

**VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
JANUARY 8, 2018**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Trustee Laing,  
Clerk/Treasurer Chiarella

Mayor Blundell opened the meeting at 7:00 with the Pledge of Allegiance.

DM Kovalchik made a motion to approve minutes from December 11<sup>th</sup> & 21<sup>st</sup> 2017. Trustee Norris seconded this motion. All were in favor.

RED HOOK FIRE DISTRICT – Robert Frey presented the Board with a December 2017 incident report of total of 65 calls. (26 fire calls & 39 EMS calls). A total 2017 call count was 939. Mayor Blundell stated he is looking for funding to re-route roof leaders and drainage away from village wells. Currently the Village well head is 15' from the Fire Company. Also, Robert stated the new ambulance has arrived.

Mayor Blundell stated the next page will be left blank in honor of long time Village resident Ralph Keeler.

## Blank Page In Memory of Ralph Keeler

## TREASURER'S REPORT

Treasurer Chiarella presented the following Treasurer report for the month of December 2017

### ACCOUNT BALANCES

General Fund	\$ 404,352.94
Water Fund	\$ 106,683.86
Trust & Agency	\$ 34,500.38
Material Mgt.	\$ 7,007.33
Petty Cash	\$ 25.52
Village Green	\$ 4,136.88
Hardscrabble	\$ 5,203.84
Health Ins.	\$ 4,576.20

### MONTHLY EXPENSES

General Fund	\$ 297,637.24
Water Fund	\$ 17,277.67
Trust & Agency	\$ 34,500.38
Material Mgt.	\$ 3,356.24

Treasurer Chiarella stated General fund expenses are high due to a payment for the new highway plow truck. Trustee Trapp made a motion to accept the Treasurer's report. DM Kovalchik seconded. All were in favor.

### POLICE

Mayor Blundell read the Police report for the month of December 2017

338 Incidents

80 UTT's

22 Arrests

### PLANNING AND ZONING

Trustee Trapp stated the Federation of Planning spring classes will be starting soon.

5 building permits

5 certificates of Occupancy

5 Certificates of Compliance

1 Municipal search

1 Order to Remedy

\$ 1,553.50 was collected in fees.

Trustee Trapp also stated he would be revisiting to raise the fee schedule in the near future.

## **CELEBRATIONS**

Live it Up Red Hook Village will host a winter celebration on Saturday, December 16 from 2-7. Special holiday food and drinks at participating shops & restaurants. Holiday story time at Little Pickles, hayrides from the municipal lot, and parade crafts at Annabelle's Village Bake Shop from 2-3:30. Parade at 4:30, and a tree lighting in front of Yum Yum Noodle at 5:00.

## **MATERIALS MANAGEMENT**

For the month of November, we sold \$4174.50 in garbage tags and paid out \$1217.76. We had 10.35 tons of garbage and 5.7 tons of single stream recycling.

We will be holding our annual electronic waste recycling event on Saturday, January 13, from 8-12 at the town recycling center. Allowable e-waste includes televisions, monitors, computers, keyboards, cables, power cords, telephones, fax machines, scanners, printers, cell phones, VCR/DVR/DVD players, digital music players, digital converter boxes, cable or satellite receivers, electronic or video game consoles. There will be a \$20 charge for old TVs. We have limited home pick-up available, call either the Village Hall or Town Hall for details. This event is held with the Town of Red Hook, Village of Red Hook, and the Bard Center for Civic Engagement, who provides volunteers for the day.

## **WATER**

Trustee Laing read the water report for the month of December 2017.

- During the month of November the computer that records daily telemetry data suffered a crash and was sent out for repair. It was returned to service on the evening of December 5<sup>th</sup>, and as a result, the flow data was unable to be properly recorded for the first 5 days of December.
- For the 25 days for which flow data is available, the plant treated 5,188,000 gallons of water at an average rate of 207,000 gallons per day.
- During the entire month of December, the plant used a total of 50 gallons of liquid hypochlorite to treat the public water supply at an average rate of 1.61 gallons per day.
- During the month of December 3, samples were sent to Smith Laboratory for bacteriological testing and all 3 returned a negative result.
- In December of 2016, the plant treated a total of 7,150,000 gallons of water at an average rate of 230,000 gallons per day.

## **HIGHWAY**

The Village's Snow Ordinance is in effect until March 31, 2018. No parking is permitted on Village streets from 11:00 pm to 6:00 am and on NYS Highways (Route 199 and Route 9) from 2:00 am to 6:00 am during the same period (Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owners(s).

The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (RHV Local Law #1-199, Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left un cleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law Section 165-48).

The new 2018 Freightliner 108SD Dump/Plow truck has been delivered to the Village Highway Department. Once markings, lighting and some accessories have been installed, the new truck will be fully operational.

The Village Board of Trustees approved Resolution #33-2017 on December 11, 2017 authorizing budget lines used for funding assistance (\$84,500) and the issuance of a note (\$88,855) in the form of a municipal bond pursuant to the Local Finance Law, for the purpose of the purchase of the new truck. Proceeds from the sale of the 1996 International truck and FEMA recovery money from Storm Stella will be deposited in the Highway Reserve CD Fund (#A9621) toward the first bond payment.

Scrap metal was sold on December 7, 2017 for \$351.00. Total revenue generated in FY2017-2018 is \$2,510.60. Since inception of the Scrap Metal Recycling Program in September, 2007, \$24,722.17 has been generated.

County Legislator Chris Munn was present: Newly elected Legislator stated he will be attending Village Board meetings and is available with questions at all times.

## **INTERMUNICIPAL TASK FORCE (ITF)**

### **Red Hook Sewer Project**

Meetings were held on December 1, 8, 15, 22 and 29, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Approximately 25 remaining Request for Information/Sewer Service Questionnaires have been received, but not returned by property owners within the Sewer Service Area. Ed Vopelak is scheduling meetings to assist these property owners.

- Reviewed the Sewer Use Law. Resolution #36-2017, adopting the Village of Red Hook Sanitary Sewer Use Law after the Public Hearing on December 11, 2017 (re: Minutes of Red Hook Village Board of Trustees (12/11/17)).

- C.T. Male's associate engineers (Ryan Biggs/Clark Davis) are preparing maps of individual properties to accompany easements for each property in the Sewer Service Area. Victoria Polidoro (Rodenhausen Chale) will review all easements prior to them being released to property owners for review and signatures.

All easements must be secured, or condemnation proceedings initiated prior to advertising for Request for Estimates of Construction Bids. Hook-up to the sewer system is mandatory based on NYS Building Code and the RHV Sewer Use Law.

- Responses to the Questionnaires are required to analyze Engineer's Design Documents. The documents, once complete by C.T. Male, will be reviewed by DC DOH, NYS DOH, NYS DEC, NYS DOT, NYS EFC and USDA-RD. Final revisions and responses to regulatory agencies' comments must be addressed prior to advertising for Bids.

- MWBE documentation are being finalized to comply with NYS EFC requirements.

- Prepare Public Notification of a Public Hearing to listen to property owners of the Sewer Service Area regarding property assessments for the Sewer Project. The date/time of the Public Hearing will be established at the 1/8/18 Trustees Meeting and held on February 12, 2018 at the Red Hook Village Building.

- Establish preliminary time-line for the Red Hook Sewer Project.

- March – April, 2018. Comply and address comments/revisions as per DC, NYS, US regulatory agencies design document reviews. Advertise for Estimate of Construction Bids.

- May – June, 2018. Award Contract for Construction after review and approval of lowest, most responsible bidder.

- June – July, 2018. Secure ownership of the Red Hook Commons Sewage Works Corporation existing treatment plant and land. Begin construction.

"Sewer Project Moves Forward in Red Hook" published in the Northern Dutchess News (Volume 9, Issue 51, December 20-26, 2017).

#### Red Hook Village Water Project – Phase II

Meetings were held on December 1, 8, 15, 22 and 29, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended.

The following items were discussed:

Decommissioning status of the existing elevated water storage tank.

Respond to NYS EFC (memo of 11/29/17): Execution of Closing Documents.

Discuss status of required closing documents with Daniel Birmingham (Hawkins, Delafield and Wood, LLP).

Discuss water operator's responsibilities, protocol and logistics.

Respond to NYS EFC (memo of 12/29/17) items 1-4 (a-f) on 12/29/17.

Review revised USDA-RD "Letter of Conditions" (11/21/17).

#### Red Hook Water Project - Phase III

a. Meetings were held on December 15, 22 and 29, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Consider possibilities of initiating the Red Hook Water Project – Phase III.

Review preliminary estimates, scope of work, potential funding sources for the area including Elizabeth Street, Fisk Street, Thompson Street, Graves Street and Cherry Street.

#### Green Innovation Grant Program

A letter was received from the NYS EFC (12/13/17) informing the Village that Consolidated Funding Application #76678 for the proposed Innovative Green Municipal Parking Lot Project was not selected for funding through the 2017 Green Innovation Grant Program.

#### Intermunicipal Task Force (ITF)

(Brent Kovalchik – Red Hook Village Representative/Member)

ITF Meetings were held on December 8 and 15, 2017 in the Red Hook Town Hall. The following items were discussed:

Review and discuss proposed zoning amendments to the Town of Red Hook, Upper Red Hook Hamlet Business District regarding proposed map, boundaries and uses.

Reviewed existing provisions in the Town of Red Hook Traditional Neighborhood District/Commercial Sub-District for Special Permitted Uses specifically for convenience stores, gas stations, self-storage and auto rental uses.

Reviewed existing provisions in the Red Hook Town Traditional Neighborhood District/Office – Industrial Sub-District regarding bank and veterinarian office uses.

#### **VILLAGE GREEN**

The current balances of the Village Green Committee’s related budget accounts, as of December 31, 2017, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ - 6,350.00
  
- Village Green Committee Checking Account  
Balance .....\$ 4,136.88

#### **REGULAR BUSINESS**

- Mayor Blundell stated the sewer project is moving along with only 25 residents to yet respond. The Dutchess County Board of Health is charging \$ 1500 to review the sewer plan.

- Mayor Blundell stated due to early morning traffic garbage pick-up will begin at 5:30 am.
- Mayor Blundell scheduled budget meeting every Thursday from February 15 – March 15. Notice to be put in the newspaper.
- Water –Sewer options – Mayor Blundell stated a sewer budget has been prepared.
- Water/Sewer Operator – VRI is already familiar with the sewer treatment plant and can run water plants also.

**RESOLUTION 1-2018 – Public Hearing – Apportionment of Local Assessments**

**VILLAGE OF RED HOOK**

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on January 8, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT: Mayor Blundell, DM Kovalchik, Trustee Laing, Trustee Norris, Trustee Trapp, Clerk/Treasurer Chiarella

ABSENT:

The following Resolution was offered by Trustee Trapp, seconded by DM Kovalchik, to wit:

**RESOLUTION TO SCHEDULE A PUBLIC HEARING ON APPORTIONMENT OF LOCAL ASSESSMENTS  
MUNICIPAL SEWER SYSTEM – PHASE 1**

**RESOLUTION # 2- 2018**

WHEREAS, the Village of Red Hook has established a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law; and

WHEREAS, the Village has determined to construct the sewer system in phases with the first phase encompassing the general business district and contiguous areas (the “Sewer Project”); and

WHEREAS, the expense of constructing the Sewer Project will be assessed upon the lands benefited; and

WHEREAS, a map and plan of the permanent Sewer Project, with plans and specifications for sewage treatment, has been prepared by C.T. Male Associates, dated February 15, 2017, last revised May 8, 2017, entitled, “Map, Plan & Report, Village of Red Hook Sewer System” (the Map and Plan”) and was filed in the Office of the Village Clerk on August 25, 2017; and



WHEREAS, the Map and Plan identified the benefitted parcels and included a proposed method of apportionment of local assessment for each benefitted parcel; and

WHEREAS, the maximum amount to be expended for the Sewer Project is \$4,900,000.00; and

WHEREAS, the Village of Red Hook has been determined to be eligible for a zero interest loan in the amount of \$4,900,000, with a term of up to 30 years through NYS Environmental Facilities Corporation subject to compliance with certain application deadlines ; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

1. The Board of Trustees shall hold a public hearing to consider the Map and Plan and the proposed apportionment of local assessments on February 12, 2018, at 7 p.m. at the Village Hall, Red Hook, New York at which time the Board of Trustees will hear any objections to such apportionment; and
2. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspaper of said Village, on or before January 30, 2018 which is not less than ten days prior to the date of said public hearing.
3. The Village Clerk is hereby authorized and directed to send notice of the public hearing to each property owner in the Sewer Project service area, at their address on file for Village tax purposes, including notice of the filing of the Map and Plan which includes the proposed apportionment of local assessment.

**RESOLUTION 2-2018 – Discontinuance of a portion of Morgan’s Way Public Hearing  
Trustee Trapp read resolution 2-2018 – Trustee Trapp made a motion to approve resolution 2-2018, DM Kovalchik seconded this motion. All were in favor.**

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on January 8, 2018. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT: Mayor Blundell, DM Kovalchik, Trustee Laing, Trustee Norris, Trustee Trapp, Clerk/Treasurer Chiarella

ABSENT:

The following Resolution was offered by DM Kovalchik, seconded by Trustee Norris, to wit:

RESOLUTION TO SCHEDULE A PUBLIC HEARING ON DISCONTINUANCE OF A PORTION OF  
MORGAN'S WAY  
RESOLUTION # 2- 2018

WHEREAS, the Village of Red Hook has established a municipal sewer system to serve the Village pursuant to Article 14 of the NYS Village Law (the "Sewer Project"); and

WHEREAS, in connection with the Sewer Project, the Village proposes to acquire a 10.662 acre parcel of property (the "Sewer Property") from Red Hook Commons Sewage-Works Corp. ("RH Commons") together with an existing sewer plant, located adjacent to Morgan's Way; and

WHEREAS, Morgan's Way was accepted for dedication as a Village street by the Village of Red Hook on April 7, 2008 but fee title to the roadbed remained with Kearney Realty and Development Group, Inc.; and

WHEREAS, dedication of Morgan's Way included a 0.142 acre parcel of undeveloped property located adjacent to the travelway for use as a municipal commuter lot as more specifically described in Attachment A to this resolution; and

WHEREAS, the Village no longer desires to establish a municipal commuter lot; and

WHEREAS, the Village and RH Commons desire to reconfigure Morgan's Way in connection with the acquisition of the Sewer Property; and

WHEREAS, pursuant to 6-612 of the Village Law, a village may discontinue dedication of a street in the Village after a public hearing; and

WHEREAS, on February 8, 2016, the Village Board of Trustees adopted a negative declaration on the Sewer Project; and

WHEREAS, on June 8, 2017, the Planning Board adopted a negative declaration for the proposed lot line alteration for the Sewer Property which included the proposed discontinuance of a portion of Morgan's Way.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook as follows:

4. The Board of Trustees shall hold a public hearing to consider the discontinuance of a portion of Morgan's Way, as more specifically described in Attachment A to this resolution, on February 12, 2018, at 7 p.m. at the Village Hall, Red Hook, New York at which time the Board of Trustees will hear objections to such discontinuance; and
5. The Village Clerk is hereby authorized and directed to publish notice of

said public hearing in the official newspaper of said Village, on or before 1-30, 2018 which is not less than ten days prior to the date of said public hearing.

6. The Village Clerk is hereby authorized and directed to send notice of the public hearing to each land owner abutting Morgan's Way.

Mayor Blundell appointed Jay Trapp, Brent Kovalchik and Ray Towle to the Zoning Review Committee (6 month Moratorium).

#### PUBLIC COMMENTS

George Beekman stated he would like to see the Fire Department reports more broke down between Town and Village.

Mayor Blundell made a motion to enter into executive session at 8:30 to discuss public safety. DM Kovalchik seconded. All were in favor.

Mayor Blundell made a motion to reconvene from executive session at 8:45. DM Kovalchik seconded this motion. All were in favor.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:00. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Chiarella  
Clerk/Treasurer

