

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
MARCH 12, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Laing, Clerk/Treasurer Chiarella, Trustee Norris was absent.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from February 12th, 15th, and 22nd. Trustee Trapp seconded. All were in favor.

PUBLIC HEARING - 7pm

2018-2019 tax cap over-ride – Mayor Blundell advised that the numerous workshop sessions and department needs will keep the Village’s proposed budget within the 2% tax cap. The tentative budget will be submitted, per rules, by March 15. But, to protect options, the Village will enable a tax cap over-ride with the intent of not utilizing it and then rescind the over-ride after the final budget is set. The budget public hearing is due by April 15th with a final budget due by May 1st. Mayor Blundell opened the public hearing for discussion. A questioner asked what is being done to save money. Blundell indicated that major projects are funded with grant and/or low interest federal money. Departments are well managed and expenses monitored and controlled. Mayor Blundell stated in the year 2021 there will be more of a cash flow due to the Village Hall bonds being paid in full.(Approximately \$250,00) Also, the LED light program will save money over 3-4 years. (Approximately \$ 44,000.00).

Mayor Blundell made a motion to close the public hearing on the tax cap override. DM Kovalchik seconded this motion. All were in favor.

TREASURER’S REPORT

Treasurer Chiarella read the following report:

Account balances were estimated for payroll which was not submitted:

ACCOUNT BALANCES

General Fund	\$ 395,831.48
Water Fund	\$ 114,988.38
Trust & Agency	\$ 31,709.75
Material Mgt.	\$ 4,894.75
Petty Cash	\$ 25.52
Village Green	\$ 4,136.88
Hardscrabble	\$ 4,123.84
Health Ins.	\$ 4,035.83

MONTHLY EXPENSES

General Fund	\$ 112,118.07
Water Fund	\$ 94,758.00
Trust & Agency	\$ 31,709.75
Materials Mgt.	\$ 3,542.07

Mayor Blundell made a motion to approve the Treasurer's report as presented. DM Kovalchik seconded. All were in favor.

POLICE

Mayor Blundell read the following police report for February:

Incidents: 273 – 212 Village of Red Hook, 58 Town of Red Hook, 3 Village of Tivoli
UTT's: 86- 51 Village of Red Hook, 35 Town of Red Hook
Arrests: 26 – 17 Village of Red Hook, 9 Town of Red Hook

MATERIALS MANAGEMENT

Mayor Blundell made a motion to approve a garbage tag sale from April 1st through June 30th – buy 10 get one free. DM Kovalchik seconded this motion. All were in favor.

PLANNING AND ZONING

Trustee Trapp read the following planning and zoning report:

Building permits: 6

Certificates of Occupancy: 5

Municipal Searches: 1

\$ 1,087.00 was collected in fees.

- DM Kovalchik, Trustee Trapp and Ray Towle are members of the Zoning Review Committee and will submit their recommendations to the Board.
- The new Community Center will be the new meeting place for DC for the aging from Monday – Thursday from 10-2

WATER

– Trustee Laing read the February water report submitted by VRI Environmental Services

- During the month of February the water treatment facility treated 5,747,000 total gallons, which is an average of 205,300 gallons per day
- All bacteriological samples for the month were collected and transported to Smith Environmental Laboratory Hyde Park NY and were negative for coliform.
- During the month of January the water treatment plant used 50 gallons of sodium hypochlorite. The average daily use was 1.79 gallons per day.

EVENTS:

Our annual Egg Scramble will be held Saturday, March 24 at 11am at the Linden Avenue Middle School, with crafts, face painting and the famous egg dash. New this year, an adaptive area for those children under 13 with special needs. Please call the library to register for this adapted area, so we can make sure there are enough eggs. This event is held with the Red Hook Police Department and the Red Hook Public Library.

Apple Blossom Day will be held Saturday, May 12. This event is organized by the Red Hook Rotary, for more information, contact David Wright or the Red Hook Rotary.

We will not be holding our Bike Rodeo this May, instead we are working on incorporating it into our Hardscrabble Day.

MATERIALS MANAGEMENT

For the month of February, we paid out \$991.91 and sold \$4125 in garbage tags. We had 4.12 tons of single stream recycling and 8.45 tons of garbage.

Red Hook Economic Development Committee (EDC)

EDC Meetings were held on February 14 and 28, 2018 in the Red Hook Village Building. The following items were discussed:

Updates on the Red Hook Village Sewer Project.

Updates on draft plans and ideas for the Marketing Subcommittee for continued support of existing businesses through cooperative marketing campaigns and enhanced social media outreach.

Plans were discussed to continue work toward a speedier Town planning review process and to monitor and influence adoption of any proposed town ordinance regarding franchise businesses.

Discussed advertising in the 2018-2019 Rotary Club Apple Blossom Day Business Directory.

HIGHWAY

The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (RHV Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (RHV Local Law Section 165-48).

The Dutchess County Transportation Council conducted a traffic count on Amherst Drive and Firehouse Lane on September 25, 2017. The results are as follows:

Amherst Road: The combined AADT for both directions is 724 vehicles per day. The peak eastbound movement is at 7:00 – 8:00am at 50 vehicles, while peak westbound is at 5:00 – 6:00pm at 48. The heavy vehicle share was low, and the 85th percentile speed is below the posted speed limit.

Firehouse Lane: The combined AADT for both directions is 1,764 vehicles per day. Eastbound was 1,043 vehicles per day and the westbound was 721. This may relate to drivers using Firehouse Lane as a cut-through to get to 199 (east). This was evident in the late afternoon (between 3:00 – 4:00pm with 106 vehicles, and 5:00 – 6:00pm with 105 vehicles. The heavy

truck share was low, but speeds were higher, with the 85th percentile 5 – 6 mph above the posted speed limit (one eastbound driver was apparently going 50 – 55 mph around 5 – 6pm).

The study was conducted as part of a study with the NYS DOT Region 8 to review options for traffic control devices and/or options at the Route 9/Amherst/Firehouse Lane intersection.

Scrap metal was sold on January 23, 2018 for \$470.80. Total revenue generated in FY2017-2018 is \$2,981.40. Since inception of the Scrap Metal Recycling Program in September, 2007, \$25,192.97 has been generated.

Red Hook Sewer Project

The Village Board of Trustees conducted a Public Hearing on February 12, 2018 in the Red Hook Village Building to listen to property owners within the Phase I Sewer Service Area on the Map and Plan of the proposed area of local assessment for Phase I of the municipal sewer project which includes an apportionment of costs upon lands benefitted. Eight property owners commented on the proposed Map, Plan and assessments.

Meetings were held on February 2, 16 and 23, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Five remaining property owners have not responded to Questionnaires requesting information regarding location of existing sewer/septic/cesspool locations and electrical connection capacity and location. Ed Vopelak continues to be available to answer questions regarding this questionnaire.

C.T. Male's associate engineers, Ryan Biggs Clark Davis have completed all 137 draft easements. Village land-use attorney, Victoria Polidoro (Rodenhausen Chale) will review and approve draft easements prior to their release for property owners' review and signatures.

Review possible grant applications for future Phase II Sewer Project including:

- 2018 NYS EFC Intended Use Plan – May, 2018.
- 2018 Clean Water Infrastructure Improvement Act Grant Program – after May, 2018 (date to be determined).
- 2018 Dutchess County Partnership for Manageable Growth Grant Program – October, 2018.

Ed Vopelak (C.T. Male) to coordinate with grant writer from C.T. Male.

Review progress set of Design Drawings Red Hook Sewer Project – Phase I.

Meeting with Eleanor Troy on February 23, 2018 to review assessment, project and locations of sewer components.

Red Hook Village Water Project – Phase II

Meetings were held on February 2 and 23, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Meeting with Village Water Operator/Contractor VRI regarding decommissioning the Tower Street elevated water storage tank on February 23, 2018.

NYS EFC unofficially approved final loan amount and MWBE Utilization Plan (re: NYS EFC email of 1/29/18). The final cost of the Water Project – Phase II is \$3,734,237.91. Two principle payments (\$6,500.00 and \$72,000.00) and the \$2.28 million DWIIA Grant will be deducted from the total loan amount. The loan amount is \$1,375,737.91. A closing date with USDA-RD is being discussed.

Red Hook Water Project - Phase III

A Meeting was held on February 2, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male) and Brent Kovalchik attended. The following items were discussed:

Review possible scope of work and preliminary estimates for the area including Elizabeth Street, Fisk Street, Thompson Street, Cherry Street and Graves Street.

Funding opportunities are being researched. These include:

- NYS EFC Drinking Water Intended Use Plan (May, 2018).
- NYS Drinking Water Infrastructure Improvement Act Grant Program (after May, 2018 (date to be determined)).
- Dutchess County Partnership for Manageable Growth Program.
- Water Project – Phase III is pending further discussion, review and approval by the Village Board of Trustees.

Well #12 Upgrades

A Meeting was held on February 23, 2018 in the Red Hook Village Building with the Village Water Operator/Contractor. Edwin Vopelak (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Based on inspections from Smith Well Drilling, a new motor will be required.
- The pump will be sized, in accordance with Hydrogeologist from C.T. Male to pump an average of 73 gallons/minute.
- Work is expected to be complete in March, 2018.

Red Hook Village Zoning Review Committee (RHV ZRC)

The Village Board of Trustees adopted a 6-month moratorium to prevent demolition of buildings over 120 square feet in size and any expansion of automotive service stations in the General Business District (GBD). A Zoning Review Committee was established to analyze current regulations and make recommendations to the Village Board. The scope of the ZRC's review work is limited to reviewing regulations in the GBD regarding motor vehicle service stations and associated retail facilities as well as demolition of structures; and suggesting amendments consistent with the Pattern Book and Comprehensive Plan.

The RHV ZRC met on February 18 and 25, 2018 in the Red Hook Village Building. Jay Trapp, Ray Towle and Brent Kovalchik attended. The following sections of the Village Zoning Code (Chapter 200 of the Village Code) were reviewed and discussed:

- 200-5 – Definitions: Motor Vehicle Service Station.
- 200-10 – General Business District GB; Section D (6).
- 200-33 – Off Street Parking and Automobile Storage; Section B (25).
- 200-36 – Public Garages and Motor Vehicle Service Stations; Sections A, B, C, D, E and F.
- Article VI – Nonconforming Area and Bulk Uses
 - Section 200-43 – Termination of Nonconforming Use; Discontinuance.
 - Section 200-44 – Change of Nonconforming Use.
 - Section 200-45 – Maintenance of Nonconforming Use.

The ZRC will be making recommendations to the Village Board of Trustees in March, 2018.

Intermunicipal Task Force (ITF)

(Charlie Laing and Brent Kovalchik – Red Hook Village Representatives/Members)

ITF Meetings were held on February 2, 10, 16 and 23, 2018 in the Red Hook Town Hall. The following items were discussed:

- Red Church Cemetery will be owned/operated by the Town of Red Hook in March, 2018.
- Draft regulations regarding Formula Businesses, Upper Red Hook Hamlet Business District and Food Truck regulations for the Town of Red Hook are currently being reviewed by the Town’s planners and attorney.
- Reviewed possibilities of the Town of Red Hook assisting the Village of Red Hook with zoning amendments and infrastructure expansion projects.
- Reviewed and discussed short-term rental regulations including the possibility of recommending health, building and fire inspections to non-owner occupied residents used for short-term rentals.
- Community Solar Project – The project for a proposed Community Solar Project on the Red Hook Village Well Fields is currently in a “holding pattern” pending review and implications of the new Federal Tax Law, Tariffs and possible alternative funding resources.

The current balances of the Village Green Committee’s related budget accounts, as of February 28, 2018, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,846.00
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ - 6,350.00
- Village Green Checking Account
Balance \$ 4,136.88

A Village Green Committee Meeting was held on February 23, 2018 at the Red Hook Village Building. David Pearson, Kathy Pearson, Dave Javicas, and Brent Kovalchik attended. The following items were discussed:

- Review possible planting sites for the 2018 Annual Spring Planting. Properties along South Broadway, Old Post Road, Park Avenue, Fraleigh Street and Memorial Park are being considered.
- Discussed attendance by a VGC Officer at the Tree City/Tree Line/Tree Campus U.S.A. annual recognition ceremony to be held on March 21, 2018 at the Albany Marriot Hotel.
- Discussed possible removal consideration for a tree on Old Post Road.

REGULAR BUSINESS

Local Law 1-2018

Local Law No. 1 of the year 2018

A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c

Section 1. Legislative Intent

It is the intent of this local law to allow the Village of Red Hook to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This local law is adopted pursuant to subdivision 5 of General Municipal Law §3-c, which expressly authorizes a local government’s governing body to override the property tax cap for the coming fiscal year by the adoption of a local law approved by a vote of sixty percent (60%) of said governing body.

Section 3. Tax Levy Limit Override

The Board of Trustees of the Village of Red Hook, County of Dutchess, is hereby authorized to adopt a budget for the fiscal year commencing June 1, 2017 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law §3-c.

Section 4. Severability

If a court determines that any clause, sentence, paragraph, subdivision, or part of this local law or the application thereof to any person, firm or corporation, or circumstance is invalid or unconstitutional, the court’s order or judgment shall not affect, impair, or invalidate the remainder of this local law, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this local law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective date

This local law shall take effect immediately upon filing with the Secretary of State.

Mayor Blundell made a motion to approve LL 1-2018 as presented. Trustee Trapp seconded. All were in favor.

RESOLUTION 5-2018

Final apportionment – Municipal Sewer System – Trustee Trapp read the following resolution into record.

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on March 12, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Laing

ABSENT: Trustee Norris

The following Resolution was offered by Mayor Blundell, seconded by DM Kovalchik, to wit:

RESOLUTION TO ADOPT FINAL APPORTIONMENT
MUNICIPAL SEWER SYSTEM – PHASE 1

RESOLUTION # 5- 2018

WHEREAS, the Village of Red Hook has established a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law; and

WHEREAS, the Village is seeking to construct the sewer system in phases with the first phase encompassing the general business district and contiguous areas (the “Sewer Project”); and

WHEREAS, the expense of constructing the Sewer Project will be assessed entirely upon the lands benefited; and

WHEREAS, a map and plan of the permanent Sewer Project, with plans and specifications for sewage treatment, has been prepared by C.T. Male Associates, dated February 15, 2017, last revised May 8, 2017, entitled, “Map, Plan & Report, Village of Red Hook Sewer System” (the Map and Plan”) and was filed in the Office of the Village Clerk on August 25, 2017; and

WHEREAS, the Map and Plan identified the benefitted parcels and included an apportionment of local assessment for each benefitted parcel, a copy of which apportionment is attached hereto and incorporated herein by reference; and

WHEREAS, the maximum amount to be expended for the Sewer Project is \$4,900,000.00; and

WHEREAS, the Village of Red Hook has been granted a zero percent interest loan for in that amount, \$4.9 million, with 30 year term from EFC with a two-year window from July 2015; and

WHEREAS, the Village of Red Hook is still pursuing other grants and offset options to reduce the borrowing needed in order to reduce the capital costs; and

WHEREAS, on or before February 2, 2018, the Village Board of Trustees caused a notice of public hearing regarding such apportionment to be published in the official newspaper of the Village, to be posted on the Village signboard, and to be served on the owners of property in the local assessment area; and

WHEREAS on February 12, 2018, the Village Board of Trustees held a public hearing to hear all interested persons on such apportionment and accepted written comments until February 16, 2018; and

WHEREAS, the Village Board has considered the testimony received at the hearing and any such written comments received regarding modification or correction of the apportionment, or exclusion of land from the area of local assessment.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook:

1. The Board of Trustees has determined that the proposed improvements are in the public interest and that the proposed apportionment is fair and reasonable.
2. The proposed apportionment has been apportioned upon the lands within the local assessment area in proportion as nearly as may be to the benefit which each lot or parcel will derive therefrom.
3. The attached apportionment is hereby adopted as the final and conclusive apportionment for the Sewer Project.
4. The Village Clerk is hereby directed to file this resolution and attached apportionment in the office of the Village Clerk.

Vote:

Ed Blundell	Voting - yes
Brent Kovalchik	Voting - yes
Charlie Laing	Voting - yes
Jennifer Norris	Voting - absent
Jay Trapp	Voting - yes

Mayor Blundell made a motion to approve resolution 5-2018 as presented. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to schedule a Budget Public Hearing for April 9th at 7:00 pm. DM Kovalchik seconded this motion. All were in favor.

EV Charging Station status – DEC reviewed plans for installation in the Village Parking lot next to the handicap ramp.

Red Hook Fire Company – ARMSTA – Mayor Blundell stated a letter had been sent to the Red Hook Fire Company requesting the Utah ARMSTA gun course be relocated from the fire house. This was discussed with Village Counsel and Dutchess County DA.

Building Department – Mayor Blundell stated the current Building Inspector Clark Kimble resigned but will stay on as Fire Inspector. Mayor Blundell made a motion to appoint Gary Beck and Jim Greaves for 90 days from March 1st as building inspector. Trustee Trapp seconded this motion. All were in favor.

Planning Board – Mayor Blundell stated Mark Mirando will resign in July 2018 and is looking for a replacement.

PUBLIC COMMENTS

George Beekman stated he is ok with the RH Fire Company have a gun concealed carry course. Mayor Blundell stated the lease is very specific as to events that the RH Fire Company can have. Fire fighting training, banquets, weddings and NYS sanctioned (bingo) are ok.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:15. Mayor Blundell seconded this motion. All were in favor.

Submitted by

Cynthia Chiarella
Clerk/Treasurer