

**VILLAGE OF RED HOOK  
DECEMBER 11 2017  
MONTHLY BOARD MEETING**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Laing

Mayor Blundell opened the meeting at 7:00 with the Pledge of Allegiance

Trustee Trapp made a motion to accept minutes from 11-13-17. DM Kovalchik seconded. All were in favor.

Red Hook Fire Department - Keith McGilvery presented the Board with call reports for the month of November - Total calls 78 - 41 fire/37 EMS. These are totals that include the Town and Village notices but not necessarily actual responses and vehicle roll out.

**PUBLIC HEARING**

Sewer Use Law - Mayor Blundell made a motion to open the Public Hearing. Trustee Trapp seconded. All were in favor. Mayor Blundell stated the sewer project will serve 127 units. Total project cost is 4.9 Million with EFC short term loans at 0%. Long term is with the USDA for 38 years. The Village received grants funds from C-WIIA for \$ 2.28 million for sewer and \$ 925,000 for water, which brings the cost of the project down. A 56 page sewer use law document has been circulated to the board and was available to the public. It was drawn up by a team including the Mayor, Deputy Mayor, engineers and legal to get us in a position to own and maintain a municipal sewer system, since none exists now in the village. No public comments were made from the audience. Mayor Blundell made a motion to close the public hearing. Trustee Trapp seconded. All were in favor.

2. Best Value Law - Mayor Blundell made a motion to open the public hearing at 7:15. Trustee Trapp seconded. All were in favor. Mayor Blundell explained the Best Value Law as modifying procurement policy in accord with newer NYS law options. Municipalities do not have to take lowest bid but can look at measurable categories and it only applies to non-capital purchasing. Capital projects still go through lowest responsible bidder test. The Board reviewed the local law via prior circulation. No public comment was made. Mayor Blundell made a motion to close the public hearing. Trustee Trapp seconded. All were in favor.

Moratorium - 6 months GBD - Mayor Blundell made a motion to open the public hearing at 7:30. Trustee Trapp seconded. All were in favor. The Board reviewed the local law. Trustee Trapp read the law. Lottie Kittner was present and asked if there was any other property besides hers considered gas station is interested to expand. Lottie asked why now when she is considering selling and expanding the Mobile corner. Mayor Blundell made a motion to close the public hearing. Trustee Trapp seconded. All were in favor.

## **REGULAR BUSINESS**

### **Treasurer's report**

Treasurer Chiarella presented the following:

#### **Account Balances**

General Fund	\$ 547,136.45
Water Fund	\$ 138,319.40
Trust & Agency	\$ 31,795.78
Materials Mgt.	\$ 4,460.22
Petty Cash	\$ 38.32
Village Green	\$ 4,136.88
Hardscrabble	\$ 5,203.84
Health Insurance	\$ 4,967.63

#### **Monthly Expenses**

General Fund	\$ 76,824.42
Water Fund	\$ 100,489.68
Trust & Agency	\$ 3,341.77

Treasurer Chiarella stated water expenses are high due to a principal and interest payment on Phase I. Blundell explained that Phase II will close 3 months later than scheduled so we owed a principal payment of \$72,000. This was budgeted for and reduces the borrow amount accordingly. Mayor Blundell made a motion to approve the Treasurer's report as presented. DM Kovalchik seconded. All were in favor.

## **POLICE**

Mayor Blundell read the following Police report:

318 Incidents  
131 UTT's  
30 Arrests

## **PLANNING AND ZONING**

Trustee Trapp presented the following planning and zoning report:

5 permits issued  
7 certified of Occupancy  
1 Certificate of Compliance  
3 Municipal Searches  
\$ 1820.00 was collected in fees

## **CELEBRATIONS**

Live it Up Red Hook Village will host a winter celebration on Saturday, December 16 from 2-7. Special holiday food and drinks at participating shops & restaurants. Holiday story time at Little Pickles, hayrides from the municipal lot, and parade crafts at Annabelle's Village Bake Shop from 2-3:30. Parade at 4:30, and a tree lighting in front of Yum Yum Noodle at 5:00.

## **MATERIALS MANAGEMENT**

For the month of November, we sold \$4174.50 in garbage tags and paid out \$1217.76. We had 10.35 tons of garbage and 5.7 tons of single stream recycling.

We will be holding our annual electronic waste recycling event on Saturday, January 13, from 8-12 at the town recycling center. Allowable e-waste includes televisions, monitors, computers, keyboards, cables, power cords, telephones, fax machines, scanners, printers, cell phones, VCR/DVR/DVD players, digital music players, digital converter boxes, cable or satellite receivers, electronic or video game consoles. There will be a \$20 charge for old TVs. We have limited home pick-up available, call either the Village Hall or Town Hall for details. This event is held with the Town of Red Hook, Village of Red Hook, and the Bard Center for Civic Engagement, who provides volunteers for the day.

## **WATER**

Trustee Laing presented the following water report:

During the month of November, the water treatment plant treated more water than recorded flow data is available for, due to a computer failure. Flow data is only available for 26 days of the month for which a total volume of 5,231,000 gallons was treated at an average rate of 201,000 gallons per day.

As noted above, the plant computer that allows for the collection of flow data crashed. No data was lost, but during the time the computer was down for repair, no new data was collected. The computer was returned with software upgrades on 12-7-17.

Three samples were sent to Smith Lab in Hyde Park for bacteriological testing. All three returned a negative result.

## **RESOLUTION 33-2017**

Salisbury Bank - Highway Plow Truck

Mayor Blundell made a motion to accept resolution 33-2017. DM Kovalchik seconded. All were in favor.

Mayor Blundell made a motion to declare the 1996 International surplus to Absolute Auction. DM Kovalchik seconded. All were in favor.

## **SALISBURY BANK AND TRUST COMPANY/BONDING FOR RED HOOK VILLAGE 2018 FREIGHTLINER 108SD SNOW PLOW - DUMP TRUCK**

Resolution dated October 19, 2017, authorizing budget lines used for funding assistance and the issuance of a note for \$88,855 in the form of a municipal bond pursuant to the Local Finance Law, for the purpose of the purchase of a new 2018 Freightliner Truck.

Whereas, the Village of Red Hook intends to purchase from Patriot Truck Inc. a 2018 Freightliner 108SD Dump/Plow truck as fitted with options as listed in Unit #JE 4874; for the purpose of highway department and water department use, subject to bonding requirements; and

Whereas, Salisbury Bank has a line of credit and offers that to the Village of Red Hook at an interest rate of 1.88% and the Village may utilize that as a down payment conveyance vehicle;

Whereas, The Village Board has identified 2016-17 and 2017-2018 fiscal year line items that will be compiled and utilized to reduce the borrowing. This amount will be \$40,000 from the General Fund –Fund Balance; \$20,000 CHIPS 5110.3,; \$10,000 Highway Capital Outlay 5110.2;Highway CD Reserve Fund A9621 \$5,000; Water -Fund Balance \$7,500; Snow Vehicle Repair 5142.42 \$2,000= \$84,500. This amount will be used to reduce the purchase price as a down payment.

Proceeds from the sale of the 1996 International truck and FEMA recovery money from Storm Stella will be deposited in the Highway Reserve CD Fund #A9621 toward the first bond payment.

Whereas; the terms, forms and contents of such bond are proscribed by law, authority to complete the process is hereby delegated to Edward Blundell, Mayor of the Village of Red Hook. The Mayor of the Village of Red Hook or Treasurer Cynthia Chiarella is hereby directed to sign any note and ancillary documents to gather the funds issued pursuant to this resolution, and the Village Clerk Cynthia Chiarella is hereby directed to attest said signature and to affix to such notes the corporate seal of the Village of Red Hook.

### **RESOLUTION 34-2017**

Traffic Study for traffic light at Amherst/Firehouse Lane. Mayor Blundell made a motion to approve resolution 34-2017. DM Kovalchik seconded this motion. All were in favor.

REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYS DOT) TO STUDY TRAFFIC LIGHT NEED AT RT 9 AND AMHERST ROAD/FIREHOUSE LANE, VILLAGE OF RED HOOK

Whereas the active village center, two retail operations, significant commuter traffic volume and a residential sub-division generates increased vehicle traffic and pedestrian traffic at the intersection of Rt 9 and Amherst Road/Firehouse Lane;

Whereas the Village Board has no direct authority over Rt 9 NYS DOT roads nor can it design and modify traffic patterns since NYS DOT owns and controls the Rt 9 roadway;

Whereas the Village Board is seeking improvement options at this intersection including a traffic light or other control mechanisms at the intersection to regulate vehicle and pedestrian flow so vehicles can better enter Rt 9 from Firehouse Lane and Amherst Road;

Whereas there is a need to have the most current mechanism and design available so traffic and pedestrians can move as freely as possible;

Whereas a next step is to have NYS DOT does a current traffic study;

Therefore be it resolved the Village Board of the Village of Red Hook asks that NYS DOT do a warrant study of the traffic flow at this intersection to see if a traffic light is required.

### **RESOLUTION 35-2017**

Traffic study for traffic light on Rt 9 / Rt 199

Mayor Blundell made a motion to approve resolution 35-2017. Trustee Trapp seconded this motion. All were in favor.

REQUESTING THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYS DOT) TO FURTHER STUDY TRAFFIC LIGHT PHASING AT RT 9 AND RT 199

Whereas the active, vibrant village center includes both large volumes of vehicle traffic and pedestrian traffic at the intersection of Rt 9 and Rt 199;

Whereas the NYS DOT owns and controls the traffic light and timing/phase control mechanisms at the intersection and designs the patterns to regulate vehicle and pedestrian flow;

Whereas there is a need to have the most current program and phase control available so traffic and pedestrians can move as freely as possible;

Whereas there appears to be inconsistent phase control and resulting vehicle traffic delays at the computer sensor controlled intersection;

Therefore be it resolved the Village Board of the Village of Red Hook asks that NYS DOT re-examine traffic flow both on site and with any technical means (modem) to bring the traffic control up to the most current and efficient software and hardware options.

### **RESOLUTION 36-2017**

Sewer Use Law

Mayor Blundell made a motion to approve resolution 36-2017. DM Kovalchik seconded this motion. All were in favor.

WHEREAS, the attached local law adopting the Village of Red Hook Sanitary Sewer Use Law was introduced by the Board of Trustees of the Village of Red Hook on October 16, 2017, and

WHEREAS, a public hearing was held on December 11, 2017 at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, notice of said hearing having been provided in accordance with law and at which time all interested parties had an opportunity to be heard; and

WHEREAS, on February 18, 2016 the Board of Trustees of the Village of Red

Hook adapted a Negative Declaration under the State Environmental Quality Review Act having determined that there are no adverse environmental impacts associated with the proposed sewer project;

NOW THEREFORE BE IT ENACTED, by the Board of Trustees of the Village of Red Hook the following:

VILLAGE OF RED HOOK  
SANITARY SEWER USE LAW

Chapter 145 of the Village of Red Hook Code entitled "Sewers" is hereby adopted as annexed hereto:

This amendments shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

Dated: December 11, 2017

## **RESOLUTION 37-2017**

### **PROCUREMENT MODIFICATIONS**

Mayor Blundell made a motion to approve resolution 37-2017. Trustee Trapp seconded this motion. All were in favor.

#### **PROPOSED REVISION TO PROCUREMENT POLICY VILLAGE OF RED HOOK**

Be it resolved by the Board of Trustees of the Village of Red Hook that this resolution amends Chapter 50 of the Code of the Village of Red Hook titled "Procurement Policy", to authorize purchasing based on best value and to set forth requirements for "piggybacking" purchases as follows:

#### SECTION 1.

So that Chapter 50 of the Code of the Village of Red Hook is amended to add a new §50-4.1 as follows:

#### § 50-4.1. Piggybacking.

A. Notwithstanding the provisions of this Chapter 50 ("Procurement Policy"), the Village of Red Hook may, for purposes of public purchases, utilize the provisions of New York State General Municipal Law §103 with regard to so called "piggybacking" of purchases.

Pursuant to New York State General Municipal Law §103, the Village of Red Hook may purchase through the bids solicited by the U.S. Government, New York State and/or any other State, political subdivision (Counties, Towns, School Districts, etc.) provided those contracts clearly State that they are available or use by other governmental entities within the requirements of New York General Municipal Law §103(16). Prior to such purchase, the Village of Red Hook will ensure that a piggyback purchase qualifies as follows:

1. The contract must have been let by the United States or any agency there, any state or any other political subdivision or district therein.

2. The contract involved must have been available for use by other governmental entities through the bid solicitation process. In such case, the Village of Red Hook should determine that there is contained within the bidding political subdivision's bid package a provision that the bid is open to and can be used by either the Village of Red Hook or other municipalities. This determination should be made on a case-by case basis.
3. The specific contract must have been let to the lowest responsible or on the basis of best value and in accordance with or in a manner consistent with the provisions of New York General Municipal Law §103.

SECTION 2.

So that Chapter 50 of the Code of the Village of Red Hook shall be amended to read in its entirety as follows:

§50-6.2 Purchasing Based on Best Value.

- A. New York General Municipal Law §103 requires competitive bidding for purchase contracts and public works contracts and has historically required that such bids be awarded to the lowest responsible bidder whose bid meets the requirements of the specifications for the project. Section 103 was amended to provide that by adopting a resolution so providing, municipalities may award purchase contracts which would otherwise be subject to the "lowest bidder" rule on the basis of best value, as defined in State Finance Law §163, to a responsive and responsible bidder or offeror.
- B. Notwithstanding the provisions of this Chapter 50 ("Procurement Policy") the Village of Red Hook hereby determines that it is in the best interest of its residents to have the authority to award purchase contracts on the basis of best value. Factors that may be used to enact the "best value" option, where cost efficiency over time to award the good(s) or service(s) to other than the lowest bidder include but are not limited to:
  1. Lowest cost of maintenance for good(s) or service(s);
  2. Durability of good(s) or service(s);
  3. Higher quality of good(s) or service(s); or
  4. Longer product life of good(s) or service(s).
- C. The Village of Red Hook may award purchase contracts including contracts related to the installation, maintenance or repair of apparatus, equipment and supplies, but excluding any purchase contracts necessary for the completion of a public works contract pursuant to Labor Law Article 8, on the basis of best value, as defined in State Finance Law §163, to a responsive and responsible

bidder or offeror.

1. Where the basis for award is the best value offer, the Village of Red Hook shall document, in the procurement record and in advance of the initial receipt of offers, the determination of the evaluation criteria, which whenever possible, shall be quantifiable, and the process to be used in the determination of best value and the manner in which the evaluation process and selection shall be conducted.
2. Where appropriate, the solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be addressed by the Village of Red Hook in its determination of best value.
3. The election to award any such contract on the basis of best value shall be made by the Board of Trustees.  
In the event that no such election is made, purchase contracts will continue to be awarded to the lowest responsible bidder furnishing any required security in accordance with this Chapter.

### SECTION 3. SEVERABILITY

If any clause, sentence, paragraph, subdivision or part of this resolution or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part of this resolution or its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

## **RESOLUTION 38-2017**

LED Street Light Consortium and Agreement

Mayor Blundell made a motion to approve resolution 38-2017. Trustee Laing seconded this motion. All were in favor.

### **RESOLUTION AUTHORIZING PARTICIPATION IN THE MID-HUDSON STREET LIGHT CONSORTIUM**

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other; and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term “municipal corporation” for the purposes of Article 5-G as a county outside the city of New York, a city, a



town, a village, a board of cooperative educational services, a fire district or a school district;  
and

**WHEREAS**, the Village of Red Hook is a “municipal corporation” as defined above;

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For the Mid-Hudson Street Light Consortium dated the 11<sup>th</sup> day of December, 2017 (the “Agreement”), among municipal corporations collectively identified as the Mid-Hudson Street Light Consortium (“Consortium”) upon the terms of the Agreement and further wishes to authorize participation as a prospective purchaser of services related to the energy efficiency and follow-on maintenance of municipal street lighting systems, as specified below; and

**WHEREAS**, it has been determined by this Board that contracts for the conversion of municipal street lighting fixtures to LED technology and for ongoing maintenance and warranty service of municipal street lighting systems require the exercise of specialized and/or technical skills, expertise and knowledge and, therefore, are not subject to the sealed, competitive bidding requirements under General Municipal Law § 103 and may instead be awarded using the Request for Proposals (RFP) process permitted by General Municipal Law § 104-b.

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Village of Red Hook hereby determines that, as it is in the interests of the Village of Red Hook (hereinafter “Participant”) to participate in the Consortium, authorizes and directs the Mayor in his absence the Deputy Mayor to sign the Agreement on Participant’s behalf and further authorizes its officers and employees to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution; and

**BE IT FURTHER RESOLVED** that the Participant agrees to participate in the municipal cooperative solicitation of offers/proposals for services related to the energy efficiency conversion and follow-on maintenance and warranty service of municipal street lighting systems pursuant to the Agreement and subject to subsequent approval by this Board.

**BE IT FURTHER RESOLVED** that the Participant authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, and disseminate an RFP containing appropriate details and bid specifications as the Administrative Participant deems appropriate to solicit proposals from a pool of qualified contractors (hereinafter referred to as “Offerors”) to assist Participants with the energy efficiency conversion of municipal street lighting systems and to provide follow-on warranty and maintenance services, and to open proposals and to select one or more Offerors on behalf of the Participant in accordance with such bid specification, subject to subsequent approval by this Board, on the basis of best value as is determined by the Administrative Participant, or to reject any or all such proposals; and

**BE IT FURTHER RESOLVED** that the officers and employees of Participant are authorized to execute such other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

I certify that the foregoing resolution was duly adopted by the governing body named therein at a duly convened meeting thereof, held upon due notice and in accordance with all applicable laws, charters, by-laws and ordinances, including but not limited to the Open Meetings Law, as follows:

Date of Meeting: December 11, 2017

**RESOLUTION 39-2017**

Moratorium - 6 month in General Business District

Mayor Blundell made a motion to approve resolution 39-2017. Trustee Trapp seconded. All were in favor.

**RESOLUTION BY THE VILLAGE BOARD OF THE VILLAGE OF RED HOOK AUTHORIZING ADOPTION OF A LOCAL LAW PLACING A SIX-MONTH MORATORIUM ON ALL APPLICATIONS AND PERMITS FOR DEMOLITION OF A STRUCTURE OVER 120 SQUARE FEET AND FOR ESTABLISHMENT, EXPANSION OR MODIFICATION OF A MOTOR VEHICLE SERVICE STATION IN THE GB (GENERAL BUSINESS) DISTRICT**

WHEREAS, a proposed local law entitled, "A local law placing a six-month moratorium on all applications and permits for demolition of a structure over 120 square feet and for establishment, expansion or modification of a motor vehicle service station in the GB District" has been presented to the Village Board; and

WHEREAS, the proposed local law constitutes a Type II action for purposes of the State Environmental Quality Review Act pursuant to 6 NYCRR § 617.5(c)(30); and

WHEREAS, a public hearing on the proposed local law had been scheduled for November 13, 2017, but notice was not timely published in the Kingston Daily Freeman; and

WHEREAS, on November 13, 2017, a special meeting of the Village of Red Hook was convened in public session at Village Hall, 7467 South Broadway, Red Hook, New York, and the Board adopted a resolution setting December 11, 2017, at 7:00 p.m., as the new date to hold the public hearing and hear all interested parties on said proposed local law; and

WHEREAS, on or before December 1, 2017, the Village Clerk published a notice of said public hearing in the official newspaper of said Village, the Kingston Daily Freeman, which is not less than ten days prior to the date of said public hearing; and

WHEREAS, on or before December 1, 2017, the Village Clerk provided a written notice of the proposed local law to the Town Clerk of the Town of Red Hook, which is not less than ten days prior to the date of said public hearing; and

WHEREAS, the Village Clerk referred the question of the adoption of the proposed local law to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law; and

WHEREAS, on November 15, 2017 the Dutchess County Department of Planning and Development responded to the referral, stating that it had no comment and that this was a matter of local concern; and

WHEREAS, said public hearing was duly held on December 11, 2017, at said time and place, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said proposed local law, or any part thereof; and

WHEREAS, a final form of said proposed local law, to be known as Local Law \_\_\_ of

2017, is on file with the Village Clerk.

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook (by a favorable vote of not less than a majority of all of the members of the Board) as follows:

1. The Board hereby adopts said Local Law 4 of 2017, entitled **A LOCAL LAW PLACING A SIX-MONTH MORATORIUM ON ALL APPLICATIONS AND PERMITS FOR DEMOLITION OF A STRUCTURE OVER 120 SQUARE FEET AND FOR ESTABLISHMENT, EXPANSION OR MODIFICATION OF A MOTOR VEHICLE SERVICE STATION IN THE GB DISTRICT**, in the form attached hereto and made a part of this resolution; and
2. That the Village Clerk hereby is directed to enter said Local Law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said local law to the Secretary of State of New York, and take all other actions as may be required by law.

## **HIGHWAY DEPARTMENT**

The Village Highway Department is currently picking up autumn leaves and brush.

Residents are reminded to place leaves in a row along the outside edge (curbside) of the streets. Place brush in a separate pile and limit pile sizes to 6' x 6' x 6'. The Highway Department may not pick up leaves if they are combined with brush, sticks and branches due to possible equipment damage.

The Village's Snow Ordinance is in effect until March 31, 2018. No parking is permitted on Village streets from 11:00 pm to 6:00 am and on NYS Highways (Route 199 and Route 9) from 2:00 am to 6:00 am during the same period (Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owners(s).

The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (RHV Local Law #1-199, Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law Section 165-48).

Scrap metal was sold on November 2, 2017 for \$316.00. Total revenue generated in FY2017-2018 is \$2,159.60. Since inception of the Scrap Metal Recycling Program in September, 2007, \$24,371.17 has been generated.

## **INTERMUNICIPAL TASK FORCE (ITF)**

### **Red Hook Sewer Project**

Meetings were held on November 3 and 10, 2017 and on December 1, 2017 at the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Approximately 100 Request for Information/Sewer Service Questionnaires have been returned to the Village of Red Hook. Ed Vopelak has been meeting with property owners, with the Sewer Service Area, to review existing sewer/electrical services and to respond to questions from those property owners. Letters and questionnaires will be re-sent to those property owners who have yet to respond.

The following documents have been completed in response to the USDA-RD Pre-Bid Request for Information/Documents:

Association Water or Sewer System Grant Agreement (RUS Bulletin 1780-12).

Agreement with interim finances (NYS EFC; completed 11/3/17) – completed 11/3/17.

The Adopted Bond Resolution (completed 6/13/17).

Referendum Results (N/A).

The Estoppel Notice (N/A).

Original Loan Resolution (approved 3/13/17): RUS Bulletin 1780-27 to be completed.

Draft form of the Bond (requested from Bond Counsel; Hawkins, Delafield and Wood LLP on 11/3/17).

### **Red Hook Village Water Project – Phase II**

Meetings were held on November 3 and 10, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

The USDA-RD Letter of Conditions of 8/1/14 for the Red Hook Village Water System Improvements – Phase II was amended on November 21, 2017. USDA-RD is offering the Village of Red Hook the following:

USDA-RD Loan \$1,520,000.00

The offer is based on the following additional funding being offered:

NYS Drinking Water Improvement

Act Grant \$2,280,000.00

Total Project Cost \$3,800,000.00

Form RD 1942-46, “Letter of Intent to Meet Conditions” is being requested, by USDA-RD, to be completed and submitted.

NYS EFC sent a memo of November 29, 2017 to Bond Counsel Hawkins Delafield and Wood LLP (cc: Cindi Chiarella (RHV), Victoria Polidoro (Rodenhausen Chale LLP) and Allene Endres (NYS EFC) with execution copies of “Amendment Number One to Project Financing Agreement (of 12/21/17). This Amendment Number One amends the Project Financing Agreement dated as of January 8, 2015 to extend maturity date of Recipient Note to July 8, 2018 in order to allow time for Recipient (RHV) to complete and/or finalize Project.

This extension is a result of the Village receiving the Drinking Water Infrastructure Act Grant of \$2.23 million.

Execution of the documents by EFC and closing is contingent upon receipt of approvals (attached to NYS EFC memo of 11/29/17) from Bond Counsel.

A meeting was held on December 1, 2017 in the Village Building with NYSDOT and DCTC to discuss improvements to traffic control, pedestrian safety and project status on Route 199 (Market Street) and Route 9 (Broadway). Thomas McIntyre (NYSDOT; Assistant Commissioner for Regions 1, 8 and 9), Todd Westhus (NYSDOT; Regional Director (7 counties in the Hudson Valley)), Glenn Boucher (NYSDOT; Resident Engineer), Adam Levine (NYSDOT; Region 8 – Signals and Permits), Mark Debold (DCTC; Transportation Program Administrator), Dan Streib (RHV Highway Foreman), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Status of FAST Grant: \$88,000.00 for the purchase and installation, by NYSDOT, of four mid-block crosswalk push button activated, solar powered, signal devices.  
Crosswalk painting and marking.  
Route 9/Amherst/Firehouse Lane Intersection.  
Flooding remediation and control on Route 9 at Garden Street.  
Route 9/Route 199 Intersection traffic control and pedestrian crossing signals.  
Assistance from NYSDOT for the removal of snow in the GBD and adjoining sidewalks of Route 199 and Route 9.  
Investigate the potential uses of “bulb-outs” at the Route 9/Route 199 intersection and various mid-block crosswalk locations to minimize crossing time and improve safety of pedestrian.  
Resolutions are to be approved by the RHV Trustees to request additional studies and recommendations for and implementation of improvements to the above listed items.

**Intermunicipal Task Force (ITF)**

(Brent Kovalchik – Red Hook Village Representative/Member)

ITF Meetings were held on November 3 and 10, 2017 at the Red Hook Town Hall. The following items were discussed:

Review provisions in the proposed Local Law E regarding new construction setbacks to be consistent with existing conditions and existing buildings.  
Recommendations suggesting that the RHT Design Review Committee and other Town committees review the proposed Design Standards of the Upper Red Hook Hamlet Business District.

**Red Hook Economic Development Committee (EDC)**

An EDC Meeting was held on November 8, 2017 in the Red Hook Village Building. The following items were discussed:

Report on Mr. Baright and Mr. Migliorelli public comments regarding the RHT Planning Board review process at the 10/25/17 RHT Board Meeting.  
Updates on seasonal events planned in RHV for November and December.  
Update and status review of the Red Hook Sewer Project.  
Discuss proposed Red Hook Town Local Law E to consider zoning law regulating Photovoltaic/Solar Energy Systems.  
Review the draft list of EDC 2017 Priority Projects and prepare implementation plans with volunteer project leaders.

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
November, 2017 – Brent Kovalchik – RH Village Representative/Member

There were no CPF Advisory Board Meetings held during the month of November, 2017.

The current balance of the Community Preservation Fund, as of November 30, 2017, is \$\_\_\_\_\_.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report  
November, 2017 – Brent Kovalchik – RH Village Representative/Member

There were no ZRC Meetings held during the month of November, 2017.

## **INTERMUNICIPAL TASK FORCE (ITF)**

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Agreement with interim finances (NYS EFC; completed 11/3/17) – completed 11/3/17.

The Adopted Bond Resolution (completed 6/13/17).

Referendum Results (N/A).

The Estoppel Notice (N/A).

Original Loan Resolution (approved 3/13/17): RUS Bulletin 1780-27 to be completed.

Draft form of the Bond (requested from Bond Counsel; Hawkins, Delafield and Wood LLP on 11/3/17).

### **Red Hook Village Water Project – Phase II**

Meetings were held on November 3 and 10, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

The USDA-RD Letter of Conditions of 8/1/14 for the Red Hook Village Water System Improvements – Phase II was amended on November 21, 2017. USDA-RD is offering the Village of Red Hook the following:

USDA-RD Loan                                   \$1,520,000.00

The offer is based on the following additional funding being offered:

NYS Drinking Water Improvement

Act Grant                                       \$2,280,000.00

Total Project Cost                         \$3,800,000.00

Form RD 1942-46, "Letter of Intent to Meet Conditions" is being requested, by USDA-RD, to be completed and submitted.

NYS EFC sent a memo of November 29, 2017 to Bond Counsel Hawkins Delafield and Wood LLP (cc: Cindi Chiarella (RHV), Victoria Polidoro (Rodenhausen Chale LLP) and Allene Endres (NYS EFC) with execution copies of "Amendment Number One to Project Financing Agreement (of 12/21/17). This Amendment Number One amends the Project Financing Agreement dated as of January 8, 2015 to extend maturity date of Recipient Note to July 8, 2018 in order to allow time for Recipient (RHV) to complete and/or finalize Project.

This extension is a result of the Village receiving the Drinking Water Infrastructure Act Grant of \$2.23 million.

Execution of the documents by EFC and closing is contingent upon receipt of approvals (attached to NYS EFC memo of 11/29/17) from Bond Counsel.

A meeting was held on December 1, 2017 in the Village Building with NYSDOT and DCTC to discuss improvements to traffic control, pedestrian safety and project status on Route 199 (Market Street) and Route 9 (Broadway). Thomas McIntyre (NYSDOT; Assistant Commissioner

for Regions 1, 8 and 9), Todd Westhus (NYSDOT; Regional Director (7 counties in the Hudson Valley)), Glenn Boucher (NYSDOT; Resident Engineer), Adam Levine (NYSDOT; Region 8 – Signals and Permits), Mark Debold (DCTC; Transportation Program Administrator), Dan Streib (RHV Highway Foreman), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

Status of FAST Grant: \$88,000.00 for the purchase and installation, by NYSDOT, of four mid-block crosswalk push button activated, solar powered, signal devices.

Crosswalk painting and marking.

Route 9/Amherst/Firehouse Lane Intersection.

Flooding remediation and control on Route 9 at Garden Street.

Route 9/Route 199 Intersection traffic control and pedestrian crossing signals.

Assistance from NYSDOT for the removal of snow in the GBD and adjoining sidewalks of Route 199 and Route 9.

Investigate the potential uses of “bulb-outs” at the Route 9/Route 199 intersection and various mid-block crosswalk locations to minimize crossing time and improve safety of pedestrian.

Resolutions are to be approved by the RHV Trustees to request additional studies and recommendations for and implementation of improvements to the above listed items.

Intermunicipal Task Force (ITF)

(Brent Kovalchik – Red Hook Village Representative/Member)

ITF Meetings were held on November 3 and 10, 2017 at the Red Hook Town Hall. The following items were discussed:

Review provisions in the proposed Local Law E regarding new construction setbacks to be consistent with existing conditions and existing buildings.

Recommendations suggesting that the RHT Design Review Committee and other Town committees review the proposed Design Standards of the Upper Red Hook Hamlet Business District.

## **VILLAGE GREEN COMMITTEE (VGC)**

The current balances of the Village Green Committee’s related budget accounts, as of November 30, 2017, are as follows:

Community Beautification – Contractual Expenses (#8510.4)

Balance . . . \$

Shade Tree – Contractual Expenses (#8560.4)

Balance . . . \$ - 6,350.00

Village Green Committee Checking Account

Balance . . . \$ 4,136.88

There were no Village Green Committee Meetings held during the month of November, 2017.

Village Green Committee Officers will be completing the Tree City USA renewal application during the month of December, 2017.

Mayor Blundell wants a zoning review committee formed to enable a group review of changes to the GBD code.

Mayor Blundell stated there will be a public hearing on February 12th for sewer assessment but we will do formal paperwork version at our January meeting.

Mayor Blundell stated the police contract has been completed (3 year contract).

## **PUBLIC COMMENT**

George Beekman stated the Village should wrap the doors on the new highway plow truck instead of a full wrap..

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting. Trustee Norris seconded. All were in favor.

Submitted by,

Cindi Chiarella  
Clerk/Treasurer