

**VILLAGE OF RED HOOK  
MONTHLY BOARD MEETING  
JUNE 13, 2016**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, Clerk/Treasurer Chiarella

Mayor Blundell opened the meeting with the Pledge of Allegiance

7:00 Public Hearing - Greenway Connections Local Law –

- Mayor Blundell stated the Village adopted the Greenway Compact in 2002 by resolution. There are currently 7 new guidelines included in updates. The Village needs to clarify the adoption with a clarification in the form of local law. Planning Counsel drafted the text which had been circulated to the Board. A few key items; the membership in the Compact give us access to planning guidelines and suggestions. Our zoning law is still primary. We have used Greenway Compact grants for some of our zoning updates. We still await and must have a response from Dutchess County Department of Planning before adoption. Mayor Blundell made a motion to keep the public hearing open until the workshop meeting on Thursday. DM Kovalchik seconded this motion. All were in favor.  
Public Comment - George Beekman is opposed to the adoption of the Greenway Guidelines.

**REGULAR MEETING**

Mayor Blundell made a motion to approve minutes from May 9th and 19th. DM Kovachik seconded this motion. All were in favor.

**TREASURER’S REPORT**

Clerk Chiarella presented the Board with two Treasurer’s reports. Year-end May 31st balances and June 13, 2016 balances.

May 31, 2016

**Account Balances**

General Fund	\$ 256,157.46
Water Fund	\$ 191,048.09
Trust & Agency	\$ 24,160.40
Materials Mgt.	\$ 8,662.68
Petty Cash	\$ 58.03
Village Green	\$ 3,986.88
Hardscrabble	\$ 5,893.43
Health Ins.	\$ 5,555.30

### Monthly Expenses

General Fund	\$ 65,223.72
Water Fund	\$ 12,882.53
Trust & Agency	\$ 24,160.40
Material Mgt.	\$ 849.60

June 13, 2016

### Account Balances

General Fund	\$ 348,888.89
Water Fund	\$ 183,682.23
Trust & Agency	\$ 23,980.58
Material Mg.t	\$ 9,106.93
Petty Cash	\$ 58.03
Village Green	\$ 3,893.43
Hardscrabble	\$ 12,648.30

### Monthly Expenses

General Fund	\$ 137,721.93
Water Fund	\$ 10,027.25
Trust & Agency	\$ 23,980.58
Materials Mgt.	\$ 826.75

DM made a motion to accept the Treasurer's report from May 31<sup>st</sup> and June 13<sup>th</sup>. Trustee Norris seconded this motion. All were in favor.

Pete Girardi thanked the Board for the new sidewalks, benches throughout the Village and the crosswalk. All makes it easier for seniors to get around the Village.

- **RESOLUTION 12-2016** – Sewer Bond Resolution - Village Attorney Victoria Polidoro was present

Whereas the Village of Red Hook intends to continue its search for funding sources for the municipal sewer project and intends to apply to any and all sources, including USDA-RD and NYS EFC, for grant money for the Red Hook Sewer Project, as per Preliminary Engineering report;

Whereas the process involves review and signature of documents to pursue the application for the preliminary funding determination;

Whereas by municipal law the Mayor has executive authority;

Be it resolved that Mayor Ed Blundell is fully authorized to complete and sign requisite grant application documents as necessary to complete applications and other paperwork.

Mayor Blundell stated the sewer project has a cost of 4.9 million and a grant for funding was denied from the Clean Water Act. Ken Kearney will form a transportation corporation, which will provide the sewer treatment plant.

- **RESOLUTION 13-2016** – \$ 4.9 million Bond Resolution – Trustee Trapp read the following resolution

**BOND RESOLUTION OF THE VILLAGE OF RED HOOK, NEW YORK,  
ADOPTED JUNE 13, 2016, AUTHORIZING THE ESTABLISHMENT  
AND CONSTRUCTION OF A SEWER SYSTEM, STATING THE  
ESTIMATED MAXIMUM COST THEREOF IS \$4,900,000,  
APPROPRIATING SAID AMOUNT FOR SUCH PURPOSE, AND  
AUTHORIZING THE ISSUANCE OF BONDS IN THE PRINCIPAL  
AMOUNT OF \$4,900,000 TO FINANCE SAID APPROPRIATION**

- THE BOARD OF TRUSTEES OF THE VILLAGE OF RED HOOK, IN THE COUNTY OF DUTCHESS, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than two-thirds of all the members of said Board of Trustees) AS FOLLOWS:
  - Section 1. The Village of Red Hook, in the County of Dutchess, New York (herein called the “Village”), is hereby authorized to establish and construct a sewer system (the “Project”), including the acquisition of an existing privately-

owned wastewater treatment plant, expansion of the wastewater treatment plant, construction of approximately 7,000 linear feet of collection pipes, 7,500 linear feet of lateral pipes, acquisition of easements and other interests with respect to septic tanks, laterals and property access, and original furnishings, equipment, machinery or apparatus. The estimated maximum cost thereof, including preliminary costs and costs incidental thereto and to the financing thereof, is \$4,900,000 and said amount is hereby appropriated for such purpose. The plan of financing includes the issuance of bonds in the principal amount of \$4,900,000 to finance said appropriation and the levy and collection of assessments upon the several lots and parcels which the Board of Trustees shall determine and specify to be especially benefited thereby in just proportion to the amount of benefit which said improvements shall confer upon the same, to pay the principal of said bonds and the interest thereon as the same shall become due and payable. It is anticipated that the Village will receive various grants, including from the United States of America Department of Agriculture, Rural Development, in the approximate amount of \$1,200,000, from the New York State Water Grants Program, in the approximate amount of \$1,190,000 and other grants to pay a part of the cost of the Project. Any such funds are hereby authorized to be applied toward the cost of said Project or redemption of the Village's bonds or notes issued therefor, or to be budgeted as an offset to the taxes to be collected for the payment of the principal of and interest on said bonds or notes.

- Section 2. Bonds of the Village in the principal amount of \$4,900,000 are hereby authorized to be issued pursuant to the provisions of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called the “Law”), to finance said appropriation.
- Section 3. The following additional matters are hereby determined and declared:
  - (a) The period of probable usefulness of the object or purpose for which said bonds are authorized to be issued, within the limitations of Section 11.00 a. 4 of the Law, is forty (40) years.
  - (b) The proceeds of the bonds herein authorized, and any bond anticipation notes issued in anticipation of said bonds, may be applied to reimburse the Village for expenditures made after the effective date of this resolution for the purpose for which said bonds are authorized. The foregoing statement of intent with respect to reimbursement is made in conformity with Treasury Regulation Section 1.150-2 of the United States Treasury Department.
  - (c) The proposed maturity of the bonds authorized by this resolution will exceed five (5) years.
- Section 4. Each of the bonds authorized by this resolution and any bond anticipation notes issued in anticipation of the sale of said bonds shall contain the recital of validity as prescribed by Section 52.00 of the Law and said bonds, and any notes issued in anticipation of said bonds, shall be general obligations of the Village, payable as to both principal and interest by general tax upon all the taxable real property within the Village. The faith and credit of the Village are hereby irrevocably pledged to the punctual payment of the principal of and

interest on said bonds, and any notes issued in anticipation of the sale of said bonds, and provision shall be made annually in the budget of the Village by appropriation for (a) the amortization and redemption of the bonds and any notes in anticipation thereof to mature in such year and (b) the payment of interest to be due and payable in such year.

- Section 5. Subject to the provisions of this resolution and of the Law and pursuant to the provisions of Section 21.00 of the Law relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and Section 50.00 and Sections 56.00 to 60.00 and 168.00 of the Law, the powers and duties of the Board of Trustees relative to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said bond anticipation notes, and as to the execution of agreements for credit enhancements, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village.
- Section 6. The validity of the bonds authorized by this resolution, and of any notes issued in anticipation of the sale of said bonds, may be contested only if:
  - (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
  - (b) the provisions of law which should be complied with at the date of the publication of such resolution are not substantially complied with,
  - and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- (c) such obligations are authorized in violation of the provisions of the constitution.
- Section 7. This bond resolution shall take effect immediately and the Village Clerk is hereby authorized and directed to cause a summary of this Bond Resolution to be published after this Bond Resolution shall take effect, in the official newspaper of the Village, and such newspaper is hereby designated the official newspaper for said publication, together with a Notice in substantially the form as provided by Section 81.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York.
- The adoption of the foregoing resolution was seconded by \_\_\_\_\_ and duly put to a vote on roll call, which resulted as follows:
  - AYES: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk
  - NOES (0)
  - The resolution was declared adopted.

Trustee Trapp made a motion to approve resolution 13-2016. DM Kovalchik seconded this motion. All were in favor.

**POLICE**

Mayor Blundell read the following police report for the month of May:

388 Incidents  
 126 UTT's  
 25 Arrests

## **WATER**

Trustee Zacharzuk read the following water report:

- During the month of May the water treatment plant treated 7,611,000 gallons of water at an average rate of 245,000 gallons per day
- The plant used 55 gallons of liquid hypochlorite solution to disinfect the water at an average rate of 1.77 gallons per day
- In May of 2015, the water treatment plant treated 7,738,000 gallons of water at an average rate of 249,000 gallons per day.
- Three representative samples were sent to Smith Environmental Laboratory for bacteriological testing, and all three were absent of bacteria.
- Project Update: During the month of May the 4" cast iron main serving the section of Fraleigh Street between Phillips and Church Streets was replaced with a new 8" ductile iron pipe. The new 360,000 gallons water tank located at the wellfield on Firehouse Lane was erected, disinfected, and filled with chlorinated water. Pending the results of testing for Volatile Organic Compounds which take two weeks for a result, the new tank will be put into service in June.

Robert Flores stated Smith, Garden and Church have been paved and 50 % of the pipe has been installed.

## **HIGHWAY DEPARTMENT REPORT**

1. The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month.

Residents are reminded to place lawn debris, brush and grass clippings (as per NYS DEC regulations) in separate piles, curbside, before the scheduled dates to prevent conflicts with other services and to keep streets clean and free from wind-borne debris. Please limit the size of brush piles to 6' x 6' x 6' (as determined by equipment limitations), with tree limbs/branches no larger than 8" in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors and/or tree maintenance companies.

2. Work continues on the reinforcement of the bridge on SR 199 at the intersection of Route 308 (Rock City). Sawmill Road and Rock City Road will be available for emergency vehicles and residential use only. Please follow the detour signs to avoid delays. Work is scheduled to be complete by August 11, 2016.
3. Work is underway on the Linden Avenue Bridge (CR 79). Please follow detour signs to avoid delays. The bridge is required to be open to vehicle traffic (without load restrictions) by September 2, 2016. All contract work is to be completed by October 14, 2016.



4. No scrap metal was sold during the month of May 2016. Total revenue generated for FY2015-2016 is \$770.18. This revenue will be used, as part of a funding package from FY2015-2016 Budget Adjustments (approved by the Board of Trustees on 5/19/16) to pay for the purchase of the new Highway Department dump truck.

Since inception of the Scrap Metal Recycling Program in September, 2007, \$19,247.92 has been generated. Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Highway Department (845-758-8600) or the Village Clerk’s Office (845-758-1081). The Highway Department personnel will assist property owners by picking up scrap metal upon request.

5. Catch basins and culverts were cleaned during the week of May 23 – 27, 2016 by American Underground Services. The following streets with culverts and catch basins cleaned include:

- Benner Road \* West Market Street
- Eldridge Lane \* Fisk Street
- Tower Street \* Maizeland Drive
- Margaret Street \* Elizabeth Street (Chocolate Factory)

Catch basins and culverts in this area are scheduled to be cleaned based on a three year rotation schedule. The cost of \$3,000.00 will be deducted from FY2015-2016 General Fund/Maintenance of Streets – Catch Basin and Culvert Budget Line #5110.46.

**VILLAGE GREEN COMMITTEE (VGC)**

6. The current balances of the Village Green Committee’s related budget accounts, as of May 31, 2016, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance .....\$ 631.42
- Shade Tree – Contractual Expenses (#8560.4)  
Balance .....\$ 4,999.50
- Village Green Committee Checking Account  
Balance .....\$ 3,986.88

7. There were no Village Green Committee Meetings held during the month of May, 2016.

8. Two bench locations remain without dedication plaques. Village residents can purchase a plaque for \$125.00. Proceeds from the sale will be used for the purchase and installation of the plaques. The remaining funds will be deposited in the Village Green Committee Checking Account and used for future Village enhancement projects. Please contact the Village Clerk's Office (845-758-1081) for more information.

## **INTERMUNICIPAL TASK FORCE (ITF) RED HOOK INFRASTRUCTURE**

### **1. Red Hook Sewer Project**

- a. Meetings were held on May 6, 13, 20 and 27, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Doris Balacic-Scheuing, Ed Blundell, Brent Kovalchik, and as noted, attended. The following items were discussed:
  - Telephone conversation with Daniel Birmingham (Hawkins, Delafield and Woods) discussed the Bond Resolution to be considered by the Board of Trustees on June 13, 2016.
  - Waste Cluster presentations of Bard College EUS, Studio Arts Program and Anthropology Department on May 11, 2016 regarding the proposed Red Hook Village Sewer Project, surface water testing on the Saw Kill and tributaries, and politics of infrastructure.
  - Victoria Polidoro (Rodenhausen Chale, LLP) is preparing the Monroe Balancing Analysis regarding the proposed treatment plant at the Red Hook Commons property.
  - Round II of the NYS Water Infrastructure Grant and required document submission before June 20, 2016 to NYSEFC.
  - Reviewed possible grant application submissions including: CFA (Empire State Development (due 7/29/16), CFA (Water Infrastructure Improvement Act Grant Program), Mid-Hudson Regional Economic Development Council (Downtown Revitalization Initiative), and CFA (Climate Smart Communities Grant).
- b. Presentation of STEP Systems by Julie Barown, PE (Orenco, Community Systems Engineer/Northeast Region) at the Red Hook Village Building. Robert Flores (C.T. Male) and Brent Kovalchik attended. The following items were discussed:
  - Managed Septic Maintenance Districts.
  - Possible tours of installed STEP Systems in northeast region and public presentations.
  - O&M assistance for operators, site inspections for proper installation, installation training with the contractor, start up procedures and commissioning.
  - Comparative capital/O&M costs of gravity systems vs. STEP Systems.

- Concrete septic tank: reserve capacity and infiltration.
  - Warranties (10 years) and life spans of pumps (15-20 years).
  - Components including life span, repair, replacement and materials.
  - Emergency situations (storage capacity of tank and generator receptacles).
  - Electric costs to operate pump (approximately \$1.00/month).
  - Preferred materials of pressure mains (PVC, PE or HDPE).
- c. Meeting with Robert Sammons, PE (NYS EFC Environment Project Engineer III) and Elisa Chae-Banaja (NYS DEC Watershed Specialist, Hudson River Estuary Program/NYS Water Resources Institute – Cornell University) on May 27, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Doris Balacic-Scheuing, Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Septic Management/Maintenance District: new funding available for both public and private sewer treatment systems.
  - Target costs per BU/EDU as per USDA-RD.
  - Reconcile BU/EDU costs of USDA-RD with NYS EFC.
  - Requirements for complete NYS Water Grant by June 20, 2016 (SEQRA – Part I EAF, Lead Agency Letters, List of Involved and Interested Agencies, Negative Declaration with Letters of Interested and Involved Agencies (2/8/16 and 2/11/16) and signed Negative Declaration and Full EAF (2/8/16) and Bond Resolution). The Village of Red Hook has applied for a NYS Water Program Grant of \$1.225 million. Resubmitted to NYS EFC on May 27, 2016.
  - NYS EFC's rules have changed. EFC can now finance both drinking water and clean water projects occurring at the same time within a municipality.
  - NYS EFC has no target costs. A municipality can attain as much alternative/supplemental funding as possible. The amount of Water Grant Program funding is based on the remaining capital cost after additional grant funding.
  - Refinancing USDA-RD loan, after closing, with NYS EFC Hardship Financing is allowable.
- d. Meeting with Victoria Polidoro (Rodenhausen Chale, LLP) on May 27, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- General Municipal Law (Article 14) and Home Rule Law (Section 24).
  - Procedures for referendums.

The proposed Village of Red Hook Sewer Project service area will include the General Business District and parts of the Neighborhood Mixed-Use District. The service area will extend from the north end of Old Post Road/North Broadway to the Red Hook Commons on South Broadway. The service area will also extend

from Linden Avenue/West Market Street to Tower Road/East Market Street. The proposed Septic Tank Effluent Pump (STEP) System includes 328.6 Benefit Units (as per the Final Engineering Report of 6/15), 2,000 linear feet of low pressure sewer distribution mains, and will serve 277 users (99 commercial properties). Treatment facilities will be located, and incorporate, the existing treatment plant at Red Hook Commons. The estimated total capital cost, exclusive of the existing RH Commons treatment plant and land, is \$4.9 million.

## **2. Red Hook Village Water Project – Phase II**

- a. Meetings were held on May 6, 13, 18, 20 and 27, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Doris Balacic-Scheuing, Ed Blundell, Brent Kovalchik, and as noted, attended. The following items were discussed:
  - The Red Hook Village Board of Trustees passed Resolution #11-2016 (Village of Red Hook – Water Phase II – Rural Development Project Budget/Cost Certification (Form E) – Update) on May 9, 2016.
  - Telephone conversation with Scott Alderman, PhD., P.E. on 5/13/16 (NYS DOH) regarding the 2016 NYS Water Grant Program. The Village of Red Hook now qualifies for up to \$2.28 million (60% of project cost (\$3.8 million) not to exceed \$3 million). The Village, in accordance with the DWSRF Program rules will probably not qualify for 0% Hardship loans (RHV scored 40 points on the 2016 DWSRF IUP).
  - Pre-construction notes were delivered to Martin Clarke (USDA-RD) on 4/20/16 and emailed to USDA-RD on 5/12/16 in response to USDA-RD email requests of 4/5/16, 4/27/16 and 4/28/16.
  
- b. A Meeting with Elisa Chae – Banaja (NYS DEC, Hudson River Estuary Program) on May 27, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Robert Sammons, P.E. (NYS EFC), and Brent Kovalchik attended. The following items were discussed:
  - Watershed management of the Hudson River and its tributaries.
  - Drinking water issues specifically in context of habitat.
  - Benefits for water to be as clean as possible before treatment.
  
- c. A Phase II Construction Meeting was held on May 18, 2016 at the Red Hook Village Building. George Popp (USDA-RD), Martin Clarke (USDA-RD), Robert Flores (C.T. Male), Bret Smith (C.T. Male), Joe Swedick (Jersen Construction Group), Filipe Giraldo (Jersen Construction Group), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Construction status:
    - The new 378,000 gallon tank has been installed, filled and tested. Top soil has been installed at the Firehouse Lane Wellfield tank site.
    - 7,089 linear feet of 8” ductile iron water mains have been installed.

- Service lines inspected and connected have been made either of threaded steel, threaded galvanized or copper piping. No lead service pipes have been located. 125 service lines (190 project total) have been connected.
- 5,873 feet of 4" x 12" flush concrete curbing has been installed (Garden and Smith Streets).
- Form E (Rural Development (RD) Project Budget/Cost Certification) Report #3 of 5/18/16 signed by Ed Blundell on 5/18/16. (Eleven (11) NYS EFC short-term financing draw downs have been submitted to date.)
  - Expenditures this period (\$755,804.35: includes Administration (\$450.00), Technical Services (\$10,000.00), Construction Costs (\$765,354.35)).
  - Expenditures to date (\$1,685,699.64).
- EJCDC – Contractor’s Application for Payment #3, for the amount of \$765,354.35, were signed by Robert Flores (5/18/16), Filipe Giraldo (5/17/16) and Ed Blundell (5/18/16).
- Additional information requested by USDA-RD:
  - Hours and rate for Michelle Zagorski.
  - Details of services provided by Doris Balacic-Scheuing.
  - Notes from 5/27/16 Meeting with Robert Sammons (NYS EFC – Sewer).
  - Overages of Water Fund expenditures/explanations (FY2015-2016).

Phase II of the Red Hook Village Water Project will provide for the improvements to the Village’s water distribution system (new water mains, fire hydrants, valves, connections, storm water management and street restoration) in the Village’s southwest quadrant and provide for a new ground mounted treated water storage tank at the Firehouse Lane Wellfield Site.

### **3. 2015 CDBG**

- a. A Voucher (5/24/16) was submitted to the Village by Upstate Concrete and Masonry Contracting Company, Inc. for Requisition #2 of the Sidewalk Enhancement Project for the amount of \$16,577.26.
  - Included was Change Order #1 of \$14,932.96 including:
    - Installation of Drainage Pipe.
    - Additional Top Soil, Hay and Seed.
    - Downtime for Student Testing at the Firehouse.
    - Bonds and Insurance.
    - Overhead and Profit.
- b. 230 feet of sidewalk on Firehouse Lane and 190 feet of sidewalk on South Broadway has been installed and/or restored.
- c. A Dutchess County Community Investment Programs Payment Request for the period from 5/8/16 to 5/21/16 was signed on 5/20/16 by Ed Blundell and

submitted to DCDoP&D on 5/20/16 for the amount of \$31,245.50. Also submitted were the U.S. Department of Labor/Wage and Hour Division Payroll #1 of 5/14/16 and Payroll #2 of 5/21/16; and U.S. Department of Labor/Wage and Hour Division Statements of Compliance of 5/19/16 (5/8/16 – 5/14/16) and 5/19/16 (5/15/16 – 5/21/16).

The 2015 CDBG award has been used to install new ADA compliant sidewalks on the north and east sides of the Red Hook Firehouse; and to reconstruct sidewalks on the west side of South Broadway (Colburn's Laundry and Dance Center).

#### **4. Intermunicipal Task Force (ITF)**

(Brent Kovalchik – Red Hook Village Representative/Member)

a. The ITF met on May 6, 13, 20 and 27, 2016 at the Red Hook Town Hall. The following items were discussed:

- Bulk regulations for the proposed Hamlet Business District of Upper Red Hook.
- Proposal to eliminate the current Light Industrial Floating District that can occur in the RD-3 and LI Districts of the Town.
- Consider investigating Workforce Housing provision.
- Consider investigating a Watershed/Wellhead Protection Ordinance.
- Proposal to eliminate Flag Lot Provisions from the current Town Zoning Law.
- Examine adaptive re-use provisions in the current Water Front Conservation District (WC).
- Consider prohibiting Formula Businesses from the current Town Zoning Law.
  - RHT EDC members Chris Klose, Richard Wambach and Todd Baright attended the 5/27/16 ITF Meeting to discuss proposals and prohibitions.

Reviewed the Village of Cold Spring's formula Business for restriction.

#### Red Hook Economic Development Committee (EDC) – Monthly Report

May, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. The EDC co-sponsored a Commercial Workshop with Solarize Northern Dutchess on May 11, 2016 at Bread and Bottle.
- b. An EDC Meeting was held on May 25, 2016 at the Red Hook Village Building. The following items were discussed:
  - Summarize events and participation at Apple Blossom Day.
  - Summarize Solarize Northern Dutchess Commercial Workshop.
  - Review the status of the Red Hook Village Sewer Project.
  - Review the status of PANDA.

- Review prospective and/or possible businesses at the former CVS and Nekos Pharmacy sites.
- Discuss impacts on local businesses resulting from bridge closures on Route 199 and Linden Avenue.

### **CPF**

Community Preservation Fund (CPF) Advisory Board – Monthly Report  
May, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. A CPF Advisory Board Meeting was held on May 3, 2016 at the Red Hook Town Hall. The following items were discussed:
  - DCDoP&D is preparing maps to include the two (2) new Community Preservation Project Plan categories and additional properties in the existing categories.
  - Discussed and recommended using \$253,000.00 from the CPF to refinance PDR BAN for the Kalina and Greig properties pending legal counsel review verifying if CPF could be used to pay some of the debt obligation of the PDR Program.
- b. Red Hook Town Legal Counsel responded on May 4, 2016 stating that the CPF Local Law includes the authorization for debt service on obligations issued to finance acquisitions authorized (listed in the Community Preservation Project Plan (5/26/11)) for CPF funds.
- c. The Red Hook Town Board has scheduled a Public Hearing on Thursday June 9, 2016 at 7:30 pm to hear comments from the public regarding the proposed revisions to the Community Preservation Plan of 2016.
- d. The current balance of the Community Preservation Fund, as of May 31, 2016, is \$335,879.83.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report  
May, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Shared Services Committee Meetings held during the month of May, 2016.

Northern Dutchess Highway Shared Services Committee – Monthly Report  
May, 2016 – Dan Streib and Brent Kovalchik – RH Village Representatives/Members

- a. A ND Highway Shared Services Committee Meeting was held on May 16, 2016 at the Milan Town Hall. Brent Kovalchik attended. The following items were discussed:
  - Reviewed the 2016 Municipal Consolidation and Shared Services Grant Program Application Instructions and a sample of a completed 2015-2016 Grant Application.
  - Resolution by participating municipal boards and completed applications are to be submitted to Dutchess County by noon on June 17, 2016.
  - The Village of Red Hook is the lead for a Crack Sealing Machine.

Red Hook Zoning Review Committee (ZRC) – Monthly Report  
May, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. A ZRC Meeting was held on May 12, 2016 at the Red Hook Town Hall. The following items were discussed:
  - Reviewed precedents from local municipalities (Town of Poughkeepsie, City of Hudson and the Village of Saugerties) regulating food trucks.
  - Discussed proposed Red Hook Town Zoning Amendments regarding definitions, exemptions, locations and permits.

Saw Kill Watershed Community (SKWC) – Monthly Report  
May, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. A SKWC Meeting was held on May 2, 2016 at the Red Hook Village Building. The following items were discussed:
  - Hudson River American Eel Citizen Science Research Project.
  - Saw Kill Water Monitoring Program and Water Lab.
  - Community Outreach Events (Apple Blossom Day 5/7/16).
  - Project Updates (Riverkeeper Sweep/Tree Planting, Amphibian Crossing Updates, Film Series, International Conferences, Streamwalk).
  - Community Conversations.

The Saw Kill Watershed Community protects the Saw Kill Watershed and its ecological, recreational, and historic resources through hands-on science, education, and advocacy.

Red Hook Together – Monthly Report  
May, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on May 19, 2016 at the Red Hook Village Building. The following groups and organizations were represented to discuss current and possible collaborative programs/initiatives:



- Red Hook Public Library
- Village of Tivoli
- Village of Red Hook
- Historic Red Hook
- Dutchess County Legislature
- Northern Dutchess Alliance
- Cogent Communications
- PANDA
- Bard CCE
- RHCAN
- Tivoli Public Library
- Town of Red Hook
- Red Hook Education Foundation

## **MATERIALS MANAGEMENT**

Trustee Norris submitted the following Material Management report for the month of May:

For the month of June, we sold \$4095.00 in tags and paid out \$1484.53 in tipping fees.

June is the last month for our buy ten get one free sale, and this offer is only available at the Village Hall.

### **EVENTS:**

We had the 3<sup>rd</sup> annual Bike Rodeo & Tour de Red Hook on May 14, where we provided free bike tune ups to the community. Special thanks to the Red Hook Police Department, particularly Officer Jonathan Wilson, and the Town of Red Hook Recreation Department.

We are working on the date for the 5<sup>th</sup> annual Community Potluck and Concert in the Park, with music by GrassFed Bluegrass. I will keep you posted on the date.

The Red Hook Library will be having a front porch concert series, the last Friday of the month from 5-8. Bring a picnic and enjoy some great free local music.

Hardscrabble Day will be Saturday, September 17. We hope to announce our mainstage performer at next month's meeting.

### **OTHER:**

The Solarize Northern Dutchess Campaign is wrapping up, This is a community campaign that makes it easier and more affordable for households and small

businesses to go solar. June 30 is the sign up deadline. For more information, go to solarizeND.org, or visit them on facebook at Solarize

**RESOLUTION 14-2016**

Trustee Trapp read the following resolution:

**RESOLUTION OF THE VILLAGE OF RED HOOK  
FOR THE PURPOSE OF AUTHORIZING THE VILLAGE BOARD TO SUBMIT A  
JOINT TOWN AND VILLAGE (S) APPLICATION COUNTY OF DUTCHESS FOR  
SHARED SERVICES GRANT 2016 (NORTHERN DUTCHESS HIGHWAY SHARED  
SERVICES)**

**RESOLUTION 14- 2016**

WHEREAS THE VILLAGE OF RED HOOK AND OTHER NORTHERN DUTCHESS COUNTY MUNICIPAL ENTITIES INTEND TO SUBMIT A GRANT REQUEST TO DUTCHESS COUNT SHARED SERVICE PROGRAM TO JOINTLY PURCHASE AND SHARE HIGHWAY EQUIPMENT WITH THE COMMON GOAL OF MOST EFFICIENTLY PROVIDING FOR THE HEALTH, SAFETY AND WELFARE OF THEIR RESPECTIVE RESIDENTS;

WHEREAS ONE AREA OF RESPONSIBILITY FOR THE INDIVIDUAL MUNICIPALITIES IS THE CONSTRUCTION, MAINTENANCE AND CLEARING OF ROADWAYS AND RELATED TRANSPORTATION INFRASTRUCTURE SO THAT RESIDENTS MAY SAFELY TRAVEL IN THE TOWNS AND VILLAGES;

WHEREAS EACH MUNICIPALITY SEPARATELY EMPLOYS STAFF AND OWNS BUILDINGS AND EQUIPMENT TO CONSTRUCT, MAINTAIN AND CLEAR THE ROADWAYS;

WHEREAS THE NORTHERN DUTCHESS SHARED SERVICES GROUP INTENDS TO JOINTLY BUY AND SHARE USAGE OF VEHICLES AND EQUIPMENT FOR ROAD WORK OR RELATED TASKS, AS NOTED BELOW;

SELF – CONTAINED SWEEPER TRUCK	\$310,291	5 MUNICIPALITES
CRACK SEALING MACHINE	\$ 75,800	4 MUNICIPALITIES
SKID-STEER	\$158,000	6 MUNICIPALITIES
JET-VAC TRUCK	\$405,000	6 MUNICIPALITIES

WHEREAS THE VILLAGE OF RED HOOK HAS PROACTIVELY ENGAGED IN DISCUSSION AND ACTION WITH OTHER NORTHERN DUTCHESS MUNICIPALITIES  
\*\*TO JOINTLY PURCHASE VEHICLES AND EQUIPMENT TO PROVIDE HIGHWAY

SERVICES AND WILL DEVELOP A MEMORANDUM OF UNDERSTANDING FOR THE SHARED EQUIPMENT OF THE NEW HIGHWAY EQUIPMENT, UPON GRANT AWARD;

WHEREAS THE PARTICIPATING TOWNS AND VILLAGES ARE INTERESTED IN EXAMINING THE OPTION OF SHARED PURCHASE AND USE OF VEHICLES AND EQUIPMENT FOR THE PURPOSE OF MORE EFFICIENT OPERATION AND SAVINGS TO TAXPAYERS AND SHALL BE CO-APPLICANTS FOR THIS APPLICATION;

NOW THEREFORE BE IT RESOLVED, THE VILLAGE OF RED HOOK WILL BE LEAD APPLICANT ON THE HIGHWAY CRACK SEALER UNIT AND THE MAYOR IS AUTHORIZED TO SIGN A JOINT APPLICATION FOR A DUTCHESS COUNTY SHARED SERVICES GRANT TO BE SUBMITTED TO THE COUNTY OF DUTCHESS PLANNING DEPARTMENT FOR THE PURPOSES OF JOINTLY PURSHASING AND SHARING VEHICLES

ROLL CALL VOTE:

\*\* Village of Red Hook, Town of Milan, Town of Rhinebeck, Pine Plains; Village of Millerton; Town of Northeast; Village of Tivoli; Village of Rhinebeck

DM Kovalchik made a motion to approve resolution 14-2016. Trustee Trapp seconded this motion. All were in favor.

### **RESOLUTION 15-2016**

Clerk/Treasurer Chiarella read the following resolution:

Whereas, the Village of Red Hook Board of Trustees authorizes the deletion of tax bill 701 (Village of Red Hook) to be removed from the 2016-2017 tax roll in the amount of \$ 428.46

Whereas; said tax bill was included on the 2016-2017 tax roll in error and has been corrected for future tax rolls.

Mayor Blundell made a motion to approve resolution 15-2016. Trustee Norris seconded this motion. All were in favor.

### **RESOLUTION 16-2016**

Clerk/Treasurer Chiarella presented the board with the following resolution:

WHEREAS; the Village of Red Hook authorizes funds drawn from General Fund to reserve funds at M & T Bank in the amount of:

POLICE VEHICLE & EQUIP, RESERVE # 31003925274589	2015-2016	\$ 2,500.00
	2016-2017 BUDGET	\$ 2,500.00
TOTAL		<b>\$ 5,000.00</b>

HIGHWAY RESERVE # 31003918556473	2015-2016 BUDGET	\$ 2,500.00
	2016-2017 BUDGET	\$ 2,500.00
TOTAL		<b>\$ 5,000.00</b>

WHEREAS; the Village of Red Hook authorizes funds drawn from the Water Fund to a reserve fund at M & T Bank in the amount of:

WATER EQUIP RESERVE # 3100391855648	2015-2016 BUDGET	\$ 25,000.00
	2016-2017 BUDGET	\$ 25,000.00
TOTAL		<b>\$ 50,000.00</b>

THEREFORE BE IT RESOLVED, by the Board of Trustees of the Village of Red Hook approves the transfer from General and Water Funds to M & T Reserve funds totaling. \$ 60,000.00

Vote  
 Mayor Blundell \_\_\_\_\_  
 DM Kovalchik \_\_\_\_\_  
 Trustee Norris \_\_\_\_\_  
 Trustee Trapp \_\_\_\_\_  
 Trustee Zacharzuk \_\_\_\_\_

Mayor Blundell made a motion to approve resolution 16-2016 as submitted. DM Kovalchik seconded this motion. All were in favor.

**RESOLUTION 17-2016**

**RESOLUTION OF THE VILLAGE OF RED HOOK  
 FOR THE PURPOSE OF ACKNOWLEDGING SUPOPRT FOR THE VILLAGE OF  
 TIVOLI, AS LEAD AGENCY, TO SUBMIT A JOINT TOWN AND VILLAGE(S)\*\*  
 APPLICATION COUNTY OF DUTCHESS FOR SHARED SERVICES GRANT 2016  
 (EQUIPMENT, TRAINING, FINANCIAL SUUPORT FOR PANDA TV 23)**

**RESOLUTION # 17- 2016**

WHEREAS THE VILLAGE OF RED HOOK AND FOUR OTHER NORTHERN DUTCHESS COUNTY MUNICIPAL ENTITIES UTILIZE PANDA FOR PUBLIC ACCESS FILMING OF MEETINGS;

WHEREAS EACH MUNICIPALITY SEPARATELY USES PROPERTY TAX DOLLARS TO FUNDS PANDA TV 23;

WHEREAS PANDA TV 23 NEEDS UPDATED EQUIPMENT, TRAINING AND CAPABILITY TO KEEP CURRENT WITH TECHNOLOGY AND MODERN DISTRIBUTION, INCLUDING DUTCHESS DELIVERY;

WHEREAS THE VILLAGE OF RED HOOK IS INTERESTED IN FACILITATING DUTCHESS DELIVERY WITH PANDA CONTENT AND MORE LOCAL NEWS AVAILABLE TO OUR RESIDENTS;

WHEREAS THE VILLAGE OF TIVOLI INTENDS TO BE LEAD ENTITY AND SUBMIT A GRANT REQUEST TO DUTCHESS COUNT SHARED SERVICE PROGRAM TO FUND THE PURCHASE VIDEO EQUIPMENT, A SERVER AND FUND NEW DISTRIBUTION MODELS WITH THE COMMON GOAL OF MOST EFFICIENTLY PROVIDING FOR THE RECORDING AND TRANSMISSION OF INFORMATION TO OUR RESIDENTS;

NOW THEREFORE BE IT RESOLVED, THE VILLAGE OF RED HOOK WILL SUPPORT THE GRANT AND FUNDING ATTEMPT FOR PANDA TV 23. THE LEAD APPLICANT WILL BE TIVOLI. THE MAYOR IS AUTHORIZED TO SIGN A JOINT APPLICATION FOR A DUTCHESS COUNTY SHARED SERVICES GRANT TO BE SUBMITTED TO THE COUNTY OF DUTCHESS PLANNING DEPARTMENT FOR THE PURPOSES OF IMPROVING PANDA TV 23 CAPABILITIES AND DISTRIBUTION OF INFO TO RESIDENTS.

ROLL CALL VOTE:

\*\* Village of RH, Village of Tivoli Town of Rhinebeck, Town of Red Hook, Village of Rhinebeck

Mayor Blundell made a motion to approve resolution 17-2016. Trustee Norris seconded this motion. All were in favor

Mayor Blundell made a motion to appoint Elizabeth Young as Court Clerk Assistant. Trustee Trapp seconded this motion. All were in favor.

## **PUBLIC COMMENTS**

George Beekman stated he is not in favor of the Highway Shared Services or PANDA agreements. Also not in favor of the sewer project, even though it is partially funded through a grant, it's still tax payers money.

Mayor Blundell made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:10. Trustee Trapp seconded this motion. All were in favor.

Submitted by,

Cynthia Chiarella  
Clerk/Treasurer