

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
SEPTEMBER 10, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell opened the meeting at 7 PM with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from August 13th and 14th. Trustee Trapp seconded this motion. All were in favor. Minutes from the August 14th Public Hearing were transcribed by a court stenographer. DM Kovalchik seconded this motion. All were in favor.

TREASURER'S REPORT

Submitted by Clerk/Treasurer Chiarella

ACCOUNT BALANCES

General	\$ 918,128.80
Water	\$ 165,576.43
T & A	\$ 33,993.85
Material Mgt	\$ 4,315.35
Petty Cash	\$ 44.50
Village Green	\$ 4,404.33
Hardscrabble	\$ 17,881.34
Health Ins.	\$ 763.84
Sewer Fund	\$ 14,810.00

MONTHLY EXPENSES

General Fund	\$ 129,113.54
Water Fund	\$ 1,470,077.25
T & A	\$ 33,993.85
Material Mgt	\$ 4,253.57

Mayor Blundell made a motion to approve the Treasurer's report as submitted. DM Kovalchik seconded this motion. All were in favor.

RHFD

Fred Cartier submitted a report with a detail of 91 calls for the month of August. Mayor Blundell and Trustee Trapp will attend a Fire Department meeting in September.

POLICE

	Village	Town	Tivoli
Incidents – 354	259	88	7
UTT's – 154	100	9	54
Arrests – 24	24	12	12

Mayor Blundell and Clerk Chiarella met with Dutchess County Representative George Salem in regards to workman's compensation. Rates will increase but still meet the current market rate.

PLANNING AND ZONING

Building Permits	7
Certificates of Occupancy	1
Certificates of Compliance	4
Municipal Searches	2

\$ 3,375.00 was collected in fees for the month of August

Trustee Trapp stated DC Department of Planning will offer classes beginning October 16th

EVENTS:

Hardscrabble Day will be Saturday, September 15 with vendors, kids events, food, parade at 4:30 and music all day. Our headliner will be The Weight, with members from The Band. We have expanded this year and will have vendors at Key Bank Lawn and Memorial Park.

Looking ahead to Halloween, our annual village trick or treating and chili cook off will be Saturday, October 27 from 12-3:15, we will figure out details shortly.

Red Hook and the Chocolate Festival will be Saturday, November 3. For more information please contact the Red Hook Chamber of Commerce.

MATERIALS MANAGEMENT

For the month of August, we sold 3071.75 in garbage tags and paid out \$1407.18. We had 9.87 tons of garbage and 4.46 tons of single stream recycling.

Effective December 31st UCRRA will no longer be accepting stream line recycling. We will have to go back to commingled pick-ups alternating with paper and cardboard. This change is needed due to changes in the world recycling market. Details will be in the Fall Newsletter along with a new recycle schedule for the 3 months beginning the first of 2019.

WATER

Trustee Laing read the following water report for the month of August

- During the month of August the water treatment facility treated 6,722,000 total gallons. Which is an average of 216,800 gallons per day.
- During the month of August the water treatment plant used 60 gallons of sodium hypochlorite. The average daily use was 1.93 gallons per day.

Mayor Blundell stated September 14th (the night before Hardscrabble Day) the EDC will host a meet and greet under the music tent.

Mayor Blundell stated the current rate for requested copies of police accident reports is \$ 5.00. The Board will be reviewing this schedule and will increase the fees.

Mayor Blundell stated the Shed Law component in the Zoning Regs was once reviewed 10 years ago but there was no vote to modify the law. The Building Inspector was using a draft law as guidance since then.

Mayor Blundell made a motion to schedule a Public Hearing for Local Law for changes to Zoning in the General Business District, per the report of the ZRC with regard to Motor Vehicle Service Stations. Hearing set for October 15th, 2018 at 7pm. Clerk will do the proper notices.

HIGHWAY

The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month (schedule and weather permitting).

Residents are reminded to place lawn debris curbside and place brush, lawn debris and grass clippings in separate piles. Please limit the size of the piles to 6' x 6' x 6' with tree limbs and branches no larger than 6" in diameter. Please do not include tree trunks and debris from tree maintenance performed by commercial contractors and/or professional tree maintenance companies.

The Village Highway Department have repaired sidewalks from water repairs, added additional lengths of sidewalks, and installed a new concrete pad for a bench in Memorial Park. The work was completed during the week of August 27, 2018.

The Village Highway Department, with consultation from the Village Engineers (C.T. Male) are reviewing existing site conditions and possible storm water catch basins on Garden and Fraleigh Street.

No revenue was generated from the sale of scrap metal during the month of August, 2018. Total revenue generated in FY2018-2019 is \$651.00. Since inception of the Scrap Metal Recycling Program in September, 2007, \$26,649.17 has been generated.

Red Hook Sewer Project

a. Meetings were held on August 24 and 31, 2018 in the Red Hook Village Building. Kathryn Serra (C.T. Male), Victoria Polidoro (Rodenhausen Chale LLP), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- * Collect, review and sign easements from property owners within the Sewer Service Area. A total of 135 easements from 127 property owners must be collected and signed before the project goes out to bid. Property owners who have not submitted easements will be subject to proceedings to acquire easements through the authority of New York State and Red Hook Village Laws.

- * Mailings to property owners within the Sewer Service Area and listings in the Daily Freeman were issued and published prior to a Public Hearing held on August 14, 2018. Eminent Domain Proceedings will be initiated to secure the remaining easements.

- * Interviews continue to select an appraiser to appraise properties in regards to the Eminent Domain Proceedings of securing the necessary easements.

- * Reviewed outstanding documents that need to be completed prior to advertising and releasing bid documents for the construction of the Red Hook Sewer Project:

- o USDA-RD Letter of Conditions (2/15/17).
- o Response to comments by the NYS EFC of 7/16/18.
- o Response to comments by the DC DOH of 7/24/18.
- o Secure all easements.

- * Prepare and submit documents required by the NYS DEC for the acquisition of the Red Hook Commons WWTP regarding the transfer of the existing SPDES permit, possible on-site surveys to fully assess impacts on biological resources, and a determination by SHPO as a requirement of a complete application for any NYS DEC permits for modification or expansion.

- * Secure easement and WWTP/property donation agreements from Red Hook Commons and the Red Hook Commons Sewage Works Corporation.

Red Hook Village Water Project – Phase II

a. Closing proceedings were finalized on August 22, 2018. The project cost of \$3.8 million was reduced by a NYS DWSRF WIIA Grant of \$2.28 million (60% of total project cost). The Village borrowed \$1,441,500 from the USDA-RD to repay the NYS EFC short-term loan. The Village will repay the long-term USDA-RD loan, at an interest rate of 3.25% for the next 38 years (2055).

b. The existing elevated tank and well field controls, part of Phase II, are being addressed by the Village Engineers (C.T. Male) and Village Water Operating Contractor (VFI).

Red Hook Village Zoning Review Committee (ZRC)

Mayor Ed Blundell has suggested that the ZRC review a Model Landmarks Preservation Local Law for NYS Municipalities (July 2014) and make recommendations to the Village Board of Trustees regarding revisions to the existing demolition provisions in the current Village Local Law Chapter 200, Article VI.

Intermunicipal Task Force

Charlie Laing and Brent Kovalchik – RH Village Board of Trustees

a. ITF Meetings were held on August 10 and 17, 2018 in the Red Hook Town Hall. The following items were discussed:

- * Reviewed existing short-term rental regulations for municipalities in the Hudson Valley, Maryland and Virginia.
- * Reviewed Air BnB's comments for potential hosts regarding potential and expected regulations that may be imposed and enforced.
- * Reviewed/discussed potential zoning provisions regulating short-term rentals in the Town of Red Hook.

There were no RHT - ZRC Meetings held during the month of August, 2018.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
August, 2018 – Brent Kovalchik – RHV Representative/Member

a. There were no CPF Advisory Board Meetings held during the month of August, 2018.

b. The current balance of the Community Preservation Fund, as of August 31, 2018, is \$_____.

Northern Dutchess Alliance (NDA) – Monthly Report
August, 2018 – Brent Kovalchik – Member

There were no NDA Meetings held during the month of August, 2018.

Town of Red Hook Local Waterfront Revitalization Program (LWRP) – Working Group – Monthly Report
August, 2018 – Brent Kovalchik – RH Village Representative/Member

A LWRP Working Group Meeting was held on August 28, 2018 in the Red Hook Town Hall. The following items were discussed:

- * Review existing Red Hook Town Boundaries and adjacent municipalities' boundaries. Discussed the possibility of revising boundaries of the RHT LWRP.

- * Discussed addressing issues regarding storm water drainage and sea level rising resulting from climate change.
- * Discussed amendments regarding the effects and benefits of tourism in the Red Hook and Hudson Valley Region.
- * Discussed and provided overviews of the existing LWRP Policies. Assigned Working Group members sections of the policy to review and make recommendations to the Working Group for consideration and possible RHT LWRP revisions/amendments.

The current balances of the Village Green Committee’s related budget accounts, as of August 31, 2018, are as follows:

- * Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 4,000.00
- * Shade Tree – Contractual Expenses (#8560.4)
Balance \$10,500.00
- * Village Green Committee Checking Account
Balance\$ 4,404.33

Tree removal and pruning began during the week of August 27, 2018. Ten property owners, with fifteen trees in total have been notified and will have work performed on trees within the Village right-of-ways. Dave’s Tree Service, assisted by the Village Highway Department, are performing this work.

A Village Green Committee Meeting was held on August 31, 2018. Dave Pearson, Kathy Pearson, Michael Johnson and Brent Kovalchik attended. The meeting was held in the Red Hook Village Building. The following items were discussed:

- * Review 2018 Tree Pruning and Removal List.
- * Prepare a preliminary tree pruning list, including tree sizes and possible locations.
- * Tentative Fall Planting dates were discussed. The actual date will be determined once a tree delivery date, from Schictel’s Nursery is confirmed.

RESOLUTION 21-2018

Sewer Easements

Trustee Trapp read the following resolution as presented:

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on September 10, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT: All Board Members

ABSENT:

The following Resolution was offered by Trustee Trapp, seconded by DM Kovalchik , to
wit:

RESOLUTION TO AUTHORIZE MAYOR TO SIGN SEWER EASEMENTS

RESOLUTION # 21- 2018

WHEREAS, the Village of Red Hook is establishing a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law; and

WHEREAS, the Village is seeking to construct the sewer system in phases with the first phase encompassing the general business district and contiguous areas (the "Sewer Project"); and

WHEREAS, a map and plan of the permanent Sewer Project, with plans and specifications for sewage treatment, has been prepared by C.T. Male Associates, dated February 15, 2017, last revised May 8, 2017, entitled, "Map, Plan & Report, Village of Red Hook Sewer System" (the Map and Plan"); and

WHEREAS, on February 8, 2016, the Village Board adopted a negative declaration, finding that the sewer project as proposed would not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement would not be prepared; an

WHEREAS, the Village has been obtaining easements over private property for installation of Phase 1 of the Sewer Project in accordance with the Map and Plan; and

WHEREAS, the Village has received the following partially executed easements, which have been reviewed by the project Engineer and Attorney for completeness: 5, 9, 21, 55, 64, 81, 92, 97, 111, 117, and 2V (the "Easements").

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook that the Mayor and Deputy Mayor are hereby authorized to execute the Easements and associated tax filing forms and cause them to be recorded in the Office of the Dutchess County Clerk.

Motion by: Trapp

Seconded by: Kovalchik

Vote:

Ed Blundell

Voting - yes

Brent Kovalchik

Voting - yes

Charles Laing	Voting - yes
Jennifer Norris	Voting - yes
Jay Trapp	Voting - yes

All were in favor.

WATER OPTIONS

Mayor Blundell opened a discussion on appointing a particular person to be the central point for the water department. Currently VRI is administration level component, an outside contractor. Possibly Arie can obtain her Water OP license and be the central contact point to manage open items. This will be discussed in further details at the workshop.

PUBLIC COMMENTS

George Beekman suggested too have a recycle calendar on the Village web-site.

Mayor Blundell made a motion to enter into executive session to discuss personnel, real estate, and litigation at 8:06 pm. Trustee Trapp seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene into Regular Session at 8:40. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:47. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer