was reviewed in Executive Session. The local press carried the story and included this status and the employee’s voluntary statement of facts to the press.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:15. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer