

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
FEBRUARY 7, 2011**

Present: Deputy Mayor Ed Blundell, Trustee Jay Trapp, Trustee Brent Kovalchik and Mayor David Cohen.

Absent: Trustee Seymour was absent.

Deputy Mayor Blundell opened the meeting at 7:30pm with the Pledge of Allegiance.

Deputy Mayor Ed Blundell made a motion to approve the minutes from 1-3-11. Workshop minutes were not yet available. Trustee Jay Trapp seconded. All were in favor.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of January 2011: General \$25,853.36, Water \$43,941.18, T & A \$1,253.58, R & R \$3,641.26, Petty Cash \$48.22, Village Green \$2,736.82, Hardscrabble \$3,177.69, Health Insurance \$899.84. Monthly balances: General \$147,114.90, Water \$75,449.16, T & A \$1,253.58, Resource Recovery \$8,434.37.

POLICE

Deputy Mayor Ed Blundell read the police report for the month of January 2011: Incidents - 142 Village/32 Town; UTT'S - 148 Village/28 Town; Arrests - 8 Village/5 Town.

RESOURCE RECOVERY

Deputy Mayor Ed Blundell read the resource recovery report for the month of January 2011: commingle 3.13 T @ \$104.72, cardboard and newspaper 5.80 Ton, garbage 14.72 T @ \$1,274.17. Garbage tags are now being sold at the Red Hook Natural Food Store.

CELEBRATIONS

Deputy Mayor Ed Blundell announced that on March 26th at the Bertelsman Campus Center at Bard College the Hardscrabble Committee will sponsor a Spring fling family fun night.

The 10% challenge audit – NYSRDA energy audit to reduce energy costs – website to apply for an energy audit is 10%challenge.org.

There is a list at the Clerk's office for anyone who is interested in the Community Garden.

Trustee Trapp made a motion to leave a page blank in memory of Jane Lehmuller of Fraleigh Street who recently passed away. Jane was a long time resident of Red Hook and she always had a smile for everyone. Our deepest condolences to her two daughters, Collette and Lara, and to all who knew her and loved her. Our hearts will forever have been blessed for knowing her.

THIS PAGE LEFT BLANK IN MEMORY OF
JANE LEHMULLER

WATER

Deputy Mayor Ed Blundell read the water report for the month of January 2011: 2 bacteria samples were taken and sent to lab, new meter was installed for Barke - 1 Linden Avenue, withdrawal report was filed with DEC, average daily usage 212,936

PLANNING AND ZONING

Trustee Jay Trapp read the planning and zoning report: 1 building permit, 1 municipal search, 7 inspections, \$125.00 was collected for the month of January 2011. Recent complaints have been made in regards to some illegal usage on dwelling. Sam is working on these complaints.

Trustee Jay Trapp has asked for volunteers to help with HUGS from home and to contact Clerk Cole. Help is needed to take the toiletries, etc. from the Village Hall to UPS in Rhinebeck, which is across from the fair grounds.

Trustee Jay Trapp wished a speedy recovery for Arleen Harkins who has recently had some surgery.

HIGHWAY

1. **HIGHWAY SHARED SERVICES** – Deputy Mayor Blundell stated that there have been discussions to merge with the Town of Red Hook and Village of Tivoli. Services for the same needs will make operations much more efficient. The Town is in need of replacing their highway department garage, which is very old. Currently the Village residents pay a portion of Town Highway on their tax bill. Since there is an indirect exposure the Village should be involved in the design of this new garage. There are some duplicate highway services. A study can be done through grant money. The Village of Red Hook highway garage should also be replaced. Trustee Kovalchik stated that the Village highway department provides services that the town does not such as leaf pick up and snow removal. Part of this study will be to compare departments and who would pay for these services. The Village will meet tomorrow to discuss in greater detail. DM Blundell stated that no tax payer's money will be spent on this study.

Trustee Brent Kovalchik read the CPF/ZRC/Shared Service/Red Hook Together reports as follows:

Community Preservation Fund (CPF) Advisory Board – Monthly Report
January, 2011 – Brent Kovalchik – RH Village Representative/Member

There were no meetings held during the month of January, 2011.

Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
January, 2011 – Brent Kovalchik – RH Representative/Member

There were no meetings held during the month of January, 2011.

Red Hook Town Shared Service Committee – Monthly Report
January, 2011 – Ed Blundell and Brent Kovalchik – RH Village Representatives/Members

A meeting was held on January 13, 2011 at the RH Town Building. Theresa Burke, Rob Latimer, Sue Crane, Harry Colgan, Ed Blundell and Brent Kovalchik attended. The following items were discussed:

- Need for shared RH Village, Town and Tivoli Highway Garage.
- Locations for a shared facility.
- Benefits and detriments of consolidating Town and Village Highway Departments.
- Labor (union vs. non-union), management structure.
- Various services provided by Village Highway Department vs. services provided by Town Highway Department.
- Shared costs of providing services (Municipal General Fund accounts, special assessment districts, CHIPS allocations, etc.).
- Funding opportunities for a Shared Highway Department Facility (RH Town “A” Fund – revenue generated by all Village and Town residents) , NYSDSC and NYSDOS grants for shared services, USDA-RD Community Facilities Grant/Loan Programs, previously approved \$1.5 million bond to provide for 2 new RHT Highway Garages.

A meeting was held on January 27, 2011 at the RH Town Building. Theresa Burke, Ed Blundell, Sue Crane, Harry Colgan and Susan Ezrati attended.

Discussions, similar to the January 13, 2011 meeting, included comments, concerns, questions from representatives from the Village of Tivoli, including:

- Tivoli DPW Department provides unique services, such as road repairs associated with their sewer and water infrastructure, and general repairs/maintenance in and around public buildings and parks.
- Some snow plowing services and road repair provided by Dutchess County Highway Department.

- Discussion/decisions being considered for a shared facility and department would be of interest to Tivoli residents who contribute revenue to the RH Town "A" Fund.

A meeting was held on January 28, 2011 at the RHT Building. Sue Crane, Harry Colgan, Ed Blundell and Theresa Burke attended. The following items were discussed:

- A joint Red Hook Town, Red Hook Village and Tivoli Board meeting has been scheduled for February 8, 2011, 7:30pm, at the RHT Building.
 - Shared Highway Department services and Highway Garage facility.
 - Joint application for a NYSDOS Local Government Efficiency Grant/Shared Municipal Services Incentive Grant will be discussed to provide funding to study the logistical and fiscal implications of sharing Highway services and facilities will be proposed.

Red Hook Together – Monthly Report
January, 2011 – Ed Blundell and Brent Kovalchik – RHV Representatives/Members.

A meeting was held on January 27, 2011.

Trustee Brent Kovalchik read the monthly highway report as follows:

1. The Village received a letter from John Cummins (NYSDOT) of January 10, 2011 agreeing with the Village that establishing a parking prohibition at various locations is appropriate (St. John's Street/West Market Street; St. John's Street/North Broadway; Cherry Street/East Market Street; Elizabeth Street/East Market Street). A work permit has been requested by the Village to install the appropriate signs at these locations.
2. New welding equipment has been purchased at a cost of \$690.00. Revenue generated from the Scrap Metal Recycling Program will be used for this purchase.

The current balance of the Scrap Metal Recycling Program account, including new purchases, is \$494.34. Since inception of this program in September, 2007, \$8,181.50 has been generated. Proceeds from this account go toward purchasing tools/equipment for the RHV Highway Department, and are supplemental to the General Funds allocated to the Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 758-8600.

3. January 28, 2011 - the Village's General Business District was cleared of snow for the second time this year. Costs to remove snow will be deducted from the Snow Removal – Contractual Expenses – Miscellaneous #5142.43.

4. Residents are urged to remove portable sport equipment (i.e. basketball hoops, etc) from the side of the road to facilitate snow removal.

Trustee Kovalchik read the monthly Village Green report as follows:

1. A Village Green Committee Meeting was held at the RHV Building. Brenda Cagle, Sally Dwyer-McNulty and Brent Kovalchik attended. The following items were discussed:

- a. The current balances of the Village Green Committee related budget accounts as of January, 2011 are as follows:

- Community Beautification – Contractual Expenses
Contractual Expenses (#8510.4)
Balance \$ 1,383.75
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 2,304.53
- Village Green Checking Account
Balance \$ 2,736.82

- b. Arbor Day Celebrations and Spring Tree Planting

- Tentative dates have not been determined, possibly late May -early April, 2011 pending weather/thaw conditions.
- Trees will be dedicated to Alex Gravino and Barbara Beilenberg. Details forthcoming.
- A memorial garden in honor of Jane Lehmuller is being considered. Details forthcoming.
- Acknowledgement of the 10th Anniversary of the Red Hook Village Green Committee.

- c. Tree City USA applications were submitted in December, 2010 and revised/re-submitted in January, 2011.

- d. Volunteer time-forms were discussed. These forms will assist in recording time worked by volunteers during planting sessions necessary for grant administration and reimbursements.

- e. A site map, locating proposed new tree locations throughout the Village, is being prepared.

Trustee Kovalchik read the monthly ITF report as follows:

1. Red Hook Sewer Project

Responses to comments made to Rural Development's Preliminary Notice of Potential Conversion of Wetlands and Areas of Archeological Sensitivity have been addressed by the following agencies:

NYSDEC, Region 3 (Rebecca Crist, December 20, 2010).
(with the addition of two single-family houses to the proposed Sewer District)..... "it does not appear that a significant increase in flows or other impacts is expected sufficient to warrant a new SEQR process".

"DEC staff now considers the project likely to be able to meet permit issuance standards for freshwater wetlands and State Pollutant Discharge Elimination Systems"... (application submission is subject to a full review).

USDA-RD (Madeline Crowe, January 13, 2011) –
"After in-depth discussion, Rural Development has determined that all environmental issues have been addressed responsibly and the environment process will be deemed complete with the final publication of the Finding of No Significant Environmental Impact".

January 24, 2011 – Dutchess County Legislature Business Meeting

- Public Hearing with respect to the establishment of Part County Sewer District No. 6 located in the Village and Town of Red Hook, Dutchess County, New York (Rosemarie Zengen, Linda Keeling, Thomas Mollica, John Coburn, Dr. Perez-Sturges, Bill O'Neil, Harry Colgan, Brent Kovalchik, Sue Mora, Bridget Barclay (DCW&WA), George Popp (USDA-RD) observed and/or commented).
- Three resolutions were offered, debated and voted upon by the DC Legislature (co-sponsored by Legislators Traudt and Sadowski).

2011 119 - Establishing Part County Sewer District No. 6 in the Village and Town of Red Hook:

- vote: 22 yes, 2 no (Tyner, Doxsey)

2011 020 – Approving a Service Agreement by and between the County of Dutchess and the Dutchess County Water and Wastewater Authority for Part County Sewer District No. 6:

- Vote: 22 yes, 2 no (Tyner, Doxsey)

2011 021 – Submission of Resolution subject to Mandatory Referendum Establishing Part County Sewer District No. 6 in the Village and Town of Red Hook:

- Vote: 24 yes

Referendum date was established for April 8, 2011. Further details from DC Board of Elections forthcoming.

2. Red Hook Village Water Project

- January 6, 2011. Letters of Notification for the National Environmental Protection Act procedures were sent by C.T. Male Associates, P.C. on behalf of the Village of Red Hook to the following agencies:

United States Fish and Wildlife Services (Threatened and Endangered Species File Review Request)

New York State Department of Environmental Conservation Division of Fish Wildlife and Marine Resources (Threatened and Endangered Species File Review Request).

Dutchess County Department of Planning and Development (Area-Wide Clearing House Review)

New York State Office of Parks, Recreation and Historic Preservation (National Register of Historic Places Written Concurrence), and

USDA-Rural Development (Advisory Council Requirement on Tribal Consultation)

- January 20, 2011 – The RH Village Board reviewed Part 2 – Project Impacts and Their Magnitudes of the State Environmental Quality Review (SEQR) Full Environmental Assessment Form. Reasons for a Determination of Non-Significance was also reviewed. A Negative Declaration and Notice of Determination of Non-Significance was approved by the RHV Board of Trustees.

- Appendix A of the SEQR Full Environmental Assessment Form was signed by Deputy Mayor Ed Blundell.

3. Red Hook Village Zoning Amendments and Pattern Book

- Trustees Jay Trapp and Brent Kovalchik continue to work on draft proposals to amend the current R10,000, GBD, TND Zoning and architectural guides.
 - January 20, 2011 – Trustee Brent Kovalchik accepted, on behalf of the Village of Red Hook, a \$10,000 Hudson River Valley Greenway Communities Grant Award at the HRV Greenway Joint Board Meeting held at the Henry A. Wallace Center (FDR Presidential Library and Home). This grant award, supplemented by an \$11,700 NYSCA grant award, will be used to prepare a Pattern Book and Architectural Guides of Housing Types and Commercial Infill Development Buildings.
 - Red Hook was cited as a “Model for Intermunicipal Cooperation” by the HRV Greenway Board of Directors for the partnership, consisting of the Town of Red Hook, Village of Red Hook and Tivoli, Dutchess County and Red Hook Central School District, “thatdeveloped the first intermunicipal proposal in Dutchess County for targeting growth around existing centers in order to preserve greenspaces in the town from development (Centers and Greenspaces Plan).” The Greenway provided financial support, in addition to the initial \$15,000 grant award, for fiscal impact studies, infrastructure feasibility studies (sewer and water), zoning amendment proposals and the Pattern Book projects).
 - January 27, 2011. A meeting was held to initiate work on the Pattern Book and Architectural Guides for the Village of Red Hook. Historical Village development patterns, draft architectural guides, format, scope of work and community involvement were discussed. A presentation by C.T. Male was made explaining laser/digital surveying and review of the existing survey completed of the Village for the RH Sewer Project. Stephen Tilly, Elizabeth Martin, (Stephen Tilly, Architect), Barbara Beilenberg (Egbert Benson Historical Society), Juliet Harrison (RH Area Chamber of Commerce/Communities Art Network), Carl Rigdon, Bruce Wells (C.T. Male) and Brent Kovalchik (RHV Trustee) attended.
4. The ITF met on January 7, 14, 21, 28, 2011 at the RHT Building to review public comments made at Public Hearings concerning the proposed RHT Zoning Map, Comprehensive Plan, and Zoning Amendments of the Centers and Greenspaces Plan. Review of properties and requests from property owners considering to petition the RHT Board to admit properties into the proposed Agricultural/Business District.

January 20, 2011. A Public Hearing was conducted at the Red Hook High School to hear comments regarding the proposed zoning, subdivision regulations and zoning map amendments of the Centers and Greenspaces Plan. The Public Hearing will continue on February 3, 2011, 7:00 pm at the Red Hook High School Cafeteria.

The Public Hearing on the proposed zoning amendments and zoning map revisions closed on February 3, 2011.

Written comments will be reviewed at the RHT Building until Friday, February 18, 2011.

February 23, 2011. The RHT Board will consider the FGEIAA and will discuss the findings, and respond to comments received on the DGEIS.

RESOLUTION # 1-2011

Clerk Cole read resolution 1-2011-

WHEREAS THE TWO VILLAGES (TIVOLI AND RED HOOK) AND THE TOWN OF RED HOOK ARE INDEPENDENT ENTITIES WITH THE COMMON GOAL OF PROVIDING FOR THE HEALTH, SAFETY AND WELFARE OF THEIR RESPECTIVE RESIDENTS;

WHEREAS ONE AREA OF RESPONSIBILITY FOR THE INDIVIDUAL MUNICIPALITIES IS THE CONSTRUCTION, MAINTENANCE AND CLEARING OF ROADWAYS AND RELATED TRANSPORTATION INFRASTRUCTURE SO THAT RESIDENTS MAY SAFELY TRAVEL IN THE TOWNS AND VILLAGES;

WHEREAS EACH MUNICIPALITY SEPARATELY EMPLOYS STAFF AND OWNS BUILDINGS AND EQUIPMENT TO CONSTRUCT, MAINTAIN AND CLEAR THE ROADWAYS;

WHEREAS THE TOWN OF RED HOOK NEEDS TO REPLACE ITS CURRENT HIGHWAY GARAGE WITH A SAFE, MODERN, EFFICIENT FACILITY ON THE CURRENT TOWN LAND;

WHEREAS THE VILLAGE OF RED HOOK AND VILLAGE OF TIVOLI ARE INTERESTED IN EXAMINING THE OPTION OF SHARED HIGHWAY SERVICES AND FACILITIES WITH THE TOWN OF RED HOOK;

BE IT RESOLVED, THE VILLAGE OF RED HOOK AGREES TO EXPLORE THE OPTIONS OF SHARED OR CONSOLIDATED HIGHWAY SERVICES, AND AS A FIRST STEP WILL WORK WITH THE TOWN AND TIVOLI TO APPLY FOR A LOCAL GOVERNMENT EFFICIENCY GRANT TO STUDY CURRENT BUDGETS AND NEEDS TO ESTABLISH THE EFFECTIVENESS OF A SHARED FACILITY, SHARED EQUIPMENT AND SHARED STAFF. SAID FIRST STEP WILL REQUIRE THE RETENTION OF A CONSULTANT WHOSE ENTIRE EXPENSES MUST BE PAID FROM THE LOCAL GOVERNMENT EFFICIENCY GRANT, NOT THE VILLAGE TAX PAYERS. THE GOVERNING BODIES OF THE THREE MUNICIPALITIES WILL ANALYZE THE RESULTS AND TAKE STEPS BASED ON THE RESULTS OF THE STUDY, EACH MUNICIPALITY RESERVES ITS RIGHTS BUT WILL WORK TOGETHER TO PROVIDE FINANCIAL AND PLANNING DATES TO FACILITATE THE STUDY.

Deputy Mayor Ed Blundell made a motion to approve resolution # 1-2011. Trustee Jay Trapp seconded. All were in favor.

2. Village Election: Deputy Mayor Ed Blundell made a motion to appoint Mary Kelly, Joan Swift, Doris Balacic-Scheuing as election inspectors. Trustee Jay Trapp seconded. All were in favor. Clerk Cole stated that we are still waiting to hear from Albany if the Village will be allowed to use the lever machines for the up and coming election.

PUBLIC COMMENT

Matthew Coon volunteered to help with the "Hugs From Home".

George Beekman stated that the Town has been fumbling for over 20 years in regards to a new highway garage and that the Village should not get involved. Trustee Jay Trapp asked Mr. Beekman what benefit the Village would have by abstaining from getting involved. Mr. Beekman also questioned who will maintain the sidewalks? Many sidewalks are not clear of snow and ice. Does the Village notify residents that they must maintain their sidewalks? Clerk Cole stated that if the Village cleans the sidewalks the resident is billed \$2.00 per LF. The liability falls on the homeowner.

8:20pm Mayor David Cohen made a motion to enter into executive session to discuss contractual agreements. Trustee Ed Blundell seconded. All were in favor.

9:15pm Executive session convenes. Trustee Jay Trapp made a motion to re-open. Trustee Brent Kovalchik seconded.

Mayor David Cohen announced a retirement party for police officer Reggie Moore on Friday February 18th at 6:00 pm at the Red Hook Fire House.

Trustee Jay Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Brent Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer