

**VILLAGE OF RED HOOK
MONTHLY MEETING
MAY 9, 2016
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, Clerk/Treasurer Chiarella

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve minutes from April 11th, 21st, 28th, and 29th. With one correction on the 21st minutes, Trustee Norris was absent. DM Kovalchik seconded this motion. All were in favor

- RHCS D – Bruce Martin and Paul Finch presented the board with the 2016 budget. The school budget will be under the tax cap at .12 % tax levy. They closed the gap with several retirees and more state aid. May 17th is the school vote. 2 buses and a plow are on the ballot and 2 board seats with 3 candidates running.
- Red Hook Public Library – Erica Freudenberger- last year the library had 168,000 visitors, 84,000 items were signed out, 10,000 people and 638 programs. The library will offer several summer camps. The Library has been named runner-up Best Small Library. This year the library is asking for a 4.9% increase of \$16,000, which is \$ 2.78 per household. The Library has recently renovated the 3rd floor.
- Bard College – Hasani Gunn, Vice President of Student Government – Started a peer review board, which will listen to students that have gotten in trouble. In the past students had to write an essay or speak with an administrator. The CSSA will help streamline the process, have off campus community events.

TREASURER’S REPORT

Clerk Chiarella read the following report for the month of April:

ACCOUNT BALANCES

General	\$ 289,167.99
Water	\$ 210,166.22
Trust & Agency	\$ 23,007.37
Materials Mgt.	\$ 10,270.51
Petty Cash	\$ 58.03
Village Green	\$ 3,986.88
Hardscrabble	\$ 5,893.43
Health Ins.	\$ 13,073.92
Capital Projects	\$ 00.00

MONTHLY EXPENSES

General	\$ 167,158.58
Water	\$ 46,158.05
Trust & Agency	\$ 23,007.37
Material Mgt.	\$ 5,279.85

Clerk Chiarella stated all funds year end balances are in good shape. Should turn over a \$ 200,000 balances in the General fund.

Mayor Blundell made a motion to approve the Treasurer's report. DM Kovalchik seconded this motion. All were in favor.

WATER

Trustee Zacharzuk read the following water report:

- During the month of April the water treatment plant treated 7,234,000 gallons of water at an average of 241,000 gallons per day.
- In April of 2015, the plant treated 6,860,000 gallons at an average of 228,000 gallons per day.
- During the month of April the plant used 60 gallons of 12.5 % hypochlorite solution for disinfection at an average of 2 gallons per day.
- During the month of April 17 samples were sent to Smith Laboratory, many as part of the ongoing second phase of the Water System Improvement Project, all returned a negative result.
- PROJECT UPDATE: All residences on Smith Street, Garden Street, Zipser Lane, and Phillips Street between Garden and Fraleigh are now being served by the new 8" ductile iron water mains. While a major construction project in a residential neighborhood is a brief inconvenience, the long term gains are already being seen. We've been able to decommission and/or abate several transite water mains, discontinued use of 55 lead gooseneck service connections, and reclaim 28,000 gallons per day of lost water (as compared with March of this year). The Water Department would like to thank all of the residents for their continued patience as we take this opportunity to bring one quarter of our system's unseen assets into the 21st century.
- Robert Flores of CT Male provided a water upgrade update – water usage is dropping with new mains installed, 28,000 gallons a day less. 5000' of pipe have been installed. The new water tank is complete and the old water tower will be de-commissioned at the end.
- Mayor Blundell stated there is an inter-municipal agreement with the Town of Red Hook for water department to replace valves at the back-up interconnection; the town will equally share the cost of approximately \$ 8000.

POLICE

Mayor Blundell read the following police report:

400 incidents, 136 UTT's, 21 arrests

Laurie Husted complained of the crosswalk in front of the library with cars not stopping. Her daughter is having trouble get across the street on the way to school. Would the board consider have no parking 10' on both sides of the crosswalk. Trustee Trapp stated the Village had applied for block grant money for solar flashing beacons for crosswalk, this grant was denied. Mayor Blundell suggested, that for now, her daughter walk further up the street where we have the mid-lane insert or go to the main light and use the walk signal. Both of those are on the school route.

Mayor Blundell stated that the crosswalks comply with NYS DOT rules and are signed properly. It is the drivers who need to comply with NYS law and yield but for some reason this is a problem on Rt 9.

Tr. Zaczarzuk mentioned adding vertical strips to the upright pole. However, Mayor Blundell was not sure this is allowed by NYS and the signs are already readily visible and clearly in compliance with DOT.

Mayor Blundell had asked Tr Trapp to report in on latest from his research about a traffic light at the intersection of Firehouse Lane and Amherst. According to the NYS DOT the Village must first obtain ownership of the land to align the intersection, incur the engineering costs to re-align the intersection, plus the actual costs of the work and have a state traffic study done. At that point the state would pay for the traffic light installation if warranted. They will not insert a light at the current off-set intersection.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for April:

8 building permits, 6 certificates of occupancy, 7 certificates of compliance and 1 municipal search. \$ 923.00 was collected in fees.

Trustee Trapp stated the DC Department of Planning will hold case law review and how to read a site plan classes in June.

EVENTS:

The Red Hook Film Festival has been postponed to November 2016. They were not able to do KidsFest in May, which was one of their popular components.

Apple Blossom Day was held this past weekend, despite the weather was a great success. Thank you to the Red Hook Rotary for another great day,

This weekend we have the 3rd annual Bike Rodeo and Tour de Red Hook, which will be in the lower parking lot of the High School from 1-4. There will be free bike tune ups

provided by the Red Hook Police Department and Kingston Cyclery, helmet checks, and an obstacle skill course. At 2pm, the Tour de Red Hook will commence, this is a safe and family friendly ride down marked streets. This event is held with the Town of Red Hook Recreation Department, the Red Hook Police Department, and Kingston Cyclery.

The Memorial Day Parade will be Monday, May 30 at 10 am, with line up at 9:15. This will be followed by a ceremony in Memorial Park.

SOLARIZE NORTHERN DUTCHESS:

Solarize is a not-for-profit community education and group purchasing program that makes it easier and more affordable for households and businesses to go solar. There will be a breakfast for commercial businesses (including farms) non-profits and multi family residences at Bread & Bottle Wednesday, May 11 from 7:30-9 am. You must RSVP for this event, which can be done via phone at 1-866-205-2999 or go to www.solarize-hudsonvalley.org

MATERIALS MANAGEMENT:

For the month of April, we had 9.36 tons of garbage and 5.72 tons of single stream recycling; we paid out \$978.52 and sold \$4002.50 in tags. Reminder, for the months of May and June, we are continuing our buy 10 get one free sale, buy 10 of either blue or red tags and receive one free. This offer is only valid at the Village Hall.

Red Hook Economic Development Committee (EDC) – Monthly Report April, 2016 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on April 13 and 27, 2016 at the Red Hook Village Building. The following items were discussed:
 - Fire Aftermath of building/business at intersection of Old Farm Road/South Broadway.
 - Apple Blossom Day – the EDC will have a booth featuring initiatives, newsletters and Red Hook Sewer Project.
 - Status of the former CVS in the Village of Red Hook.
 - Status of the Red Hook Sewer Project.
 - “Hi-Notes” E-Bulletin.
 - Status of Village of Red Hook’s consideration for renewing agreement with PANDA 23.
 - Bridge repair/detours at Route 199/Rock City/Route 308 location.

Community Preservation Fund (CPF) Advisory Committee – Monthly Report April, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. The CPF Advisory Board met on April 5, 12, 19 and 26, 2016 at the Red Hook Town Hall. The following items were discussed:
- Review/revise parcel and priority list of the CPF Project Plan. The revised list includes the following additional categories:
 - Riverfront properties
 - Saw Kill and White Clay Kill Watershed
 - Village of Red Hook well-head protection areas
 - Village of Tivoli well-head protection areas
 - RH Trails
 - Biodiversity connectivity areas
 - Review format of revised Project Plan
 - Status of DCDoP&D map preparation
 - The original CPF Project Plan (5/26/11) contained 220 properties. The proposed/revise Project Plan will contain, in addition, 1,145 new properties in the Town of Red Hook, approximately 90 new properties in the Village of Red Hook and approximately 80 new properties in the Village of Tivoli.
- b. The current balance of the Community Preservation Fund, as of April 30, 2016, is \$583,979.83.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report

April, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Shared Highway Service's subcommittee meeting was held on April 22, 2016 at the Red Hook Village Building. Tim Weiderman (Rondout Consulting), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Scope of Services.
 - Portion of grant award budget for part-time administrative/data entry staff salary and benefits.
 - IMA between municipalities for shared costs of legal and data entry personnel costs.
 - Raised time line.
 - Subcontractors for street asset inventory hardware/software and GASB 34 preparation.
 - Review of contracts and IMA by DCDoP&D.

Funding for the Highway Shared Services Implementation Project for the Town of Red Hook and Villages of Red Hook and Tivoli is being provided by an \$81,250.00 grant award from the Dutchess County Municipal Consolidation and Shared Services Grant Program.

Northern Dutchess Highway Shared Services Committee – Monthly Report
April, 2016 – Dan Streib, Ed Blundell and Brent Kovalchik – RH Village
Representatives/Members

- a. There were no Northern Dutchess Highway Shared Services Committee Meetings held during the month of April, 2016.
- b. The next meeting is scheduled for May 16, 2016 at the Milan Town Hall.

Red Hook Zoning Review Committee (ZRC) – Monthly Report
April, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. A ZRC Meeting was held on April 7, 2016 at the Red Hook Town Hall. The following items were discussed:
 - Review/revise proposed Red Hook Town Zoning Law 143-28 (Agricultural Fences).
- b. The Red Hook Town Board reviewed and approved the revised Local Law, Section 143-28 on April 27, 2016.

Saw Kill Watershed Community (SKWC) – Monthly Report
April, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. The scheduled April 4, 2016 SKWC Meeting was canceled due to weather conditions.
- b. A Municipal Subcommittee Meeting was held on April 25, 2016 at the Red Hook Village Building. Michael Callejo and Brent Kovalchik attended. (Anne Rubin was absent.) The following items were discussed:
 - Presentation by Bard College Interns of the Municipal Subcommittee is being prepared and will be presented at the June, 2016 SKWC Meeting.
 - Review Red Hook Village's Water Improvement Project, Sewer Projects.
 - Prepared lists of precedent for storm water infrastructure, well-head protection, watershed protection ordinances/laws for municipal boards' consideration.

The Saw Kill Watershed Community protects the Saw Kill Watershed and its ecological, recreational, and historical resources through hands-on science, education, and advocacy. Funding for this program is provided by the NYSDEC Hudson River Estuary Program, Bard College, Hudson River Foundation and the Town of Red Hook Conservation Advisory Council.

Red Hook Together – Monthly Report

April, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Red Hook Together Meetings held during the month of April, 2016.

HIGHWAY DEPARTMENT

1. The Village Highway Department is currently picking up lawn debris and brush every first and third Mondays of the month.

Residents are reminded to place lawn debris, brush and grass clippings (as per NYS DEC regulations) in separate piles, curbside, before the scheduled dates to prevent conflicts with other services and to keep streets clean and free from wind-borne debris. Please limit the size of brush piles to 6' x 6' x 6' (as determined by equipment limitations), with tree limbs/branches no larger than 8" in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors and/or tree maintenance companies.

2. Work has begun reinforcing the bridge on SR 199 at the intersection of Route 308 (Rock City). Sawmill Road and Rock City Road will be available for emergency services and residential use only. Please follow detour signs to avoid delays. Work is estimated to be complete by August 11, 2016.
3. Work has begun on the Linden Avenue Bridge (CR 79). Please follow detour signs to avoid delays. The bridge is required to be open to vehicle traffic (without load restrictions) by September 2, 2016. All contract work is to be completed by October 14, 2016.
4. The Poughkeepsie-Dutchess County Transportation Council (PDCTC) is scheduling two workshops to gather feedback on draft recommendations for the Upper Route 9G Corridor Management Plan. The recommendations aim to improve transportation safety and access on NYS Route 9G in the Red Hook/Tivoli area, Broadway (CR 78) through Tivoli, and Annandale Road (CR 103) through Bard College. The workshops will have the same format and materials:
 - Wednesday, May 11th from 12:00 – 2:00 pm at the Bard College Bertelsman Campus Center.
 - Thursday, May 12th from 6:30 – 8:30 pm at the Tivoli Village Hall.
5. The Village received a memo from the NYCDOT of April 22, 2016, regarding the FY2016-2017 Budget allocations for the Consolidated Local Street and Highway Improvement Program (CHIPS). The Village of Red Hook has a total balance of

\$77,803.70. This consists of a \$37,517.32 CHIPS Capital cumulative rollover balance. \$25,000.00 from the Capital cumulative rollover balance will be put toward the payment of the new Red Hook Village Highway Vehicle. The total allocation of \$52,800.00 has been included in the Village FY2016-2017 Budget.

6. Community Custom Services (Staatsburg, NY) has been awarded the contract to sweep Village streets on April 22, 2016. All residential streets (except those in the southwest quadrant/site of the Water Infrastructure Improvement Project) and Route 199 and Route 9 in the Village will be cleaned during the week of May 2-6, 2016 (weather permitting). The total cost of \$3,630.00 will be deducted from FY2015-2016 Maintenance of Streets – Street Maintenance Budget Line (#5110.43).
7. No scrap metal was sold during the month of April, 2016. Total revenue generated for FY2015-2016 is \$770.18. Since inception of the Scrap Metal Recycling Program in September, 2007, \$19,247.92 has been generated. Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses considering to donate scrap metal, may contact the Highway Department (845-758-8600) or the Village Clerk’s Office (845-758-1081). The Highway Department personnel will assist property owners by picking up scrap metal upon request.

VILLAGE GREEN COMMITTEE (VGC)

8. The current balances of the Village Green Committee’s related budget accounts, as of March 31, 2016, are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance\$ 1,716.00
 - Shade Tree – Contractual Expenses (#8560.4)
Balance\$ 5,836.27
 - Village Green Committee Checking Account
Balance\$ 3,886.88
9. A Village Green Committee Meeting was held on March 23, 2016 at the Red Hook Village Building. VGC Officers David Pearson and Brenda Cagle attended. Kathy Pearson, Julianna Pearson, Cathy Michael (RHT Tree Commission Liaison) and Brent Kovalchik (RHV Board of Trustees Liaison) also attended. The following items were discussed (re: VGC Meeting Minutes of March 23, 2016):
 - 2016 Annual Seedling Distribution; David Pearson ordered 50 seedlings on March 18, 2016. Seedlings will be made available, free for the public, at the Red Hook Public Library and the Red Hook Village Building.

- Communications; Julianna Pearson has volunteered to develop the Village Green Website. Description and cost proposal forthcoming.
 - Arbor Day Celebration and Spring Planting Day.
 - Arbor Day Celebrations and Spring Planting will be held on April 30, 2015. Volunteers will meet at the Red Hook Village Parking Lot at 9:00 am.
 - Proposed planting sites were reviewed and property owners were notified and approved of tree selections locations.
 - VGC Officers will notify volunteers, coordinate planting, and water teams, and coordinate/organize volunteer luncheon.
 - Hudson River Valley Greenway Grant Application: The VGC is considering applying for a HRV Greenway Grant to hire a consultant to provide a Master Plan for Richard Abrahams Memorial Park.
 - Tree Pruning: A VGC Sub-Committee will review the list of trees being considered for pruning and/or removal.
 - New business: Kathy Pearson and Julianna Pearson have expressed an interest to join the VGC upon appointment by the Mayor and confirmation by the Board of Trustees. (Re: 2016-2017 VGC Officers).
10. The Village Green Sub-Committee met on March 13, 2016 to review sites and tree species for the Spring Planting Day. David Pearson, Brenda Cagle and Brent Kovalchik attended. (Re: Spring Planting Sites of April 4, 2016).
11. Brent Kovalchik, as VGC Liaison, attended the Red Hook Town Tree Commission on March 22, 2016. Efforts to work collaborating with the Tree Commission were discussed.
12. Brenda Cagle and Brent Kovalchik, representing the VGC, attended the Tree City USA Recognition Ceremony at the Albany Hilton on March 30, 2016. This is the fourteenth year that the Village of Red Hook has been recognized as a Tree City USA by the Arbor Day Foundation.

INTERMUNICIPAL TASK FORCE (ITF) RED HOOK INFRASTRUCTURE

1. Red Hook Sewer Project

- a. Meetings were held on April 1, 8, 18, 22 and 29, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Michael Yonchenko, Doris Balacic-Scheuing, Ed Blundell, Brent Kovalchik, and as noted, attended. The following items were discussed:
- Telephone conversations with Christine Chale (Rodenhausen/Chale) and Daniel Birmingham (Hawkins, Delafield and Woods) to discuss voter eligibility in the event of a public referendum, format of Bond Resolution, Zones of Assessments and Benefit Unit Rates. (4/1/16; response memo from Daniel Birmingham of 4/6/16).

- Invitation to owners of Red Hook Commons Transportation Corporation to attend meeting and discuss transfer of ownership of property and existing treatment plant procedures.
 - Presentation by Erin Moore, P.E. (Tighe and Bond Consulting Engineers) on environmental/economic development benefits of STEP System installed in Hillsdale, NY (4/29/16).
- b. A NYS EFC/NYS Water Grant Application – Round Two was submitted on April 14, 2016. Funding for this grant is from the NYS Water Infrastructure Improvement Act Grant Program/CWSRF Allocation. The Village requested grant funding in the amount of \$1,190,000.00.

The proposed Village of Red Hook Sewer Project service area will include the General Business District and parts of the Neighborhood Mixed-Use District. The service area will extend, from the north end of Old Post Road/North Broadway, south to Red Hook Commons and the Emporium on South Broadway. The service area will also extend, from Linden Avenue/West Market Street, east to Tower Road/East Market Street. The proposed Septic Tank Effluent Pump (STEP) System includes 328.6 Benefit Units (as per the Final Engineering Report of 6/15), 2,000 linear feet of low pressure sewer distribution lines, and will serve 277 users (99 commercial properties). Treatment facilities will be located, and incorporate, the existing treatment plant, at Red Hook Commons. The estimated total capital cost, exclusive of the existing RH Commons treatment plant and land, is \$4.9 million.

2. Red Hook Water Project – Phase II

- a. Meetings were held on April 1, 8, 18, 19, 20, 21, 22 and 29, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Michael Yonchenko, Doris Balacic-Scheuing, Ed Blundell, Brent Kovalchik, and as noted attended. The following items were discussed:
- Responded to memos from USDA-RD of March 28, 2016.
 - Legal Service Agreement with Rodenhausen/Chale (2/27/15).
 - Bookkeeping/Reporting Agreements (Michelle Zagorski (11/5/14); Doris Balacic-Scheuing (3/1/15).
 - Village Resolution amending Form E to include Legal Services and Bookkeeping/Reporting (to be approved 5/9/16).
 - NYSEFC short-term loan draw downs for expenses report on Form E1 (3/15/16).
 - Status of Phase II (as of 4/1/16).
 - Smith, Zipser, Garden (Benner to Church): pipes installed, water switched over to new mains, old mains abandoned, new fire hydrants installed. Water mains to be installed on Phillips Street (Garden Street to Fraleigh Street), Church Street (Garden Street to Fraleigh Street), Fraleigh Street (Benner to Church Street) to be installed next; curbing, culverts and asphalt to be installed on Smith and Garden Streets to be installed next.

- Approximately 20,000 to 30,000 gpd of water has been saved due to the water infrastructure improvements as of 4/22/16.
- Respond to USDA-RD memo of April 5, 2016.
 - Rodenhausen/Chale hired to assist in boundary disputes.
 - Bookkeeping/Reporting staff to assist RHV Clerk's Office with project filing and payment requests.
 - Supporting documentation submitted to USDA-RD (4/20/16 and 4/22/16) to coordinate NYSEFC draw downs and USDA-RD Form E financial reporting documents.
- Respond to USDA-RD memo of April 27, 2016.
 - Pre-Construction notes submitted to USDA-RD on 4/20/16 (Martin Clarke) and 4/29/16 (George Popp).
 - Agreement for Legal and Bookkeeping Services: RHV Board of Trustees to consider a resolution to revise budget and original Form E at 5/9/16 Trustees' Meeting.
- b. A Phase II Construction Meeting was held on April 20, 2016 at the Red Hook Village Building. Martin Clarke (USDA-RD), Filipe Giraldo (Jersen Construction Group), Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
 - Construction status.
 - Curbs to be installed on Smith Street and Garden Street during the week of 4/25/16.
 - Blacktop begins on Smith Street and Garden Street (Benner to Church Street) during week of 5/2/16.
 - New water mains, fire hydrants and catch basins have been installed on Smith Street, Zipser and Garden Street (Benner Road to Church Street).
 - New water storage tank at Firehouse Lane Wellfields to be complete by 4/25/16.
 - Non-submitted change orders/quantity adjustment submissions forthcoming.
 - EJCDC Contractor's Application for Payment #2 for \$411,857.67 approved and signed on 4/13/16.
 - Project Scope of Work revised/modified to remove stamped crosswalks and insertion valve on South Broadway.
 - No lead service lines have been located to date. (4/20/16).
 - Procedures for draining/inspecting/repairing and preparations for the new storage tank to be operational.
 - Existing elevated tank to be reinforced (metal repairs and bracing) and possible remediation of exterior paint and soil testing (to be confined with NYSDEC) prior to decommissioning.
 - 12,000 linear feet of pipe have been installed as of 4/20/16: 30% of Phase II is complete.
 - Form E Report #2 (4/20/16).
 - Expenditures to date (\$882,895.25).
 - Remaining Balance (\$2,917,104.71).

- Warranty on work equipment begins the date of Substantial Completion.
- c. Water Repairs (not included in Phase II. Meetings were held on April 19, 20 and 22, 2016. Dan Streib, Patrick Hildenbrand (RHVPD), Robert Flores (C.T. Male), Bret Smith (C.T. Male), Joe Swedick (Jersen Construction Group), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Options for repairing water main and shut-off valves on South Broadway.
 - Safety and traffic control.
 - Consider hiring NY Leak Detect to survey and locate existing valves and mains (if budget permits include Cherry Street and Firehouse Lane/South Broadway intersection).
 - Final blacktop repair at Market Street/Broadway once repairs are complete.

Phase II of the Red Hook Water Project will provide for the improvement to the Village's water distribution system (new water mains, fire hydrants, valves, connections and street restoration in the Village's southwest quadrant and provide for a new ground mounted storage tank at the Firehouse Lane Wellfield Site.

3. 2015 CDBG

- a. A Pre-Construction Meeting was held on April 19, 2016 at the offices of the Dutchess County Department of Planning and Development. Angelo Tondo (Upstate Concrete and Masonry Contracting Company, Inc.), Audra Murray (DCDoP&D), Mike Peratikos (DCDoP&D), Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Overview of the CDBG Program.
 - Contract-Payment/Performance Bonds.
 - Notice to Proceed/Construction Time Frame.
 - May 2, 2016 – Issue "Notice to Proceed".
 - July 2, 2016 – Substantial Completion.
 - August 1, 2016 – Final Completion.
 - Davis-Bacon Prevailing Wage Schedule.
 - Work Classifications and Prevailing Wages.
 - Employee Interviews.
 - Weekly Certified Payrolls (Original).
 - Statement of Compliance.
 - Federal Labor Compliance.
 - Affirmative Action Plan (signed (Angelo Tondo) 4/19/16).
 - Section 3 Plan (signed (Angelo Tondo) 4/19/16).
 - Contractor Questionnaire (signed (Angelo Tondo) 4/19/16).
 - Employee Posting.
 - Payment Procedures.
 - Inspections.

- Robert Flores to coordinate with Dan Streib and Joe Swedick for staging areas, materials/vehicle storage.
- Work is to begin on Monday, May 9, 2016. Ed Blundell has notified property owners of construction near their properties (Firehouse, Colburn's Laundry, and Dance Center).

The 2015 CDBG award will be used to install new ADA compliant sidewalks in front of, and on the east side of the Red Hook Firehouse; and to re-construct sidewalks on the west side of South Broadway (Colburn's Laundry and Dance Center).

4. Intermunicipal Task Force (ITF)

(Brent Kovalchik – Red Hook Village Representative/Member)

a. The ITF met on April 1, 8, 15, 22 and 29, 2016 at the Red Hook Town Hall.

The following items were discussed:

- Public responses from the recently implemented Red Hook Town Zoning Amendments (Historic Structures and Districts).
- Formula Stores, Restaurants.
- Procedures for applying to the Agricultural/Business District.
- Reviewed maps, recommendations and summary tables with Brenda Cagle for the Red Hook Trails Plan.
- Workforce Housing.
- Uses in the proposed Upper Red Hook Hamlet Business District.
- Review flag lot provisions/regulations for the Town of Red Hook.
- Presentation by Anne Rubin on Water and Watershed Protection (4/29/16).

RESOLUTION 11-2016

Clerk Chiarella read the following resolution:

Village of Red Hook- Water Phase II – rural Development Project budget/cost certification (Form E) – update

Whereas, the Village of Red Hook generated its original form E on July 14, 2014 with the project budget amount of \$ 3.8 million

Whereas, the Form E includes expense lines for legal and bookkeeping/Reporting Cost, among all of the other costs;

Whereas, the original intent was to utilize one law firm, McCabe and Mack LLC working legal aspects for contract issues but the Village also needed a second firm to work on land use/boundary issues;

Whereas; the Village selected Rodenhausen/Chale for the land use and boundary legal work;

Whereas, the project demands detailed record keeping work and complex filing which exceeds time available from regular staff so also needs the services of Doris Balacic-Schueing to do this work;

Therefore, be it resolved that the Village Board authorizes an update of the original Form E to insert the two legal firms under the legal budget line and the record keeper named above in the bookkeeping/reporting budget line. This does not increase the project costs or budget.

Mayor Blundell made a motion to approve resolution 11-2016. DM Kovalchik seconded this motion. All were in favor.

RESOLUTION 12-2016

Clerk Chiarella read the following:

RESOLUTION CLASSIFYING THE ACTION AND ESTABLISHING A DATE FOR A
PUBLIC HEARING REGARDING
THE ADOPTION OF PROPOSED LOCAL LAW __ OF 2016

WHEREAS, a proposed form of a Local Law entitled “A local law to adopt Greenway Connections as a Village Land Use Development and Design Guideline and Confirm Commitment as a Participating Community in the Greenway Compact” (the “Proposed Local Law”) has been submitted to the Village Board of Trustees of the Village of Red Hook (the “Board”); and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon;

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated May 9, 2016 has been prepared on behalf of the Board; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the proposed project; and

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The adoption of the Proposed Local Law is a Type I action under SEQRA.
2. The Mayor is authorized to sign page 13 of the EAF.
3. The Board is the only involved agency under SEQRA.
4. The Board shall hold a public hearing on June 13, 2016, at 7:00 p.m. at

the Village Hall, 7467 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and

5. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before May 19, 2016, which is not less than ten calendar days prior to the date of said public hearing.
6. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.
7. The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Mayor Blundell stated there will be a public hearing on June 13th for Greenway Connection at 7:00 PM. Mayor Blundell made a motion to approve resolution 12-2016. Trustee Norris seconded this motion. All were in favor.

DM Kovalchik asked what was the status on the pay phone in the Village parking lot. Trustee Zacharzuk will contact Frontier to find out why it still does not have a working phone.

Mayor Blundell stated the Dutchess County Tourism sign in the Village parking lot is broken. This sign is supposed to be replaced with a few weeks by that agency.

Mayor Blundell stated there should also be a new Village Parking Lot sign since Key Bank no longer owns the lot. He will have that done.

Mayor Blundell stated the Village stayed in the .12% tax cap and the Board had met and passed a resolution to rescind the tax cap.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:10.

Submitted by

Cynthia Chiarella
Clerk/Treasurer

