

**VILLAGE OF RED HOOK
BOARD MEETING
OCTOBER 19, 2015
7:00 PM**

PRESENT: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Trapp, Trustee Zacharzuk and Clerk/Treasurer Cindi Cole.

Mayor Blundell opened the meeting at 7 PM with the Pledge of Allegiance.

DM Kovalchik made a motion to approve minutes from September 14th 17th and October 15th. Trustee Trapp seconded this motion. All were in favor.

TREASURER'S REPORT

Clerk/Treasure Cole presented the Treasurer's report for the month of September:

ACCOUNT BALANCES

General Fund	\$ 624,440.82
Water Fund	\$ 188,432.34
Trust & Agency	\$ 20,345.14
Materials Mgt.	\$ 5,581.43
Petty Cash	\$ 27.85
Village Green	\$ 4,186.88
Hardscrabble	\$ 3,254.49
Health Insurance	\$ 2, 128.99
Capital Projects	\$ 0.00

MONTHLY EXPENSES

General Fund	\$ 134,330.43
Water Fund	\$ 17,449.53
Trust & Agency	\$ 20,345.15
Material Mgt.	\$ 3,986.64

Treasurer Cole stated all fund balances are in good shape at this time.

DM Kovalchik made a motion to approve the Treasurer's report. Trustee Trapp seconded this motion. All were in favor.

POLICE

Sergeant Hildenbrand read the following Police report:

371 incidents, 119 UTT's 14 arrests

Sergeant Hildenbrand stated there was a vehicle stolen in the Village of Red Hook that was found in Kingston. Foot patrols and security checks are being done.

Mayor Blundell stated part time clerk's assistant was hired for the Clerk's office.

PLANNING AND ZONING

Trustee Trapp presented the following planning and zoning report:

8 building permits, 4 certificates of occupancy, 11 certificates of compliance, and 4 municipal searches. \$ 1000.00 was collected in fees.

Trustee Trapp thanked all involved in getting the 2016 CDBG submitted on time. The total grant is for \$ 94,000 which includes flashing beacons at the existing state highway mid-block cross walks and rebuilding the current ADA crosswalk cuts to modern code which would bring the Village into compliance at ADA ramps at the 4 corners. (Rt9 & 199)

EVENTS:

Hardscrabble Day was a huge success. Thank you to the Hardscrabble Committee: Ed Blundell, Matt Donahue, Doug Strawinski, Sue McCann, myself and Emily Trapp. Music was provided by local musicians and our headliner was Jackie Greene. A huge thank to our sponsors. This is an amazing event that is primarily funded by donations from local businesses.

UPCOMING:

We have Village Halloween on Saturday, Oct 31 from 12-2 in the village parking lot. There will be arts and crafts, pumpkin painting, farmers market and trick or treating at our merchants.

Save the date: our Winterfest will be Sunday, December 6, from 4-5:30. This will be held in conjunction with Historic Red Hook's Old Dutch Christmas which will be held at the Elmendorph from 1-4 the same day

A note about two events that are happening but we are not directly in charge of:

Pause Dog Boutique present Howl'oween: an event for dogs and their humans. Sunday, October 25 from 11-2, includes dog costume parade and trick or treating for dogs throughout the local merchants.

The second annual Chocolate Festival will be Saturday, November 7. This event is sponsored by the Chamber of Commerce and will involve chocolate vendors, tastings, and demonstrations.

Mayor Blundell stated on October 28th a film crew wants to use the court room and police department as part of set for the movie they are making with known stars in the cast and funding this indie film. We've allowed this in the past and it is workable. A contract is to be signed where there will be negotiations for a payment to the village and the necessary insurance certificate was already submitted.

MATERIALS MANAGEMENT

For the month of September, we sold \$3412.50 in garbage tags and paid out \$1196.70 in tipping fees. We had 11.28 tons of garbage and 6.93 tons of single stream recycling.

Trustee Norris made a motion to authorizing the closing of Prince Street on October 25th for the Halloween Dog parade. Mayor Blundell seconded this motion. All were in favor.

WATER

Trustee Zacharuk read the following water report:

The Water treatment plant treated 6,671,000 gallons of water during the month of September. The average daily treated volume was 225,000 gallons. In September of 2014 the plant treated 7,282,000 gallons of water at an average daily volume of 242,000 gallons. This represents a decrease of 17,000 gallons per day.

During the month of September the plant used 75 gallons of hypochlorite solution at an average rate of 2.5 gallons per day. Three water samples were sent to Smith Laboratory in Hyde Park for bacteriological testing. All three were returned with a negative result.

CONVERSATION TIP:

While waiting for hot water to come from the kitchen faucet, catch the water that's too cold in a pitcher to be used for drinking. It will help you stay hydrated and keep a few dollars in the household budget.

**VILLAGE GREEN COMMITTEE (VGC)
SEPTEMBER, 2015**

1. The current balances of the Village Green Committee’s related budget accounts, as of September 30, 2015, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,788.53
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 6,551.27
- Village Green Committee Checking Account
Balance \$ 4,186.88

2. A Village Green Committee Meeting was held on September 22, 2015 at the Red Hook Village Building. David Pearson and Brent Kovalchik attended. The following items were discussed:

- a. A workshop/seminar is being planned with the Red Hook Public Library. The workshop will describe tree health issue: what to look for to determine the health of a tree; and proper tree planting/pruning techniques. Certified Arborist Angelo Schembari (Integral Tree and Landscape) will conduct the workshop. Volunteers and members of the public will assemble for a brief presentation at the Village Building followed by a tree planting demonstration and tree pruning techniques on Village street trees. The workshop will be held on Saturday, October 24, 2015 starting at 2:30 pm in the Village Building.
- b. Sixteen trees have been ordered from Schichtel’s Nursery for the annual Fall Planting. Trees will be planted at the following locations:
 - St. Paul’s Lutheran Church (3 “Autumn Blaze” maple trees)
 - Mobile Station (3 “Ivory Silk” trees)
 - Municipal Parking Lot (3 “Snow Goose Cherry” trees (north side); 3 “Crab Apple” trees (Prince Street))
 - Memorial Park (1 “Kentucky Coffeetree)
 - 40 Fraleigh Street (1 “Redpointe Maple” (replacement))
 - 44 Fraleigh Street (1 “Tuliptree” and 1 “Sargent Cherry” tree)Existing trees on Fraleigh and Church Street will also be pruned.

The Fall Planting is tentatively being scheduled for Saturday, November 7, 2015. Volunteers will meet at the Municipal Parking Lot for photos and tree planting team assignments.

- c. New volunteers to plant and prune trees are trying to be recruited. Various organizations, including the Red Hook Boy Scout Troop, Bard College Student Government and the Bard College Center for Civic Engagement have been contacted to assist in the recruitment efforts. Volunteers are also needed to help with the post-planting luncheon. Residents and students interested in volunteering can contact David Pearson or Brent Kovalchik.
 - d. Progress updates on the VGC Website redesign and social media campaigns.
 - e. A new bench will be located at Memorial Park. A local resident has purchased the bench, concrete mounting slab and dedication plaques and will be donating the bench to the Village of Red Hook.
3. The Poughkeepsie-Dutchess County Transportation Council (PDCTC) and Dutchess County Public Transit (DCPT) have secured funding to provide Transit Amenities (bicycle racks, benches or other amenities) to municipalities at no charge. For benches, DCPT will reimburse up to \$575.00 per bench. The Village is considering this offer to replace eleven (11) benches at Richard Abrahams Memorial Park. A proposal has been submitted by Parkitects, Inc. to provide benches that match the existing installed benches in the Village's General Business District. A signed Intermunicipal Agreement between the Village of Red Hook and Dutchess County is required by October 15, 2015 to be considered for this opportunity.
 4. There are currently two bench locations remaining without dedication plaques (Trustco Bank and the Emporium on South Broadway). Village residents may purchase a plaque for \$125.00. Proceeds from the sale will be used for future Village enhancement projects. Please contact the Clerk's Office (845-758-1081) for more information.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE
SEPTEMBER, 2015**

5. Red Hook Sewer Project

- a. Meetings were held on September 4 and 25, 2015 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
 - Reviewed required submissions to USDA-RD for Initial Application for Rural Development Loans/Grants (re: USDA-RD memo of July 29, 2015). Item #15 (Environmental Report) outstanding.
 - Reviewed Bond Resolution requirements, protocol and procedures. Determinations from Bond Counsel and NYSEFC are forthcoming.
 - Review/revise proposed Sewer District Map.
 - Reviewed DCWWA/USDA-RD determination to provide funding resources to the Red Hook Sewer Project. Determinations by the Village of Red Hook are forthcoming.

- Reviewed requirements to apply for funding from the Dutchess County Partnership for Manageable Growth Program (PMGP) of August 20, 2015.
 - Reviewed correspondence to Senator Kirsten Gillibrand’s Office and the Office of the U.S. Economic Development Administration for assistance with the US EDA Application for Investment Assistance Program.
- b. Jim McIver (C.T. Male) and Brent Kovalchik attended a Workshop: Accessing Economic Development Administration (EDA) Funding at SUNY Orange (Newburgh, NY) on September 18, 2015. This Workshop was organized and sponsored by the Office of Senator Kirsten Gillibrand and the Hudson Valley Regional Council and reviewed the requirements for submitting funding applications to the US EDA. The Village submitted an initial application on June 12, 2015. If the Village is unsuccessful for consideration this funding cycle, new/revised applications can be submitted quarterly.
- c. The proposed Village of Red Hook Sewer District will include the entire Village. The proposed sewer system will be located in the General Business District and parts of the Neighborhood Mixed Use District from the north end of Old Post Road/North Broadway extending south to Red Hook Commons/Emporium; and from the east at Tower Road/East Market Street extending west to Linden Avenue. The proposed STEP system includes 328.6 Benefit Units* (BU or Equivalent Dwelling Units (EDU)) as per the Final Engineering Report of June, 2015. Treatment facilities will be located, and will incorporate, the existing treatment plant at Red Hook Commons. This location contains enough land to expand the treatment plant on an “as-needed” basis. The estimated total capital cost, exclusive of the existing Red Hook Commons land and treatment plant is \$4.6 million.

* A Benefit Unit (BU or Equivalent Dwelling Unit (EDU)) is equivalent to a single family dwelling unit using 153 gpd. This is based on actual 2014 averaged (four consecutive quarters) meter readings of Village water customers. The BU/EDU determinations were also based on the NYSEFC formulas determining daily water consumption for a single family residence.

6. Red Hook Water Projects

- a. Meetings were held on September 4 and 25, 2015 at the Red Hook Village Building. Robert Flores (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
- Updated property, liability, employee dishonesty and workers compensation insurance certificates were forwarded to USDA-RD on September 1 and 3, 2015. (re: USDA-RD memo of 8/10/15)
 - A clarification concerning the number of users was submitted to USDA-RD (re: USDA-RD memo of 8/10/15)
 - A complete application for grant funding considerations was submitted to the NYSEFC and NYSDOH on September 3, 2015. If awarded, the \$2 million award will be used to offset the USDA-RD loan/debt obligation for the Water Infrastructure Improvement Project Phase II. The grant source is from the 2015

Drinking Water State Revolving Fund and NYS Water Infrastructure Improvement Program.

- An Addendum to the Phase II Bid Documents was issued on September 25, 2015 specifying a glass-lined storage tank as justified by the USDA-RD.
- 31 Bid Documents were picked up by prospective Prime General Contractors, Prime Electric Contractors and suppliers for Phase II of the Village Water System Improvement Project as of September 30, 2015.
- C.T. Male forwarded three record sets of Bid Documents to the NYSEFC and NYSDOH on September 10, 2015. The documents were received by the NYSDOH on September 16, 2015.
- Phase II of the Village of Red Hook Water System Improvement Project will replace water mains, connections and fire hydrants in the southwest quadrant of the Village. A new water storage tank will also be installed at the Village Well Fields.

7. 2015 CDBG

- A Pre-Advertisement Bid Set was delivered to DC Department of Planning and Development on September 4, 2015.
- The Village received a memo from DC Department of Planning and Development on September 25, 2015 that the Pre-Advertisement Bid Set was reviewed and approved. The memo also contained additional documents and procedures to include in the Bid Documents.
- The tentative schedule for the 2015 CDBG is as follows:
 - i. October 15, 2015 – Approval by the Board of Trustees to authorize advertisement of Bid Document.
 - ii. October 16, 2015 – Advertise Bid Documents.
 - iii. December 18, 2015 – Proposals/Bids due at the Red Hook Village Building no later than 1:00 pm.
 - iv. December 18, 2015 – Open Bid Proposals at the Red Hook Village Building.
 - v. April 4, 2016 – Construction to begin pending approval from DC Department of Planning and Development for adherence to US Department of Housing and Urban Development’s requirements.
 - vi. August 1, 2016 – Substantial Completion.

The 2015 CDBG award will be used to install ADA compliant sidewalks in front and on the east side of the Red Hook Firehouse and reconstruct sidewalks on the west side of South Broadway (Colburn’s Laundry and the Dance Center).

8. 2016 CDBG

- a. Trustee Trapp is preparing application for the 2016 CDBG.
- b. The Village received an Eligibility Determination from the DC Department of Planning and Development on September 18, 2015.
- c. Due date for the grant application is October 16, 2015.

- d. A public hearing was held on September 14, 2015 to listen to the public’s ideas on what projects to consider for the 2016 CDBG.
- e. The Dutchess County Community Development Consortium Fiscal Year 2016 application for the Village of Red Hook was approved by the Village Board of Trustees on September 14, 2015 (Resolution #2015-13).

The proposed 2016 CDBG project includes the installation of push-button activated, solar powered, flashing LED mid-block crosswalk signal devices at existing crosswalk locations. These locations include: Prince Street/South Broadway, Fraleigh Street/South Broadway, Morgans Way/South Broadway, and Philips Street/West Market Street. Warning tiles to bring existing handicapped ramps at the Broadway/Market Street intersection in to compliance with ADA regulations are also included in the application.

9. Intermunicipal Task Force (ITF)

- a. The ITF met on September 4, 11, 18 and 25, 2015 at the Red Hook Town Hall. The following items were discussed:
 - Reviewed draft “Letter to Landowner” and draft “Fact Sheet” to be sent to RH Town residents who may be affected by the proposed “Historic Structures and District” zoning regulations.
 - Revised items within the proposed zoning regulations regarding regulated exterior features.
 - Review/re-cap of the presentation, by Michele Greig (Greenplan, Inc.) of the proposed “Historic Structures and Districts” zoning regulations to the Red Hook Town Board on September 23, 2015.
 - Two public information sessions have been scheduled to discuss the proposed “Historic Structures and Districts” zoning regulations with the public at the Red Hook Town Hall. The scheduled dates are: Thursday, October 29, 2015 – 7:30 pm and Thursday, November 12, 2015 – 7:30 pm.

*

**HIGHWAY DEPARTMENT
SEPTEMBER, 2015**

- 1. The Village Highway Department is currently picking up lawn debris and brush every first and third Monday of the month.

Residents are reminded to place lawn debris, brush and grass clippings in separate piles (as per NYSDEC regulations), curbside before the scheduled pick-up. Please store debris “out-of-sight” until the scheduled dates to prevent conflicts with other services and to keep streets clean and free of wind-borne debris. Please limit the size of brush piles to 6’ x 6’ x 6’ (as determined by equipment limitations), with tree limbs/branches no larger than 8” in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors and/or tree maintenance companies.

2. The Village's Snow Ordinance will be in effect from November 1 through March, 2016. No parking is permitted on Village streets from 11:00 pm to 6:00 am and on NYS Highways (Route 199 and Route 9) from 2:00 am to 6:00 am during the same period. (re: Local Law #4 (6/9/14)); Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle, parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).
3. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: RHV Local Law #1-1999; Section 165-1). At the discretion of the Village Board of Trustees, the Village Highway Department will remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law Section 165-4B).
4. Thompson Street catch basin/drainage repair and the repaving of Fisk Street (from South Broadway to Thompson Street) were completed during the month of September, 2015. Catch basin repair/replacement on Kent Road and West Market Street (at the Linden Avenue Middle School entrance) will be completed during the month of October, 2015. Catch basin repair/replacement on Church Street Extension will wait until Spring, 2016 or when the final costs of the previous projects have been calculated and reimbursement received from the NYSDOT. These street improvements were reviewed and approved by the Village Board of Trustees on July 30, 2015. These projects will be reimbursed from the FY2015-2016 NYSDOT Consolidated Local Street and Highway Improvement Program (#5110.3 CHIPS).
5. Ed Blundell and Brent Kovalchik attended the Poughkeepsie-Dutchess County Transportation Council's "Transportation Plan Workshop – Upper Dutchess County" on September 21, 2015 at the Hyde Park Town Hall. The workshop was organized for the public to share their ideas regarding the transportation needs and priorities in the areas of Hyde Park, Rhinebeck, Red Hook and Tivoli.
6. The NYSDOT issued a memo of September 10, 2015 to remind municipalities to update their portion of the Local Highway Inventory (LHI: a statewide database of local roads). Mileage reported in the LHI is used to calculate Consolidated Local Street and Highway Improvement Program (CHIPS) funding. The completed, signed Annual Certifications of Local Highway Mileage is due no later than December 15, 2015.
7. NYS Route 199 east of Wilbur Flats Road and west of Hicks Hill Road in the Town of Milan is expected to be closed beginning 10:00 pm on Friday, October 23, 2015 and reopen at 6:00 am Monday, November 2, 2015. The road closure is necessary to replace a deteriorated water culvert.

A signaled detour will be in place and will direct Route 199 traffic to use Milan Hill Road (CR 54), Turkey Hill Road (CR 56), and Jackson Corners Road (CR 50) to navigate the closure.

8. Scrap metal was sold on June 16, 2015. Checks from the scrap metal recycling vendor were received on September 1, 2015 (\$319.29) and September 3, 2015 (\$133.93). These amounts will be added to the FY2015-2016 Income Line #A2650 (Sale of Scrap Metal). The total revenue generated for FY2015-2016 is \$453.22. Since inception of the Scrap Metal Recycling Program in September, 2007, \$18,930.96 has been generated. Proceeds from this program go towards the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk's Office at 845-758-1081. The Highway Department personnel will assist property owners by picking up scrap metal upon request.

Red Hook Economic Development Committee (EDC) – Monthly Report
September, 2015 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on September 9 and 23, 2015 at the Red Hook Village Building. The following items were discussed:
 - Status update on visits to the “Discover Red Hook Hudson Valley” Website and Facebook page were reviewed.
 - “Discover Red Hook” car decals are currently available at some Red Hook businesses. Some of the proceeds from the suggested retail price of \$2.50 will go toward future EDC projects.
 - An updated business list is currently being prepared. Programs, notifications and project updates will be forwarded to those businesses included on this list.
 - Possible business uses for the soon-to-be vacant CVS were discussed. Attempts continue to discuss possibilities with the property owner.
 - SE15 upcoming events and programs were presented by Rita Gentile (RHCAN).
 - The RHACoC encouraged the EDC to properly register for listing with Dutchess County Tourism.
 - Discussed plans for “Red Hook and the Chocolate Festival” scheduled for Saturday, November 7, 2015 throughout the Village of Red Hook.
 - Discussed the status of the Village of Red Hook Water and Sewer Infrastructure Projects.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report
September, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of September, 2015.

- b. The current balance of the CPF as of September 30, 2015 is \$194,477.23.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report
September, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of September, 2015.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report
September, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. There were no Shared Highway Services Committee Meetings held during the month of September, 2015.
- b. Ed Blundell and Brent Kovalchik attended the Second Annual Shared Services Summit at the Poughkeepsie Grand Hotel on September 28, 2015. Close to 80 local, county and state officials took part in a roundtable discussion to brainstorm potential shared services or consolidation opportunities to reduce the cost of government. Dr. Mildred Warner, Professor in the Department of City and Regional Planning at Cornell University facilitated.
- c. The Villages of Red Hook and Tivoli and the Town of Red Hook were awarded an \$81,250.00 grant award to develop and implement standardized procedures for administration, asset management, inventorying, and development of a shared purchasing program. This grant was awarded by Dutchess County to implement the recommendations from the Highway Shared Services Study and is anticipated to save \$60,000.00 annually.

Town of Red Hook Trails Plan Steering Committee – Monthly Report
September, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. No Trails Plan Committee Meetings were held in September, 2015.
- b. A draft plan is expected for review by the Steering Committee in October, 2015. This draft plan will include recommendations from the residents of the Red Hook, Tivoli, Bard College communities.

Red Hook Together – Monthly Report
September, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on September 17, 2015 at the Red Hook Village Building. The following items were discussed:
- Town of Red Hook EDC
 - i. Red Hook Community Calendar and the “Discover Red Hook Hudson Valley” Website were discussed and participating Red Hook Together organizations were encouraged to provide links and program listings.
 - Bard College CCE
 - i. The CCE now offers a website to promote Red Hook/Bard events and programs. This website is posted on every faculty’s administrators’ and students’ emails.
 - Arts Mid-Hudson
 - i. A NYSCA Grant information workshop was held at the Red Hook Village Building on September 30, 2015.
 - RHCAN
 - i. The “Dog Dayz” pop-up arts weekend at St. Margaret’s was a success.
 - ii. The RHCAN Gallery will not be producing art show for community use next year, but will rent out exhibit space to more artists on a yearly basis and continue as the RHCAN Artists Collective.
 - iii. RHCAN has decided to embrace the “pop-up” format for presenting visual and performing arts for the new future. Pop-ups will be curated into unused or donated spaces and celebrate the excitement and immediacy of new ideas and places.
 - RHACoC
 - i. “Red Hook and the Chocolate Festival” is scheduled to be held throughout the Village of Red Hook on November 7, 2015.
 - Northern Dutchess Community Coalition
 - i. A training seminar will be held on October 17, 2015 with Dutchess County Department of Mental Health regarding recognition and prevention of teen suicides.
 - PTSA
 - i. “Hannaford Helps Schools” with the purchase of four specially marked items, Hannaford will donate \$3.00 of each purchase to the RHCS D.
 - RH Public Library
 - i. Grupo Folklorica performed at the September 26, 2015 Red Hook Village Farmers Market. This event kicked-off a month long celebration of Hispanic Heritage and was co-sponsored by La Voz Magazine, Village of Red Hook and the Red Hook Farmers Market. On-going programs throughout the month of October are scheduled at the Library.
 - Bard International Students
 - i. Families are being sought to host international students for Thanksgiving. 15-20 students are looking forward to sharing in this traditional American celebration.
 - Bard College CCE

- i. Eric Snowden will be featured at a Web-cast at the Hannah Arendt Center on October 8, 2015. (civic@bard.edu)
- ii. “Engage Red Hook,” an e-waste collection day is being planned for January 16, 2016 as part of the Martin Luther King Day of Engagement.
- iii. An Internship Dinner will be held at the Elmendorph Inn to connect.

Libraries Transforming Communities (LTC) – Public Innovators Cohort – Monthly Report
September, 2015 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

- a. A coaching call conducted by the Harwood Institute was held on September 10, 2015. All ten national libraries who received the ALA/LTC award participated. The discussion focused on: “What will you tell to shift your community narrative?”
- b. Library Cohorts from Columbus, Wisconsin; Spokane, Washington; and Red Hook will be conducting a Webinar for the American Libraries Association and the Harwood Institute. This Webinar will be used to offer guidance and provide training to interested participants to learn about community engagement using the Harwood Principals developed by the ALA/LTC.

Clerk Cole stated Bottini Fuel does not have the NYS contract pricing. Mayor Blundell will look into.

SEWER PROJECT

The Village intends to circulate its intent to be lead agency on the SEQRA process. Mayor Blundell stated the SEQRA EAF document is still in draft form. This document needs completion and discussion will continue so it will be ready for the next board meeting November 9th. A public hearing should also be scheduled. There is a 30 day response period once the village circulates its intent to be lead agency.

Mayor Blundell made a motion to send out RFQ for services for design for the Waste Water Sewer project. A return date of 11-9-2015. DM Kovalchik seconded this motion. All were in favor.

PHASE II WATER UPGRADES

Robert Flores of CT Male stated the bids were opened on October 2nd with 5 primary and 3 electrical submissions versus the 31 bid packets circulated. This project is a 3.8 million dollar project. Primary GC bids submitted were in the 4.5-7.7 million dollar range. These amounts far exceed the projected construction costs. The board did some review of options at the recent workshop meeting. The project needs to go out for rebid with some reductions and changes to the scope/plan. Changes include

eliminating Zipser and Smith Street water mains since they are the newer lines in the quadrant, from 1986; repair the excavation points on the streets instead of a full street replacement; remove the main replacement and related work on both portions of Rt 9 in the South Broadway work zones. CT Male did the calculations since this will reduce the linear feet of mains and related work and it should bring it in in the funding range. Robert Flores read the recommendations to re-bid.

Robert stated the re-bid should drop the cost to within the funding arrangements. CT Male will edit the bid documents and have it all ready. The rebid will be advertised October 20th with bids being due November 6th at 1 PM.

In regard to the prime electrical bids, Gross Electric, Queensbury, NY was low bidder at \$111,787. The highest bid was J & J Electric at \$ 142,000.00. Electric work can precede general contractor work given the nature of this project. Robert stated he has worked with Gross Electric before and their bid is accurate and in line with bid documents. The firm is the lowest and is considered a responsible bidder so they are in line to be awarded the contract.

Mayor Blundell made a motion to accept the electric bid for \$ 111,787 from Gross Electric. Trustee Trapp seconded this motion. All were in favor.

HIGHWAY SURPLUS - Push leaf vacuum that does not get used. DM Kovalchik made a motion to approve leaf vacuum being declared surplus. Mayor Blundell seconded this motion. All were in favor. Mayor Blundell was not aware there was a leaf vacuum and will contact Highway Foreman Dan Streib to discuss.

Mayor Blundell stated a closing date for the purchase of the Village parking lot will be soon.

LED Street lights - Mayor Blundell stated Central Hudson sent along a "Blanket Authority" agreement that is designed to allow CHG&E to replace existing sodium vapor lamps with LED as the old ones fail. Now that the utility has the tariff approved by the PSC they are moving forward with this replacement option, unit by unit. However, we want to be sure of the product they are using. Currently there is an orange glow with sodium vapor street lights and a lot of light pollution since it scatters sideways greatly. LED's have more direct downward options, but could be a colder light. Village wants to be able to control the light intensity and color options. Mayor Blundell wants to review the agreement more. The Village may want warmer colors or lower wattage bulbs.

RESOLUTION 18-2015

Mayor Blundell presented the board with resolution 18-2015 to Designate installation of an electric vehicle charging station as minor work as written:

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York on October 19, 2015. The meeting was called to order by Mayor Blundell and, upon roll being called, the following were present:

PRESENT: Mayor Blundell, DMKovalchik, Trustees Norris, Trapp, Zacharzuk

ABSENT:

The following Resolution was offered by Blundell, seconded by Trapp to wit:

RESOLUTION TO DESIGNATE INSTALLATION OF AN ELECTRIC VEHICLE CHARGING STATION AS MINOR WORK

WHEREAS, electric vehicle usage is increasing throughout the country; and

WHEREAS, the Village of Red Hook has amended its Zoning Law to facilitate the installation of electric vehicle charging stations by permitting them as an accessory use in most districts; and

WHEREAS, rather than adopt a separate permit specific to the installation of an electric vehicle charging station, the Village has determined to classify such installation as “minor work” as classified by the code enforcement officer; and

WHEREAS, in the Village of Red Hook, large electrical appliances are required to obtain a regular building permit; and

WHEREAS, the designation of installation of an electric vehicle charging station as “minor work” is a Type II action pursuant to 6 NYCRR § 617.5C(20), routine or continuing agency administration and management.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Red Hook hereby classifies the installation of an electric vehicle charging station as “minor work” requiring the same permitting process as required by the code enforcement officer.

BE IT FURTHER RESOLVED that notwithstanding classification as “minor work”, the installation of an electric vehicle charging station must still comply with all applicable requirements of the Zoning Law.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Ed Blundell	Voting_____	Yes_____
Brent Kovalchik	Voting_____	Yes_____
Jennifer Norris	Voting_____	Yes_____
Jay Trapp	Voting_____	Yes_____
Steven Zacharzuk	Voting_____	Yes_____

Dated: October _19_, 2015

Mayor Blundell made a motion to approve resolution 18-2015 to designate installation of an electric vehicle charging station as minor work. Trustee Trapp seconded this motion. Discussion centered around details and the wording of the resolution was crafted to allow us to comply with NYSERDA text and allow our CEO discretion. All were in favor.

DM Kovalchik stated the 2015 CDBG is due by December 18th at 1 PM

Trustee Zacharzuk questioned why the crosswalks in the Village were not repainted. Mayor Blundell stated the State repainted the crosswalks at the four corners but is not sure why they didn't do other marked locations. He has called the NYS DOT and will continue to do so to get an answer.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 8:55. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Cynthia Cole

Clerk/Treasurer

