

**VILLAGE OF RED HOOK  
BOARD MEETING  
MARCH 14, 2016**

**PRESENT:** Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Norris, Trustee Zacharzuk, Clerk/Treasurer Chiarella.

Mayor Blundell made a motion to approve minutes from February 2, 8, 11, & 25<sup>th</sup> March 3<sup>rd</sup> & 10<sup>th</sup>. Trustee Norris seconded this motion. All are in favor.

- Panda – Rep. Mark Durand stated he will be filling on the board seat on a temporary basis.
- Charlie Rubin of Prince Street is recommending the Village develop a comprehensive noise ordinance. The current ordinance was adopted in 1939. Mr. Rubin submitted a comparison to other municipalities.
- Bard College – Zev Fogelman is Student Body President – working on getting voting on Bard campus for more voter accessibility

**TREASURER’S REPORT**

Treasurer Chiarella read the Treasurer’s report for the month of February

**Account Balances**

General Fund	\$ 250,482.55
Water Fund	\$ 213,102.42
Trust & Agency	\$ 16,357.11
Material Mgt.	\$ 7,336.13
Petty Cash	\$ 90.01
Village Green	\$ 3,886.88
Hardscrabble	\$ 5,468.24
Health Insurance	\$ 9,820.98

**Monthly Expenses**

General Fund	\$ 136,911.72
Water Fund	\$ 58,965.12
Trust & Agency	\$ 6,357.11
Materials Mgt.	\$ 3,049.04

Trustee Trapp made a motion to approve the Treasurer’s report. DM Kovalchik seconded this motion. All were in favor.

## **POLICE**

Mayor Blundell read the police report for the month of February

395 Incidents, 128 UTT's, 21 Arrests

## **PLANNING AND ZONING**

Trustee Trapp read the following planning and zoning report

7 building permits, 2 certificates of occupancy, 11 certificates of compliance, 1 municipal searches, 1 stop work order, 1 complaint. \$ 1,446.00 was collected in fees.

## **WATER**

Trustee Zacharzuk read the following water report:

During the month of February, the water treatment plant treated 7,605,000 gallons of water at an average of 262,000 gallons per day.

The plant used 55 gallons of liquid hypochlorite solution at an average of 1.89 gallons per day.

The Dutchess County Health Department has asked that we increase our number of system representative coliform testing samples from two to three each month, as the town customers, when counted in addition to the village customers, now bring our total population served above the 2,500 threshold. These three were submitted to Smith Laboratory in Hyde Park, and all three returned a negative result.

One raw water sample from well # 15 was submitted to the lab, and returned a negative result. As of May, this 12 month sampling regiment for the new shallow-casing gravel well finished in the winter of 2015 will be complete, and will continue to be sampled on an annual basis for a continuous data point to monitor.

Phase II of the Water System Improvement project was begun in the third week of February by Jersen Construction Group. Water main replacements will begin in March on Smith Street and will continue on Zipser Lane and Garden Street. There should be very little interruption of service, as the old mains will be in service until the new one is brought into service and each property is connected to it one at a time.

Robert Flores stated the village water use is over the threshold which will now require 3 samples a month. Phase II – started with Smith Street – 780' of pipe has been installed. Mayor Blundell stated there is an informational video for viewing on the Village web and Panda. The 1<sup>st</sup> payment application was submitted for \$ 136,611.81.

## **EVENTS:**

Our annual Egg Scramble will be Saturday, March 19 from 11-1 at the Linden Avenue Middle School Lawn. This is held in conjunction with the Red Hook Library and the Red Hook Police Department.

Upcoming: Apple Blossom Day will be Saturday, May 6. For more information, please contact the Red Hook Rotary.

The 3<sup>rd</sup> annual Red Hook Film Festival will be May 6-7 in conjunction with Apple Blossom Day. Filmmakers within a 150 mile radius are invited to submit to this years 2016 Red Hook Film Festival. Although their focus is regional, they remain open to national and international submissions. There is a free entry for local filmmakers in Ulster and Dutchess counties. More details: [www.redhookfilmfestival.com](http://www.redhookfilmfestival.com).

3<sup>rd</sup> annual Bike Rodeo will be Saturday, May 14, the same day as the annual Tour de Red Hook. Stay tuned for more details.

Hardscrabble Day will be Saturday, September 17, 2016

## **MATERIALS MANAGEMENT:**

For the month of February, we sold \$1,640.00 in garbage tags and paid out \$1,333.99. We had 12.76 tons of garbage and 6.84 tons of single stream recycling. Tag numbers are low. The Spring tag sale will begin April 1 through June 31<sup>st</sup>. Buy 10 and get 1 free.

## **LIBRARY**

The big news is that the construction project is going well, and they hope to return to our regular hours for the main floor by March 16th (that would be 10 a.m. to 7 p.m.).

Because construction is continuing on the top floor, that will be closed to the public, and the Children's Library will only be open abbreviated hours, from 3:30 to 7 p.m.

## **HIGHWAY DEPARTMENT FEBRUARY, 2016**

1. The Village's Snow Ordinance is currently in effect until March 31, 2016. No parking is permitted on Village streets from 11:00pm to 6:00am; and on NYS

Highways (Route 199 (Market Street) and Route 9 (Broadway)) from 2:00am to 6:00am (re: Local Law #4 (6/9/14); Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the supervision of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

Vehicles found in violation of the Snow Ordinance will be towed and stored by H&N Towing Enterprises, LLC (7309 South Broadway, Red Hook, NY). A \$110.00 towing fee plus a \$25.00/day storage fee (for vehicles not claimed within the first three days) will be charged to the vehicle's owner(s). Owners can contact the RHV Police Department (845-758-0060) or the Village Clerk's Office (845-758-1081) for more information.

2. The owner or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snow storm (re: RHV Local Law #1-199; Section 165-1). At the discretion of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law #1-199; Section 165-4B).
3. The PDCTC will be conducting its 2016 Traffic Count Program between April and November, 2016. The PDCTC uses the data collected from these counts for traffic modeling and long-range planning. The locations where traffic counts will occur in the Village of Red Hook includes:
  - Linden Avenue (CR 79) from West Market Street to RHV line.
  - Baxter Road from Fisk Street to East Market Street.
  - Firehouse Lane from South Broadway to Elizabeth Street.
  - Fisk Street from South Broadway to Baxter Road.
  - Park Avenue from Linden Avenue to Old Post Road.
4. Scrap metal was sold on January 4, 2016 (9,080 lbs yielding revenue of \$162.14) and on February 18, 2016 (5,680 lbs yielding revenue of \$101.43), for total revenue of \$263.57. Total revenue generated for FY2015-2016 is \$770.18. Since inception of the Scrap Metal Recycling Program in September, 2007, \$19,247.92 has been generated. Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). The Highway Department personnel will assist property owners by picking up scrap metal upon request.

- a. EDC Meetings were held on February 10 and 24, 2016 at the Red Hook Village Building. The following items were discussed:
  - Review the status of updating the Red Hook Business List. The list will be used by the EDC to notify local businesses of upcoming events and issues affecting the Red Hook business community.
  - Review the status of “Hi-Notes”, a monthly EDC Newsletter. The first edition was sent to businesses during the week of 2/22 – 2/26/16.
  - Discussed the status of the former CVS Building and parking lot.
  - Discussed the concerns of neighboring residents and business owners regarding the lighting at the new CVS on North Broadway.
  - Review/discussed the status of the Red Hook Sewer Project.
  - Laurie Husted and Sara Imboden presented the Northern Dutchess Solarize Program. This program has been established for residents to take advantage of tax credits, installation requirements and learn more about resident solar power. Workshops are scheduled for March 5, 2016 (Rhinebeck); March 17, 2016 (Elmendorph Inn) and April 2, 2016 (Tivoli). For more information visit website at [www.SolarizeND.org](http://www.SolarizeND.org).

Community Preservation Fund (CPF) Advisory Committee – Monthly Report  
February, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. The CPF Advisory Committee met on February 2, 9, 16 and 23, 2016 at the Red Hook Town Hall. The following items were discussed:
  - Review revised parcel and priority list. The revised list will include the following additional categories:
    - Riverfront properties
    - Saw Kill Watershed preservation
    - Stonybrook (White Clay Kill) preservation
    - Village of Red Hook well head preservation
    - Village of Tivoli well head preservation
    - RH Trails preservation
    - Biodiversity connectivity area preservation
- b. A Hudson River Greenway Grant Application was submitted, with support from the Village of Red Hook (approved 2/11/16) and the Village of Tivoli (approved 2/17/16), by the Town of Red Hook (approved 2/9/16). The \$10,000 grant request will pay for consultants to prepare the revised CPF Project Plan (originally adopted 5/26/11).
- c. The current balance of the CPF, as of February 29, 2016, is \$321,467.31.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee –  
Monthly Report

February, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Highway Shared Services Steering Committee Meetings held during the month of February, 2016.
- b. A Request for Proposals was re-issued on February 19, 2016. The deadline for submissions was March 3, 2016 at 3:00pm (RHV Building).
- c. A Northern Dutchess Highway Shared Services Meeting was held on February 17, 2016 at the Milan Town Hall. Dan Streib and Ed Blundell attended. Representatives from the Town of Northeast, Village of Millerton, Town of Red Hook, Town of Clinton, Town of Rhinebeck, Town of Pine Plains, Village of Rhinebeck and the Village of Tivoli attended. The committee reviewed equipment that could be shared by municipalities for a Dutchess County Shared Grant Application. Seven pieces of equipment are being considered (i.e. sweeper truck, tub grinder, skid steer, jet-vac truck, message boards, paint striper). The Village of Red Hook is the lead applicant for a crack sealing trailer.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report  
February, 2016 – Brent Kovalchik – RH Village Representative/Member

- a. A ZRC Meeting was held on February 11, 2016 at the Red Hook Town Hall. The following items were discussed:
  - Report from RHT Councilman Bill O’Neil on the Town Board’s discussion regarding “Spite-Fences.” (RHT Zoning Code)
  - Provisions for use, location of food trucks (RHT Zoning Code); review existing zoning laws of the City of Hudson and the Village of Saugerties.

Saw Kill Watershed Community (SKWC) – Monthly Report  
February, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A SKWC Municipal Subcommittee Meeting was held on February 11, 2016 at the Red Hook Village Building. Anne Rubin, Michael Callejo (Bard College Intern), Robert McKeon (RHT Supervisor) and Brent Kovalchik attended. The following items were discussed:
  - Update/status of the Community Preservation Fund Project Plan revisions. The CPF Advisory Committee is proposing to list properties that include streams, wetlands, tributaries and aquifers of the Saw Kill Watershed.
  - Review the economics of watershed protection policies and ordinances.
  - Research model watershed protection policies and ordinances.
  - Review role and suggested involvement with the Bard College student interns (i.e. stated goals for the Municipal Subcommittee, new activities to initiate, research projects).

### Northern Dutchess Alliance

- a. The Northern Dutchess Alliance's Annual Meeting and Awards Ceremony was held on February 10, 2016 in Rhinebeck, NY. Brent Kovalchik attended. The following items were discussed:
  - Presentation by Mary Kay Vrba (President, Dutchess Tourism) on the Historic and Agri-tourism Driving Tours.
  - Presentation by Laurie Husted (Chair, RHT CAC) on Solarize Northern Dutchess.
  - Election of Officers (President, Micki Strawinski; Vice President, Melodye Moore; Secretary, Mary Ann Johnson; Treasurer, Ray Oberly).
  - Presentation of Awards: Dave Tetor (Commitment to Community Award) and John Clarke (Charting our Course Award).

### Red Hook Trails Committee

- Open Houses were held to gather information and public comments for the proposed Red Hook Trails Plan on February 2, 2016 at the Red Hook High School and Tivoli Watts de Peyster Hall.

### Red Hook Together – Monthly Report

February, 2016 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Red Hook Together Meetings held during the month of February, 2016.

## **INTERMUNICIPAL TASK FORCE (ITF) RED HOOK INFRASTRUCTURE**

### **1. Red Hook Sewer Project**

- a. Meetings were held on February 5, 12, 17, 19 and 26, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Reviewed the final draft of the SEQRA EAF Part II and reviewed procedures for the Board of Trustees to consider a Notice of Determination of Non-Significance. The Village Board of Trustees approved a “Resolution to Adopt a Negative Declaration” (RHV Resolution #2-2016), based on review and completion of Part I and Part II of the Full Environmental Assessment Form and Public Hearings (from 12/19/15 through 1/11/16) on February 8, 2016.
  - Produced and reviewed cost models of residents and businesses based on potential grant and loan funding opportunities.
  - Reviewed surplus tank capacity and plans for emergency situations.

- Reviewed letter from the US EDA (Tonia R. Williams, CE&D) of February 1, 2016. The letter stated that the Philadelphia Regional Office Proposal Review Committee (PRC) conducted an initial review of the Village of Red Hook's proposal for the development of a public sewer system. The PRC determined that the Village's proposal is responsive to the Federal Funding Opportunity (FFO) and encouraged the Village to complete and submit a final application (US FY2016 Economic Development Assistance Programs for EDA's Public Works and Economic Adjustment Assistance Program) no later than March 31, 2016. The Village of Red Hook is requesting \$1.536 million in grant assistance for the Sewer Project.
- b. A meeting of the Mid-Hudson Regional Economic Development Council was held at Marist College on February 10, 2016. The Meeting outlined programs and funding opportunities available through the NYS CFA. The Village will be applying for funding for the Sewer Project for the NYS FY2016 CFA process. Brent Kovalchik attended.
- c. A conference call was held on February 12, 2016 at the Red Hook Village Building. Andrew Reid (US EDA/EDS for New York and Pennsylvania), Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik participated. The grant narrative, support letters, context, environmental reviews, service needs and anticipated economic development opportunities were reviewed and discussed.
- d. A meeting was held on February 17, 2016 with USDA-RD at the Red Hook Village Building. George Popp (USDA-RD), Martin Clarke (USDA-RD), Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Reviewed the USDA-RD Preliminary Funding Estimate (PFE) of February 4, 2016. The PFE offered the Village of Red Hook a \$3.7 million loan at 2.5% for a 38 year term, and a \$1.3 million grant.
  - Reviewed consequences of leveraging USDA-RD funding with other Federal and/or State funding opportunities.
  - Reviewed number of residential hook-ups, business hook-ups, zones of assessment, consumption rates and alternate USDA-RD funding.
  - USDA-RD requested that the Village re-submit a revised Form A that is consistent with the data provided by a used by NYS EFC (re: email correspondence from USDA-RD of 2/22/16). USDA-RD will re-underwrite the PFE using the EFC data.
- e. A meeting was held on February 18, 2016 at the Offices of Rodenhausen Chale LLP. Ownership transfer procedures, land-use and costs associated with the Red Hook Commons property were discussed.



- f. Brent Kovalchik presented and discussed the proposed Red Hook Sewer Project to Bard College Students on February 12, 2016. Three classes (Environmental and Urban Studies, Anthropology and Studio Arts) will be preparing joint projects, combining their respective disciplines, regarding the Sewer Project.

The proposed Village of Red Hook Sewer service area will include the General Business District and parts of the Neighborhood Mixed-Use District. The service area will extend, from the north end of Old Post Road/North Broadway, south to Red Hook Commons and the Emporium on South Broadway. The service area will also extend from Linden Avenue/West Market Street, east to Tower Road/East Market Street. The proposed Septic Tank Effluent Pump (STEP) System includes 328.6 Benefit Units (as per the Final Engineering Report of 6/15), 2,000 linear feet of low pressure sewer lines, and will serve 277 users (including 99 commercial properties). Treatment facilities will be located, and will incorporate the existing treatment plant, at Red Hook Commons. The estimated total capital cost, exclusive of the existing RH Commons land and treatment plant, is \$4.9 million.

## **2. Red Hook Water Project – Phase II**

- a. Meetings were held on February 5, 12, 17, 19 and 26, 2016 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Responded to remaining price qualifications for use of ductile iron vs. PVC to the USDA-RD (approved to issue “Notice to Proceed” by USDA-RD; re: email from John Helgren of 2/16/16).
  - RHV issues EJCDC C-550 “Notice to Proceed” to Jersen Construction on February 17, 2016.
    - Work began on February 19, 2016 with Jersen Construction marking streets for center lines and new water mains, followed by saw-cutting streets in the southwest quadrant. Excavation began on Firehouse Lane and Fraleigh Street on March 7, 2016.
  - An informational video, by Cogent Communications, and included in the Phase II Project funding, is being produced and will be posted on the Red Hook Village website.
  - Review Field Reports from C.T. Male for week of 2/29/16 to 3/4/16.
- b. A construction meeting was held on February 17, 2016 at the Red Hook Village Building. George Popp (USDA-RD), Martin Clarke (USDA-RD), Felipe Giraldo (Jersen Construction Group), Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
  - Pre-Construction notes to be issued by C.T. Male.
  - Contract dates coordinated/signed on 12/1/15.
  - Notice to Proceed issued on 2/17/16.
  - Substantial Completion is 500 days from 2/17/16 (July 1, 2017).

- Jersén to deliver construction schedules, including work locations, dates and tasks, to be delivered to C.T. Male and RHV Clerk (submitted by Jersén Construction on 2/19/16).
- NYSDOT Work Permit.
- Jersén to document/photograph pre-construction sites as per USDA-RD requests.
- Jersén to provide “Notification Letter” to residents in construction area.
- Project signs to be erected at the Firehouse Lane Well Field and Red Hook Village Parking Lot.
- Coordinate fundings draws from NYS EFC with USDA-RD Form E.
- Issue “Notice to Proceed” to Gross Electric.

Phase II of the Red Hook Village Water Project will provide for improvements to the Village’s water distribution systems (new water mains, fire hydrants, connections, and street restoration) in the Village’s southwest quadrant and provide for a new ground-mounted water storage tank at the Firehouse Lane Well Field.

### **3. 2015 CDBG**

- a. C.T. Male to prepare contracts with Upstate Concrete and Masonry. Once contracts are submitted to DCDoP&D, a pre-construction meeting will be scheduled.
- b. Work is anticipated to begin in April, 2016.

The 2015 CDBG award will be used to install new ADA compliant sidewalks in front of, and on the east side, of the Red Hook Firehouse; and to re-construct sidewalks on the west side of South Broadway (Colburn’s Laundry and Dance Center).

### **4. 2016 CDBG**

- a. Award letters are expected to be delivered within the week of March 7 – March 11, 2016 (re: telephone conversation with Audra Murray (DCDoP&D)).

The proposed 2016 CDBG project includes the installation of push-button activated, solar powered, flashing LED lit mid-block crosswalk signal devices at existing crosswalk locations (Prince Street, Fraleigh Street, Morgans Way on South Broadway, and Phillips Street on West Market Street).

### **5. Intermunicipal Task Force**

- a. The ITF met on February 5, 12, 19 and 26, 2016 at the Red Hook Town Hall. The following items were discussed:
  - RHT Council to set a Public Hearing for February 24, 2016 to initiate SEQRA on complete Part I of the EAF.
  - Letters to residents in the RD3 and B1 Districts of the Town of Red Hook were issued notifying them of the scheduled Public Hearing and proposed zoning amendments.
  - Revised proposed zoning language regarding “lodging” in the AB District of the Town.

- Review solar/wind applications to historic structures.
- Review current uses in the AB District (Section 143-39.1C RHT Zoning Law).
- Re-cap and discussion of 2/24/16 Public Hearing for the proposed Town of Red Hook Historic Structures and Districts, RD-3 and B1 Districts.

**VILLAGE GREEN COMMITTEE (VGC)  
FEBRUARY, 2016**

5. The current balances of the Village Green Committee’s related budget accounts, as of February 29, 2016, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance .....\$
- Shade Tree – Contractual Expenses (#8560.4)  
Balance .....\$
- Village Green Committee Checking Account  
Balance .....\$ 3,886.88

6. A Village Green Committee Meeting was held on February 16, 2016 at the Red Hook Village Building. David Pearson, Dave Javsicas and Brent Kovalchik attended. The following items were discussed:

- Dave Javsicas has expressed an interest and willingness to serve as a Village Green Committee Officer subject to appointment by the Mayor and Board of Trustees approval.
- Tree City USA Recognition Ceremony is scheduled for Wednesday March 30, 2016 at the Albany Hilton. VGC Officers are encouraged to attend.
- David Pearson, with assistance from Brenda Cagle, will be ordering seedlings from the Dutchess County Soil and Water Conservation District for distribution during the Arbor Day Celebrations.
- Reviewed status of FY2015-2016 Budget and prepared requests for FY2016-2017 VGC Related Budgets for Trustees FY2016-2017 Budget considerations.
- Discussed possibly applying for a Greenway Grant for the preparation of a landscaping plan for Richard Abrahams Memorial Park.
- Discussed providing a liaison from the VGC to the Town of Red Hook’s Tree Commission.

7. A preliminary list of tree planting sites for the 2016 Tree Planting was prepared by David Pearson and Brent Kovalchik on February 28, 2016. VGC Officers will

be amending/revising/adding to the list. Tree species for the proposed sites will be determined and a tree order (due by March 18, 2016) will be prepared. Tentative dates for the annual Spring Planting/Arbor Day Celebrations are Saturday April 23 or Saturday April 30, 2016. (re: Possible Tree Planting Sites of February 28, 2016)

8. The Village of Red Hook received a congratulatory letter from the Arbor Day Foundation for earning the recognition as a 2015 Tree City USA. The letter states that, “the Village of Red Hook should be proud to live in a community that makes the planting and care of trees a priority.”
9. Two bench locations remain without dedication plaques. Village residents can purchase a plaque for \$125.00. Proceeds from the sale will be used for the purchase and installation of the plaques. The remaining funds will be used for future Village enhancement projects. Please contact the Village Clerk’s office (845-758-1081) for more information.

- Mayor Blundell stated the 2015 LOSAP points have been submitted. There are 24 members that earned points. This list was reviewed by the board for approval. Mayor Blundell stated FEMA has a grant to help recruit volunteer Fighter Fighters. Mayor Blundell made a motion to review, approve and sign LOSAP 2015 documents. DM Kovalchik seconded this motion. All were in favor.
- DASNY Resolution 6-2016 Mayor Blundell read the following:

Resolution: 6-2016

KEY BANK PARKING LOT PURCHASE – CAPITAL GRANTS PROJECT  
CCAP 6545-GRANT DISBURSEMENT AGREEMENT RESOLUTION

WHEREAS, the Village of Red Hook has been awarded the capital project for \$ 125,000 from NY state sources which is a 100% re-imbusement type grant; Whereas the required paperwork has been filed by the Village of Red Hook with NYS Dormitory Authority (DASNY), the governing agency/funding source, and we now have the Grant Disbursement Agreement (GDA) and DASNY;

Whereas the Property has been purchased with previously approved bridge loan funding with Salisbury Bank for the sale price of % 60,000 at 1.35 % interest;

Whereas; DASNY is requested an update of the Questionnaire, Opinion of Counsel letter and completion of the GDA so the next step for released of funds can proceed;

Whereas; the GDA instructs the Village to evidence that a segregated account will be established to accept funds and disburse funds related to the project.

Therefore, be it resolved the Village Mayor is authorized to sign the GDA and any subsequent, directly related paperwork required by DASNY. And, secondly, the Treasurer has designated Trust and Agency Account T10,10 to be the segregated account for fund acceptance and disbursement of grant funds Mayor Blundell made a motion to approve resolution 6-2016. Trustee Trapp seconded the motion. All were in favor.

- Mayor Blundell stated discussion are beginning with NYSDOT for a light at Rt. 9 & Amherst Rd. Trustee Trapp contacted Chuck Walters of NYSDOT who is the regional engineer. The Village Board must first pass a resolution requesting the DOT to enter into a traffic study.
- Tax Cap Override – Resolution 4-2016 and Local Law 1-2016. Mayor Blundell made a motion to authorize resolution 4-2016 and LL 1-2016. Trustee Trapp seconded this motion. All were in favor.

## **PUBLIC COMMENTS**

George Beekman asked what was the status of the homes which sustained damage during Phase II upgrades. Mayor Blundell stated it was due to a pump surge which blew through a dead end.

Mayor Blundell made a motion to enter into executive session to discuss personnel at 8:50. DM Kovalchik seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene from executive session at 9:05. Trustee Norris seconded this motion. All were in favor.

Mayor Blundell stated discussed was a part time employee notice of separation from the Village.

DM Kovalchik made a motion to pay bills after audit. Mayor Blundell seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:05. Mayor Blundell seconded this motion. All were in favor.

The March 17<sup>th</sup> workshop meeting has been moved to March 31<sup>st</sup>.

Submitted by,

Cynthia Chiarella

Clerk/Treasurer

