

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
FEBRUARY 12, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Trustee Laing, Clerk/Treasurer Chiarella.

Mayor Blundell opened the meeting at 7PM with the Pledge of Allegiance.

Court Grant - Justice Jonah Triebwasser and Justice Jeff Martin presented a court grant that was awarded to the Village Court. The Village received \$ 7,000 for new carpets in court administrative areas in Village Hall.

PUBLIC HEARING - Discontinuance of a Portion of a Village Street (Morgan's Way)

Mayor Blundell opened the Public Hearing. - Victoria Polidaro of Rodenhausen & Chale and Cathleen of CT Male were present to answer questions. 10 acres will be donated to the Village by Kearney Realty with the existing sewer treatment plant included. The Village will take ownership in a few months. The current owner has plans to develop other parts of his property and the

Village needs to obtain clean access to the WWTP via Morgan's Way. Mayor Blundell opened to public comments. No comments were made. Mayor Blundell made a motion to close the Public Hearing at 7:10. DM Kovalchik seconded. All were in favor.

Red Hook Fire Department - Rob Frye presented the Board with a monthly call list of 88 calls. 47 EMS and 41 fire. Clerk Chiarella asked Rob for an updated list of all current members.

- Public Hearing – Sewer Assessment Basis – Mayor Blundell opened the meeting at 7:15 pm. Clerk Chiarella read rules for public hearing. The Village had circulated public notice about the meeting and also sent each property owner in the service area a direct mailing so they could be aware of this Public Hearing. Mayor Blundell stated the sewer serve 127 properties. The full project cost is \$4.9 million over 38 years at 1.875% interest from USDA-RD. We were awarded a \$1.2 million grant from USDA which reduced the capital cost to \$3.7 million. Then, annual Operations and Maintenance costs were projected with input from our engineers. The last part of the assessment formula was to study water use patterns in the 127 properties. Benefit User or Equivalent Dwelling Unit (EDU) were based upon a standard use of 150 gallons of water per day. Each property was assigned an EDU count based on water consumption history from our meter records. Looking at the capital costs and O &M results in a projected user charge of \$ 780.00 a year, per EDU. Recently we received a second grant for \$925,000 which will reduce the capital costs but the formula for the assessment basis remains the same.

Blundell presented the detailed spreadsheet that exists which illustrates each property in the service area, the EDU count and the projected annual cost.

Public Comments:

- Camille Norvell & David Weir of 59 West Market St is in favor of the sewer, afraid of the impact on neighbors that can't afford.
- Denise Steerman of 57 West Market St – lived in the Village for 44 years, wants to be excluded from the sewer, not happy with her lawn being disrupted. Ms. Steerman read a letter from Gloria Simmons of 53 West Market St who is not in favor of the sewer, it will cause her financial hardship.
- Marty Gerhart 51 West Market Street
- Dan Budd 40 West Market St. is in favor of the central sewer. Recently installed a new septic costing over \$ 40,000. Additional studies should be done on the aquifer.
- Jack DePietro East Market Street – asked who pays for trench and tank. Mayor Blundell stated the project will pay all set up costs.
- Al Treza of 49 West Market St. is in favor of the sewer.

Mayor Blundell pointed out that this was not the first public meeting on the sewer. Post cards have been sent to each stakeholder last year with invitations to public events to discuss the sewer. Meetings have been at the Elmendorph Inn, and Library.

Mayor Blundell made a motion to close the public hearing at 8:15. DM Kovalchik seconded. All were in favor.

REGULAR BUSINESS

Mayor Blundell made a motion to approve minutes from January 8th and 18th, 2018. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to leave a blank page in memory of Lester Cagle. DM Kovalchik seconded. All were in favor.

Mayor Blundell stated he has contacted the NYS DOT in regards to the drainage on South Broadway near Garden Street. Site visits and engineer review are underway. The State will vacuum their catch basins for better drainage flow. Flooding is not due to with Phase II Water since we did not work in that area on road grade changes or pavement changes. This area of Rt 9 is a NYS highway; was upgraded in 1985 and the state drainage catch basins are NYS maintained. There is a 1200 foot drainage culvert in an easement to NYS , per our info, which NYS needs to acknowledge and act on.

TREASURER’S REPORT

Treasurer Chiarella read the following report:

ACCOUNT BALANCES

General Fund	\$ 411,327.26
Water Fund	\$ 203,208.17
Trust & Agency	\$ 30,377.41
Material Mgt.	\$ 6,902.10
Petty Cash	\$ 25.52
Village Green	\$ 4,136.88
Hardscrabble	\$ 4,323.84
Health Ins.	\$ 3,422.59
Capital Fund	\$ 00.00

MONTHLY EXPENSES

General Fund	\$ 133,807.30
Water Fund	\$ 17,268.70
Trust & Agency	\$ 30,377.41
Materials Mgt.	\$ 6,890.72

Current budget is currently at 66% and most budget lines are on track. Budget discussions will start February 15th. A sewer budget will be formed.

Clerk Chiarella stated there will be no elections in 2018 since no terms expire this year.

POLICE

Mayor Blundell read the following police report:

- 302 Incidents
- 107 UTT’s
- 21 Arrests

PLANNING AND ZONING

Mayor Blundell read the following planning and zoning report:

- 4 Building Permits
- 1 Certificate of Occupancy
- 5 Certificate of Compliance
- 6 Municipal Searches

\$ 954.00 was collected in fees.

MATERIALS MANAGEMENT:

For the month of January, we had 11.7 tons of garbage and 5.84 tons of single stream recycling. We paid out \$1370.10 and sold \$3517.25 in tags. We had our annual E-waste event in January, along with the Town of Red Hook CAC. We had about 23 pallets of E-waste. Special thanks to the Bard Center for Civic Engagement who provided volunteers for the event.

EVENTS:

We have our annual Egg Scramble Saturday, March 24, which is run with the Red Hook Police Department and Red Hook Public Library.

Apple Blossom Day will be Saturday, May 12, This event is run by the Red Hook Rotary, for more information, contact David Wright.

LIBRARY:

The Arts Mid-Hudson Folk Arts Program and Red Hook Public Library are collaborating to present a Chinese Lunar New Year Celebration from 1pm to 3pm on Saturday, February 17th at the Hendrick Hudson Masonic Lodge in Red Hook. 9 Graves St, Red Hook, NY 12571.

This special cultural event features activities and crafts for both children and adults, traditional dumplings and snacks for tasting, and a colorful indoor parade. Red Hook Public Library is hosting a number of workshops leading up to the Saturday event, such as puppet and dumpling making. Please check with the library for details.

This event is free and open to all. The Hendrick Hudson Masonic Lodge is located at 9 Graves Street in Red Hook, NY 12571. Questions may be directed to the library at 845-758-3241.

Mayor Blundell met with DM Kovalchik and NYS John Andoh to discuss mass transit (Loop Bus) and how it should have more exposure. Currently the Loop bus goes to Bard College and Blundell would like to met Bard to see if options could be explored on consolidation. It also runs south to Rhinebeck and further.

WATER

During the month of January, the water Treatment facility treated 6,450,646 total gallons, which is an average of 208,085 gallons per day. In January 2017, the water treatment facility treated 6,270,000 total gallons within the 27 days recorded. IT issues prevented the system from monitoring the remaining days of the month Average daily flow was 232,444 gallons per day in January 2017.

All bacteriological samples for the month were collected by Bret Smith, associated with services provided from CT Male. Samples collected were from 24 Cherry Street, 7467 South Broadway, and 4 Morgan's Way. All bacteriological samples were absent of total coliform and e. coli. During the month of January, the water treatment plant used 50 gallons of sodium hypochlorite. The average daily use was 1.611 gallons per day.

VRI Environmental Services, Inc. is our new operator. They have accepted our service agreement to provide the Village of Red Hook Supervisory services for our treatment systems. Our employee Chris Coon will assist them on daily monitoring and other tasks. Moving forward, we will provide details on operations and maintenance associated with the treatment system.

Red Hook Economic Development Committee (EDC)

EDC Meetings were held on January 10 and 24, 2018 in the Red Hook Village Building. The following items were discussed:

Status report and updates on the Red Hook Village Sewer Project.

Priority Goals including:

Continue to work toward a speedier RHT planning review process.

Monitor and influence the adoption of any proposed RHT ordinance regarding franchise businesses.

Continue to support existing businesses, especially through cooperative marketing campaigns and enhanced social media outreach.

Community Preservation Fund (CPF) Advisory Board

There were no CPF Advisory Board Meetings held during the month of January, 2018.

The current balance of the Community Preservation Fund, as of January 31, 2017, is \$987,151.48.

Saw Kill Watershed Community (SKWC)

A SKWC Meeting was held on January 17, 2018 at the Elmendorph Inn. The following items were discussed:

Screening of film by the Connecticut River Watershed Council and Conservation Law Foundation on floods, flood plains, and wetlands.
Overview of streams and wetlands within the Saw Kill Watershed.
Update on the Town of Red Hook's water withdrawal moratorium.

Red Hook Sewer Project

Meetings were held on January 5, 12, 19 and 26, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Approximately 4 remaining Request for Information/Surveys Questionnaires have not been returned by property owners within the Sewer Service Area. Ed Vopelak continues to schedule meetings to provide assistance with these property owners.

C.T. Male is finalizing design documents. As part of the project:

Existing septic/cesspool tanks will be removed where they are to be replaced with new compliant tanks.

All multiple discharge pipes from buildings within the service area will be connected to tanks (some properties have multiple septic tanks).

All existing restaurants will receive two pumps per tank (one service; one back-up/emergency) along with grease traps.

Any tank subject to vehicular traffic or paved (i.e. parking areas, driveways) will receive manhole covers to cover plastic gasket corners and provide the ability to be driven over.

Approximately 65 draft easements have been prepared by C.T. Male's associate engineers, Ryan Biggs Clark Davis. All draft easements (127 properties) are expected to be complete by the first half of February, 2018. The draft easements and maps will be reviewed by Village attorney (Rodenhausen Chale) prior to being released for property owners' review and signatures.

Discussed methods and procedures to re-assess EDU (Equivalent Dwelling Unit)/BU (Benefit Unit) based on change in property use (i.e. increase or decrease water usage).

The Village Board of Trustees approved Resolution #1-2018, "Resolution to Schedule a Public Hearing on Apportionment of Local Assessments; Municipal Sewer System – Phase I" setting a Public Hearing on February 12, 2018 pursuant to Article 14 of the NYS Village Law on January 8, 2018.

"Notice of Filing of Map and Plan and Public Hearing" was prepared by Village attorney (Victoria Polidoro (Rodenhausen Chale)). Notices were sent via regular mail and certified mail to all property owners in the service area by C.T. Male on January 26, 2018.

Village Clerk, Cynthia Chiarella forwarded the "Notice of Filing of Map and Plan and Public Hearing" to the Village's Official Newspaper (Daily Freeman) for publication on January 26, 2018.

Discussed possible application to the Dutchess County Partnership for Manageable Growth Grant Program for possible subsequent phases of the Red Hook Sewer Project.

Village attorney (Rodenhausen Chale) are reviewing the three-part updated title report for the Red Hook Commons Sewage Works Corporation transfer of ownership of land and the existing

treatment plant to the Village of Red Hook sent by Cannon Hayman and Weiss, LLP (attorneys for Red Hook Commons) on January 19, 2018.

Preliminary time-line for the Red Hook Sewer Project:

March – April, 2018. Comply and address comments/revisions as per DC DOH, NYS EFC, NYS DOH, NYS DOT, USDA-RD design/bid documents; Secure easements and/or initiate proceedings for each property in Sewer Service Area; Advertise for Estimate of Construction Costs/Bids.

May – June, 2018. Trustees to award Contract for Construction and Notice to Proceed after review and approval of lowest, most responsible bidder.

June – July, 2018. Secure ownership of Red Hook Commons Sewage Works Corporation's existing treatment plant and land. Begin construction.

December, 2019 – January, 2020. Project completion.

Red Hook Village Water Project – Phase II

Meetings were held on January 5, 12, 19 and 26, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Discussions with water operating companies to assist and finalize decommissioning procedures for the Tower Street elevated water storage tank.

Verification of proper and functioning control systems at the municipal well field pump house.

Red Hook Water Project - Phase III

Meetings were held on January 19 and 26, 2018 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Review possible scope of work and preliminary estimates and potential funding sources for the area including Elizabeth Street, Fisk Street, Thompson Street, Cherry Street and Graves Street.

C.T. Male to verify and/or initiate applications to submit for inclusion on the NYS EFC Drinking Water State Revolving Fund Intended Use Plan (DWSRF – IUP).

Initiate application for possible Water Infrastructure Improvement Act Grant Program (DWSRF – WIIA).

Red Hook Municipal Water Projects

Estimates have been received from Smith Well Drilling, Inc. on January 23, 2018 for the maintenance and repair of Well #12. Estimated costs for the inspection of existing pumps and motor is \$5,100.00 (not including possible motor repair/replacement).

January 26, 2018. Ed Blundell and Brent Kovalchik met with John C. Andoh (Dutchess County Transit Administrator) to discuss possibilities to improve and/or expand services provided by DC Public Transit Systems.

Intermunicipal Task Force (ITF)

(Brent Kovalchik – Red Hook Village Representative/Member)

ITF Meetings were held on January 12, 18 and 26, 2018 in the Red Hook Town Hall. The following items were discussed:
 Review the Village of Red Hook Zoning Law and discuss future cooperation and assistance from the ITF with amending/revising existing Village zoning provisions.
 Discussed possible uses for the existing Sky Park currently located in the RHT Zoning District RD-3.
 Discussed ITF re-organization to include three members each from the Villages of Tivoli and Red Hook.
 Discussed NYS Laws regarding short-term rentals.
 Updates on the Town of Red Hook Solar provisions and well-field projects regarding new federal tariffs on solar panel components.

Highway

Discussions to improve drainage on Route 9 (South Broadway) and Garden Street are being conducted by the Red Hook Highway Department, Mayor Ed Blundell and the NYS Department of Transportation.

A new snow blower has been purchased by the Village for the Highway Department to assist personnel with removing snow in the Village Municipal Parking Lot and adjoining sidewalks of the Village Building.

Village Green

The current balances of the Village Green Committee’s related budget accounts, as of January 31, 2018, are as follows:

Community Beautification – Contractual Expenses (#8510.4)	
Balance	\$ 2,846.00
Shade Tree – Contractual Expenses (#8560.4)	
Balance	\$ - 6,350.00
Village Green Checking Account	
Balance	\$ 4,136.88

There were no Village Green Committee Meetings held during the month of January, 2018.

The Village Green Committee’s 2017 Tree City USA application was submitted on January 11, 2018. Confirmation of the successful submission of the application was received by the Village from George Profus, NYS DEC New York Regional Coordinator – Region 3 on January 11, 2018. The Village Board of Trustees thank Brenda Cagle for preparing and submitting the 2017 Tree City USA Application.

VGC Officers are invited to the Annual Tree City/Tree Campus/Tree Line Recognition Ceremony at the Albany Marriot Hotel on March 29, 2018. Officers interested in attending may contact David Pearson or Brent Kovalchik for registration materials and information.

RESOLUTION 3-2018 – Tax Cap Over-ride

Mayor Blundell read the following resolution as follows:

Whereas the Village of Red Hook may require an enabling local law to allow a tax cap over-ride for the upcoming fiscal year 2018-19

Whereas the final version of previous budgets has remained within the requisite tax cap;

Whereas there may be a need to override the tax cap as Local law in 2018

Therefore be it resolved the Village Board will schedule a public hearing on the tax cap over-ride law for March 12, 2018 at 7 pm to consider a tax cap override; and the Clerk will publish notice in the Kingston Freeman

Mayor Blundell made a motion to approve resolution 3-2018. DM Kovalchik seconded. All were in favor.

RESOLUTION 4-2018 – Discontinue a portion of Morgan’s Way

DM Kovalchik read resolution 4-2018 as follows:

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on February 12, 2018 at 7:00pm. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT:

ABSENT:

The following Resolution was offered by _____, seconded by _____, to wit:

**RESOLUTION TO DISCONTINUE A PORTION OF A VILLAGE STREET
(MORGAN’S WAY)
RESOLUTION #4- 2018**

WHEREAS, the Village of Red Hook has established a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law (the “Sewer Project”); and

WHEREAS, in connection with the Sewer Project, the Village proposes to acquire a 10.662 acre parcel of property (the “Sewer Property”) from Red Hook Commons Sewage-Works Corp. (“RH Commons”) together with an existing sewer plant, located adjacent to Morgan’s Way; and

WHEREAS, Morgan's Way was accepted for dedication as a Village street by the Village of Red Hook on April 7, 2008 but fee title to the roadbed was never conveyed to the Village and remained with Kearney Realty and Development Group, Inc.; and

WHEREAS, dedication of Morgan's Way included a 0.142 acre parcel of undeveloped property located adjacent to the travel way for use as a municipal commuter lot as more specifically described in Attachment A to this resolution and as depicted on the map prepared by Morris Associates included as Attachment B to this resolution (the "Subject Area"); and

WHEREAS, the Village no longer desires to establish a municipal commuter lot; and

WHEREAS, the Village and RH Commons desire to reconfigure Morgan's Way in connection with the acquisition of the Sewer Property which requires the Village to discontinue the Subject Area; and

WHEREAS, pursuant to §§ 6-612 and 6-614 of the Village Law, a village may by resolution discontinue dedication of a street in a village after a public hearing; and

WHEREAS, on February 8, 2016, the Village Board of Trustees adopted a negative declaration for the Sewer Project; and

WHEREAS, on June 8, 2017, the Planning Board adopted a negative declaration for the proposed lot line alteration for the Sewer Property which included the proposed discontinuance of the Subject Area; and

WHEREAS, the Board of Trustees scheduled a public hearing on the discontinuance of the Subject Area for February 12, 2018, notice of which was published in the Daily Freeman on January 30, 2018; and

WHEREAS, the duly noticed public hearing was held during which all those who wished to speak were heard.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees makes the following findings of fact:

1. The Subject Area was never constructed, paved or otherwise opened as a Village street; and
2. The Subject Area is not currently passable for ingress or egress by vehicular or other traffic; and
3. The Subject Area does not connect to any other Village street and is not utilized as part of the Village street network; and
 4. The Subject Area is useless as a right of way and is not necessary for any public purpose.

BE IT FURTHER RESOLVED, by the Board of Trustees as follows:

The Subject Area is not and has not ever functioned as a Village street and otherwise serves no Village purpose or function; and

1. It is in the public interest to discontinue the Subject Area as a Village street; and
2. The Subject Area is hereby discontinued as a Village street; and
3. The Clerk is hereby authorized and directed to update the Village's inventory of roads.

DM Kovalchik made a motion to approve resolution 4-2018. Mayor Blundell seconded. All were in favor.

Mayor Blundell stated PANDA includes 5 municipalities – IMA is up for renewal (5 year agreement) discussion as to how much should be funded the Panda? DC Shared Services could reimburse funds.

County Legislator Chris Munn stated the county is entering into discussions to raise the age to purchase cigarettes to 21.

George Beekman is not in favor of raising the age.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:15. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer