

**VILLAGE OF RED HOOK
WORKSHOP MEETING
NOVEMBER 15, 2012
7:15 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Norris, Trustee Zacharzuk. Trustee Trapp was absent.

1. **Phase I Water Project:** DM Kovalchik reported that 2 out of 3 contracts have been submitted, 5 copies each. Each set must be signed by the contractor, Clerk, Mayor and Village Attorney. Village Attorney Rich Olson took a copy of each contract to review for approval. Clerk Cole questioned the Board as to when the project would start. DM Kovalchik stated December 1st. The metering company will handle all the administration parts of the project. Clerk Cole suggested a second letter go out to all residents to explain the process of changing meters. Mayor Blundell will have a banner put on the website to inform residents of what is to come. Also, it is very important to change to new meters. The Village is currently pumping more water than is being billed. There will be a 60 day grace period when the Board will be able to monitor the new system before the rate review. The new system will be measured in gallons instead of the current system which measures in cubic feet. Clerk Cole stated the residents should receive 2 bills; one would be to complete water consumption on the old system and then a new invoice for consumption with the new system, unless the metering company has a way to convert consumption. Mayor Blundell stated that the reconditioned wells may use less power.
2. **Infrastructure** –Siemens Company has submitted a proposal to the Village of Red Hook for an energy and infrastructure upgrade program. Mayor Blundell and Tr. Zacharzuk met them and reviewed NYS Energy Law Article 9, an authorizing legal mechanism. We will review further to get familiar with this company and will discuss with the NYCOM on the attributes or negatives.
3. **RFQ for a CPA** – An RFQ was advertised for a CPA to do the Village’s end of the year audit. Mark Pozniak will no longer be retained to do our annual report. Mayor Blundell stated that our year-end audit has been done and the court audit is due. Resumes are being accepted.
4. **Zoning Board** – Mayor Blundell stated that two zoning board members need to become current with training, which is mandatory. Board member Cliff Gubler has been out ill. DM Kovalchik will talk to Mr. Gubler to see if he is interested in remaining on the Board. DM Kovalchik stated that there should be alternate members, these members would not have voting rights. Mayor Blundell indicated there is no mechanism for alternate members under law and chair will be directed to reach out to his members.
5. **HRVGW-Hudson River Valley Greenway** – DM Kovalchik stated that this was a one year project with a grant from HRVGW for the Task Force Committee to review the Village’s zoning revisions. Mayor Blundell stated that the board and individual trustees need to target and concentrate on current larger projects and would prefer Village residents to be on the committee. DM Kovalchik is in favor of this committee and stated the Village zoning is outdated (parking is outdated, signage should be tightened up, definitions should change). Mayor Blundell stated that he would like the County Planning Dept get involved and that the Village Board has final approval on all changes. Michelle Greig will be involved with this project but not at our

expense. Mayor Blundell would like to have David Pearson and Beth Pagano on this committee representing the Village. The Task Force has been meeting for 8 years.

6. **LOOP Bus** – Dutchess County Loop Bus has offered a bus shelter at any given location to the Village of Red Hook. The shelter would be 4 x 8 with 3 glass sides. The Board is undecided as to the location and took no action.
7. **J. Wase** – DM Kovalchik stated how pleased he was with the job J. Wase was doing resetting pavers in the business section of the Village. Mayor Blundell and Tr. Trapp met with John Wase to discuss funds leftover from the block grant to fix the gutters' downspouts on the north side of the Village Hall. Pricing was submitted as follows: Option 1 – Remove pavers, saw cut existing concrete sidewalks and curb to accommodate new 4" drainage channels at 4 downspout locations. Reinstall pavers and seal channels to sidewalk. Total \$ 4,970.00. Option 2 – Remove pavers along building along with section of sidewalk. Install 6" SDR 35 pipe connected to 4 downspouts and pipe into a proposed 600 gal drywell near flagpole. Maintain roughly 3 ft depth to prevent freezing of pipe. Reinstall pavers, pour concrete sidewalk section and reclaim all disturbed areas. Total \$ 7,900.00. Removal and re-pouring of concrete sidewalks - \$ 17.00 sq ft. - \$ 150.00 per section. Mayor Blundell will contact the County for approval to use the remaining funds to fix the gutters on Village Hall. Mayor Blundell and DM Kovalchik prefer option # 2. DM Kovalchik stated that prices were submitted 5 years ago to fix the gutters and he will research his records to find those prices.

DM Kovalchik stated that there is one bench left, Rhinebeck Savings Bank or the Indian Restaurant are options.

8. **Dump body** – John Wase is interested in purchasing the Village's old dump body and has submitted a quote of \$ 1,000.00. Mayor Blundell read Village law on selling equipment and stated the Village is allowed to sell surplus equipment. Scrap value is projected at about \$400 to \$500. DM Kovalchik stated that the funds should be put into snow removal vehicle repairs. Trustee Zacharzuk made a motion to approve the sale of the dump body to John Wase for \$ 1,000.00. Trustee Norris seconded. All were in favor.
9. **Winterfest 2012** – Trustee Norris announced Winterfest will be on December 7th.

DM Kovalchik made a motion to adjourn the meeting at 8:40pm. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer