

**VILLAGE OF RED HOOK
WORKSHOP MEETING
NOVEMBER 19, 2015
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Zacharzuk & Clerk/Treasurer Cindi Cole.

1. Mayor Blundell stated 3 RFQ's were received for Village of Red Hook Sewer Project.

They were Fusco Engineering from Middletown; MJ Engineering from Clifton Park and CT Male from Latham, NY. C.T. Male has done prior work for the Village on past projects. DM Kovalchik stated they also have prior knowledge on the Village infrastructure and are quick to respond. The Board has been pleased with their full range of services.

Mayor Blundell made a motion that acknowledges that formal and proper announcement and solicitation of RFQ's was published; 3 RFQ submissions were reviewed and the Village Board has decided to go with CT Male for engineering design services for the Village of Red Hook Sewer Project. Also, that the Mayor has authority to sign contracts upon proper review. DM Kovalchik seconded this motion. All were in favor.

Roll call as follows:

Mayor Blundell	yes
DM Kovalchik	yes
Trustee Norris	yes
Trustee Zacharzuk	yes

2. Water Phase II – contract status – The formal contract between the engineer and contractor are being drawn up. Discussion will continue at the December 14th Village Board meeting. Trustee Zacharzuk asked if CT Male taking on the sewer will over extend them. Will this be too much work for them? Mayor Blundell stated CT Male has enough staff for the job and the main contact will be Robert Flores.
3. Phase II - Analyze water rate – Mayor Blundell presented the Board with an excel spread sheet for a water rate increase with an estimated percentage ranging from 2-4.5 % over a period of 2 years. Must generate \$ 165,000 per year in water revenue for loan payments on Phase II. Water rate increase will start January 2016 and funds will accumulate for the first payment that may be due

January 2018. Estimated project completion is spring 2017 with several months to close out the project. DM Kovalchik asked if the short term reserve is required to be increased with Phase II. Mayor Blundell was not advised of an increase but will check into it.

4. Mayor Blundell stated Bottini Fuel is confirmed to have the state contract pricing on oil under the name of Morgan's Fuel.
5. Central Hudson – Mayor Blundell made a motion to approve entering into a pilot LED light program for 3 locations from Rt. 9S to Fraleigh Street, which is a total of 5 lights. Trustee Norris seconded this motion. All were in favor.
6. CVS Lighting – Mayor Blundell stated the new CVS site street lights are too bright. Original fixtures have a cap to direct the lighting down. The current globe has no control over the direction of the lighting. CEO Sam Harkins should inspect and send a letter.
7. Crosswalks – 4 corners were done several months prior. 11-17-15 the locations of the Library, Senior Housing and the Village Hall will be done.
8. Leaf/brush pick up will end December 11th. A notice will be put in the paper.
9. Clerk Cole asked the Board how much escrow they want to collect from Hoffman Properties. Mayor Blundell stated \$ 2500 should be sufficient.
10. DM Kovalchik made a motion to have the sale of the dump trailer, leaf plow and leaf vacuum move to the Capital Outlay 5110.2. Mayor Blundell seconded this motion. All were in favor.
11. Mayor Blundell announced an office Holiday Party on December 5th at the Elmendorph.
12. Mayor Blundell stated the Village Hall will be closed at noon on November 25th and closed November 26th & 27 in observation of the Thanksgiving Holiday.
13. DM Kovalchik stated Conrad Levenson art sculpture will be removed and stored in the highway garage. In the spring Dan will reinstall.

Mayor Blundell made a motion to enter into executive session to discuss personnel issues at 8:00 PM. Clerk Cole left the meeting. Trustee Norris seconded this motion. All were in favor.

Mayor Blundell made a motion to reconvene from executive session at 8:45. Trustee Norris seconded. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:45. Trustee Zacharzuk seconded this motion. All were in favor.

Submitted by,

Cynthia Cole

Clerk/Treasurer