

**VILLAGE OF RED HOOK
MONTHLY BOARD MEETING
JUNE 12, 2017
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Laing, Clerk/Treasurer, Trustee Trapp was absent.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from May 8th and 11th. DM Kovalchik seconded this motion. All were in favor.

TREASURER'S REPORT

Treasurer Chiarella read the following (2) reports.

May 31, 2017 Year End Treasurer's Report

ACCOUNT BALANCES

General Fund	\$ 247,930.25
Water Fund	\$ 104,218.07
Trust & Agency	\$ 31,321.31
Materials Mgt.	\$ 3,255.18
Petty Cash	\$ 32.20
Village Green	\$ 4,136.88
Hardscrabble	\$ 6,189.34
Heath Ins.	\$ 3,588.19
Capital Projects	\$ 00.00

MONTHLY EXPENSES

General Fund	\$ 79,632.28
Water Fund	\$ 20,546.37
Trust & Agency	\$ 31,321.31
Materials Mgt.	\$ 3,414.92

Treasurer's report 6-12-2017

ACCOUNT BALANCES

General Fund	\$ 418,230.91
Water Fund	\$ 101,474.49
Trust & Agency	\$ 3,229.87
Materials Mgt.	\$ 6,021.20

Petty Cash	\$	32.20
Village Green	\$	4,136.88
Hardscrabble	\$	6,369.34
Health Ins.	\$	11,497.60

MONTHLY EXPENSES

General Fund	\$	168,660.65
Water Fund	\$	12,161.00
Trust & Agency	\$	32,229.87
Materials Mgt.	\$	885.98

PANDA – Discussion – Several of the Panda Board members were present

Mayor Blundell opened the discussion stating the Village has 696 Spectrum subscribers, TV is moving out of date, more success with digital internet or You-tube. Still need someone to film meetings and the distribution is a problem. A new contract was submitted for review by PANDA but it is 3 year term. Mayor Blundell also stated there is an inherent accounting problem to allocate the cost. The Town has more residents (8300) but only 1200 subscribed customers. Then the Village has 2000 residents but 696 subscribers. So, using only the subscriber count affects the village negatively. Panda President Mark Durand stated the Spectrum agreement is due in October and Panda offers over 90 programs serving the area. Supervisor McKean held a meeting with the 5 municipalities and the other four plan to sign the new PANDA contract. Bill O’Neil stated the other 4 municipalities will suffer if the Village of Red Hook pulls out of the agreement. Harry Colgan stated newspapers are declining and more people need TV and computers. Carl Sipperly read a letter from his father Pete Sipperly in favor of Panda.

PHASE II UPDATES – Robert Flores stated Phase II will soon close out. The Board must pass a resolution authorizing the execution of closing documents. Gross Electric must submit pay app II. Electric work is complete and inspection shave been done. Robert Flores will draw down Jersen Construction and Gross Election for final payment.

SEWER UPDATES – plans to meet with DEC and EFC next month. Easement maps are being drawn up.

POLICE

Mayor Blundell read the following police report:

370 Incidents, 133 UTT’s, 18 Arrests. Mayor Blundell stated he is in negotiations with the Police Union.

PLANNING AND ZONING

Trustee Laing read the planning and zoning report:

8 Building permits, 4 certificate of Occupancy, 4 certificate of compliance, 3 municipal searches. \$ 1000.00 was collected in fees.

WATER

Trustee Laing read the following water report:

- During the month of May the Water Treatment Plant treated 6,014,000 gallons of water at an average rate of 194,000 gallons per day
- During the month of May the Plant used 55 gallons of liquid hypochlorite at an average rate of 1.77 gallons per day
- In May of 2016 the Water Treatment Plant treated 7,611,000 gallons at an average rate of 245,000 gallons per day. This savings of 1,597,000 gallons year over year represents a decrease of 21 % in treated water volume. Over the course of a year, this represents a 19.1 million gallon savings.

Mayor Blundell stated the Highway Department is in need of a new dump truck, which is being reviewed.

June 2017

EVENTS:

Thanks to Officer Wilson and the Red Hook Police Department for their help with our annual Bike Rodeo. Officer Wilson provided 20 free tunes ups and gave out 7 free helmets to kids.

We are working on having concerts this summer, we will have our annual Community Concert and Potluck on August 12 at 5pm, with GrassFed.

Hardscrabble Day will be Saturday, September 16. For vendor applications, go to hardscrableday.org. New this year, we will have cheaper rates for spots at Memorial Park and Key Bank Lawn.

SENIOR SERVICES/COMMUNITY OUTREACH:

The Town of Red Hook's Senior Services Committee is once again assisting Community Action Partnership in collecting **non-perishable** food items for our disadvantaged students to eat over the summer when school meals are not available.

This year the drop off site is the new Red Hook Community Center located at 59 Fisk Street; on **Friday, June 9th from 6 pm - 8 pm** and **Saturday, June 10th from**

1 pm - 3 pm.

Community Action also accepts financial donations. I thank you in advance on behalf of our economically disadvantaged students.

MATERIALS MANAGEMENT:

For the month of May, we sold \$4427.50 in garbage tags and paid out \$1425.85. We had 7.22 tons of single stream recycling and 12.06 tons of garbage. June is our last month for buy ten get one free, and in July our rates will be going up to \$2.75 for blue tags and \$5.50 for red tags.

HIGHWAY DEPARTMENT:

The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month (as their schedule permits).

Dave's Tree Service, with the assistance of the Village Highway Department, has begun pruning/removing trees in or near Village street right-of-ways. Funding for tree pruning/removal services performed through May 31, 2017 will be deducted from FY2016-2017 Budget Line #8560.4 (Shade Tree – Contractual Expenses). Trees pruned or removed after May 31 will be deducted from the FY2017-2018 Budget.

The Village received the Consolidated Local Street and Highway Improvement (CHIPS) apportionment balance from the NYS DOT on April 21, 2017. The Red Hook Village Trustees will verify current FY2017-2018 CHIPS Budget Line (#5110.3) complies with the NYS DOT apportionment (re: Highway Department Monthly Report of April, 2017 for apportionment balances).

The bridge RH-25 on Broadway (CR78) in the Village of Tivoli is to be replaced beginning May 8, 2017. Work is expected to continue through the summer, with the new bridge opening by early fall 2017. For more information, please contact the Dutchess County Department of Public Works' Engineering Division (845-486-2925).

Scrap metal was sold on May 5, 2017 for \$293.40. Total revenue generated for FY2016-2017 is \$3,023.55. Since inception of the Scrap Metal Recycling Program in September, 2007, \$22,271.57 has been generated.

INTERMUNICIPAL TASK FORCE:

Red Hook Sewer Project

Meetings were held on May 5, 12, 19, 24 and 26, 2017 in the Red Hook Village Building. Robert Flores (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

May 5, 19, 2017 – Stakeholders meetings were held with John Cirincion (58 West Market Street), Jennifer Stokum (7435 South Broadway), Angelo Laveglio (7588 North Broadway) and the Red Hook Community Center Director (59 Fisk Street) to review the proposed Red Hook Sewer Project, scope of proposed work, time frames for construction and projected annual costs associated with their properties.

Tom Fields (Ryan, Biggs, Clark, Davis Engineering and Surveying) continue to assist the Village to draft the proposed Red Hook Village Sewer Use Law.

Resolution #13-2017 was drafted by Victoria Polidoro (Rodenhausen Chale LLP) and approved by the Village Board of Trustees on May 8, 2017. The resolution ratified the Map, Plan and Report, Village of Red Hook Sewer System (2/5/17; revised 5/8/17) as prepared by C.T. Male.

- Approval by the NYS Commissioner of Health is currently being processed to satisfy Section 14-1400 of the NYS Village Law. Discussion with the NYS DEC, NYS DOH and NYS EFC continue to secure approval of the Map, Plan and Report as required by law.

The Village of Red Hook submitted the Red Hook Sewer Project to the NYS EFC Project Listing and Update System (PLUS) on May 5, 2017. The submission updated the application necessary for funding from the NYS EFC Clean Water State Revolving Fund (CWSRF).

April 26, 2017 – Robert Flores (C.T. Male) inspected the existing Red Hook Commons electric power supply capacity and emergency generator. An additional generator will be added to the expanded treatment plant as part of the Sewer Project Phase I. The existing power supply was deemed sufficient to provide electrical capacity to the expanded treatment plant.

May 12, 2017 – Ed Blundell, Robert Flores and Brent Kovalchik met with U.S. Congressman John Faso and Alex Bellizzi (Constituent Services Representative) in the Red Hook Village Building. Support and funding continuation for USDA-RD and the US Department of Housing and Urban Development CDBG were discussed.

Temporary construction easements and permanent maintenance easements are being prepared for individual property owners within the Sewer Project Service Area by Rodenhausen Chale LLP (“Agreement for Installation of Municipal Sewer System Components”).

Red Hook Water Project

A meeting was held on May 5, 2017 to finalize work on Phase II (Prime General Contract) in the Red Hook Village Building. David Mineau (Jersen Construction), Joe Swedick (Jersen Construction), Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Paving will be repaired on Phillips Street at intersection of Fraleigh Street by Jersen Construction Group.
The Village Highway Department, assisted by Celso Landscaping, patched and repaired top soil at curbing. Jersen Construction Group seeded prepared areas.

Change Order #1 – Gross Electric (Prime Electric Contract) is being revised to include cost of services provided by Mid-Hudson Controls (subcontractor) re: email correspondence with C.T. Male (3/19/17) and USDA-RD (4/12/17).

Repairs were made to the drainage system on Phillips Street at the West Market Street intersection by Frank Vosburgh with the assistance of the Village Highway Department on May 15, 2017.

2015 CDBG (South Broadway and Firehouse Lane/Firehouse Sidewalks)
Correspondences between Village of Red Hook, C.T. Male, and DCDoP&D to resolve final payment issues (re: emails of 5/19/17, 5/22/17 and 5/26/17).

2017 CDBG

The Dutchess County Executive (re: memo from Marcus Molinaro of 5/23/17) announced a 2017 CDBG Award of \$200,000.00 to a joint application by the Town and Village of Red Hook for the Construction of Challenger Field at the Red Hook Recreation Park West. Challenger Field is an adaptive baseball field with synthetic infields and accessible dugouts for individuals with physical and intellectual challenges.

FFY 2017-2021 Transportation Improvement Program (TIP)

The Village of Red Hook was notified (re: email of 5/19/17 from the Dutchess County Transportation Council (DCTC)) that the prioritized listing of federally funded transportation projects in Dutchess County has been amended (Amendment #17-03) to include a new sidewalk and ADA improvements in the Village of Red Hook.

The Village is considering to apply for two grants through Round 7 of the Consolidated Funding Application. One will be for possible land annexation funded by the New York Main Street Program and the other for improvements to the Red Hook Municipal Parking Lot funded by the NYS EFC Green Infrastructure Grant Program.

Intermunicipal Task Force (ITF)

(Brent Kovalchik – Red Hook Village Representative/Member)

The ITF met on May 5, 12 and 19, 2017 in the Red Hook Town Hall. The following items were discussed:

Upper Red Hook Hamlet Business District – residential home occupations and signage specific to the HBO.

Town of Red Hook sign regulations.

VILLAGE GREEN:

The current balances of the Village Green Committee’s related budget accounts, as of May 31, 2017, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance\$
- Shade Tree – Contractual Expenses (#8560.4)
Balance\$
- Village Green Committee Checking Account
Balance\$ 4,136.88

There were no Village Green Committee Meetings held during the month of May, 2017.

There were no responses regarding appeals to the letters sent to property owners informing them that trees, on or near Village street right-of-ways, will be pruned or removed. Tree pruning/removal began in the month of May, 2017 and will continue during the summer.

Village Green Committee Officers are urged to consider tree planting sites for the annual Fall Planting Day. These are to be discussed at upcoming VGC Meetings.

Red Hook Economic Development Committee (EDC) – Monthly Report
May, 2017 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on May 10 and 24, 2017 in the Red Hook Village Building. The following items were discussed:
 - Report on the status of the Red Hook Sewer Project.
 - Promotion of wider organization utilization of the EDC Community Calendar.
 - Discussed perceived trends and strategies for sustainable small retail and services businesses in the Village and Town of Red Hook.
- b. May 24, 2017 – The EDC invited members from the Red Hook Rotary Club to discuss “Lessons Learned” regarding the 2017 Apple Blossom Festival.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
May, 2017 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of May, 2017.
- b. The current balance of the Community Preservation Fund, as of May 31, 2017, is \$808,381.87.

Saw Kill Watershed Community (SKWC) – Monthly Report

May, 2017 – Brent Kovalchik – RH Village Board Representative/Member

- a. A SKWC Meeting was held on May 17, 2017 at the Red Hook Town Hall. The following items were discussed:
 - Marco Spodek (Bard College, Class of 2017) presented “Nitrate Loading in the Saw Kill Watershed” focusing on forests, farms and developed lands in the Town and Village of Red Hook.
 - Kyle Feldman (Bard College, Class of 2017) presented “Water Security in the Village of Red Hook, NY” focusing on ground and surface water quality in the Village.
 - Discussed the process and procedures of stream classification and reclassification.
 - Discussed Apple Blossom Day, HVRC Workshop and Watershed Assessment updates.

Saw Kill Watershed and Flood Mitigation Assessment – Monthly Report

May, 2017 – Village of Red Hook; stakeholders

- a. A Kickoff Conference Call was held on May 9, 2017. The Village of Red Hook supported a grant to enlist Fuss and O’Neil (engineers) to study places within the Saw Kill Watershed that may be problem spots for flooding and areas where infrastructure (primarily culverts and bridges) has changed since the last FEMA hydraulic study (1983). The study will include collecting stream cross-section data, stream crossing measurements, stream erosion locations, sediment source locations, etc. The study was funded by grants from the Hudson River Estuary Program/New England Interstate Water Pollution Control Commission.

Red Hook Together – Monthly Report

May, 2017 – Ed Blundell and Brent Kovalchik – RH Village Representatives

- a. A Red Hook Together Meeting was held on May 11, 2017 at the Red Hook Village Building. Many community organizations presented events planned for the upcoming months. Community members are encouraged to check the Community Calendar and individual websites for more information.

The NYS Library and the Red Hook Public Library are now offering audio books and equipment for vision impaired residents. The Ascienzo Foundation is currently investigating options to transport senior citizens from Red Hook Commons to the Red Hook Community Center.

Tick Project

- a. The Cary Institute of Ecosystem Studies, in partnership with Bard College and the Red Hook Conservation Advisory Council, is currently researching treatments that may be used to prevent tick-borne diseases. Using data from Dutchess County, neighborhoods with particularly high numbers of Lyme cases per capita have been identified. Several neighborhoods in the Village of Red Hook are included in the study. Treatments, such as bait boxes and sprays known to be safe for people, pets and the environment, are being used in this study. Residents who are included in the study, have agreed to have their properties used in this study.

Village-to-Village Trail Committee (V2V Trail)

- a. A stakeholders meeting was held on May 12, 2017 in the Red Hook Town Hall. The original plan, developed by Alta Design, has been reformatted to be more usable and readable. Updates on the grant providing funding for this trail were also reviewed. Comments from various stakeholders from the Town of Red Hook and Villages of Red Hook and Tivoli have been incorporated.

The V2V will connect the Village of Tivoli, Bard College Campus and the Village of Red Hook with bike and hiking pathways and trails. Maps, signage, trail markers and information kiosks are being designed and proposed locations are currently being considered.

RED HOOK FIRE DEPARTMENT

Mayor Blundell stated the financial situation has been resolved, contract increase will match the Town rate and the contract will be at the same time as the Town. The Village has continued to make payments to the Fire House under the expired contract and paid off a prior debt. The Village also pays the workman's compensation and complies with the LOSAP agreement.

LOSAP points for 2016 have been submitted for review and execution. The Sponsor Approval form and the Sponsor Authorization Form have been executed and returned to the Fire Department for posting before submitting to Penflex.

More meetings pend to generate compliance with Article 10 – Village Law and work together with the department and RH Fire Company. Necessary documents will be developed.

RESOLUTION 18-2017 Clearwater

Mayor Blundell made a motion authorizing Municipal Resolution in support of Hudson River Sloop Clearwater's sail to Washington DC, to maintain clean water and other environmental protections - DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to authorize a letter of support from the Village in support of the Clearwater. DM Kovalchik seconded this motion. All were in favor.

CELL TOWER

Mayor Blundell stated the Village received correspondence from Tectonic for the use of our wellfields for a possible Verizon cell tower. This request was forwarded to David Groth, our consultant, for further review to determine what is involved and revenue potential.

PUBLIC COMMENT

George Beekman stated he is not in favor of the Village spending any funds on Panda.

Don Finn – stated the radius of the roads are too small. Mayor Blundell stated some of the new dirt was plowed up and has been replaced – drainage is better. Radius design was deliberate and our goal is that streets are for residents, not by-pass traffic.

Mayor Blundell made a motion to pay two sets of bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:10. Mayor Blundell seconded this motion. All were in favor.

Submitted by

Cynthia Chiarella
Clerk/Treasurer