

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
7467 SOUTH BROADWAY
OCTOBER 3, 2011**

Present: Mayor Blundell, Deputy Mayor Kovalchik, Trustee Trapp, Trustee Seymour, Trustee Norris

Mayor Blundell opened the meeting at 7:30 PM with the Pledge of Allegiance.

Mayor Blundell started the meeting with a presentation from the Red Hook Public Library.

1. Red Hook Public Library proposition 414: Barry Ramage from the Red Hook Public Library presented the Village Board with a slide presentation in regards to what the library brings to our community. The Library started a building project back in 2007 which created a new children area, which they are most proud, ADA compliance and several construction upgrades. There has been no increase in income since 2007. Studies have shown that a strong library is a reflection of a strong community. Erica Freudenberger (Library Director) stated that since the library's renovations 388 new cards (members) have been filled out. The school tax bills have a line item for \$ 25,000.00 for the library that was voted in 15 years ago. There is also a line item on the Town tax bill. The 414 proposition will add .07 per thousand of assessment. This proposition will come up to vote on November 8, 2011.

Trustee Trapp made a motion to accept the minutes of September 12, 2011 with the correction of page 4 in regard to the DCCBG should be 2012 not 2010. Trustee Kovalchik seconded. All were in favor.

Mayor Blundell stated that in regards to the Anderson Commons water application the Village approved the renewal of this application back in March 2011. This had been previously discussed in March of 2011 but the minutes were mis-worded "review" rather than renew. Staff searched the actual tape recording from the meeting, PANDA archive and board polling. All sources confirm the application was approved as "renewed". Immediately after the March meeting a renewal letter was sent to DC DOH by Mayor Cohen stating the approval. Trustee Trapp made a motion to update the March 2011 minutes with the correct wording that water application was renewed. Trustee Seymour seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report as follows: Balances as of 9-30-2011 General \$ 353,806.69, Water \$ 23,781.37, T & A \$ 18,717.08, Resource Recovery \$ 4,867.06, Petty Cash \$ 78.99, Village Green \$ 2,551.82, Hardscrabble \$ 6,381.30, Health Insurance \$ 5,316.04. Monthly expenses: General \$ 94,969.83, Water \$ 42,715.35, T & A \$ 18,717.08, Resource Recovery \$ 3,586.62. Mayor Blundell stated that we are 4 months into the budget year over all things are going well with the exception with some unforeseen building expenses but some of those will go to an insurance claim and others to FEMA for storm damage.

POLICE

Mayor Blundell read the police report for the month of September: 139 incidents, 97 UTT'S, 18 arrests,

There will be a prescription drug drop off on October 29th at the Village Hall.

WATER

Trustee Seymour read the water report for the month of September: 2 bacteria samples were taken and sent to lab, 10 lead and copper were taken and sent to lab- waiting for results, monitored water production and generator operation during Hurricane Irene, new meter was installed as requested – Boyd, turned water off for repairs at 7324 South Broadway, located water line at Red Hook Inn, Turned water off at 36 Cherry Street due to water line being broken, repaired water leak on Church Street Ext. average daily usage 224,833. Trustee Seymour announced that the Village has a new meter reader Ernie Madera and should be done reading meters by the end of the week. This will result in a delayed mailing. Some meters are in need of repair and a list will be given to AW Coon. Also, some meters are in need of repair and a list is being compiled and will be given to A. W. Coon.

VILLAGE GREEN

Deputy Mayor Brent Kovalchik read the monthly report as follows:

1. The current balances of the Village Green Committee’s related budget accounts as of October 3, 2011 are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 3,884.97
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 3,356.68
- Village Green Committee Checking Account
Balance \$ 2,551.82

2. There was a Village Green Committee Meeting held on September 20, 2011 at the Red Hook Village Building. Brenda Cagle, Sally Dwyer-McNulty, Jeffrey Urbin and Brent Kovalchik attended. Items discussed included:

- a. The final reimbursement request for the NYSDEC Community and Urban Forestry Grant was submitted on September 20, 2011. Once reimbursement is received by RHV, the funds will be transferred, via RHV Board resolution, to the Shade Tree – Contractual Expenses Budget Line (#8560.4).
- b. The VGC has decided to hold their monthly meetings on the first Tuesday of each month at 7:30 p.m. in the RHV Building.
- c. Reviewed tree pruning request from resident on Fisk Street.
- d. Reviewed health of trees on Garden Street (service provided by Integral Tree Service) and on Prince Street (reviewed by Brenda Cagle and Brent Kovalchik).
- e. Preparations made for Hardscrabble Day including parade participation and table with displays.

- f. Established tentative Fall Planting dates for either Saturday October 29, 2011 or November 5, 2011 pending tree delivery schedule. Final planting date announcement forthcoming.
3. Meg Crawford will be organizing efforts to plant 2,500 bulbs at Memorial Park to honor the memory of Jane Lehmuller. Planting will occur on October 15, 2011 at 9:30 a.m. Residents interested in assisting with either planting or fund donations can contact Meg Crawford or Bernadette Vail.

ITF

Deputy Mayor Kovalchik read the monthly report as follows:

1. Red Hook Sewer Project

- There were no meetings of the RH Sewer Project Committee held during the month of September, 2011.

2. Red Hook Village Water Project

- The USDA-RD / Syracuse and USDA-RD / Middletown are currently reviewing a multi-phased funding proposal for the RHV Water Project. The \$1,242 million Phase I is being considered for loan-only funding. Current USDA-RD rates for intermediate-qualified municipalities are at 3% for 38 years. Phase I includes redevelopment of the Village's existing well field and includes flow meters, controls and redevelopment of existing production and abandoned wells.
- A CDBG application is being prepared to redevelop abandoned wells #6 and 7, located east of the Village. The proposal also includes a containerized treatment unit to filter and treat water from these wells. Jay Trapp is drafting the application which is due for consideration on October 7, 2011.

3. Red Hook Village Zoning Amendments and Pattern Book

- Architects Stephen Tilly and Brent Kovalchik presented the draft copy of the RHV Pattern Book and Architectural Guides for the GBD Infill Development Plan and proposed RHV Traditional Neighborhood District (TND) to the Dutchess County Planning Board on September 14, 2011.
- The Final Report for the \$11,700 New York State Council on the Arts Architecture and Planning Grant Award was submitted on September 26, 2011. The NYSCA grant, along with a \$10,000 Hudson River Valley Greenway Grant, \$2,500 Furthermore Grant and 135 hours of volunteer time from members of the community, including the Egbert Benson Historical Society, have contributed to the preparation of the Pattern Book Project.

- Jay Trapp and Brent Kovalchik, with assistance from Michele Greig (Greenplan, Inc.) continue to develop draft proposals to amend the RHV R10,000, R20,000, GBD, Highway Business Districts and the proposed RHV TND zoning regulations and supplemental conditions.

4. Intermunicipal Task Force (ITF)

- On October 10, 2011 the RHT Board and members of ITF will accept the NYS Planning Federation 2011 Pomeroy Award for the Centers and Greenspaces Plan. The NYS Planning Federation's Pomeroy Award is given to an individual, municipality or agency for an outstanding contribution to zoning in New York State.
- The ITF met on September 2, 9, 16, 23 and 30, 2011. Discussions continued concerning the RHT Conservation Easement Program, proposed amendments, and relevance with the Centers and Greenspaces Plan.

Red Hook Town Economic Committee (EDC) – Monthly Report September, 2011 – Ed Blundell and Brent Kovalchik – RHV Liaisons

September 8, 2011 – A joint meeting of the RHT EDC, RH CAN, RH Area Chamber of Commerce and RHV was held at the RHV Building. Items discussed included:

- Review of the proposed RHT / RHV / Tivoli promotional video to be prepared by Jane Watson of Greenpeas TV. Content, length, funding and target audience were discussed.
- RH Bicentennial Committee Report including:
 - September 21, 2011 – Group discussion on benefits of being part of the RH Community
 - “Hooked on Red Hook” – oral history project at the Elmendorf on September 24, 2011
 - Calendar Sales
- RH Community Arts Network Report including:
 - October 13 – November 27, 2011: Agri-Culture Show featuring local artists working with local farmers to promote and express the importance and inspiration derived from our agricultural assets and community (Opening Reception Oct. 22, 2011; 5-7 p.m. – 7505 N. Broadway)
 - December, 2011 – Art Cards Show. Details forthcoming.

September 22, 2011 – A joint meeting of the RHT EDC, RHCAN and RHV was held at the RHV Building. Items discussed included:

- Review of slideshow featuring Red Hook Village businesses as prepared by Ed Blundell. This show was presented at the Bard College student orientation program.
- Review status of the RHT / RHV / Tivoli promotional video being prepared by Greenpeas TV.
- Red Hook Community Arts Network Report

The Art Pop Gallery, located at 7490 South Broadway has been leased to a new tenant. The Gallery, utilizing tacticle urbanism, has proven to be successful of not only exposing the talents of local artists, but also helping to fill vacant storefronts with the Village. Thanks to Todd Baright and Baright Realty, the RH Area Chamber of Commerce and RH CAN for assisting the Village to create a more “vibrant” commercial center. The new location for the Art Pop Gallery will be at the former Celtic Cottage on the west side of North Broadway.

Deputy Mayor Kovalchik read the monthly reports as follows:

Community Preservation Fund (CPF) Advisory Board – Monthly Report
September, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no CPF Advisory Board Meetings held during the month of September, 2011.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
September, 2011 – Brent Kovalchik – RHV Representative / Member

- There were no ZRC Meetings held during the month of September, 2011.

Red Hook Town Shared Services Committee – Monthly Report
September, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives / Members

- There were no Shared Services Committee Meetings held during the month of September, 2011.
- Site work is proceeding for the new RHT / RHV Shared Highway Garage.
- The NYS Department of State has not yet released any additional details pertaining to the next round of funding available for evaluating feasibility of shared services. When information is available, the Town and Village of Red Hook will apply for grants to study the feasibility of combining the Town and Village Highway Departments for the purpose of containing and / or reducing the property tax obligations to provide for these services.

Red Hook Together – Monthly Report
September, 2011 – Ed Blundell and Brent Kovalchik – Representatives / Members

September 15, 2011 – A RH Together Meeting was held at the Bard College Campus Center. Items discussed included:

- Volunteer Fair – September 24, 2011 – Forty organizations were represented to offer volunteer opportunities to RH and Bard College community members. The Fair was held at the Red Hook High School.
- RHV, RHT, EDC and RH CAN are working on a survey to solicit suggestions to determine what type of retail / service establishments and amenities the community would prefer to have in the Village and Town of Red Hook.
- The Bard Host Friend Program is seeking volunteers to be a “friend” to Bard College international students in an effort to assist these students to become a more active member of
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- the Red Hook Community. The goal is to provide assistance to international students to “see the world beyond Bard College.”
- The Bard College Trustee Leader Scholar Program / Community Engagement and Social Action presented murals made by middle-school students from Mas-ha Palestine and Red Hook at the RHV Building on September 13, 2011 and at the Hardscrabble Day Parade on September 24, 2011.
- RH Library
 - Reading and poetry workshops continue through the month of October, 2011. Check schedule / calendar at RHV Building and Library.
 - September 16, 2011. The Math Circle program was held.
- RH CAN
 - A literary series is being considered. Dates and schedule forthcoming.
 - September 17, 2011. The Art Pop Gallery hosted an opening reception with new works from local artists.
 - October 22, 2011. Opening reception for the Agri-Culture Show at the Art Pop new location at the former Celtic Cottage in the Village (7505 North Broadway).
- RH Area Chamber of Commerce
 - September 17, 2011. An official ribbon-cutting ceremony was held at Me-Oh-My Pie Shop. RHV, RHT, Dutchess County and NYS elected officials attended.
 - The Chamber of Commerce is requesting information from local organizations or civic groups to be displayed in the RH Chamber of Commerce Kiosk at the Village parking lot. Contact Kim Gomez for further information.
- Bicentennial Committee
 - The bicentennial quilt is being prepared at the Village Fabric Shoppe in RHV and is expected to be complete in 2012.
 - A new website has been completed to list all events and activities associated with the Bicentennial Celebrations (www.redhook200.org).
- Bard College Citizen Science / Civic Engagement Program
 - Bard students are assisting with science education at various neighboring school districts.
 - October 4 and 6, 2011. RH Linden Avenue Middle School eighth grade students will be at Bard College Science Center for programs involving biology, chemistry, physics and computer science.

GROUNDS

Trustee Seymour reported that the power washing of the Village Hall has been cancelled, the air conditioning units lost a compressor during the last storm and currently the AC units do not have a surge protector. This protection would cost \$ 3,100.00. Various meeting throughout the month: Met with Absolute Precision for chimney inspection, met with Striker Mechanical and Allied Utility for boiler and A/C, met with Rod Sweeney from Kistler on emergency generator, met with Bob's Security on the fire system, met with Hudson Valley Chimney Service on the chimney, met with Tri-County Cleaning Service on window cleaning, met with Gail's County Cleaning on Village Hall cleaning, met with Central Hudson lighting specialist to install low sodium lights, met with Bucky Coon to review proposed placement solar panels for the Fire House.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of September: 7 building permits, 4 certificates of occupancy, 12 certificates of compliance, 5 municipal searches, 1 order to remedy, 18 inspections, \$ 1,059.16 was collected in fees. Educational classes are available for both planning and zoning boards

Trustee Trapp reported on the status of the PV panels on the Fire House. This project may have to go to Town Planning Board for site plan approval.

2011 DCCBG specs are available for pick up at the Clerk's office. Clerk Cole read a time line of dates. Trustee Trapp will contact Mark Day to make sure contacts were called to pick up specs.

2012 DCCBG – To be used for water improvements to remove iron and manganese. Trustee Trapp will write narrative and submit with application which is due October 7, 2011. A public hearing is scheduled for October 6th at 3:00, which is required for the submission of this application.

RESOURCE RECOVERY

Trustee Norris read the resource recovery report for the month of September: commingle 2.72 T @ \$ 97.58, cardboard 4.45 T, garbage 14.31 T @\$ 1,362.73, tags sold \$ 3,362.73. Mayor Blundell stated that he noticed tag sales are down and encourages residents to use the Village tag system. Tags may be purchased at Agway and Red Hook Natural Foods Store.

CELEBRATIONS

Trustee Norris reported that movie night was once again rained out. Hardscrabble Day was an amazing success and thanked all volunteers and sponsors, Red Hook Halloween is on Saturday October 29th at 2pm, trick or treating at local merchants a parade and crafts will be part of the fun.

SENIOR RELATIONS

October 6th from 12-2 pm at the Red Hook Town Hall there will be a Lunch and Learn for strategies to cut costs for energy use.

BICENTENNIAL

Trustee Norris met with Loretta Campagna to discuss decorative pole banners. Applications must be filled out with Frontier and Central Hudson.

HIGHWAY

Deputy Mayor Kovalchik read the monthly report as follows:

1. Old Post will be repaired in October, pending favorable weather conditions and equipment availability. The RHT Highway Department will be assisting the Village Highway Department, however, due to equipment failure and budgetary constraints, the Town's paving equipment cannot be employed. The RHV Highway Department will be renting equipment from A.C. Smith and Son Construction, Inc. to provide some equipment. Estimated costs are as follows:

- Material \$10,000 – 12,000
- Tri Axle Dump Truck with driver rental from A.C. Smith (\$90 / hour) (8 hours) \$ 720.00 / day
- Paver rental from A.C. Smith (\$225 / hour) (8 hours) \$1,800.00 / day

Total estimated cost per day
(One day project anticipated)..... \$12,520 – 14,520

Funds to provide for this project will be deducted from the balance of the CHIPS budget line (#5110.3; balance = \$5,622.58) and Maintenance of Streets – Contractual Expenses (#5110.42; balance = \$25,308.15).

2. Dan Streib attended a workshop at the Cornell Cooperative Extension Facility in Millbrook, New York, sponsored by the NYS Office of Emergency Management, to acquire information regarding FEMA reimbursements for damages caused by Hurricane Irene and Storm Lee. Applications from the Village were delivered and estimates are being prepared for reimbursement considerations. FEMA representatives have also been reviewing individual Village residents' reports of damage.
3. Drainage concerns for properties on Garden Street, Fisk Street and Tower Road have been investigated by Dan Streib and Brent Kovalchik. Remediation is being considered pending fund appropriations and monitoring of site conditions.
4. September 26, 2011. A stakeholders meeting was held at the RHV Building to discuss concerns involving high water levels of the Broadway / Fisk / Elizabeth Street wetland. Preliminary solutions involving drainage control, overflow / discharge regulations, short and long-term solutions and legal concerns, and the CPF Program were discussed. Mario Sausto, Rose Rider, William Moore, Pat Schultz, William Bard, Scott McCarthy, Linda Bard, Phoebe Prentice, Pat Holden, Nabil Ayoub, Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

Ed Blundell declared an Executive State of Emergency to provide assistance to relieve the high water level of the wetland on September 26, 2011. Mike Temple (NYSDOT) and property owners along the route of hoses and pumps were contacted for permission prior to pumping.

5. The RHV Sidewalk Project is progressing. The Locally Executed Master Agreement to secure NYS funding was delivered to the NYS Attorney General's Office and the NYS Office of the State Comptroller's Office on September 13, 2011. Execution of this agreement can take one to two months. Due to the extended period of review, the RH Sidewalk Project is anticipated to start in the spring of 2012. The RH Sidewalk Project

includes the installation of ADA compliant mid-block crosswalks on South Broadway from Prince Street to Firehouse Plaza and Fraleigh Street to the RH Public Library. The Project also includes a new sidewalk on the south side of East Market Street from Phillips Street to Benner Road. The estimated \$233,000 Estimated Project Cost will be funded by the FHWA STP Small Urban Grant and the NYSDOT.

6. No additional revenue was generated by the sale of scrap metal during the month of September, 2011. Since inception of the Scrap Metal Recycling Program in September, 2007, \$10,701.11 has been generated. Proceeds from this Program go toward purchasing tools / equipment for the RHV Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 758-8600.
7. Part-time employee Patrick Streib resigned on September 23, 2011 to pursue full-time employment opportunities. The RHV Board of Trustees offers their thanks for his services to the Village and wish him good luck in his future endeavors.

Mayor Blundell thanked Bard for their cooperation during Hardscrabble. Bard donated their bus to shuttle people throughout the Village. Trustee Trapp stated that the Robert Randolph Band was great.

Trustee Seymour submitted one bid from Frank Vosburgh for mowing the well fields in the amount of \$ 400.00. Calls were made to several contractors last Friday 9-30-2011 to submit bids. Trustee Trapp made a motion to accept the bid for \$ 400.00 from Frank Vosburgh. Trustee Seymour seconded. All were in favor.

WINTER PARKING RULES – Mayor Blundell stated that the Village seasonal parking law runs from Nov. 1 through March 31. The Town recently updated their version of the law and the Village should do the same. The Village wants the ability to tow vehicles on storm nights for residents who impede on plowing. DM Kovalchik would like to discuss this subject in more detail. Trustee Trapp feels that cars are not getting ticketed enough and more enforcement should be done.

- Mayor Blundell received a call from Tim Terry of 148 Rt 199 in regards to his property flooding during the summer rains (hurricane Irene). Mr. Terry's property is located east of the Village and next to the Village's landfill. Mr. Terry expresses that he feels his land flooded due to the Village landfill and is asking that the Village make the necessary changes that this does not happen again. Even though the Village has not dredged or moved any of the ground in the landfill. Mayor Blundell is not in favor of dredging the landfill to divert water drainage. Leave the land as it is. Trustee Trapp agrees if the Village diverts the land then we accept that there is a problem with draining onto surrounding land owners.
- FEMA – Hurricane Irene – The deadline to submit for financial assistance is October 28th. Village Hall suffered some damages from the storm, such as generator, catch basins overflowing and a representative will contact the Village and inspect premises.
- Trustee Seymour stated the water department had a new meter reader that had experienced some difficulties during the meter reading process. Also it appears that some meters may have been altered in order to stop from metering water. If this is the case there should be a fine and

- this amount should be spelled out in our Village code. Mayor Blundell stated that tampering with meters is a criminal case.
- Trustee Seymour reminded residents of the importance of calling the do not dig number before digging. There are fines in place up to \$ 500.00 if utilities are not contacted before digging.
- Steve Zacharzuk once again asked the board if the Village tax payers will be contributing any money towards their new highway garage (the Village will have 2 bay's in this new garage). DM Kovalchik once again stated that Village tax payers will not be contributing anything to the new highway garage. Village residents already pay into the A fund in their Town tax.
- Mr. Zacharzuk also questioned the board as to why the \$ 15.00 quarterly fee is the same as a small resident to a large business (laundry mat). This fee should be re-examined. Mayor Blundell agrees and explained that the Village didn't have much time to act on the larger electric bills. We are analyzing options but need more time to actually see the true impact of the rate/meter correction at the pump house.

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Seymour seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer