

**VILLAGE OF RED HOOK  
JULY 11, 2011  
VILLAGE BOARD MEETING**

Present: Mayor Ed Blundell, Deputy Mayor Brent Kovalchik, Trustee Jay Trapp, Trustee David Seymour & Trustee Jen Norris

Mayor Blundell opened the meeting with the Pledge of Allegiance.

Trustee Trapp made a motion to accept the minutes from June 6<sup>th</sup> and 16<sup>th</sup>. Trustee Seymour seconded. All were in favor.

- Presentation by -Ann Marie Hirschberger of Pace University – Energy and Climate Center is working in conjunction with Central Hudson’s program CONSERT Tech. Co. Smart grid pilot, which manages electricity by monitoring an electric load. This program incorporates the entire Village and parts of the Town. Residents must have a large electric appliance such as central air or electric hot water heater to participate in this program. Anyone interested in this program can contact Central Hudson or Pace University Energy and Climate Center.

**TREASURER’S REPORT**

Clerk Cole read the Treasurer’s report for the month of June: Balances are as follows: General \$749,484.77, Water \$416.27, T & A \$1,940.08, Petty Cash \$71.02, Village Green \$2,551.82, Hardscrabble \$2,902.14, Health Ins. \$3,200.42. Monthly expenses: General \$209,698.88, Water \$14,426.13, T & A \$1,940.08, Resource Recovery \$3,751.10. Clerk Cole stated that timely tax collection is down this year with somewhat higher late payments.

**POLICE**

Chief Truitt read the Police report for the month of June: 141 incidents, 117 UTT’s, 15 arrests. Chief Truitt stated that Town patrols have increased one shift a week. The police department has been awarded a grant from TRACS 2011 (State of New York Traffic Enforcement Technology) in the amount of \$17,000.00 to purchase computers for the police cars. This would allow the officers to write clearer tickets and to be connected to police pro from the car. Mayor Blundell asked for clarification in regards to incidents and that they do not include traffic stops. Chief Truitt stated that traffic stops are not included in the incidents numbers. Mayor Blundell also asked Chief Truitt to patrol the Village streets for overweight vehicles. He has heard several complaints on this subject. Chief Truitt suggested that the Village purchase a scale to weigh trucks. A grant would be a good option to explore.

**WATER**

Trustee Seymour read the water report for the month of June: 2 bacteria samples were taken and sent to lab; met with Trustee Seymour various times to discuss water issues; water leak on Cherry Street in the area of Stewart’s was repaired; check out a reported leaky meter at 10 Phillips Street; meter not leaking (condensation). Average daily usage for the month was 252,300. Meeting on June 3, 2011 with Bucky Coon, Village Water Operator, and Robert Flores of C.T. Male - subject: well to be certified and flow meters. Meeting on June 9, 2011 with representative Tom Sprague of Schmidt’s Wholesale –

subject: Orion Handheld AMR, new program as of 7-1-2011.

Village must wait due to lack of funds at this time, however grant money may be available. June 10, 2011 meeting with Bucky Coon - subject: account number to be verified on well field, account history to be verified electric volume. Meeting on June 10, 2011 with Bucky Coon and Mayor Blundell - subject: site visited by state to look at well field and pump house operation and water storage tanks. George Popp will make his visit on Monday June 14<sup>th</sup>. Meeting was cancelled to June 24<sup>th</sup>. Meeting on June 14<sup>th</sup>, Barry Haul gave a tour of the well field pump house, subject: to supply pump hardware and valves to the Village at a surplus rate 20 to 50 % on certain items. Meeting with Bucky Coon on June 14<sup>th</sup> and David Groth, subject: question on new place of cube at water tower, new contract will be hand delivered on the 17<sup>th</sup>. Meeting on June 17<sup>th</sup> with David Groth of RES Engineer Service, new contract for T Mobile/will review with Village Attorney, discuss the state of the water tower. Met on June 17<sup>th</sup> R. Flores of CT Male for meeting with George Popp USDA-RD on June 24<sup>th</sup>. Special meeting with County Health Department on June 21<sup>st</sup>. Mayor Blundell, Robert Flores, C.T. Male with Stephen Capowski, Director Environmental Health Services, Rob Miller Sr. Health Engineer, Robert Napoli, Engineer, subject: monitoring studies that prove our capacity to pump water in and objective format, Meeting on June 23<sup>rd</sup> Bucky Coon updates on the repair work being done on the tower high level alarm system. Work is under service contract with General Control System, Inc, Green Island. Meeting on June 24<sup>th</sup> with Mayor Blundell and Robert Flores, subject: proposal for Engineering Services, Water Supply application and well field improvements.

## **BUILDINGS AND GROUNDS**

Trustee Seymour reported on repairs and services on the following: Balance air flow in Village Hall, Installed a one way diffuser in the hall for better air flow for both heat and cooling. Readjust air diffuser in the building to balance the system. Work was performed by Striker Mechanical Inc. Radiators in court room were stripped and painted, new trim and molding work and stained was done to front door in the court room. New molding was installed on the corner wall in the main hall way, all 6 exterior doors were painted, power generator for the building was chemically cleaned and power washed, walls in the court room were touched up with paint, all work was performed by Ernest Maderi.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of June: 5 building permits, 5 certificates of compliance, 2 municipal searches, 1 complaint, and 17 inspections. \$ 2,015.00 was collected in fees. A new zoning fee scale was submitted from another municipality and the board was asked to study and compare to the Village's current scale. This will be discussed in greater detail at the next workshop meeting. Regarding the CDBG - Trustee Trapp spoke to Beth Doyle from DCDP and she is requesting 2 additional engineering estimates. Must have 3 estimates and M. A. Day already submitted their estimate. New contracts must be signed due to the original contract awarded was \$ 142,500.00 and the federal government cut the grant to \$ 126,800.00. There should still be enough funds to complete the 5' sidewalk and crosswalk.

- Trustee Trapp is working with the Red Hook Fire Department and PV solar panels, the Village Board endorsed the project. Currently there is no place to put the panels and the Village well

lot is being considered. Jim Mulvey is the fire company rep. There are a total of 158 panels in all and is 4'8" x 2' 2". 10' x 20' clusters (glass). No bids for design and there is no cost to the Village. The Village would need to approve an easement for installation. All cables will be buried. There is a meeting at the Fire House on Wednesday and the Board will attend to do a walk through and discuss.

**VILLAGE GREEN**

Deputy Mayor Kovalchik read the monthly report as follows:

1. There were no Village Green Committee Meetings held during the month of June, 2011.
2. The current balances of the Village Green Committee related budget account as of June 1, 2011 are as follows:
  - Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 4,000.00
  - Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 5,000.00
  - Village Green Checking Account  
Balance ..... \$ 2,551.82
3. The Village Green Committee sponsored a Tree Pruning Workshop on June 21, 2011 at the Red Hook Village Building. Angelo Schembari, certified arborist with Integral Tree and Landscape, presented proper pruning techniques with a power point presentation and hands-on demonstration. Special thanks to Sally Dwyer-McNulty for organizing the workshop with assistance from Village Green Committee members Jeffrey Urbin and Brenda Cagle.
4. Brenda Cagle, representing the Red Hook Village Green Committee, will be attending the Nineteenth Annual New York State Re-Leaf conference on July 14-16, 2011 at SUNY New Paltz.

**HIGHWAY**

Deputy Mayor Kovalchik read the monthly report as follows:

1. Frank Vosburgh Excavating and Paving has been awarded, by the Village of Red Hook Trustees, on June 16, 2011, the Consolidated Highway Improvement Program Contract. Work included:
  - Remove/replace catch basin on Cambridge Drive

- Remove/replace catch basin on the south east corner of Fraleigh Street and Benner Road.
  - Install catch basin and connect to existing catch basin on Church Street
  - Install new black-top swale on Fraleigh Street
  - Install new blacktop swale on Margaret Street
2. New “no parking” signs, approved by the RHV trustees on December 6, 2010, and the NYSDOT on April 25, 2011, have been installed at the following locations:
- Intersection of St. John’s Street and West Market Street
  - Intersection of St. John’s Street and North Broadway
  - Intersection of Elizabeth Street and East Market Street
  - Intersection of Cherry Street and East Market Street
  - Intersection of Fraleigh Street and South Broadway – extending along south side of Fraleigh Street to Church Street.
  - Intersection of Amherst Drive and South Broadway
3. The PDCTC approved funding for the FY2011 Transportation Improvement Program for the Red Hook Sidewalk Project. The total \$233,000 grant amount will be reimbursed with \$187,000 Federal Funds (STP Small Urban) and \$45,000 NYSDOT Funds. The NYSDOT has reviewed the current Bid Documents/Project Proposal and has requested minor items to be revised. M.A. Day Engineers are responding to NYSDOT requests. Final approved documents, project commencement date and advertisement for Bids are forthcoming.
4. New street identification signs, as mandated by the Federal Highway Administration and specified as per the FHWA Manual of Uniform Traffic Control Devices have been delivered. New signs will be installed starting the week of July 5, 2011. Also, according to the FHWA, these signs are to be replaced every ten years. An inventory of all Village signs is being completed with installation and replacement dates cataloged.
- Funds to provide for purchasing signs, posts, and brackets are to be deducted from Maintenance of Streets – Street Maintenance (#5110.42). 50% of total cost and CHIPS (#5110.3 50% of total cost).
5. Truck T-9 (1999 Ford F-450 Dump Truck) has been repainted and signs, lights installed. The snowplow and sander for this truck are currently being sand blasted, repaired and repainted.

Funds to provide for repairs are to be deducted from Maintenance of Streets – Vehicle repairs/maintenance budget line (#5110.4).

6. Repairs to Truck T-11 (1996 International 4600 Dump Truck) snow plow wing blade will be made with an estimated cost of approximately \$1300. Funds to provide for repairs are to be deducted from Snow Removal – Equipment repair/maintenance budget line (#5142.42).
7. Repairs to the leaf vacuum need to be completed before leaf pick-up begins in the Fall of 2011. Estimated cost of repairs is approximately \$3,000.00. Funds to provide for repairs costs are to be deducted from Maintenance of Streets – Vehicle repairs/maintenance budget line (#5110.41).
8. 2330 pounds of scrap metal was sold on June 6, 2011, yielding a revenue of \$250.10. The current balance in the Maintenance of Streets – Tools (#5110.44) is \$2,275.40. Since inception of this program in September, 2007, \$10,109.10 has been generated. Proceeds from this account go toward purchasing tools/equipment for the RHV Highway Department, and are supplemental to the General Funds allocated to the Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 845-758-8600.

**ITF**

Deputy Mayor Kovalchik read the monthly report as follows:

**1. Red Hook Sewer Project**

June 17, 2011 – A RH Sewer Project Committee Meeting was held at the RHV Building. Items discussed included:

- a. Report from NYSEFC
  - \$2 million Principal Forgiveness grant has been “de-obligated” from the RH Sewer Project and will be obligated to other NYS Wastewater Projects.
  - Expiration of the 0% Hardship Loan of August, 2011 cannot be met due to unfavorable outcome of the April 8, 2011 referendum.
  - New regulations governing Part-County and County special assessment population criteria will go into effect in 2012.
  - Category “A” (service area of under 3500 residents) and Category “B” (service areas over 3501 residents) qualifications were discussed.
  - Market rate loans, Subsidized Interested Financing, and Hardship Financing qualifications were discussed.

- b. Revised RHV Sewer District was discussed; boundaries, loan underwriters, population criteria, jurisdiction, treatment plant design, ownership, operators, and deadlines for financing application.
- c. Alternative systems were discussed.

Bridget Barclay (DCWWA), Jonathan Churins (DCWWA), Fred Testa (NYSEFC), Robert Flores (C.T. MALE), Harry Colgan (RHT Councilman), Ed Blundell (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended.

June 24, 2011 – A RH Sewer Project Committee Meeting was held at the RHV Building. Items discussed included:

- a. Report from USDA-RD
  - Reviewed eligibility requirements for a Preliminary Funding Estimates.
  - Review available grants and loans currently available for wastewater projects based on Federal allocations to NYS

George Popp (USDA-RD/Middletown), Robert Flores (C.T. Male), Jay Trapp (RHV Trustee) and Brent Kovalchik (RHV Trustee) attended.

## **2. Red Hook Village Water Project**

June 24, 2011 – A meeting and site review/inspection was held at the RHV Building, RHV Well Field and RHV Water Tower. Items discussed included:

- a. USDA-RD – review of project including:
  - Beneficiaries of water service in both RHV and RHT
  - Extent of Village service area
  - Serviceable existing and abandoned wells
  - Fees, capital/debt loads, operating and maintenance costs
  - Project phasing to “realistically” apply and acquire funding
- b. Site inspection of Village well field and Water Tower
  - Anticipated upgrades to existing wells
  - Possibilities of re-using abandoned wells and alternate site location wells
  - Condition of existing water tower, installation of new water storage units and filtration plant locations

George Popp (USDA-RD), Robert Flores (C.T. Male), Arvine “Bucky” Coon, Jay Trapp (RHV Trustee) and Brent Kovalchik (RHV Trustee) attended.

### **3. Red Hook Village Zoning Amendments and Pattern Book**

#### **a. Pattern Book**

- The NYS Council on the Arts final project submission deadline has been extended to September 30, 2011.

June 6, 2011 – A meeting to discuss the status of the Village of Red Hook Pattern Book and Architectural Guides was held. Architects, Stephen Tully, Elizabeth Martin and Brent Kovalchik attended.

June 18, 2011 – A visual survey was conducted through the residential neighborhoods of the Village to observe historic neighborhood development patterns, architectural styles and street characteristics was conducted. Barbara Beilenburg, Claudine Klose, Chris Klose (Egbert Benson Historical Society) and Brent Kovalchik (RHV Trustee) attended.

- #### **b. Jay Trapp and Brent Kovalchik continue to work on draft proposals to amend current R10,000, GBD and TND regulations and supplemental conditions.**

**4.** The ITF met on June 3, 10, 17, and 24, 2011 to review and amend the Agricultural/Business District Limited Development Options based on correspondences and meeting with property owners of this proposed zoning district.

June 22, 2011 – The RHT Board held its final public hearing on the proposed zoning amendments and proposed zoning districts. Written comments were received until July 6, 2011.

- A RHT Board meeting has been scheduled to approve the FGEIS Findings Statement, LWRP, and vote to approve resolutions to adopt zoning amendments for the Agricultural/Business District, Traditional Neighborhood District, subdivision regulations and other proposed zoning amendments as proposed in the Centers and Greenspaces Plan.

### **TOWN ECONOMICS COMMITTEE/CPF/ZRC/SHARED SERVICES/RED HOOK TOGETHER/**

Deputy Mayor Kovalchik read the monthly reports as follows:

#### **Red Hook Town Economic Committee – Monthly Report**

**June, 2011 - Ed Blundell and Brent Kovalchik – RHV Liasons**

June 2, 2011 – A joint meeting of the RHT EDC, RH CAN and RHV subcommittee on RHV was held at the RHV Building. Todd Baright (EDC), Laura Pensiero (EDC), Juliet Harrison (RH CAN) and Brent Kovalchik attended. Items discussed included:

- Compile lists of existing business spaces (location and size) in the Village.
- Compile lists of proposed business uses/types of businesses deemed desirable/appropriate for RHV.
- Concentrate efforts to maintain existing businesses with RHV.

June 4, 2011 – An open house and farm tour of Hearty Roots Community Farm was held to raise awareness of the National Young Farmer’s Coalition.

- Today in the United States, for every one farmer under 35 there are six over 65. To keep farmers markets full or farmers, grow our town economics and continue local food traditions, the National Young Farmer’s Coalition (over 1000 members nationwide, founded by Ben and Lindsey Shute (Hearty Roots Community Farm), is advocating and assisting the next generation of farmers succeed.

June 9, 2011 – A joint meeting of the RHT EDC, RH Area Chamber of Commerce, RH CAN and RHV was held at the RHV Building. EDC members, Chris Klose, Beth Jones, Todd Baright, Dan Budd, Ben Shute, Laura Pensiero attended, along with Ed Pruitt (Red Hook Area Chamber of Commerce), Juliet Harrison (RH CAN), and Brent Kovalchik attended. Items discussed included:

- Review goals and needs of future RHV businesses and residential development (GBD, TND).
- Review preliminary list of preferred businesses for RHV
- Promotional Red Hook Video – possible assistance from DC Department of Tourism/private donations.
- Review DC Economic Development Corporation Meeting – small business / agri-business development, Empire State Development Corp., Excelsior Incentive Program, new market tax credits.

June 16, 2011 – A joint meeting of the RHT, EDC, RH CAN, RHV was held at the RHV Building. Dan Budd (EDC), Chris Klose (EDC), Beth Jones (EDC), Juliet Harrison (RH CAN), and Brent Kovalchik (RHV) attended. Items discussed included:

- Long term projects – Hotel proposal for RHV, assistance being proposed from the CIA and NY Business District Corporation.
- Business plans/using site constraints (septic system, etc.)

June 23, 2011 – A joint meeting of the RHT, EDC, RH CAN, RHV was held at the RHV Building. Chris Klose (EDC), Laura Pensiero (EDC), Ben Shute (EDC), Micki Strawinski (RHT Council Liaison), Juliet Harrison (RH CAN), and Brent Kovalchik (RHV) attended. Items discussed included:

- Infrastructure needs for RHV, including sewer, water, sidewalks, etc.
- Funding, grants, private investments.
- Project goals.

- Immediate – fill vacant storefronts, temporary uses (pop-up art gallery, pop-up food vendors, events).
- Short-term grocery store, permanent tenants based on needs assessment and business inventory.
- Long-term business plan, hospitality/accommodations, restaurants, local needs.

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**  
**June, 2011 – Brent Kovalchik – RH Village Representative/Member**

There were no CPF Advisory Board Meetings held during the month of June, 2011.

CPF project plan has been approved and implemented by the Town of Red Hook.  
Refer to May, 2011 minutes.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**  
**June, 2011 – Brent Kovalchik – RH Representative/Member**

No meetings of the Zoning Review Committee were held during the month of June, 2011.

**Red Hook Town Shared Service Committee – Monthly Report**  
**June, 2011 – Ed Blundell and Brent Kovalchik – RH Village representatives/Members**

June 21, 2011 – A site-walk thru and discussion of the proposed RHT/RHV Highway Garage was held at the RHT building.

June 22, 2011 – Daniel Proper (Crawford and Associates Engineering, PC) reviewed the status of the proposed RHT/RHV Highway Garage at a RHT Board Meeting – a 50% Draft set of documents were presented and reviewed.

**Red Hook Together – Monthly Report**  
**June, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives/Members.**

June 2, 2011 – A Red Hook Together meeting was held at the Bard College Campus Center.

- Members representing Bard College, RHCSO, RH Education Foundation, RHT, RHV, RH Area Chamber of Commerce, RH CAN, RHT EDC, RH Bicentennial Committee and the RH Library presented upcoming events and projects currently being pursued.

June 24, 2011 – A meeting was held to discuss bicycle racks to be located at various locations within the Village. Laurie Husted (10% Challenge), Brenda Cagle (RHT CAC), Juliet Harrison (RH CAN) and Brent Kovalchik (RHV) attended. Items discussed included:

- Artists from RH CAN to assist in modifying bike racks to include the theme “Moving Planet” to emphasize need for alternate modes of transportation that saves energy, promotes sustainability and encourages healthier lifestyles.

June 30, 2011 – The Red Hook Education Foundation hosted a fund raising event featuring Roseanne Cash at the Bard Speigel tent. Approximately \$30,000.00 was raised to support programs, scholarships and assist RHCS D with facilities improvements.

#### **GARBAGE**

Trustee Norris read the Resource Recovery report for the month of June: commingle 3.05 T \$103.56, cardboard 5.53 T \$0.00, garbage 13.99 T \$1,220.15. Tag sales are up.

#### **CELEBRATIONS**

Trustee Norris reported: Grand opening of the newly renovated Red Hook Library – Saturday July 16<sup>th</sup> – Kicking off with a parade in the Village Parking Lot starting at 11. July 16<sup>th</sup> will feature Pop Up Art at 7490 South Broadway, starting at 6 pm. Abrahams Park is continuing with a successful summer concert series. Next concert is August 2 and will feature the Rhinebeck Legion Band. Red Hook Summer Nights will begin August 19<sup>th</sup> with a movie in the Park. September 24<sup>th</sup> is Hardscrabble which will feature Robert Randolph Family Band.

#### **RESOLUTION 6 - 2011**

2011 Chevy Tahoe – Chief Truitt submitted a proposal to purchase a new 2011 Chevy Tahoe in the amount of \$33,875.81 and secure a 4 year bond for \$32,000.00 to be combined with the remaining \$1,875.81 to be taken from the police equipment line in the approved 2011-2012 Village Budget. Currently the oldest police car is a 2004. The Charger will be paid off in 2011 which leaves the Crown Vic. to be paid off in 2013. Clerk Cole will contact 3 banks for interest rates for a 4 year bond. Tahoe will arrive in approximately 120 days. Chief Truitt informed the board that all older police cars will remain on the road for backups. Trustee Seymour made a motion to approve the purchase of a new police car in the amount of \$33,875.81 and to bond \$32,000.00. Trustee Norris seconded. All were in favor.

**RESOLUTION 7- 2011**

Police Employment – Chief Truitt proposed to the Village Board to fill the vacant position of hourly police officer previously held by Officer Donald Lown who resigned in April of 2009. It is requested that our current part time Officer Travis Sterritt be appointed to the vacant hourly position and vacate his currently held part time position effective this date 7-11-2011. Currently there are 13 officers in total. Part time officers to not get paid unless they work and are not offered benefits. Officer Sterritt will remain at the same rate of pay. Trustee Trapp made a motion to hire Officer Sterritt as hourly employee. Trustee Seymour Seconded. All were in favor.

Trustee Seymour will have Chief Truitt make Ernest Maderi an ID card for reading water meters. Trustee Seymour is also asking for the Village Board to have ID's made. Mayor Blundell doesn't feel that it is necessary at this time.

Mayor Blundell noted that at the end of each report for each fund there is a signature page for board members to sign off the vouchers to be paid for that month. Each board member is required to sign off vouchers each month.

Steve Zacharzuk asked Deputy Mayor Kovalchik about the shared services in regard to the Highway garage with the town and why the Village portion will cost \$400,000.00. Deputy Mayor Kovalchik assured Mr. Zacharzuk that the Village's portion will not cost \$400,000.00. It is estimated to cost around \$100,000.00.

Trustee Trapp made a motion to pay bills after audit. Deputy Mayor Kovalchik seconded. All were in favor.

Deputy Mayor Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer

