

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
OCTOBER 16, 2017**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Trapp, Trustee Laing,
Clerk/Treasurer Chiarella

Mayor Blundell opened the meeting at 7:00 with the Pledge of Allegiance.

Mayor Blundell made a motion to accept the minutes from September 11, and 16th and October 6th. DM Kovalchik seconded this motion with the correction of adding the shade tree adjustment prior month to his Village Green report.

HIGHWAY TRUCK Highway Foreman was present to discuss the purchase of a new 2018 Patriot Freightliner per October 11, 2017 bid for \$ 164,175.00 plus options for \$173,355. Dan stated the truck meets all the highway needs. Two other bids had been reviewed in the past and this is lowest bid. Delivery can be in two weeks. Truck purchase price includes a one year warranty and an extended transmission for \$ 600.00 that is in the figures above.

Red Hook Fire Company - President Rob Frey representing the Fire House stating there were 81 calls in the month of September. October 19th the Fire House will hold a food truck event from 5-9 pm with live music. There is also a dream machine raffle at \$50.00 a ticket, drawing will be October 28th.

Mayor Blundell announced Governor Cuomo awarded the Village \$ 2.28 million for water and \$925,000 for sewer from WIIA. Mayor Blundell stated this is grant money and will not have to be paid back.

TREASURER'S REPORT

Treasurer Chiarella presented the following Treasurer's report

Account Balances

General Fund	\$ 813,488.74
Water Fund	\$ 152,126.07
Trust & Agency	\$ 31,615.35
Materials Mgt.	\$ 7,420.18
Petty Cash	\$ 75.00
Village Green	\$ 4,136.88
Hardscrabble	\$ 24,869.34
Health Ins.	\$ 7,790.80
Capital Projects \$	00.00

Monthly Expenses

General Fund	\$ 124,468.19
Water Fund	\$ 10,529.70
Trust & Agency	\$ 31,615.35
Materials Mgt.	\$ 3,286.97

Mayor Blundell stated we are 4 months into the 2017-2018 budget and all numbers are on target. The 2017 AUD was filed with the State Comptrollers with a fund balance of \$ 382,429.00. Mayor Blundell made a motion to approve the Treasurer's report. DM Kovalckhik seconded. All were in favor.

POLICE

Mayor Blundell presented the Police report as follows:

345 Incidents
118 UTT'S
21 Arrests

PLANNING AND ZONING

Trustee Trapp presented the following:

Due to absence of the building department staff there is no report this the month of September - \$ 1440.00 was collected in fees.

The Planning Federation is holding classes on abandoned homes and vacant land.

MATERIALS MANAGEMENT

Trustee Norris presented the following:

For the month of September, we sold \$2596.64 in tags. We had 10.09 tons of garbage, and 5.34 tons of single stream recycling. We paid out \$1174.65.

We are working on our annual e-waste event, which again will be held with assistance from the Town and Bard Center for Civic Engagement, and will be Saturday, January 13.

Events:

Red Hook Halloween will be Saturday, October 28, from 12-3 in the Municipal Parking Lot. A chili contest, held by Ulster Savings Bank, will start at noon, with tastings starting at 12:30 A \$5 donation for tastings will go to Team Nora, a local non profit organization that supports people and caregivers in Red Hook dealing with a cancer diagnosis. From 1-3, there will be free pumpkin painting with Funshine Nursery School, and trick or treating with local merchants, as well as live music. The costume parade will kick off at 3pm.

A Dog Howl-o-ween will be Sunday, October 29, from 11-2, with pet related booths and trick or treating for dogs, and a dog costume contest. Brought to you by Pause Dog Boutique.

Red Hook & The Chocolate Festival will be Saturday, November 4, throughout the Village of Red Hook. Vendors, demonstrations, tastings and street music from 11-4.

WATER

Trustee Laing presented the following:

During the month of September the Water Treatment Plant treated 6,097,000 gallons of water at an average rate of 210,000 gallons per day

The plant used 60 gallons of liquid hypochlorite solution at an average rate of 2 gallons per day to disinfect the public water supply

In September of 2016 the plant treated 7,494,000 gallons of water at an average rate of 249,000 gallons per day, a year to year decrease of 19%. The plant also used 80 gallons of liquid hypochlorite solution at an average rate of 2.6 gallons per day to disinfect the public water supply, representing a 25% decrease in liquid hypochlorite used

A leak was repaired on 9-27, after a large puddle was reported to the highway department after several days without rain and the water tested positive for chlorine.

Hudson Valley Street Light Consortium - Mayor Blundell stated said will replace LED and take ownership of the fixture and maintain the fixture. A RFP must go out for the maintenance and must be an electrician and be able to work around high voltage. Trustee Laing will continue discussion and research on subject.

HIGHWAY

CDBG 2018 – our project qualification is for ADA compliance projects. The Village will submit a joint application with the Town of Red Hook for ADA restrooms. A public hearing will be on October 19th at 7 pm.

RESOLUTION 25-2017-Public Hearing for Sewer Use Law

WHEREAS, the attached local law adopting the Village of Red Hook Sanitary Sewer Use Law was introduced by the Board of Trustees of the Village of Red Hook on October 16, 2017, and

WHEREAS, a public hearing was held on November 13, 2017 at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, notice of said hearing having been provided in accordance with law and at which time all interested parties had an opportunity to be heard; and

WHEREAS, on February 18, 2016 the Board of Trustees of the Village of Red Hook adapted a Negative Declaration under the State Environmental Quality Review Act having determined that there are no adverse environmental impacts associated with the proposed sewer project;

NOW THEREFORE BE IT ENACTED, by the Board of Trustees of the Village of Red Hook the following:

VILLAGE OF RED HOOK

SANITARY SEWER USE LAW

Chapter 145 of the Village of Red Hook Code entitled "Sewers" is hereby adopted as follows:

Mayor Blundell made a motion to approve resolution 25-2017. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to approve the signing of documents to make proper financial transactions for the WIIA grant of \$ 2.28 million and \$ 925,000. Trustee Trapp seconded. All were in favor.

RESOLUTION 26-2017 – Best Value Law

Resolution setting a public hearing

Whereas, the Village Board of the Village of Red Hook intends to modify its procurement process, pursuant to Sec 103 of the General Municipal Law, with the adoption of a Best Value Standard, and

Whereas, Best Value is defined in NYS Finance Law Sec 163. When awarding contracts the Village of Red Hook must consider the overall combination of quality, price and other elements of the commodity or service that in total are optimal relative to the needs of the Village of Red Hook. The Best Value Standard may only be used for purchase contracts which includes contracts for service work, but excludes contracts necessary for completion of a public works contract, and

Whereas, the Village Board has been presented with the draft of Local Law #3 of 2017 adopting Chapter of the Code of the Village of Red Hook entitled,

Now Therefore, Be It Resolved that, pursuant to Section 20 of the Municipal Home Rule Law of the State of New York, a public hearing on said proposed Local Law shall be held on the 13th day of November 2017 at 7:15 pm at the Village Hall 7467 South Broadway, Red Hook NY and that notice of the time and place of such hearing describing in general terms the proposed local Law, be published on or before the 3rd of November 2017 in the Poughkeepsie Journal a newspaper circulating in said Village of Red Hook

Mayor Blundell made a motion to approve resolution 26-2017, DN Kovalchik seconded. All were in favor.

Discussion:

Mayor Blundell opened the discussion of seasonal sidewalks (199/West Market St and the brick wall). Will extend the full length of the brick wall. Mayor Blundell will consult the school.

Amherst Rd – study – DCTC – traffic count on Amherst Lane and Firehouse Lane. Mayor Blundell will set up a meeting with the NYS DOT to discuss the possibility of a traffic light.

Highway Department -the Village Board of Trustees will investigate financing options for the purchase of this vehicle. (mentioned above)

Reconstruction of a section of sidewalk on South Broadway (Rhinebeck Savings Bank) has been completed. Work was performed by Blacktop Maintenance Corporation at a cost of approximately \$10,400.00. Costs associated with this project will be deducted from the CHIPS Budget Line (#5110.3).

Scrap metal was sold and reimbursed on August 29, 2017 for \$394.00 and on October 3, 2017 for the amount of \$577.60. Total revenue generated in FY2017-2018 is \$1,569.20. Since inception of the Scrap Metal Recycling Program in September, 2007, \$23,780.77 has been generated.

Red Hook Sewer Project

Meetings were held on September 1, 8, 15, 22 and 29, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

C.T. Male is preparing informational/survey letters to property owners in the Sewer Project Service Area. Approximately 35 have been sent to date. The letter requests information regarding locations of existing septic systems, potential obstacles in construction sites, electrical service locations and size, etc. The information provided from responses to this letter will help narrow the scope of work for the project and reduce the potential for future change orders. All 125 properties should expect to receive the letter and future announcements regarding easements and public hearings.

Reviewed and revised Drafts #1, 2, and 3 of the proposed Red Hook Sewer Use Ordinance. The proposed ordinance has also been reviewed by the Village Attorney. The draft ordinances have been prepared by C.T. Male's Associate Engineer Ryan Biggs/Clark Davis. Draft construction and permanent easements are being prepared by C.T. Male and Village Land-Use Attorneys Rodenhausen Chale LLP.

Contracts are being finalized for the conveyance of 10 acres of land and the existing sewer treatment plant at Red Hook Commons by Village Land-Use Attorney Rodenhausen Chale LLP. The agreement will be revised to include the new title "Donation Agreement" from "Contract of Sale." Once signed, a 90 day "due diligence" period begins. This will include site assessments, transfer of SPDES permit; increasing allowable capacity and discharge of the revised SPDES permit; seeking approval of final design documents from regulating agencies (Basis of Design Report).

The Village will be accepting the entire environmental easement of Red Hook Commons' (site of treatment plant) Lot #10. The Village Land-Use Attorney is reviewing the required "Landfill Liability Protection Form" (following Federal Regulations from the US EPA).

The Sewer Project's Map Plan and Report has been reviewed and approved by the Dutchess County Department of Health.

Governor Cuomo announced the recipients of the Clean Water Infrastructure Improvement Act (2017) Grant Awards on October 5, 2017. The Village of Red Hook was awarded \$925,000.00 for Phase I of the Red Hook Sewer Project (approximately 25% of Project Cost of \$3.9 million).

Red Hook Village Water Project – Phase II

Meetings were held on September 1, 8, 15, 22 and 29, 2017 in the Red Hook Village Building. Edwin Vopelak (C.T. Male), Doris Balacic-Scheuing, Michelle Zagorski, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

USDA-RD Forms #10R and #11 (Final) have been prepared, including back-up documentation, for USDA-RD review and approval.

Punch list items on Prime Electrical Contract have been completed by Gross Electric.

Review and submit required documents for the closing of the Bond with USDA-RD (re: USDA-RD memo of 10/11/16 and 9/28/17).

Review items needed from Bond Counsel (Hawkins, Delafield and Wood LLP) for bond closing. Review and coordinate payment applications to NYS EFC with USDA-RD Forms #10R and #11. Compile final documents for close-out from Jersen Construction (Prime General Contractor) and Gross Electric (Prime Electrical Contractor) for bond closing.

Review final steps and procedures to de-commission the existing Tower Street elevated water storage tank.

A conference call was conducted on September 28, 2017 with George Popp (USDA-RD). Ed Vopelak, Ed Blundell, Brent Kovalchik, Michelle Zagorski and Doris Balacic-Scheuing attended. The discussion included:

Documentation of principle and interest payments to NYS EFC for Short-Term Financing.
Status of revised Form E #10R and #11.

New interest rate was established by USDA-RD on October 1, 2017. The new rate of 2.75% for Intermediate Income Communities will be used for USDA-RD financing of the Red Hook Water Project. The initial interest rate, contained in the Letter of Conditions was 3.25%. This will enable the Village to close on the loan for a lower interest rate than anticipated.

Governor Cuomo announced the recipients of the Drinking Water Infrastructure Improvement Act (2017) Grant Awards on October 5, 2017. The Village of Red Hook was awarded \$2.28 million for Phase II of the Red Hook Water Project (60% of Project Cost of \$3.8 million).

Intermunicipal Task Force (ITF)
(Brent Kovalchik – Red Hook Village Representative/Member)

Meetings were held on September 1, 8, 15 and 29, 2017 in the Red Hook Town Hall. The following items were discussed:

Review the study status of the Saw Kill Watershed and Flood Mitigation Assessment Project.
Review the Red Hook Town Saw Kill Watershed Moratorium (re: Cokertown Springs).
Discuss properties and possible property acquisitions for the proposed Saw Kill Trail.
Review draft of the Town of Red Hook Local Law D regulating food trucks, formula business and proposed zoning amendments for the Upper Red Hook Hamlet Business District.

Village Green

The current balances of the Village Green Committee's related budget accounts, as of September 30, 2017, are as follows:

Community Beautification – Contractual Expenses (#8510.4)	
Balance	\$ 4,000.00
Shade Tree – Contractual Expenses (#8560.4)	
Balance	\$ -6,350.00
Village Green Committee Checking Account	
Balance	\$ 4,136.88

A Village Green Committee Meeting was held on September 27, 2017 in the Red Hook Village Building. David Pearson, Michael Johnson, Brenda Cagle and Brent Kovalchik attended. The following items were discussed:

A list of possible tree planting sites for the Annual Fall Planting was prepared by David Pearson. VGC Officials will be seeking approval from adjoining property owners where sites have been selected. A date in early November, 2017 is anticipated for Fall Planting Day.

Brenda Cagle volunteered to discuss tree species selections for sites in the General Business District. Brenda will also be seeking permission from a property owner to transplant seedling from a Copper Beech tree to another location where they will mature for future re-planting at various Village locations.

Michael Johnson has volunteered to contact the Red Hook Town Tree Commission and Red Hook Central School District Administrators to organize and participate in the Arbor Day Poster Competition.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
September, 2017 – Brent Kovalchik – RH Village Representative/Member

There were no CPF Advisory Board Meetings held during the month of September, 2017.

The current balance of the Community Preservation Fund, as of September 30, 2017, is \$899,584.34.

2018 Community Development Block Grant (CDBG)

CDBG Applications are due by Friday, October 20, 2017. Project recommendations for the eligible project is forthcoming by the Village Board of Trustees.

Saw Kill Watershed Community (SKWC) – Monthly Report
September, 2017 – Brent Kovalchik – RH Village Representative/Member

The SKWC hosted a symposium entitled “Protecting Drinking Water in the Saw Kill Watershed: A Regulatory and Policy Perspective.” The panel discussion was sponsored by the Hudson Valley Regional Council in cooperation with the Pace University Land Use Law Center, Hudson River Watershed Alliance, the Lower Hudson Coalition of Conservation Districts and the Saw Kill Watershed Community. Presentations and Panel Discussions included:

Elisa Chae (DEC HREP Source Water Protection Program)

Debra Hall (Hopewell Junction – resident)

Michael Hickey (Hoosick Falls)

John Nolan (Pace University Land Use Law Center)

Dan Shapley (Riverkeeper)

Ophra Wolf (Newburgh Clean Water Project)

Marcel Barrick (Newburgh Clean Water Project/Newburgh CAC)

The presentations and panel discussion were held in the Red Hook Community Center.

Saw Kill Watershed and Flood Mitigation Assessment Project – Monthly Report
September, 2017

The second stakeholders’ meeting will be held on October 13, 2017 in the Red Hook Town Hall. The goal of this status update meeting is to present the findings of the watershed assessment as presented in the first technical memorandum. Preliminary findings of a geomorphic assessment and hydraulic modeling will also be presented.

Red Hook Economic Development Committee (EDC) – Monthly Report
September, 2017

EDC Meetings were held on September 13 and 27, 2017 in the Red Hook Village Building. The following items were discussed:

Status update on the Red Hook Sewer Project.

Discussions with owners of the Shafer/Gaslight Motel Project.

Village Merchants promotions and Friday Nite Lights monthly events.

Review EDC list of priorities for projects and prepare implementation plans.

A letter was sent to the Red Hook Town Board on October 3, 2017 regarding a more "streamlined" Planning Board process.

PUBLIC COMMENTS

George Beekman asked for more of a breakdown of fire calls.

There is a problem on South Broadway from flooding during heavy rain

He is in favor of a snow district.

Brian Ginelse inquired about a helmet drop on or around November 4· all proceeds will go to local pantries for local veterans for the Thanksgiving Holiday. Mayor Blundell stated money drops are not sanctioned by the NYS DOT, although the cause is worthwhile. We would review and make a formal response.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:10. Mayor Blundell seconded. All were in favor.

Submitted by,

Cynthia Chiarella
Clerk/Treasurer