

**VILLAGE OF RED HOOK
BOARD MEETING 7:00 PM
February 19, 2015**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Zacharzuk, Trustee Norris and Deputy Clerk Hart.

Mayor Blundell opened the meeting at 7:00 pm with the Pledge of Allegiance.

Mayor Blundell made a motion to approve the minutes from January 12th and January 22nd. Trustee Norris seconded this motion. All were in favor.

TREASURER'S REPORT

Deputy Clerk Hart read the Treasurer's Report for the month of January, 2015 as follows:

Account Balances

General Fund	\$ 221,575.27
Water Fund	\$ 102,055.03
Trust & Agency	\$ 17,158.42
Materials Mgt.	\$ 5,928.98
Petty Cash	\$ 25.58
Village Green	\$ 3,736.88
Hardscrabble	\$ 1,594.05
Capital Project	\$ 3,057.20

Monthly Expenses

General Fund	\$ 176,203.19
Water Fund	\$ 50,253.79
Trust & Agency	\$ 17,158.42
Material Mgt.	\$ 3,512.81

Mayor Blundell made a motion to approve the Treasurer's Report as read. Trustee Norris seconded the motion. All were in favor.

Mayor Blundell advised that the Village Board will begin budget review for the tentative budget that is due by March 20, 2015. Mayor Blundell advised that budget meetings will be held on Wednesdays, starting with the first meeting to be held on Wednesday, February 25, 2015 at 7:00pm. Mayor Blundell advised that these are formal open meetings but can be held upstairs in the conference room. Board members were in agreement with Wednesdays. Mayor Blundell asked that the Clerk notice this in the local paper.

Mayor Blundell spoke on the budget and showed a slide on the screen of the past/ present years and fund balance figures from the AUD (Annual Update Document). Mayor Blundell reports that the Village is showing a positive improvement in bringing the Village into the positive, slowing by staying within tax caps and maintaining services and doing this in a controlled planned fashion. Mayor Blundell advised that the fiscal stress report will be released shortly. Mayor Blundell advised that with regard to budget issues the Village is contacted by the Bond Rating Agency, and today the Village was advised that they are a BBB, which is an upgrade from prior years.

POLICE

Mayor Blundell read the Police Report for the month of January, 2015: 269 incidents, 91 UTTs and 15 arrests.

PLANNING & ZONING

Trustee Trapp read the Planning and Zoning Report for the month of January, 2015: 1 building permit, 2 certificates of occupancy, 3 certificates of compliance, 5 municipal searches. Trustee Trapp announced that the CVS Site Plan Application was approved at the February meeting and is moving forward. \$732.50 was collected in fees. Trustee Trapp announced the retirement of Nola Hooper, Senior Planner with Dutchess County Department of Planning and Development. Trustee Trapp announced that Jennifer Cocozza will be taking over as liaison between Planning & Development the Board of Directors. Trustee Trapp announced that 2015 training courses will be being offered soon.

Mayor Blundell advised that CEO Harkins has been busy with mandated Fire Inspections.

EVENTS

Trustee Norris announced that the Red Hook Library was one of the two finalists in Library Journal's best small library in America and received a \$10,000.00 award. A celebration will be held this Saturday, February 21st at the old Lyceum in Town (and to please RSVP if attending). Trustee Norris congratulated the Library.

MATERIALS MANAGEMENT

Trustee Norris read the Materials Management report as follows: In the month of January, 2015 we sold \$3,430.00 in garbage tags and paid out \$1,079.34 in tipping fees. We had 9.98 tons of garbage and 5.85 tons of single stream recycling.

The Village held their Third Annual E-Waste Recycling Event on Saturday, January 17, 2015 which was a huge success. Trustee Norris advised that 23,000lbs of electronic waste was taken in, which is up 5,000lbs from the previous year. Trustee Norris gave sincere thanks to Laurie Husted, Brenda Cagle, Sarah Imboden, Mike Zelig, Dennis Collet, Jody Jacobs, Theresa Burke and Mayor Blundell. Trustee Norris thanked site manager TJ and his staff, as well as Dan Baxter for his artwork. Trustee Norris thanked Bard College for their volunteers with this event.

Trustee Norris announced that the Spring Roll be held on Saturday, April 4 at the Middle School from 11:00am – 2:00pm. Apple Blossom will be held on Saturday, May 9th. The Bike Rodeo will be held on May 16th which they are hoping will become an annual event. Hardscrabble will be held on Saturday, September 19th. Mayor Blundell said that this will be the 10th year of volunteerism for this event and are looking into some new ideas, and that there are celebration monies through NYS Assembly which will be available to help with all celebrations. Mayor Blundell announced that the Farm Market will be returning and there will be a “hometown hero celebration for Sgt. Hildenbrand at the Renegades game to be held on June 22 at 6:35pm and the Village is hoping to charter a bus for persons interested in attending - details will follow.

WATER REPORT

Trustee Zacharzuk read the water report for the month of January, 2015: The Village pumped 6,529,000 gallons of water for an average daily use of 210,000 gallons. For January, 2014 the Village saw 8,484,000 gallons processed for a daily average of 274,000 gallons. The well 15 project was substantially completed and run through its 72 hour test.. Raw water sample was taken to Smith Labs and was neg. for bacteria. Well was placed in service producing 98.5 gallons per minute. January, 2015 water plant used 50 gallons of 12.5% liquid hypochlorite was used for a daily average consumption of 1.61 gallons. In March the entire well supply system will be run through a 72 hour test to measure capacity with the new well added.

Mayor Blundell said that with the budget season approaching, we need to see if the electric costs are being controlled better with the new pumping systems and asked if Trustee Zacharzuk could report back to research this.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts, as of January, 2015, are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$2,865.44
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$3,331.03
 - Village Green Committee Checking Account
Balance \$3,736.86
2. There were no Village Green meetings held in the month of January, 2015.
3. The Village Green Committee is currently seeking volunteers to serve on the Committee. Residents interested may contact the Village Clerk’s office at 845-758-1081 or Brent Kovalchik.

4. There are currently two bench locations remaining without dedication plaques (Trustco Bank and the Emporium on South Broadway). Village residents can purchase a plaque for \$125.00. Proceeds from the sale of the plaques will be used to pay for the purchase and installation of the plaques. The remaining funds will be deposited in the Village Green's checking account and used for future Village enhancement projects. Please contact the Village Clerk's Office 845-758-1081 for more information.

HIGHWAY REPORT

Deputy Mayor Kovalchik read the monthly report as follows:

1. The Village's Snow Ordinance is currently in effect through March 31, 2015. No parking is permitted on Village streets from 11:00 p.m. to 6:00 a.m. and on NYS Highways Route 199 (Market Street) and Route 9 (Broadway) from 2:00 a.m. to 6:00 a.m. When snow and ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by, or under the direction of, the Red Hook Village Police Department or any responding police agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s). (re: Local Law #4 (6/19/14): Section 190-28A and 28B).

Vehicles in violation of the Snow Ordinance will be towed and stored by H&N Towing Enterprises, LLC (7309 South Broadway, Red Hook, NY). A \$110.00 towing fee plus a \$25.00 per day storage fee (for vehicles not claimed within the first three days) will be charged to the vehicle's owner(s). Owners can contact the RHV Police Department or RHV Clerk's Office for more information.

2. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snow storm. (re: RHV Local Law #1-1999; Section 165-1). The Village Board of Trustees may direct the Village Highway Department to remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: RHV Local Law Section 165-4B).

Residents and businesses with a fire hydrant located on their property, are also advised to clear snow to provide access to these hydrants for emergency situations.

3. The Village received a memo from the Poughkeepsie-Dutchess County Transportation Council (PDCTC) on January 13, 2015. The PDCTC is preparing for the 2015 Traffic Count Program. County Route 79 (Linden Avenue) from West Market Street to the Red Hook Town line will be included in this program. The PDCTC requested input regarding potential conflicts due to road work that would affect volume, significant weekend traffic that would be priorities for a 7-day count, and significant bicycle traffic that would be priorities for bicycle counts.

4. The Village Board of Trustees approved an Undertaking (PERM 1 (2/12)) for the benefit of the NYSDOT on January 12, 2015. The Board of Trustees agreed to comply with all applicable responsibilities for the temporary control of all modes of motorized and non-motorized traffic, complete restoration of state facilities to their condition prior to the permitted use or activity; and all claims, damages, losses and expenses for access and operation upon state right-of-ways (re: NYS Highway Law Sections 52, 103, 203 and/or 234). The Undertaking shall have a term of twenty (20) years unless terminated for the purpose of future activities/operations.
5. No scrap metal was sold during the month of January, 2015. Total revenue generated for FY2014-2015 is \$1,386.59. Since inception of the Scrap Metal Recycling Program in September, 2007, \$17,563.81 has been generated. Proceeds from this program go toward purchasing tools and equipment for the Village Highway, Water and Materials Management Departments. Residents and businesses interested in donating scrap metal can contact the Highway Department at 845-758-8600 or the Village Clerk's Office at 845-758-1081. The Highway Department personnel will assist property owners and residents by picking up their scrap metal upon request.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

Red Hook Sewer Project

- a. A conference call was conducted on January 16, 2015 at the Village Building. Fred Testa (NYSEFC; Environmental Project Coordinator), Gary Kerzic (NYSEFC; Engineer), Robert Flores (C.T. Male), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Deputy Mayor) participated. The following items were discussed:
 - Environment Conservation Law regarding transfer of ownership with dept. obligations (possibility of waiver). Scenario: RHV to DCWWA.
 - Hardship Application filing date of April 1, 2015.
 - Village's qualifications for Hardship Financing (criteria: population under 300,000; HMI of \$55,603 (RHV HMI based on 2010 census data is \$56,131). NYSEFC would deem RHV eligible for financing if HMI drops before or on October 1, 2015 (RHV HMI is dropping as per recent census data of 2014).
 - Assistance to RHV to achieve target Capital and O&M costs as determined by NYSEFC. (Current NYSEFC target is \$837.00/EDU).
 - Additional revenue that may come to the CWSRF from Tappan Zee Bridge and \$5.4 billion BoA settlement; no certainty.
 - Transfer from Category A to Category D on the IUP to hold position and financing that the Village has currently been deemed eligible to receive

(interest free financing for a 30 year term) effective for two (2) years from effective date of NYSEFC Letter of Approval).

- Review NYSEFC Hardship Application.
- b. The following additional documents (from December, 2014) have been forwarded to USDA-RD from the Dutchess County Water and Wastewater Authority on January 28, 2015:
- Water Bond Resolution Excerpt Section 5
 - General Bond Resolution PCSD
 - #3 Excerpt Section 5
 - Answers to questions from USDA-RD regarding terms of Service Agreements, possible modifications of Agreements to match USDA-RD terms, separate audits for DCWWA sewer and water district funds, possible intermingling of funds between districts or are these funds kept separate.
- c. Review and approval from both the NYSEFC and HVSDEC for the “Draft” Engineering Report for the Red Hook Wastewater Study. The approval is necessary to submit the “Final” Engineering Report necessary to continue funding options.

Red Hook Water Projects

- a. Red Hook Village Water Project Phase II (Storage and Distribution System Improvements)
- A meeting was held on January 23, 2015 to review the status and progress of the Project. Robert Flores (C.T. Male), John Ernst (C.T. Male), Bret Smith (C.T. Male), Ed Blundell and Brent Kovalchik attended. The following items were discussed:
 - i. Status of NYSEFC Engineering Planning Grant (EPG)
 - ii. Letters of Engagement from attorneys
 - iii. Location of hydrants resulting from new water mains
- b. 2013 CDBG (Well #15)
- Final payment requests and supporting documentation has been submitted for review and reimbursement from the Dutchess County Department of Planning and Development.
 - A 72 hour test is required to be performed on the entire well field to determine the maximum supply capacity and yield for the Village. This information is requested for DCDOH, NYSDEC water supply permitting. The information will also be necessary to determine if the Village has enough access capacity to supply new development outside the Village in the Town of Red Hook.
- c. Cross Connection Policy
- A “draft” local law to amend Chapter 195 to establish a Cross-Connection Control Program. The purpose of this policy is:

- i. To determine and establish a legal foundation for a municipal cross-connection and backflow prevention program in order to protect the Village's Water Supply from the possibility of contamination or pollution by isolating these contaminants which would backflow or back-siphon into the public water supply.
- ii. To establish technical specifications of cross-connection control and backflow prevention and to promote the elimination of existing cross-connections, either actual or potential between its customers' water system and any other water system.
- iii. To establish penalty specifications for violations and to provide the maintenance of the program which will effectively prevent contamination of the Village's water supply by cross-contamination.

2015 CDBG

- a. The Village of Red Hook was notified on January 15, 2015 that its application for the South Broadway (Route 9) and Red Hook Firehouse Access/ADA Pedestrian Connection was selected for funding in the 2015 CDBG application cycle.
- b. The Village submitted a 2015 CDBG Application on October 14, 2015 for \$52,372.00 in funding for the reconstruction of a sidewalk section on the southern boundary of the Village (west side of Route 9) and the installation of a new sidewalk in front and along the east side of the RH Firehouse. This new sidewalk will provide handicapped access from the existing parking lot to the main entrance and emergency east side exits of the Firehouse.

Intermunicipal Task Force (ITF)

- a. The ITF met on January 9, 16, 23 and 27, 2015 at the Red Hook Town Hall. The following items were discussed:
 - Review of the Village of Red Hook's Infrastructure Projects (Water and Sewer).
 - Outreach and assistance for the proposed Red Hook Community Center (presentation by EDC Chair and Community Center Board of Directors Chris Klose).
 - Responses from NYS Ag and Markets regarding limiting agriculture on residential properties in the Town of Red Hook's residential districts.

EDC/CPF-FPAC/ZRC/SSC/RHT/LTC

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
January, 2015 – Ed Blundell and Brent Kovalchik – RH Village Liaisons

- a. The EDC met on January 14 and 28, 2015 at the Red Hook Village Building. The following items were discussed:
 - Red Hook Events Calendar: The EDC has begun distributing Event Calendar flyers to local civic groups, churches, businesses urging their participation to list their organization's events on the state-of-the-art friendly town-wide website that would incorporate, organize and present all Red Hook civic, business, church and local government websites.
 - Organizational Database: The EDC is organizing a confidential list of area businesses, churches and civic organizations for periodic communications, marketing and business support.

Community Preservation Fund/Farmland Protection Advisory Committee (CPF/FPAC) – Monthly Report, January, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF/FPAC Meetings held during the month of January, 2015.
- b. The current balance of the CPF as of January 31, 2015 is \$315,216.18.

Town of Red Hook Zoning Review Committee (ZRC) – Monthly Report January, 2015 – Brent Kovalchik – RH Village Representative/Member

- a. There were no ZRC Meetings held during the month of January, 2015.

Town of Red Hook, Villages of Red Hook and Tivoli Shared Services Committee – Monthly Report January, 2015 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

- a. A Highway Shared Services Steering Committee Meeting was held on January 21, 2015 at the Red Hook Town Hall. The following items were reviewed and discussed:
 - A “Draft” Impact Analysis of Study Options and Alternatives for the Town of Red Hook Highway Shared Services Study was discussed and reviewed.
- b. A Highway Shared Services Steering Committee Meeting was held at Watts-DePeyster Hall in the Village of Tivoli. The Impact Analysis of Study Options and Alternatives was presented to the public by Tim Weiderman (Rondout Consulting). The presentation included:
 - Review of the goals associated with the study.
 - History of Cooperation with the three Red Hook municipalities including: shared highway garage, shared equipment, shared fuel and salt/sand depot.

- Review of deliverables to date including: Analysis of Existing Conditions, Department Structures and Services; Feasibility Study of Options and Alternatives; Impact Analysis of Study Options and Alternatives.
- Presentation of Options and Alternatives including:
 - i. Options 1 and 2: Standardization and Shared Administration
 - ii. Option 3: Develop Shared Training and Knowledge Transfer Program
 - iii. Option 4: Develop Shared Long-Range Capital Planning and Purchasing Program
 - iv. Option 5: Realign Service Delivery Area
 - v. Option 6: Consolidate Highway/DPW Services within the Town of Red Hook (including the Villages of Red Hook and Tivoli)

Options 1-4, as agreed by the Steering Committee, to be the most doable, based on public, employee, and committee input.

Information regarding the deliverables and the Options and Alternatives presented can be accessed by: <http://redhook.rondoutconsulting.com>.

Red Hook Together – Monthly Report
 January, 2015 – Ed Blundell and Brent Kovalchik – RH Village
 Representatives/Members

- a. A Red Hook Together Meeting was held on January 15, 2015 at the Red Hook Public Library. The following items were discussed:
 - Historic Red Hook
 - i. Day of Engagement – 5 Bard College students will organize survey maps of the Village of Red Hook.
 - ii. February 12, 2015 – Dinner for Bard College students to meet Historic Organizations
 - iii. February 13, 2015 – Bruce Chilton talk
 - iv. April – Presentation of Red Hook Aerial Maps
 - v. June – Host Preservation Day
 - vi. Celebrate 150th birthday of Red Hook Public Library
 - RHACoC
 - i. November 7, 2015 – Chocolate Festival
 - ii. April, 2015 – Summer Camp Fair at the RH Middle School
 - iii. February 26, 2015 – Ladies who Launch Meeting
 - RHCAN
 - i. Full schedule of Gallery Shows (re: rhcan.com)
 - ii. Planning for Sculpture Expo 2015
 - iii. Feb/March, 2015 – Film Festival
 - Bard College for Civic Engagement
 - i. January, 2015 – 500 Bard College students were involved in the Citizen Science projects

- ii. MAT (Masters in Arts/Teaching) – options for new Masters Degree 5 year program (1 additional year after Bachelors Degree)
- iii. MLK Day – 30 organizations will host 300 students with another 100 public school students will travel to Bard College to conduct science experiments
- iv. Bard Works – 6 days of networking and receptions to prepare students for the work world

Libraries Transforming Communities (LTC) – Public Innovators Cohort – Monthly Report
 January, 2015 – Brent Kovalchik – RH Village Board of Trustees
 Representative/Member

- a. Erica Freudenberger (RH Library Director), Shelley Herrick (RH Library Head of Circulation) and Brent Kovalchik (RHV Deputy Mayor) attended the American Libraries Association’s Mid-Winter Meeting in Chicago, Illinois from January 29 – February 2, 2015.

Members of the Red Hook LTC Cohort attended advanced community engagement training and discussed progress, challenges and ways to improve the methodology with the other nine national cohorts. Members of the Red Hook Cohort also assisted facilitators/instructors from the Harwood Institute on training exercises for other national library systems.

The Red Hook Cohort was prominently featured due to the diversity of the team, the public knowledge information gathering processes, and the collaborative efforts being made to engage local organizations and individuals of the Village of Red Hook community.

“Libraries Transforming Communities: 10 Library District Cohorts Train to Listen and Connect” features the work of the Red Hook Cohort. The article appeared in the January/February, 2015 edition of “American Libraries: the Magazine of the American Library Association.”

- b. The Red Hook Library is one of ten libraries, nationwide, to receive a grant from the ALA with sponsorship from the Bill and Melinda Gates Foundation. The LTC is an ALA initiative that addresses the critical need within the library field by developing and distributing new tools, resources and support for libraries to engage with their communities in new ways. These will result in stronger roles for libraries to become more reflective of and connected to their communities and build stronger partnerships with civic agencies, non-profits, funders and corporations.
- c. Members of the Red Hook Public Innovators Cohort include: Erica Freudenberger (RH Library Director), Shelley Herrick (RH Library Head of Circulation), Erin Canaan (Associate Director of the Bard College Center for Civic

Engagement), Jayne McLaughlin (former NYS Regional Parks Director) and Brent Kovalchik (RHV Deputy Mayor).

Mayor Blundell spoke about the website What to do in Red Hook.com. Mayor Blundell said there is a link on the Village's website. Mayor Blundell displayed a slide page on the screen of the website.

Mayor Blundell advised that there was an open meeting with Tivoli on the Highway Shared Services project and members of the Town, the Village and Tivoli all attended and feels that this Board will need to look at details and move forward. Mayor Blundell advised that this will be further discussed at the March, 2015 board meeting.

Mayor Blundell advised that Village elections will be held on Wednesday, March 18, 2015 at the Village Hall. The Mayor advised that formal election inspectors need to be appointed.

Mayor Blundell made a motion to appoint Arleen Harkins and Lori Urbin as Election Inspectors for the 2015 Village Elections, per the Clerk's request. Motion seconded by Trustee Trapp. Trustee Zacharzuk asked if inspectors were required to attend any formal training. Mayor Blundell advised the election is managed by the Clerk, per Village law, and that the Village is using the old leverage machines and it is all under authority of Clerk. Vote called - said vote was 4-1. Motion passes.

Mayor Blundell spoke on the previous discussion with regard to a Town based water customer that has an exceedingly high water bill, and the Village has communicated to him that he should report to his insurance company. Mayor Blundell reported that the customer did speak to his insurance carrier and it was turned back by his insurance agent. The Mayor directed the customer to make a formal report and give us a formal stance from the claims department. Board's position is that they want to see this in a formal letter and will look into if the Village is in any position to help this customer.

Mayor Blundell spoke on the Tower Street water tower and that it is in market demand for cell tower tenants, such as AT&T, Sprint and Verizon. Sprint has contacted the Village for updating equipment to make 4G capability. Mayor Blundell advised that Village's in-house technical advisor looked at the specs and the Village attorney looked at the legal aspects of it. Mayor Blundell advised that they are 10 years leases. Mayor Blundell said a question being asked was are they taking more space and could the Village charge more rent; and the answer is they are not taking more space they are just swapping out equipment. Mayor advised that the Village's attorney has drawn up papers to modify the lease. Mayor Blundell showed a slide screen showing specs. Mayor Blundell asked the Board to think about this and move forward to accepting a new lease agreement.

Mayor Blundell briefly read through the prepared Resolution "Sprint Cell Tenant – Lease Amendment/ Equipment Modification".

Mayor Blundell made a motion to approve the Resolution. Motion seconded by Trustee Norris. Deputy Mayor Kovalchik asked about a noise issue and if a prior issue had been resolved. Mayor Blundell advised that it was not this tenant and that the noise involved the ground based cooling units and the Village's consultant is reviewing and is monitoring and will be giving recommendations. All in favor. Motion approved.

Mayor Blundell spoke on the Block Grant for sidewalks and the Mayor would like to sit with Trustee Trapp on this issue. Mayor Blundell advised that the Town also applied for a grant which they included in their funding request for the various sidewalk on the west side, and the Village has taken the steps that block grants are a little more to successfully achieved than a TAP grant; and the Town did get their TAP grant and the Town seemed to be concerned that it is double funded; the Mayor advised that the Village will handle it under the block grant and pull it out of their program. Trustee Trapp asked if the Town would reimburse against what they actually used. Mayor Kovalchik advised this was a reimbursable grant. Deputy Mayor Kovalchik asked in terms of specifications, the Village received an STP Grant for the West Market Street which is federally funded, but we had to subscribe to the letter to DOT specs, and that what was being done in front of Colburns was minimal; of a medium there that will be filled with concrete with some curb cuts, so with regard to specs we will need to know if it needs to be more specific to DOT. Mayor Blundell said the Village's plan makes more sense for faster action and not to give back our component. Trustee Trapp asked if the County gives a push-back and they insist on the Town handling this piece, could the Village expand what we do. Deputy Kovalchik said we could look. Mayor Blundell advised this be worked on.

PUBLIC COMMENT

Donald Finn of Park Avenue spoke asking what was collected on V&T tickets. Mayor Blundell showed a slide which outlined what the Village Court reports, and that the State gets a portion of monies collected.

GENERAL BUSINESS

Trustee Norris spoke on the Annual Dutchess County Planning and Development Division of Solid Waste Management and advised that she was submitted a report which outlines the Village's numbers.

8:10 pm - Mayor Blundell made a motion to enter into Executive Session on a real estate contract and public safety. Deputy Mayor Kovalchik seconded this motion. All were in favor.

8:45pm - Mayor Blundell made a motion to reconvene from Executive Session. Trustee Trapp seconded. All were in favor.

Mayor Blundell spoke on the Village Parking Lot Purchase and that a letter of intent was sent out and the Village received back a property sale agreement with conditions, which have been modified and a final document has been agreed upon. Agreement has been reviewed by Village Counsel and which purchase will be secured and funded through grants.

Mayor Blundell made a motion to approve and sign the Property Sale Agreement. Motion seconded by Trustee Trapp. Mayor Blundell advised that the purchase price will be \$60,000.00. All in favor. Motion approved.

Mayor Blundell asked the Board for their help in finding grant money to purchase tablets for Board members.

Mayor Blundell spoke on G-mail concept for the Village. Trustee Zacharzuk advised that the Village switched over to g-mail and he is currently working on an over lay of the Village for a location. Trustee Zacharzuk said he would like to see the entire Board have a g-mail account and to have the g-mail account within the Village itself. He will report back to the Board. Mayor Blundell reminded all that the board members cannot discuss in a quorum format outside of a meeting. Trustee Zacharzuk asked if the screen on the wall where the slides are shown could be moved to the left hand wall on the screen. Cameraman for PANDA said it would not be problem for him to switch filming position Mayor Blundell said he can look into that.

Mayor Blundell made a motion to pay bills after audit. Trustee Trapp seconded this motion. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 8:50 pm. Mayor Blundell seconded this motion. All were in favor.

Submitted by,

Lara Hart, Deputy Clerk