

**VILLAGE OF RED HOOK
WORKSHOP MEETING
MAY 30, 2013
7:00 PM**

Present: Mayor Blundell, DM Kovalchik, Trustee Norris, Trustee Zacharzuk, Trustee Trapp, and Rita Gentile (representative of RHCAN).
Absent: Clerk Cole.

Mayor Blundell opened the workshop meeting at 7:15 PM. Continued Public Hearing from May 16, 2013 on the Collective Show Regulation.

2013-2014 Budget Adjustments – Mayor Blundell began the meeting discussing adjustments to the 2013-2014 Budget. Lines were identified that were under-budget and over-budget. Formal transfers need to be done in order to equalize the amounts. It is the Board's job to do these budget adjustments. There is enough to transfer out of budgets that were under-budget to make up for budgets that were over-budget. We are getting ready for our year-end audit – AUD Report. Need to get our paperwork prepared to get to the accounting firm. Mayor Blundell displayed the Controller's spreadsheet from QuickBooks which shows every voucher that has been entered into our system; still outstanding are expenses that have not come in yet. End of the year budget spreadsheet details lines and amounts as of May 30, 2013. Mayor Blundell made a motion to reallocate funds from lines that are under-budget to lines with expenditures over-budget. Reallocation per the Controller's spreadsheet with detailed line numbers and amounts. This is subject to the data as of May 27, 2013 from QuickBooks, on the controller's spreadsheet, and is subject to final numbers and audit. Trustee Trapp seconded the motion. All in favor.

Part-Time Police Officer – Sergeant Hildenbrand introduced Justin Bogdanfy to the Board. Mr. Bogdanfy is an applicant for a part-time position in the Police Department. He has been a part-time police officer in Pine Plains for five (5) years and is fully certified, fully trained with good availability. Sergeant Hildenbrand recommends Mr. Bogdanfy for a 20 hour part-time position with the Police Department with a one year probation period from the date of hire. This is to fill the vacant position left by Officer Lawrence Lee. Mayor Blundell made a motion to hire Justin Bogdanfy as a part-time police officer with the Village of Red Hook Police Department, at the recommendation of Sergeant Hildenbrand, effective June 1, 2013. Trustee Trapp seconded the motion. All in favor.

Mayor Blundell made a motion to close the Public Hearing at 7:35 PM. Deputy Mayor Kovalchik seconded the motion. All in favor.

Collective Show Regulation

Mayor Blundell began the discussion with the review of the May 16, 2013 Public Hearing Workshop minutes. On the first page, first paragraph, the following correction needs to be made: strike the word "No" on the sentence, "No SEQR analysis is required." Mayor Blundell made a motion to strike the word "No" on the sentence, "No SEQR analysis is required." The original draft of the Public Hearing minutes had the word "No" and was corrected to take out the word "No". Minutes of the May 16, 2013 Public Hearing Workshop also corrected to add Trustee Trapp's name under absent. Deputy Mayor Kovalchik seconded the motion. All in favor.

Trustee Trapp will prepare the necessary SEQRA form.

Mayor Blundell went over Local Law 2-2013 which reads as follows:

LEGISLATIVE INTENT

It has come to the attention of the Village Board of Trustees that local community groups have sought permission from the Village and local land owners for the public display of publicly viewed installations. In order to assist local community organizations it is the purpose of this ordinance to support local community based organizations while prohibiting commercial enterprises from obtaining free commercial display areas within the Village.

DEFINITIONS

As used in this Chapter, the following terms shall have the meanings indicated:

COMMUNITY BASED ORGANIZATION – A Red Hook based, tax exempt organization, or affiliation with a tax exempt organization, which must provide proof of such status whose mission is to promote service, civic pride and community involvement.

PROHIBITIONS

A. No display or exhibit permitted under this Chapter shall allow the sale or conduct of any business operation at the installation site.

STANDARDS

A. Any Red Hook community based organization wishing to place or utilize a public or private display area within the incorporated Village of Red Hook in a place that is open to the public or visible to the public must first obtain a permit from the Board of Trustees of the Village of Red Hook.

B. Only entities or organizations that are recognized as a community based organization may apply for and obtain a permit.

C. If private land is being utilized for the display written permission from the property owner must be presented with the application.

D. Any structure erected for any display must be safe and structurally sound and shall be placed or erected to not interfere with sight lines of motorists or other traffic or to interfere with the use of any public thoroughfare.

E. Any permit issued shall be valid for a period of 180 days at the end of which the organization shall have removed and restored the display area to its original condition.

F. There shall be no fee for a permit application under this Chapter.

ENFORCEMENT:

The Code enforcement Officer of the Village of Red Hook is hereby authorized to issue summonses or appearance tickets, returnable in the Village Court for any violations of this

Chapter. Any such violations shall be categorized as a petty offense, punishable by a fine of up to \$250 per violation, per day, each day that the offense continues shall be considered a separate violation.

No Liability

The Village its boards, agents, employees or anyone working on the approval or installation of the exhibition shall not be liable for loss, injury or damage to the installation/display items or the display site. Insurance is the responsibility of the organization, the participant(s) and/or property owner of the site.

EXEMPTION

Seasonal/Holiday exterior displays of not more than 60 days on private property are exempt from this Chapter.

SEVERABILITY

In the event any provision of this Chapter shall be deemed illegal or otherwise unenforceable by a court of competent jurisdiction, then only that specific provision shall not be enforced, and all other sections and provisions shall remain in full force and effect.

In conjunction with the above local law, Mayor Blundell drafted a Collective Show Permit for review by the Board. Upon review, the name was changed to Collective Installation/Display Permit and the words "installation/display" replaced the word "show" in the body of the permit. The first item on the checklist was amended to read as follows, "Recognized Red Hook community based organization in proper not-for-profit status."

The above local law went through legal review with the Village Attorney, approved. Mayor Blundell made a motion to approve Local Law 2-2013 and the Collective Installation/Display Permit. Deputy Mayor Kovalchik seconded. All in favor.

8:10 PM – Motion to adjourn the meeting made by Deputy Mayor Kovalchik. Trustee Norris seconded the motion. All in favor.

Submitted by,

Doris Balacic-Scheuing
Secretary