

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
OCTOBER 15, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Clerk/Treasurer Chiarella Trustee Laing was absent.

Mayor Blundell opened the meeting at 7:00 with the Pledge of Allegiance.

PUBLIC HEARING - Motor Vehicle Service Station

Mayor Blundell made a motion to open the Public hearing at 7:00. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell opened the public hearing for General Business Modifications in regards to Motor Vehicle Service Station.

George Beekman's opinion is the Village Board does not want business in the Village and we need gas stations. And is opposed to said changes. Don Finn stated Lotti Kitner wanted to see her business to Mobile to expand. No more public comments. Mayor Blundell made a motion to close the public hearing at 7:10. DM Kovalchik seconded this motion. All were in favor.

REGULAR BUSINESS MEETING

Charles Tears of 17 Kent Rd has submitted a request and petition from neighborhood residents for yield signs to be replaced with stop signs (3 way stop) at the intersections of Kent and Amherst. He indicated that cars/drivers are moving too fast and present a problem at the intersection. Mayor Blundell stated there must be attention paid to legal steps necessary and we would work on that later in the meeting. A public hearing is also needed to make said changes.

Mayor Blundell made a motion to approve minutes from September 10th and 20th. DM Kovalchik seconded this motion. All were in favor.

TREASURER'S REPORT

Mayor Blundell read the following Treasurer's Report

ACCOUNT BALANCES

General	\$ 843,904.99
Water Fund	\$ 174,567.52
Trust & Agency	\$ 24,387.00
Materials Mgt.	\$ 2,387.00
Petty Cash	\$ 44.50
Village Green	\$ 4,404.33
Hardscrabble	\$ 3,768.62
Health Ins.	\$ 4,664.23

Sewer Fund \$ 14,810.00
Capital Fund \$ 00.00

MONTHLY EXPENSES

General Fund \$ 128,309.87
Water Fund \$ 62,313.42
Trust & Agency \$ 24,916.67
Materials Mgt. \$ 5,164.10

The 2018 AUD was submitted and the General Fund has a \$ 369,000.00 fund balance. Mayor Blundell made a motion to approve the Treasurer’s Report as submitted by Clerk/Treasurer Chairella. DM Kovalchik seconded this motion. All were in favor.

POLICE

Mayor Blundell read the following Police report:

	Village of Red Hook	Town of Red Hook	Tivoli
Incidents: 352	253	96	3
UTT’s 149	82	67	
Arrests 26	11	15	

PLANNING AND ZONING

Trustee Trapp read the following Planning and Zoning report

Building Permits 3
Certificate of Compliance 1
Municipal Searches 1
Complaint 2

\$ 556.49 was collected in fees.

WATER

Mayor Blundell read the following water report:

- During the month of September the water treatment facility treated 6,052,000 total gallons, which is an average of 201,700 gallons per day.
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory, Hyde Park NY.
- During the month of September, the water treatment plant used 60 gallons of sodium hypochlorite. The average daily use was 2.0 gallons per day.

Mayor Blundell stated Phase III Water would cost approximately 5 million to replace water mains the 3 remaining Village quadrants.

Mayor Blundell made a motion to schedule a Public Hearing on November 19th at 7:00 for stop signs on Amherst St.

DM Kovalchik seconded this motion. All were in favor.

HIGHWAY

The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month (schedule and weather permitting).

Residents are reminded to place lawn debris curbside and place brush, lawn debris and grass clippings in separate piles. Please limit the size of the piles to 6' x 6' x 6' with tree limbs and branches no larger than 6" in diameter. Please do not include tree trunks and debris from tree maintenance performed by commercial contractors and/or professional tree maintenance companies.

Leaf pick-up will begin in early fall, weather permitting. Please place leaves, in a row, curbside. Do not include brush or lawn debris with leaves. Burning of leaves is not permitted in the Village of Red Hook.

Revenue from the sale of scrap metal was received on September 17, 2018 in the amount of \$418.00. Total revenue generated in FY2018-2019 is \$1,069.00. Since inception of the Scrap Metal Recycling Program in September, 2007, \$27,067.17 has been generated.

Red Hook Sewer Project

Meetings were held on September 7, 14, 21 and 27, 2018 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Collect, review and sign easements from property owners within the Phase I Sewer Service Area. A total of 135 easements from 127 property owners must be collected and signed before the project goes out to bid. Property owners who have not submitted easements will be subject to proceedings to acquire easements through the authority of New York State and Red Hook Village Laws.

Property owners within the Phase I Sewer Service Area are welcome to attend working sessions held in the Red Hook Village Building on Fridays between 10:00am to 2:00pm, or as per scheduled meetings. Village officials, attorneys and engineers are typically "on hand" to answer questions and address concerns.

Reviewed outstanding documents that need to be completed prior to advertising and releasing bid documents for the construction of the Red Hook Sewer Project:

USDA-RD Letter of Conditions (2/15/17) – parts to be completed on or before 10/12/18 with remainder after bid is awarded.

NYS DEC (9/11/18) for the acquisition of a SPDES permit for the expanded wastewater treatment plant (WWTP) discharge capacity. To be completed on or before 10/12/18.

NYS DEC (4/30/18) for the acquisition of the Red Hook Commons WWTP regarding the transfer of the existing SPDES permit.

NYS EFC (7/16/18) response to comments and additional requests regarding Plans, Specifications and Engineering Report.

Donation of WWTP and Land Donation Agreement between the Red Hook Commons Sewage Works Corporation and the Village of Red Hook (re: email correspondence of 6/25/19 from Cannon Heyman and Weiss, LLP).

The Village of Red Hook is considering to apply for the 2018 Dutchess County Partnership for Manageable Growth Grant Program. A maximum of \$500,000.00 may be awarded for Phase II Sewer Project. The Phase II Service Area will include twenty two (22) properties from Red Hook Commons South to the Village/Town line.

Red Hook Village Water Project – Phase III

An application for the NYS EFC Water Infrastructure Improvement Act (WIIA) Grant Program is being considered.

Water Project Phase III may include water infrastructure improvements (valves, connections, fire hydrants, curbing) for the area including Elizabeth Street, Fisk Street, Thompson Street, Cherry Street and Graves Street.

Intermunicipal Task Force

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

ITF Meetings were held on September 7, 14, 21 and 28, 2018 in the Red Hook Town Hall. The following items were discussed:

Review and discuss possible regulations on short-term residential rentals.

Updates on the Village of Red Hook Sewer Project, RH Town Extraction Committee, LWRP updates/revisions, RH Town/RH Village Community Solar Project.

VILLAGE GREEN

The current balances of the Village Green Committee’s related budget accounts, as of September 30, 2018, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 4,000.00
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ _____
- Village Green Committee Checking Account
Balance \$ 4,403.33

David Pearson and Brent Kovalchik located potential tree planting sites and sought approval from adjoining property owners for the upcoming Fall Planting on September 29, 2018. The anticipated date for the Fall Planting will be within the first two weeks of November, 2018. Volunteers will be notified of the exact date once a tree delivery schedule and tree selection is available from Schichtel’s Nursery.

Anyone interested in volunteering for the Annual Fall Planting may contact David Pearson, Brent Kovalchik, or the Red Hook Village Clerk’s Office.

EVENTS

We celebrated a very successful Hardscrabble Day. Thank you to all our sponsors who made the day possible.

Red Hook Halloween will be Saturday, October 27. Chili Contest will be at noon, with trick or treating with local merchants from 1-3. Costume parade will be at 3, leaving from the municipal parking lot. Thank you to Ulster Savings Bank for sponsoring this event.

Pause Dog Boutique will host their annual Dog Halloween on Sunday, October 28 from 11-2 with info & adoption fair, trick or treating for dogs and a dog costume parade.

MATERIALS MANAGEMENT

For the month of September, we sold \$2304.50 in tags and paid out 1403.47. We had .3 tons of garbage and 4.40 tons of single stream recycling. Reminder, due to global issues, our local recycling has changed. Starting January 1, we will need to go back to a schedule for recycling. A calendar was sent out with the newsletter and water bill. In general, cardboard will be the first pick up of the month, paper the third Monday of the month, with commingled glass, metal and plastic on the second and fourth Mondays of the month.

LL-4-2018 Resolution 25-2018

**VILLAGE OF RED HOOK
RESOLUTION NO. 25-2018
DATED OCTOBER 15, 2018**

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on October 15, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT:

ABSENT:

The following Resolution was offered by _____, seconded by _____, to wit:

**RESOLUTION TO ADOPT "A LOCAL LAW RELATED TO MOTOR
VEHICLE SERVICE STATIONS"**

WHEREAS, a proposed form of a Local Law entitled "A Local Law Related to Motor Vehicle Service Stations" (the "Proposed Local Law") was presented to the Village Board of Trustees of the Village of Red Hook (the "Board") on September 20, 2018; and

WHEREAS, the Proposed Local Law would modify certain provisions of the Zoning Law regarding motor vehicle service stations and nonconforming uses and structures, and has been designed to protect the health, safety, and welfare of the community; and

WHEREAS, the Proposed Local Law is consistent with the Village's Comprehensive Plan; and

WHEREAS, a Full Environmental Assessment Form ("EAF") dated September 20, 2018 has been prepared on behalf of the Board; and

WHEREAS, on September 20, 2018, the Board classified the Proposed Local Law as a Type I action under the State Environmental Quality Review Act ("SEQRA") and determined that it was the only involved agency; and

WHEREAS, the Board has reviewed the EAF and information obtained through its own knowledge, the public hearing, its consultants and other agencies and has sufficient information on which to base a determination of significance; and

WHEREAS, the Board has considered the criteria contained in 6 NYCRR 617.7 and thoroughly analyzed all identified relevant areas of environmental concern; and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, the proposed local law was referred to the Department of Planning and Development which responded on October 15, 2018, that it was a matter of local concern;

WHEREAS, a duly noticed public hearing was held on October 15, 2018 during which all those who wished to speak were heard.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Board hereby adopts the attached Notice of Negative Declaration, finding that the adoption of the Proposed Local Law will not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement will not be prepared.
2. The Board hereby adopts the Proposed Local Law as Local Law No ____ of 2018 ("The Local Law").
3. That the Village Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said Local Law to the Secretary of State of New York, and take all other actions as may be required by law.
4. The Village Clerk be and she hereby is directed to file notice of the Negative Declaration with the Environmental Notice Bulletin.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Mayor Blundell read the Neg. Declaration, Trustee Trapp read the Full Environmental Form. Trustee Trapp read resolution 25-2018.

Mayor Blundell made a motion to approve resolution 25-2018. Trustee Trapp seconded this motion. All were in favor.

ZRC- Zoning Review Committee

Zoning Review Committee is reviewing zoning changes on East Market Street area- mainly residential. Mayor Blundell made a motion to approve and continue with the zoning review committee, which is Jay Trapp, Brent Kovalchik and Ray Towle. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell stated a new recycling schedule has been circulated to all residents and will take effect January 1, 2019.

Mayor Blundell and Trustee Trapp met with the Red Hook Fire Company. The Fire Company has some new Board members and they discussed grants available for the Fire Company.

Mayor Blundell announced the Red Hook Rotary will host the Citizen of The Year October 23rd at the Red Hook Fire House. Honorees are Claudine and Chris Klose.

Resolution 24-2018 – Sexual Harassment Policy

WHEREAS, New York State has enacted changes to New York State Labor Law §201-g mandating rules for the prevention of sexual harassment in the workplace for all New York State employers, including all municipalities; and

WHEREAS, the New York State Department of Labor in consultation with the New York State Division of Human Rights has created a model sexual harassment policy which the Village of Red Hook has had labor counsel review and modify for adoption by the Board of Trustees;

Now therefore be it

RESOLVED, by the Village of Red Hook Board of Trustees that the attached Sexual Harassment Policy hereby is adopted and will be disseminated to all Village employees, applicants for employment, interns, whether paid or unpaid, contractors and persons conducting business with the Village of Red Hook as outlined in said policy.

Mayor Blundell stated said resolution was mandated by NYS and this will be an update from the already existing version dated 2010. There will also be workforce training in the fall.

Mayor Blundell made a motion to approve resolution 24-2018 as submitted. Trustee Trapp seconded this motion. All were in favor.

Resolution 26-2018 Court Audit – Mayor Blundell will put off discussion or adoption, waiting for information from the court that was requested.

LED Street Lights – The contract with NYPA has been signed and they are doing the design work now.

Mayor Blundell made a motion to declare as surplus and sell via Absolute Auction the 1996 Plow Truck, 2003 Crown Vic, and a 4x6 shed. Trustee Trapp seconded this motion. All were in favor.

PUBLIC COMMENT

Don Finn asked why does the Police Report have an increase in incidents – how are they documented

George Beekman asked the Board why they installed two more Electrical Charging Stations – there are already several in the Village and Town.

Mayor Blundell made a motion to enter into Executive Session 8:40 to discuss employment matters. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene into regular session at 8:50. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:00. Trustee Norris seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella

Clerk/Treasurer