

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
NOVEMBER 1, 2010**

Present: Mayor Cohen, Deputy Mayor Ed Blundell, Trustee Brent Kovalchik, Trustee Jay Trapp and Trustee David Seymour.

Mayor Cohen opened the meeting at 7:30pm with the Pledge of Allegiance.

Trustee Blundell made a motion to accept the minutes from October 4<sup>th</sup>, 14<sup>th</sup>, and 21<sup>st</sup>. Trustee Trapp seconded. All were in favor.

- 1.) St. Paul's Lutheran Church: Kevin Wade Esq. represents the Church. St. Paul's wants to subdivide property and is unable to without village water, which is currently on hold due to the BOH not allowing anymore new water hookup's in the Village. C. T. Male will present an engineering report on the Village's water system this evening. Kevin will stay to receive updates.
- 2.) Panda: Clerk Cole read resolution # 10-2010 – whereas the five municipalities agree in April 2006 to share In funding Panda, whereas the five party inter-municipal agreement extends ends April 2011, whereas the Panda fiscal year begins January 2011, whereas the Village of Red Hook fiscal years begins June 2011, whereas the Village of Red Hook wants to explore options to reduce costs and promote transparency and access and access by a move to web based viewing, whereas Panda has made commitments to move video recordings of Village meeting to a web based presence on their site to allow viewing at any time on the web, whereas Panda has used existing equipment to create a web based program viewing system, whereas the 2011 Panda budget has already been developed and presented to the five parties, whereas the withdrawal of the Village of Red Hook would cause Panda to fail in its mission for 2011, be it resolved that the village of red hook will rescind its September letter of withdrawal and commit to one more year of Panda participation for 2011 and reserve its right to act after that year. Trustee Blundell stated that if the Village of Red Hook pulled out of this contract the other four municipalities would have to pay the difference. Office space is a big cost to Panda. George Beekman finds this resolution appalling. Steve Zacharzuk stated that if the Village pulls out of Panda there will no way for Village news to reach the people.

Kathy Hammer stated that Panda used to have space for free in the Town of Rhinebeck on the stage. Currently Panda pays \$200.00 a month for rent in Tivoli. Trustee Trapp questioned where the money was going to come from to complete this contract. Trustee Blundell made a motion to approve Resolution # 10-2010 for one year. Trustee Seymour seconded. Mayor Cohen – yes, Trustee Kovalchik – yes, Trustee Trapp no.

#### TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of October: Fund balances: General \$353,301.64, Water \$36,789.39, T & A \$12,015.06, Resource Recovery \$2,392.54, Petty cash \$96.22, Village Green \$2,812.94, Hardscrabble \$5,716.00. Monthly Expenses: General \$158,919.43, Water \$23,952.84, T & A \$12,015.06, Resource Recovery \$2,392.54. Trustee Trapp made a motion to accept this report. Trustee Kovalchik seconded. All were in favor.

#### POLICE

Mayor Cohen read the Police report for the month of October: 156 incidents, 101 UTT'S, 6 arrests.

#### CELEBRATIONS

Trustee Blundell stated that the Halloween celebrations were very successful, over 400 people in the Village. December 3<sup>rd</sup> is the Winter fest. celebration.

#### RESOURCE RECOVERY

Trustee Blundell was unable to give a report due to figures not in from resource recovery. \$6,271.00 was sold in tags.

## PERSONNEL

Trustee Blundell met with DC personnel to familiarize himself with civil service law.

## WATER

Trustee Seymour read the planning and zoning report for the month: 2 bacteria samples were taken and sent to lab, met with Trustee Seymour, Engineers & DOH on various issues, pump for well # 3 was replaced, water towers were inspected report has been received, average daily water usage for the month: 221,452 gallons. Letters were sent to customers regarding faulty meter, 19 Firehouse Lane, 42 East Market St., Jay Greenblat who performs or software updates for our water program. Will hold a training program on this week in the village building on Nov.4<sup>th</sup> at 10:30 both Lara and Doris will be attending. As of interest we have 827 water accounts, 29.7% use less the 1000ct, 39.9 % 2000cf, 16.2 3000dv, 6.2% 4000cf, 7.5% 5000 cf. File update: lost pump # 3 last week due to motor failure, the problem has been resolved. New Motor, Casing and Electric Program. Has been installed. Updated our Water rate book with current water rates and filling pool hydrants filled. Underwater Solutions Inc. did out tank testing for both 225,000 gal and 500,000 gal. This is a test that must be done every 5 years. 225,000 gal tank has issues due to the high cost for repair we may look to have the tank replaced with a glass lined tank. This is an expensive project. We have 2 to 3 years to make some type of steps that need to be taken. The overall report was good. The biggest concern was the Tower Street Tank. Water system report by C. T. Male 7 wells/ no redeveloped has been done in 20 years. Flow testing will begin within the next 10 days. Each well will run for 72 hours to determine flow rate and mid max gals per minute. Note all 7 must be done. Generator: The DCHD has slightly revised

their position of a generator. That would service the village. Proposed was 150 DW, however out 80 KW will pass for now. However an upgrade must be looked at in the next 5 years.

#### HIGHWAY

Trustee Kovalchik read the monthly Highway report as follows:

1. Leaf pick-up began on October 16, 2010 and will continue through November, 2010. Brush pick-up will follow when leaf pick-up is complete. Residents are encouraged to separate brush (twigs, branches) from leaves and to rake leaves into rows, not piles, to facilitate pick-up. Notifications will be published in local news papers informing residents when leaf and brush pick-up will end for the season.
2. The Village landfill will close for the year on December 11, 2010. Permits, available to Red Hook Village residents, can still be purchased at the RHV Building for \$20.00.
3. The Federal Highway Administration has mandated that all new street identification signs, scheduled to be replaced before January 9, 2010, must be mounted at a height of 9'0" to the top of sign and must be mounted on "U" channel break-away posts. The Highway Department is currently reviewing mandates to verify if only one identification sign per intersection will suffice in an effort to reduce costs. All existing signs and posts removed will be sold for scrap metal with the proceeds going to further reduce the anticipated cost of installing new MUTCD mandated signs.
4. Catch basins, drywells and black top swales have been installed on Benner Road and Church Street. Final blacktop finish work and lawn restoration will be completed early November, 2010. Funding for this work will be allocated from the CHIPS budget line #5110.4.

5. Discarded metal items were sold on October 1, 2010 for \$310.50. Scrap metal was also sold on October 21, 2010 for \$196.00. Proceeds will be added to the Scrap Metal Recycling Program Account. The balance of the account, including the new revenue is currently \$1,062.34. Since inception of this program in September, 2007, \$7,449.50 has been generated. Proceeds from this program go toward purchasing tools/equipment for the RHV Highway Department and is supplemental to the General funds allocated to the Highway Department. Residents interested in donating scrap metal can contact Dan Streib at 758-8600.
  
6. NYSDOT has reviewed and revised the current Construction Documents (CD's) for the Red Hook Village Sidewalk Project (PIN #8760.64-three mid-block ADA compliant crosswalks on Broadway and a new sidewalk on West Market Street between Phillips Street and Benner Road). A letter and comment spreadsheets were sent to the Village on October 22, 2010 from the NYSDOT Region 8 Local Project Unit. A state/local agreement was also sent from NYSDOT and received by the RHV.

The Project for Red Hook sidewalks, estimated to cost \$233,000, will be reimbursed from the FHWA Tip Program (80%) and the NYSDOT (20%). Work is progressing to incorporate/revise CD's by RHV Engineer Mark Day.

A Resolution has been prepared and will be voted on by the RHV Trustees outlining costs, funding sources, authorizations, reimbursement agreements and project approval.

#### VILLAGE GREEN

Trustee Kovalchik read the monthly Village Green report as follows:

1. There were no Village Green Committee meetings held during the month of October, 2010.

2. The current balances of the Village Green Committee related budget accounts as of October 26, 2010 are as follows:

- Community Beautification – Contractual Expenses  
Contractual Expenses (#8510.4)  
Balance ..... \$ 2,704.00
  
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 2,304.53
  
- Village Green Checking Account  
Balance ..... \$ 2,812.94

3. Village Mayor David Cohen and Village Trustees David Seymour, Jay Trapp and Brent Kovalchik planted an American Elm Tree at the Elmendorph Inn on October 10, 2010. This was part of the events scheduled to kick-off the 10% challenge.

4. October 6, 2010. Signed Payment Authorization Form, Substitute Form W-9 and signed/notarized Amendments to contract were sent to Debra Gorka (Forester, NYSDEC) extending the terms of the 2007-2008 NYSDEC Urban and Community Forestry Grant.

5. The Village Green Committees annual Fall Tree Planting occurred on October 30, 2010. A tree was planted at Richard Abrahams Park and dedicated to VGC founding member and RHV Planning Board Member, Evelyn Krueger, for her foresight and dedication to the Village of Red Hook and its trees.

Thirteen trees were planted, with the help of volunteers and RHV Trustees, at various locations throughout the Village including: Garden Street, Park Avenue; Phillips Street; Prince Street and Maizeland Road. The VGC extends

it's thanks to RHV Highway Department Superintendent, Dan Streib, and his staff for assisting the Committee's efforts by digging holes prior to the new tree plantings. Also, the VGC extends its thanks to volunteers Jeanne Duntz and Laurie Seymour for preparing lunch, for the tree planting crews, at the Elmendorph Inn.

ITF

Trustee Kovalchik read the monthly ITF report as follows:

### **1. Red Hook Village Water Project**

Draft copies of the Preliminary Engineering Report (PER), prepared by C.T. Male, have been received on October 27, 2010 and October 28, 2010. The drafts have been reviewed and revised by RHV Trustees David Seymour and Brent Kovalchik. The final copy was submitted to the Village on October 29, 2010. The PER documents the needed upgrades RH Village's water supply, storage and distribution system to provide drinking water to Village businesses and residents.

The PER will be submitted to the NYSEFC for their review and scoring to determine if the RHV Water Project qualifies for inclusion in the Annual IUP for FY2011. Projects listed on the IUP will be considered for funding.

### **2. Red Hook Sewer Project**

October 1, 2010. The Red Hook Sewer Project Committee met at RHV Building.

Items discussed included:

- Discussed meeting with NYSDEC, NYSEFC, DCW&WA and C.T. Male of 9-30-10 to review NYSDEC project requirements outlined in a 12-14-09 memo (wetland delineation; easements; archeological). Most concerns have already addressed in the Basis of Design Report (December, 2008), Facility Plan (August, 2008) and Map, Plan and Report (December, 2009). No significant obstacles were cited by NYSDEC to obtain sign-off.
- Estimate cost of construction, revised financial plans, NYEFC short-term financing deadlines and DC Legislature Agenda timelines and sewer district assessment rates were discussed.
- A revised Map, Plan and Report are anticipated to be made available to the public by November 15, 2010.

3. Red Hook Village Zoning Law Amendment:

October 9, 2010 – Trustees Jay Trapp and Brent Kovalchik met with Michelle Greig (Greenplan, Inc) to review the scope of work to revise/amend the current R10,000 and GBD and proposed TND zoning regulations.

October 16, 2010 – Trustees Jay Trapp and Brent Kovalchik met to prepare revisions to the current GBD zoning regulations.

Funding for planning consultant services will be reimbursed by a Hudson River Valley Compact Grant (\$10,000).

4. The ITF is currently incorporating comments received at the June 10, 2010 – July 7, 2010 DGEIS public comment hearing, and comments received from the RHT Ag and Open Space Committee, CAC and Planning Board regarding the

amendments to the current RHT General Provisions of the Zoning Regulations and proposed Ag/Business District of the Centers and Greenspace Plan.

It is anticipated that the Red Hook Town Board will make its determination on FEIS and vote on the zoning amendments and new zoning provisions as outlined and prepared in the Centers and Greenspaces late 2010/early2011.

CPF/ZRC/Shared Services/Red Hook Together  
Trustee Kovalchik read the monthly reports as follows:

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**  
**October, 2010 – Brent Kovalchik – RH Village Representative/Member**

A meeting was held on October 7, 2010. The following items were discussed.

- Village Parcel Mapping and lists of properties that can be included for funding based on CPF criteria are being prepared. Susan Ezrati and Rubin Loggin are preparing parcel identification and criteria ranking lists for the Village of Tivoli and Hamlets of Barrytown, Annandale and Upper Red Hook. Brent Kovalchik is preparing a similar list of properties for the Village of Red Hook.
- Discussed how to integrate the Village/Hamlet rankings with the Agricultural parcel rankings.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report**  
**October, 2010 – Brent Kovalchik – RH Representative/Member**

There was no meeting held on October 14, 2010 due to a lack of quorum.

**Red Hook Town Shared Service Committee – Monthly Report  
October, 2010 – David Seymour and Brent Kovalchik – RH Village  
representatives/Members**

There were no meetings held during the month of October, 2010.

**Red Hook Together – Monthly Report – October, 2010 – Ed Blundell and Brent  
Kovalchik – RHV Representatives/Members.**

A meeting was held on October 21, 2010 at the Bertelsman Campus Center on the Bard College Campus. The following items were discussed:

- Red Hook Education Foundation – collaboration with Bard College on curriculum collaboration, after school programs and engagement within the community.
- Discussed available grants to assist municipalities that have lost local newspapers to engage the general population of activities associated with government, local activities through internet and/or hard copy news.
- RHCS D:
  - engaging students to assist in a NYSE RDA energy audit at the schools (enlisting members of the RH High School Energy Club).
  - Exploring a “hard link” with Bard College – i.e. possible collaboration with Bard’s science education initiatives.
- RH Village (possible collaborative funding opportunities):
  - discussed grants available from NYS Office of Community Renewal to revitalize Village GBD and investigate purchasing/restoring building to be used as RHCS D community center ,
  - Bard College exhibition space, RHV Parking.

- Discussed current U.S. Senate initiatives, Strengthening Employment clusters to Organize Regional Success Act, Retrain NYS Workers for jobs of the future.
- 10% Challenge Update:  
20% of pledges are complete to fulfill Challenge Requirements (1,000 pledges required). Currently assigning “themes”, based on Dan Baxter’s illustrations, for the remaining twelve months of the Challenge.
- Joint November, 2010 meeting with Red Hook Together, Red Hook Cares, and Red Hook Education Foundation to discuss a joint community/exhibition center in the Village of Red Hook, collaborative science programs with RHCS and Bard (Citizen Science Program), bio-tech research (RHT EDC and RH Area Chamber of Commerce), and tour the Bard College Science Building.

#### BUILDING/GROUNDS

Trustee Seymour reported that the front doors have had work done. Work was performed by Darmstadt Overhead Doors, Village building has been winterized, boiler tuned up. Work was performed by Allied Utility Service. Schindler Elevator Corp. did their quarterly inspections.

#### PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of October: 2 building permits, 1 certificate of occupancy, 1 certificate of compliance, and 14 inspections. \$980.00 was collected in fees. Trustee Trapp read a letter of resignation from Planning Board Chairperson Gerald Jameison. Appointment of Everett Pearsall as Chairperson and Rodney Morrison as Co-Chairperson. Mayor Cohen made this in the form of a motion. Trustee Blundell seconded. All were in favor.

## HIGHWAY

C. T. MALE – Water report presented by Robert Flores. Lolly Greco from St. Pauls asked if the County gave the Village any funds to work with. Trustee Seymour said no but it was the County that requested this report be done. Before any new hook-ups are connected the Village must do a flow testing and install an emergency generator. Our current generator will do 2 pumps and the County will not accept that. Anderson Commons had been granted permission for water hook-up but their application has expired. Mayor Cohen stated that the Church created their own problem. Currently Anderson Commons is in litigation to sell their development rights. Kevin Wade stated that the Village is saving over 50,000 gallons of water since this project has not started, therefore 5 residential homes should be able to get water. Trustee Seymour stated that the County stated that the flow test showed that our pumping capacity is not good. Arvine Coon stated that there is not enough water for Anderson or Knollwood Commons and approval was granted before he was asked for input. It will cost 9.1 million dollars for the Village to upgrade their water system as per the County's recommendations. DEC is on the County and the Church is on a dead line. Steve Zacharzuk asked the board if they ever compare what is pumped vs. usage. Arvine Coon stated that the meters are old and many of them are stuck. They no longer make the meters that the Village is currently using. Trustee Seymour will schedule a presentation from Badger meters, which is a head that fits over the current meter and is much more accurate. Trustee Seymour also stated that there is leaking within the system.

## RESOLUTION # 11-2010

Clerk Cole read the resolution:

No-parking restrictions are being set for the following locations:

- At the intersection of St. John's Street and West Market – 30' east on the north side
- At the intersection of St. John's Street and North Broadway – 30' south on west side from intersection
- At the intersection of Elizabeth Street and East Market Street – south side, 30' east on south side
- At the intersection of Cherry Street and East Market Street – north side, 30' east and 30' west of intersection
- At the intersection of Fraleigh Street and South Broadway (on Fraleigh Street; one side parking only – no parking north side 570' of Fraleigh)
- At the intersection of Amherst Drive and South Broadway (north side 60' of Amherst)

Mrs. Deneger was presented and stated that it is very difficult to pull out of Fraleigh Street on Rt 9. Trustee Blundell stated that at the intersection of St. John's Street and Rt. 9 - 30' is too much footage. Trustee Trapp stated that the Village is taking away too many parking spaces and there are too many signs. Trustee Kovalchik made a motion to accept resolution # 11-2010. Trustee Seymour seconded. All were in favor.

#### POLICE CONTRACT

A two year contract from June 2010 through May 31, 2012 was reviewed and all police parties agree. Deputy Mayor Blundell made a motion to approve this contract. Trustee Seymour seconded. All were in favor.

Water Moratorium will be discussed at a later date.

Workman's Compensation: Deputy Mayor Blundell stated that the Village pays for the Town's portion of the workman's comp and in the new contract it must be stated that the town's portion is 79% of the total cost.

RESOLUTION #12-2010

Trustee Kovalchik read resolution # 12-2010 authorizing the implementation and funding in the first instance 100% of the federal aid eligible cost, of a transportation federal aid project and appropriating funds. PIN # 8760.64 Sidewalks. (\$233,000.00). The Village must pay administration, inspections, engineering and legal fees. Trustee Kovalchik made a motion to accept this resolution subject review and approval by the Village Attorney. Trustee Trapp seconded. All were in favor.

BAN/BOND ON VILLAGE HALL RENOVATIONS: Trustee Seymour made a motion to approve the rolling over of funds for \$540,000.00 for a year. Eventually these funds will be rolled into permanent bonding. Trustee Trapp seconded. All were in favor.

RESOLUTION # 13-2010 – Preliminary Engineering Report – Water System Evaluation.

Trustee Kovalchik made a motion to accept resolution 13-2010. The Village of Red Hook Board of Trustees has reviewed the Preliminary Engineering report Water System Evaluation, Village of Red Hook of October, 2010 as prepared by C. T. Male, P. C. Therefore, be it resolved that the Red Hook Village Board of Trustees are satisfied that the information provided in the Preliminary Engineering Report has met the criteria, requested by the Village and is in compliance with the terms of the proposal for Engineering Services of January 18, 2010, between the Village of Red Hook and C. T. Male Associates, P. C. Therefore, be it also resolved that the Red Hook Village Board of Trustees will submit requests for reimbursement to the USDA – RD (Pre-Development Planning Grant of \$14,000.00 and the Hudson River Valley Greenway (Communities Grant of \$10,000.00) to supplement the Red Hook Village Water Funds contribution of \$3,810.00. Trustee Seymour seconded. All were in favor.

A.W. Coon submitted a proposal to purchase Village leaves for \$10.00 a load. Trustee Kovalchik made this in the form of a motion. Trustee Trapp seconded. All were in favor.

A. W. Coon submitted a proposal to erect a community calendar in front of the municipal parking lot. This will be of no cost to the Village and will be maintained by A. W. Coon. Deputy Mayor Blundell stated that he didn't think there was enough room and it must comply with Village sign regulations. Trustee Trapp thinks that due to the fact that it is coming from a government agency then it is exempt from planning and zoning. Trustee Kovalchik suggested A.W. Coon submit a drawing showing design and size. Trustee Kovalchik made a motion to approve the sign contingent that a design is submitted and approved. Trustee Trapp seconded. All were in favor.

Bids for mowing fields by the well lots: Clerk Cole received two bids. 1. Frank Vosburgh and Sons \$400.00. 2. Herbert Stickle \$300.00. Mayor Cohen would like to put off until the November 18<sup>th</sup> workshop.

Trustee Kovalchik made a motion to pay bills after audit. Trustee Trapp seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer