

**THE VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
MAY 11, 2015 7:00 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Zacharzuk, Trustee Norris and Clerk/Treasurer Cole

Red Hook Central School Budget Presentation: Bruce Martin and Paul Finch of RHCS presented the Village Board with the following. The school will remain under the 2 % tax cap and rebate check will be issued. There was a \$ 750,000 gap, which was closed by 7 retirees, one support staff retiree, a decrease in retirement/pension costs, and an increase in state aid. There is a school vote on May 19th.

Red Hook Public Library- Erica Freudenberger represented the RH Library stating the library will be on the ballot asking for a small increase. Last year the library loaned out 82,000 items to 11,542 people. Also the RHPL was voted runner-up Best Small Library in America. Asking for \$ 4,990.00 in funding on the tax line.

Tivoli Library – Felicia is asking for no increase in funding.

Mayor Blundell opened the meeting at 7:00 PM with the Pledge of Allegiance.

Deputy Mayor Kovalchik made a motion to approve the minutes from April 13, 22, & 29. Trustee Norris seconded. All were in favor.

Mayor Blundell announced there were 2 public hearings scheduled for this evening that will be cancelled and reset for June 8. a. EV Station b. Back Flow Prevention. Some edits have been made in the language and needs 10 days to circulate. Public Hearings will be rescheduled later in the meeting.

TREASURER REPORT

Clerk/Treasurer Cole read the following Treasurer’s report:

ACCOUNT BALANCES

General Fund	\$ 153,731.75
Water Fund	\$ 115,374.65
Trust & Agency	\$ 18,331.84
Material Management	\$ 4,494.09
Petty Cash	\$ 21.56
Village Green	\$ 3,736.88
Hardscrabble	\$ 800.48
Health Insurance	\$ 6,745.36
Capital Projects	\$ 0.00

MONTHLY EXPENSES

General Fund	\$ 162,154.31
Water Fund	\$ 39,455.97
Trust & Agency	\$ 18,331.84
Material Management	\$ 3,494.84

Treasurer Cole stated the fiscal year ends May 31, All large expenses have been paid and the fund balance is looking good.

Mayor Blundell stated he and Cindi both attended a meeting at DC in regards to the GEP. The Village joined the county and filed their GEP with a savings in 2017 \$ 37,800, 2018 \$ 34,100.00 and in 2019 \$ 36,900.00.

POLICE

Mayor Blundell read the following police report:

293 incidents, 127 UTT's, and 28 arrests

Mayor Blundell stated highway union negotiations are ongoing and will continue to meet until an agreement is reached.

PLANNING AND ZONING

Trustee Trapp read the following: 11 building permits, 1 certificate of occupancy, 4 municipal searches and \$ 907.00 were collected in fees.

Materials Management

WATER

Trustee Zacharzuk read the following water report: The water treatment plant produced 7,111,000 gallons of water during the month of April. This represents a daily average of 237,000 gallons per day. In April of 2014 the water treatment plant produced 6,954,000 for a daily average 231,000 gallons per day, two samples were sent to the lab for bacteriological testing and both were returned with negative results. Over this past winter, 4 properties had their service lines freeze. In each case, these properties had very little water usage, particularly during night hours. The last of these properties had thawed during the first week of April.

Mayor Blundell stated we are working with the town for a temporary assist to them while they repair a pipe at their supply field. There is a cross connection agreement with the Town dated back to 1991. The agreement is being updated, the town is asking to use more water and a new rate should be established.

MATERIALS MANAGEMENT:

In the month of April we sold \$4522.50 in garbage tags. Reminder, for the months of April, May and June we will have our spring cleaning sale: buy 10 tags of red or blue and get one free. We paid out \$1,244.50 and had 11.59 tons of garbage and 6.07 tons of single stream recycling.

EVENTS:

Apple Blossom Day was this past weekend. Thank you to the Red Hook Rotary who organized the day.

Our second annual Bike Rodeo will be Saturday, May 16, from 1-4 at the Red Hook High School lower parking lot. This event was started last year by Girl Scout Troop 10210 as part of their "Get Moving!" Journey. There will be free bike tune ups by Kingston Cyclery, helmet checks by the Red Hook Police Department, and an obstacle course. After having bikes checked out, riders will be encouraged to go on the "Tour de Red Hook", which is run by the Town of Red Hook. This is a family friendly and safe ride through the streets of Red Hook. We decided to merge the two biking events this year. We will also have a "cycle recycle" where people are encouraged to bring outgrown and used bikes to find new homes. Rain date will be Sunday, May 17.

Save the date: 4th annual Community Potluck & Concert will be Saturday, August 22 at 5pm, with music by GrassFed Bluegrass. Hardscrabble Day will be Saturday, September 19, vendor applications can be found at hardscrabbleday.org.

HIGHWAY DEPARTMENT

1. The Village Highway Department is currently picking up lawn debris and brush every first and third Mondays of the month.

Residents are reminded to place lawn debris and brush curbside before scheduled pick-up. Please store debris out-of-sight until the scheduled dates to prevent conflicts with other services and to keep streets clean and free from wind-borne debris. Please limit the size of brush piles to 6' x 6' x 6' (as determined by equipment limitations), with tree limbs/branches no larger than 8" in diameter. Please do not include tree trunks and debris from tree maintenance performed by private contractors.

2. The Village will be sweeping streets, the Municipal Parking Lot and Village Highway Garage parking lot, during the week of May 4-8, 2015.
3. A letter of April 27, 2015 was received from the NYSDOT informing the Village of the NYS FY 2015-2016 Consolidated Local Streets and Highway Improvement

Program (CHIPS) allocation. The Village received an allocation of \$40,259.73 balance and a \$20,228.31 CHIPS Capital cumulative rollover balance. A total of \$60,488.04 will be available as of June, 2015. The Village also received an Extreme Winter Recovery capital appropriation of \$5,525.75 for FY 2015-2016 with a \$0.60 rollover balance. Total funding received from the NYSDOT for FY 2015-2016 is \$66,014.39.

4. The Village Trustees are currently reviewing the need of funding options for replacement equipment and vehicles. These include a new compact tractor and dump trucks.
5. Scrap metal was sold on February 12, 2015 and payment was received by the Village on April 8, 2015 for the amount of \$486.43. Total revenue generated for FY 2014-2015 is \$1,873.02. Since inception of the Scrap Metal Recycling Program in September, 2007, \$18,050.24 has been generated. Proceeds from this program go towards the purchase of tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk's Office at 845-758-1081. The Highway Department personnel will assist property owners and residents by picking up their scrap metal upon request.

VILLAGE GREEN COMMITTEE (VGC)

6. The current balances of the Village Green Committee's related budget accounts, as of April 30, 2015, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$
2,525.43
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$
3,261.04
- Village Green Committee Checking Account
Balance \$
3,736.88

7. Arbor Day Celebrations and the Annual Spring Planting Day occurred on Saturday, April 23, 2015.
 - Brent Kovalchik read the Arbor Day Proclamation at Richard Abrahams Memorial Park.

- Volunteers planted eleven trees throughout the Village. Volunteers included: Dave and Kathy Pearson, Jeffrey Urbin, Don and Joy Peterson, Sue Mora, Don Hansen, Bob Haan, Ed Blundell and Brent Kovalchik.
- A luncheon, prepared by Jeanne Duntz, Sue McCann and Nancy Roberts, was held for the Village and Town of Red Hook volunteers at the Red Hook Town Hall.
- Nancy Guski and Michele Decker prepared the sites for new trees at St. Paul's Lutheran Church, St. Christopher's Catholic Church, Amherst Drive and Thompson Street.

Thanks to all volunteers who participated to make this year's Spring Planting Day a success!

8. There are currently two benches remaining without dedication plaques (Trustco Bank and the Emporium on South Broadway). Village residents can purchase a plaque for \$125.00. Proceeds from the sale will be used to purchase and install the plaques. The remaining funds will be used for future Village enhancement projects. Please contact the Village Clerk's Office (845-758-1081) for more information.

Red Hook Economic Development Committee (EDC) – Monthly Report
April, 2015 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. EDC Meetings were held on April 8 and 22, 2015 at the Red Hook Village Building. The following items were discussed:
 - Discussed a central website homepage that brings all organizations/groups together under one “banner.” The domain name will be called “Red Hook Hudson Valley.com” and the creation of eight separate domain names (i.e. Arts/Entertainment Red Hook Hudson Valley) have also been created and established. An “icon/widget” is to be attached to each participating organization's website that will connect a user to the newly established homepage. Wambach Communications (Richard Wambach) is donating services for the preparation and implementation of this new website home page.
 - Discussed possible uses for the soon-to-be-vacant existing CVS store and site.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report
April, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of April, 2015.
- b. The current balance of the CPF, as of April 30, 2015, is \$345,738.03.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report
April, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. A ZRC Meeting was held on April 9, 2015. The following items were discussed:
 - Reviewed and recommended to the Town of Red Hook Ag and Open Space Committee the new definition of “Spite Fence.” The two RHT Committees will submit their recommendation to the RH Town Council for the consideration and approval. The “unofficial” definition is recommended to be an amendment to the RHT Zoning Law Section 143.28 (insertion of subdivision “D”) and is defined as follows:
 - * Spite Fence – No fence or other structure in the nature of a fence shall be erected for a purpose other than as defined for fences, under Section 143.4, or Agricultural Fences under Section 143.4

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report
April, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. The final Public Meeting of the Highway Shared Service Study was held on April 22, 2015 at the Red Hook Town Hall. Representatives and elected officials from the Town of Red Hook, Villages of Red Hook and Tivoli attended. Tim Weiderman of Rondout Consulting presented the “Action Plans for Implementation of Recommended Study Options.” Items presented included:
 - Study Methodology
 - Action Plan 1 – Standardization and Shared Administration
 - Action Plan 2 – Develop Shared Training and Knowledge Transfer Program
 - Action Plan 3 – Develop Shared Long-Range Capital Planning and Purchasing Program
 - Various tasks and Implementation Budgets were presented for each Action Plan.

The Highway Shared Services Study was funded by a Dutchess County Municipal Consolidation and Shared Services Grant awarded to the Town of Red Hook. Remaining grant balances will go toward conducting an assets inventory for all three municipalities. Additional grants to further implement the Action Plans are currently being prepared.

Additional information can be found on the Studies’ Website:
<http://redhook.rondoutconsulting.com>.

Red Hook Together – Monthly Report
April, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Red Hook Together Meeting was held on April 23, 2015 at the Red Hook Public Library. The following items were discussed:
- RHCAN: The “In a Word” exhibition is now showing until May 31, 2015. The RHCAN Gallery is hosting concerts and music workshops.
 - RH PTSA: A rally was held on April 24, 2015 to reveal teachers’, parents and student’s disappointment with the Common Core mandates.
 - RHACoC: May 28, 2015 – Meeting to offer support and suggestions with RHCAN.
 - July 5, 2015 – Indiegogo currently in process to raise money for a Fireworks Display at the Red Hook Sports Fields.
 - May 6, 2015 – RHACoC Golf Tournament Fundraiser.
 - November 7, 2015 – RH Chocolate Festival.
 - Bard College CCE: August 8-29, 2015 – Introduction of students into the Red Hook communities.
 - Red Hook Education Foundation: June 21, 2015 – Silent Auction Fundraiser.
 - Historic Red Hook: May 1, 2015 – Local author talk with Historian Vernon Benjamin.
 - May 9, 2015 – Dedicate and install historic marker at the RH Public Library.
 - June 20, 2015 – Preservation Expo: hands on Demonstrations, resources and information regarding the Restoration of older houses/buildings.
 - RHCS D: May 5, 2015 – Senior Social: third annual dinner and trivia contest for senior citizens at the RH High School.

Libraries Transforming Communities (LTC) – Public Innovators Cohort – Monthly Report April, 2015 – Brent Kovalchik – RH Village Board of Trustees Representative/Member

- a. Meetings were held on April 2 and 30, 2015 at the RH Public Library. The following items were discussed:
- Review and revision to the “Take Effective Civic Action – Moving from Aspirations to Action.” This document catalogues, identifies shared community aspirations gathered over the last year and defines/establishes a plan for implementation.
 - Review arrangements to attend the final training exercises with the Harwood Institute at the ALA National Conference on June 25, 2015 in San Francisco, CA.

**INTERMUNICIPAL TASK FORCE (ITF)
RED HOOK INFRASTRUCTURE**

9. Red Hook Sewer Project

- a. A meeting was held on April 24, 2015 at the Village Building to review and discuss the status of the Village's U.S. Economic Development Administration Public Works and Economic Adjustment Assistance Program grant application. Patricia Pomeroy (Executive Director: NYS/Hudson Valley Regional Council (HVRC)), Rich Schaifo (Deputy Director, HVRC), Jim Thatcher (C.T. Male), Robert Flores (C.T. Male), Ed Blundell and Brent Kovalchik attended. The grant, if awarded, may provide funds up to \$1.5 million. State grants, in-kind services and/or private donations (money, land, and treatment plant) may be used to off-set the matching obligation.
- b. The NYSEFC is currently establishing methods to disburse \$200 million (\$50,000 for FY 2016-2016) to the DWSRF and CWSRF Programs. Funds for this program have been adapted, along with the Water Infrastructure Act of 2015, by the NYS Legislature's FY 2015-2016 Adopted Budget.
- c. The proposed Village of Red Hook Sewer District will be from the north boundary (north end of Old Post Road/Route 9 North) extending south to Red Hook Commons/Emporium along South Broadway; and from Church Street extending east to Tower on Market Street. The proposed system will be a STEP system and includes 224 Benefit Units (BU/EDU). Treatment facilities will be located and will incorporate the existing plant at Red Hook Commons. This location contains enough land to expand the plant on a future "as needed" basis. The estimated total capital cost is \$4.9 million.

10. Red Hook Water Projects

- a. Red Hook Village Water Project Phase II: Meetings were held on April 10, 17 and 24 at the Red Hook Village Building to review the status of Phase II of the USDA-RD funded Village's Water Supply, Storage and Distribution System Improvement Project. The following items were discussed:
 - Reviewed street widths, pedestrian amenities, survey and design work for the Village's southwest quadrant.
 - Reviewed and submitted required USDA-RD Documents as per the USDA-RD letter of October 14, 2014.
 - Reviewed the status of GASB 34 general accounting practices required for the Village to adhere to for federal funding.
 - Discussed locations and methods of installing new water main along South Broadway.
 - Plans and specifications, as prepared by C.T. Male, have been submitted for review by NYSDOH and USDA-RD. Final approval is anticipated by May 11, 2015.
 - Discussed sale, maintenance and monitoring of water being supplied to customers outside of the Village of Red Hook.
- b. 2013 CDBG (Well #15)

- Completion of re-seeding the construction site at the Village Well Field and completion of the final close-out documents are anticipated to be complete in May, 2015.

11.2015 CDBG

- A “draft” RFP has been completed and will be advertised in May, 2015.
- The Village was awarded \$52,372.00 for the reconstruction of a sidewalk section on the southern boundary of the Village (west side of Route 9/Colburn’s Laundry) and the installation of ADA compliant sidewalks at the Red Hook Firehouse.

12. Intermunicipal Task Force (ITF)

- a. The ITF met on April 3, 10, 17 and 24, 2015 at the Red Hook Town Hall. The following items were discussed:
 - Reviewed and revised “draft” zoning amendments to the “Historic Structures and Districts” as prepared by GreenPlan, Inc.
 - Discussed current RHT “flag-lot” provisions in the current RHT Zoning Law.
 - Discussed the raising and keeping of roosters in the Town’s residential districts.
 - Reviewed proposed amendments to the RHT Zoning Law regarding “Lodging” in the RD3 District.

Deputy Mayor Kovalchik stated on May 7th he attended an award ceremony in Buttermilk Falls, for the SE15 Art Mid -Hudson. A grant of \$ 1200.00 was received and 2 certificates of merit.

Mayor Blundell stated the USDA requires us to move toward GASBY 34 accounting- all capital assets will be put on a spreadsheet. The cost of GASBY 34 will be built into the Phase II budget.

LOSAP has been submitted to the Village. The cost for 2014 is \$ 15,000 and administration cost, of which the Town pays 60 %.

RESOLUTION 5-2015 – reviewed by Mayor Blundell

Cross Connection – Mayor Blundell submitted a draft law which will allow 9 months for affected parties to get into compliance.

Section I – The purpose of this law is to safeguard the public potable water supply system of the Village of Red Hook from potential contamination by preventing back flow from a customer’s private water system into the public water system. It is the intent of this law to comply with the requirements of the New York State Sanitary Code, Part 5,

Section 5-1.31, which requires the supplier of a public water system protect the water system in accordance with procedures acceptable to the Commissioner of Health. These mandated requirements are as set forth in the Cross Connection Control Manual published by the New York Department of Health and to that extent, the terms, conditions and provisions of the New York State Sanitary Code, Part 5, Section 5-1.31 and the Cross Connection control Manual are incorporated in this Local Law by reference as if more fully stated.

Mayor Blundell made a motion to approve resolution 5-2015 authorizing a public hearing on June 8, 2015 at 7:00 pm on Cross Connection. DM Kovalchik seconded this motion. All were in favor.

RESOLUTION 6-2015

Mayor Blundell read the following resolution

Resolution establishing a date for a public hearing regarding the adoption of proposed local law ____ of 2015

Whereas, a proposed form of a Local Law entitled “A local law to permit EV charging Station s as a permitted accessory use in certain Zoning District (the “Proposed Local Law) has been submitted to the Village Board of Trustees of the Village of Red Hook, (the “Board”); and

Whereas, the proposed Local Law would modify certain provisions of the Zoning Law to permit Electric Vehicle Charging Station s as a permitted accessory use in certain Zoning Districts; and

Whereas, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon;

Whereas, a Full Environmental Assessment Form (“EAF”) dated May 11, 2015 has been prepared on behalf of the Board; and

Whereas, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the proposed project; and

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The adoption of the Proposed Local law is a Type I action under SEQRA
2. The Mayor is authorized to sign page 13 of the EAF
3. The Board is the only involved agency under SEQRA

4. The Board shall hold a public hearing on June 8, 2015 at 7:15 PM at the Village Hall, 7467 South Broadway Red Hook NY to hear all interested parties on said Proposed Local Law; and
5. The Village Clerk is hereby authorized and directed to publish notice of said hearing in the official newspaper of the Village, on or before May 20, 2015 which is not less than ten calendar days prior to the date of said public hearing.
6. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon to Section 239-m of the General Municipal Law.
7. The Village is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Mayor Blundell made a motion to approve resolution 6-2015 authorizing a public hearing regarding the adoption of proposed local law. DM Kovalchik seconded the motion. All were in favor.

Bard Bus Shuttle – Mayor Blundell stated the Bard Shuttle is becoming a problem on Village streets. A new bus is on the route and this bus appears larger and having difficulty turning on village streets.

Suggestions of having a bus stop in front of the Village Hall and turn around at Hannaford. DM Kovalchik suggested scheduling a discussion with Bard. The students will soon leave for the summer. Mayor Blundell will contact Bard to open up discussion.

PUBLIC COMMENTS

Don Finn asked what the tower rental income was and why isn't it put away for maintenance on the tower. Mayor Blundell stated the maintenance on the tower will come from Phase II. Also Don asked what the total police budget is and will the board consider consolidating with Dutchess County Sheriff. Mayor Blundell stated the Village is not considering moving to DC Sheriff for village police protection.

George Beekman asked about truck traffic on Village Streets. Mayor Blundell stated large trucks are not allowed on Village Streets and will have the police keep watch.

Trustee Trapp made a motion to pay bills after audit. DM Kovalchik seconded this motion. All were in favor.

DM Kovalchik made a motion to adjourn the meeting at 9:20. Trustee Norris seconded the motion. All were in favor.

Submitted by
Cynthia Cole, Clerk/Treasurer

