

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
NOVEMBER 7, 2011
7:30 PM**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Seymour, Trustee Norris, Trustee Trapp.

Mayor Blundell opened the meeting at 7:30 with the Pledge of Allegiance.

DM made a motion to accept the minutes from October 3rd & 20th. Trustee Seymour seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report as follows: Balances: General \$212,987.02, Water \$ 4189.34, T & A \$ 12,735.15, Resource Recovery \$ 4,315.98, Petty cash \$ 78.99, Village Green \$ 2,551.82, Hardscrabble \$ 3,954.35, Health Insurance \$ 5,495.11. Monthly expenses \$ 119,165.95, Water \$ 15,293.34, T & A \$ 12,735.15, Resource Recovery \$ 4,145.26. Clerk Cole reported on unpaid taxes in the amount of \$ 27,075.11. This figure was down \$ 10,000.00 from last year. These unpaid taxes were sent to Dutchess County for payment. Mayor Blundell mentioned that some areas in the budget are over; this is due to additional cost from the storm Irene. Mayor Blundell has met with FEMA and will claim allowable amounts of the storm damages as reimburseable. Mayor Blundell approved overtime for the highway department for brush and leaf pick up.

POLICE

Chief Truitt read the police report for the month of October: 173 incidents, 154 UTT'S, 17 arrests. Halloween was a success with the exception of a drunk driver that was apprehended from the Father Carol Little League field. There were 2 bike patrols and two cars on patrol. Police officers were handing out treat bags with glow sticks. Most of the town residents come to the Village to trick or treat which results in a large amount of pedestrians on the streets.

NEW POLICE OFFICER – Chief Truitt is requesting the board approve the hiring of a new Police Officer Larry Lee. Mr. Lee will graduate from the academy on 11-11-11 and must finish 160 hours of field training with the Village at an hourly rate of \$ 12.00. Mr. Lee is a member of the US Coast Guard and will be on 12 months of probation. Mayor Blundell made a motion to appoint Lawrence Lee as a part time police officer upon completion of the course and for a probation period of 12 months. Trustee Seymour seconded. All were in favor. Take back Drug Day was a large success. The Red Hook PD received several bottles of prescription drugs. This was a county wide take back drug program.

WATER

Trustee Seymour read the water report for the month of October: 2 bacteria samples were taken and send to the lab, new meter was installed for Myers (Eldgridge Lane) as requested, checked pond on Fisk Street for possible water leak, thank you letters were sent to lead and copper sampling participants. All results were within limits, lead and copper sampling results were sent to DCHD, located water main for Central Hudson on South Broadway as requested, marked out water line at 6 Tobacco Lane as requested, picked up and returned generator for backup power in case of power outage from snow storm, knocked off fire hydrant was repaired on Cherry Street, Average Daily Usage for the month was

226,258. The chlorinator pump had some electrical problems from the storm. A surge protector is costly but will be considered. The Village Hall generator also was affected by the storm. The recent problems with the last water quarter was determined to large of a task for one meter reader, therefore the Village hired two new meter readers. Mark Miller and John Wittenberg. Black flow meter was repaired this week.

PLANNING AND ZONING

Mayor Blundell read the planning and zoning report for the month of October: 4 building permits, 3 municipal searches, 1 order to remedy, 2 court appearances, 20 fire inspections, 10 inspections. \$ 1,095.00 was collected in fees the month. Mayor Blundell stated the need for Sam Harkins to be proactive in regard to building violations.

CELEBRATIONS

Trustee Norris reported on a successful Halloween celebration despite the rain. December 9th is winter fest 2011 which will feature a parade and tree lighting at the tree next to Key Bank.

RESOURCE RECOVERY

Trustee Norris read the resource recovery report for the month of October: commingle 3.15 t @ \$ 118.02, newspaper 5.47 T, garbage 13.28 T @ \$ 1,264.66.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Old Post Road is to be repaved on November 3, 2011. The RHT Highway Department will be assisting the Village Highway Department. Due to equipment failure, equipment re-purposing and budgetary constraints by the Town's Highway Department, some equipment will be rented from A.C. Smith and Son Construction, Inc. The Village will be providing material and labor.

Cost for the project is estimated between \$14,500.00 and \$16,500.00.

Funds to provide for this project will be deducted from the balance of the CHIPS budget line (#5110.3; balance \$5,622.58) and Maintenance of Streets – Contractual Expenses (#5110.42; balance \$24,892.84).

2. Pumping of the Fisk / Elizabeth / Broadway Wetland ended on October 11, 2011. High water levels continue to be monitored and more permanent solutions to resolve the situation are being investigated.
3. Leaf and brush pick-up began on October 24, 2011 and will continue, weather permitting, through December, 2011. The final day of leaf / brush pick-up will be published in the local newspapers. Residents are reminded to place leaves at curbside in rows, not piles, and to

4. separate brush from leaves. Extra brush pick-up services are being scheduled as a result of the October 29, 2011 snow storm.
5. The Village landfill will remain open through November – mid December, 2011. Residents of the Village with permits may drop-off brush and leaves on Saturdays from 9:00 a.m. – 2:00 p.m. Permits are available for purchase at the Village Building for \$20.00. The landfill closing date will be published in the local newspapers.
6. Three candidates for a part-time position with the RHV Highway Department were interviewed by Ed Blundell, Dan Streib and Brent Kovalchik on October 20, 2011. The successful candidate will be notified pending further review of qualifications.
7. Ed Blundell and Brent Kovalchik met with FEMA representatives at the Village Building on October 28, 2011. Discussions at the “kick-off” meeting included what damages, caused by Hurricane Irene – within the period of August 26 through September 5, 2011 – can be reimbursed by FEMA. Categories being considered include: debris removal, emergency preparedness, road repairs, man-made water control facilities, public building equipment, parks / recreation / other facilities, force account / labor costs, mitigation, codes and standards and direct administrative costs. Preliminary worksheets are being prepared for FEMA review and consideration to be scheduled in December, 2011.

No additional revenue was generated by the sale of scrap metal during the month of October, 2011. \$902.00 has been generated since June 1, 2011. Since inception of the Scrap Metal Recycling Program in September, 2007, \$10,701.11 has been generated. Proceeds from this program go toward purchasing tools / equipment for the RHV Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 845-758-8600 or Cindi Cole at 845-758-1081.

VILLAGE GREEN

Deputy Mayor Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts as of October 31, 2011 are as follows:
 - Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,076.97
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 3,356.68
 - Village Green Committee Checking Account
Balance \$ 2,551.82
2. There were no Village Green Committee meetings held during the month of September, 2011.

3. Meg Crawford, Village Green volunteers and Friends of Jane Lehmuller planted 2,500 bulbs and a tree at Memorial Park on October 15, 2011 in memory of RHV resident Jane Lehmuller.
4. Arrangements for the annual Fall Tree Planting were discussed. Trees are to be planted at the following locations:
 - 1 tree – Memorial Park (White Oak donated by David Pearson)
 - 2 trees – Phillips Street
 - 1 tree – St. John’s Street
 - 3 trees – Hamilton Drive
 - 2 trees – Fisk Street

Tree planting and luncheon (at RHT Building following planting) will be on Saturday, November 5, 2011.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

A Red Hook Sewer Project Committee Meeting was held on October 21, 2011 at the RHV Building. Items discussed included:

- a. Funding – reduced available funding for FY2012 from NYSEFC and USDA-RD – reason to consider a reduced scope of work, phasing, and alternative treatment / distribution systems.
- b. District Boundaries – RHV GBD with at least one RHT property is being considered to qualify for a Part-County Sewer District.
- c. District Formation – review of NYS General Municipal Law to determine what properties can be included, assessed and benefitted.
- d. Alternate Distribution and Treatment Plant Options – targeted de-centralized systems including both subsurface and tertiary treatment, as well as “green”-technology-based systems are being considered.

Bridget Barclay (DCWWA), Jonathan Churins (DCWWA), Robert Flores (C.T. Male), Beth Pagano (RHV Business / Resident), Dan Budd (RHV Business), Harry Colgan (RHT Councilman), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

2. Red Hook Village Water Project

- The USDA-RD / Syracuse and USDA-RD / Middletown have reviewed a multi-phased funding proposal for the proposed RHV Water Project. The \$1.27 million Phase I is being considered for loan-only funding. Current USDA-RD rates for intermediate-qualified municipalities (HMI of under \$40,000.00) are at 3% for 38 years. The Village, with support from the DCBOH, is seeking an even further reduced poverty rate currently at 2.25% for 38 years. A Preliminary Funding

- Estimate (PFE) from the USDA-RD, outlining funding estimates, is expected during the week of November 7 – 11, 2011.

3. Red Hook Village Zoning Amendments and Pattern Book

- Furthermore, a Kaplan Fund, issued a check to RHV for \$2,500.00 to be used for printing and illustrations of the Pattern Book and Architectural Guides for the GBD Infill Development Plan and Proposed TND. The Furthermore Grant, along with a \$10,000.00 Hudson River Valley Greenway Grant and a \$11,700.00 NYSCA Grant is providing funding for the Pattern Book and Architectural Guides currently being prepared by Stephen Tilly Architects with volunteer assistance by the Egbert Benson Historical Society and Brent Kovalchik, R.A.
- An illustrated talk entitled “Ready Made Red Hook” was presented by Historic Preservationists Olivia Klose and Christopher Brazee on October 29, 2011 at the Elmendorf Inn. The presentation included examples of catalogue houses of the early 20th Century built in Red Hook. Transcripts and illustrations from the presentation will be incorporated in the RHV Residential Neighborhood Development Pattern / Historical Narrative of the Pattern Book.

4. Intermunicipal Task Force (ITF)

- The ITF met on October 7, 14, 21 and 28, 2011 at the RHT Building to discuss the RHT’s Conservation Easement Program and the proposed Historic Estates District.
- October 10, 2011 – Task Force members Bill O’Neil (RHT Councilman / ITF Chair), Harry Colgan (RHT Councilman), Brent Kovalchik (RHV Trustee), along with Michele Greig (Greenplan, Inc.) and Mark Castiglione (HRV Greenway, Acting Executive Director) accepted the NYS Planning Federation’s Pomeroy Award in Albany, NY. The Pomeroy Award for zoning achievement is given to a community or individual for high quality work and outstanding contribution to zoning in New York State through the development of specific zoning law or legal agreement. RHT “Centers and Greenspaces Plan” was nominated by Tiffany Zezula (Managing Director of the Pace University Land Use Law Center) who called the amendments “a model of sustainable development for New York State.”

October 10, 2011 – Members of the ITF, RHT Zoning Board of Appeals and RHT Planning Board attended a training session, presented by Michele Greig (Greenplan, Inc.) and Victoria Polidoro (RHV / RHT land-use attorney), on the application of the Centers and Greenspaces Plan.

Deputy Mayor Kovalchik read the monthly reports as follows:

Red Hook Town Economic Development Committee (EDC) – Monthly Report
October, 2011 – Ed Blundell and Brent Kovalchik – RHV Liaisons

October 13, 2011 – No meeting was held due to a lack of quorum.

October 13, 2011 – An EDC Subcommittee was held at the RHV Building to discuss the status of the proposed promotional video being prepared by Green Peas TV.

- Script revisions, character roles and shot locations were discussed.

October 27, 2011 – A joint meeting of the RHT EDC, RH CAN, RH Area Chamber of Commerce and RHV was held at the RHV Building. (Minutes available on the RHT website). Items discussed included:

- A subcommittee was established to review status / process for the proposed promotional video to be produced by Jane Watson of Green Peas TV. Members of the subcommittee include: Laura Pensiero (RHT – EDC / Chairperson), Beth Jones (RHT EDC), Micki Strawinski (RHT Councilperson), Juliet Harrison (RH CAN) and Brent Kovalchik (RHV Trustee).
- A March, 2011 tentative date was established to conclude the work on the promotional video.
- Discussed including business people from Rhinebeck to discuss options / alternatives / procedures to create a more vibrant business community.
- Discussed proposals to create a business location / promotional map of Red Hook / Rhinebeck.
- Discussed upcoming events with the Bard College Community, RH CAN, Chamber of Commerce and RHV.
- Discussed progress status of infrastructure initiatives in the Village of Red Hook.

Community Preservation Fund (CPF) Advisory Board – Monthly Report

October, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no CPF Advisory Board Meetings held during the month of October, 2011.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report

October, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no ZRC Meetings held during the month of October, 2011.

Red Hook Town Shared Services Committee – Monthly Report

October, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives / Members

- There were no Shared Services Committee Meetings held during the month of October, 2011.

October 17, 2011 – A groundbreaking ceremony was held at the site of the new RHT / RHV Highway Garage. Members of the RHT Board, RHV Board, RHT Highway Department, RHV Highway Department, J.C. Millbank Construction Company, Arace Electronics, Dutchess Mechanical and Crawford and Associates Engineering, P.C. attended.

The NYS Department of State has not yet released any additional details pertaining to the next round of funding available for evaluating the feasibility of shared services. When information is available, the Town and Village of Red Hook will apply for grants to study the feasibility of combining the Town and Village Highway Departments for the purpose of containing and / or reducing the property tax obligations to provide for these services.

Red Hook Together – Monthly Report

October, 2011 – Ed Blundell and Brent Kovalchik – Representatives / Members

October 20, 2011 – A RH Together Meeting was held at the Bard College Campus Center. Items discussed included:

- Review of the Volunteer Fair held on September 24, 2011 at the RH High School. The successful event included over 40 organizations seeking volunteers from the RH community. The Volunteer Fair is being considered to be held at Bard College in 2012, then alternating between RH High School and Bard College every other year.
- October 30, 2011 – A Farm-to-Table Fundraising Dinner was held at Bard College, Ward Manor, to benefit Hudson Valley farmers who lost crops resulting from Hurricane Irene.
- October 13, 2011 - November 27, 2011 – RH CAN Exhibit “Agri-Culture” at the new Art Pop Gallery on North Broadway in the Village of RH.
- Bicentennial Committee – events for upcoming events are being scheduled including Community Day on July 14, 2012 at Montgomery Place.
- RH PTSA is scheduling events including a screening of the movie “Race to No Where” on November 18, 2011 at the Rhinebeck Auditorium and a Cookie Contest and Knife Demonstration on December 2, 2011 at the Elmendorf Inn in the Village of Red Hook.
- November 2, 2011 – Bard College will host a “Meet and Greet” for local candidates running for RHT and DC government positions.
- RH Public Library hosted a Mock Caldecott Election (children’s books) on October 24, 2011 and Monster Mash on October 28, 2011 at the RH Firehouse. A reminder: Vote on Chapter 414 Funding Proposal on November 8, 2011.

Applications for Volunteer Friends of Bard College International Students for volunteers residing in the greater Hudson Valley area are available at the RHV Building.

December 8th at 7:00 PM opening at the Art Pop Gallery

Trustee Kovalchik announced that the Village received \$ 2,500.00 from the J M Kaplan Fund (Furthermore) for the Pattern Book to pay for consultants. Trustee Kovalchik made a motion to move these funds to the sub-budget line of 8010.43, Trustee Seymour seconded. All were in favor.

- RESOLUTION # 6-2011 – All night seasonal parking – Mayor Blundell will draft a letter to local tow companies to submit bids for tow services for seasonal parking.

WHEREAS, the attached amendments to Chapter 190 Vehicle and Traffic Code was introduced by the Board of Trustees of the Village Red on October 20, 2011 and WHEREAS, a public hearing was held on November 7, 2011 at 7:00 pm at the Village Hall, 7467 South Broadway, Red Hook, New York, notice of said hearing duly published and at which time all interested parties had an opportunity to be heard; and WHEREAS, the Board of Trustees of the Village has determined this action to be an a Unlisted action based on the criteria found in 6 NYCRR, § 617.4 and has determined that there are no adverse

environmental impacts associated with the adoption of this Local Law, and the Village Board hereby issues a Negative Declaration in connection with the adoption of this Local Law. NOW THEREFORE BE IT ENACTED, by the Board of Trustee of the Village of Red Hook the following: VILLAGE LAW OF RED HOOK LOCAL LAW NO. 6 OF 2011 VEHICLE AND TRAFFIC REGULATIONS AMENDMENTS, ADDITION TO SECTION 190-28 Seasonal all night parking. B. When any vehicle is parked or abandoned on any street in violation of subsection (a). Said vehicle may be removed by or under the direction of the Police Department of the Village of Red Hook. (c) The Police Department upon removing any vehicle in violation of this section shall notify the registered owner of the vehicle of the removal and impoundment and registered owner thereof shall be allowed to recover it from the place where it has been placed or impounded upon presentation to the Police Department of evidence of their identity and right to possession of the vehicle, sign a receipt for its return and , in addition to an administrative fee to secure the removal said vehicle and any penalties and fines owed to the Village of Red Hook, they shall also pay all towing service and storage charges incurred for the removal of the vehicle in violation of this Chapter. This amendment shall take effect immediately upon filing in the office of the Secretary of State in accordance with Section 27 of the Municipal Home Rules Law. Dated: November 7, 2011, Motion made by Mayor Blundell, Seconded by Trustee Seymour, All were in favor.

- Computel Consultants –Mayor Blundell was at a recent NYCOM conference and heard a presentation by Computel Consultants (which came recommended by (NYCOM). Computel is a company that reviews telephone, cable, electric bills free of charge. A percentage (40 %) of the savings will be taken by Computel for payment. Trustee Seymour made a motion to authorize Computel Consultants to review Village utility bills for savings. Trustee Norris seconded. All were in favor.
- WATER – Trustee Seymour announced the hiring of two new meter readers: Mark Miller and John Wittenburg. Mr. Miller was employed by Bucky Coon and would read meters for the Village several years ago. Mr. Wittenburg currently reads meters for the Town. Both men come with experience and will read the same amount of meters between the two. If ever needed one can cover for the other. Mr. Zacharzuk stated that he feels the electric charge is not fair to the single family homes in comparison to business and multiple residents. Charge should have been based on usage. Trustee Seymour stated that that option is still being reviewed.
- 9:10 Village Board convenes into executive session to discuss a personnel subject. Mayor Blundell made this in the form of a motion. Trustee Kovalchik seconded. All were in favor.
- 9:30 Village Board reconvenes.
- Resolution 9-2011: Clerk Cole read this resolution: Whereas it is in the interest of the Village of Red Hook to recruit and retain excellent employees on staff: Whereas the current personnel guidelines allow paid vacation time to full time employees based on years of service and is separate from union labor contracts; Whereas the current personnel guide only addresses up to five years of service with three weeks' vacation time, non-cumulative, Whereas we have non-union full time staff who are past the 5 year term seniority; Be it resolved that another tier of vacation be inserted in our personnel section that will allow an additional day of vacation after the five year anniversary and an additional day per year up to the ten year anniversary, for a total of 4 weeks' vacation at the 10 year anniversary. Vacation time will not be cumulative. This resolution is only retroactive to the current fiscal year June 1, 2011. Trustee Seymour made a motion to approve resolution 9-2011. Trustee Kovalchik seconded. All were in favor.

Trustee Norris made a motion to pay bills after audit. Trustee Seymour seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Norris seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer