

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
APRIL 5, 2010**

Present: Mayor Cohen, Trustee Blundell, Trustee Seymour & Trustee Kovalchik

Absent: Trustee Trapp

Mayor Cohen opened the meeting at 7:30pm with the Pledge of Allegiance.

Trustee Kovakchik made a motion to approve minutes from March 3rd, 18th & 25th. Trustee Blundell seconded. All were in favor.

Agenda items:

- Red Hook Library construction project: Barry Ramage –President of the Library presented the Village Board with an update on the construction project, several other Trustees were present and the new Library Director Sue Hoadley. On the Library web site there is a complete list of events and activities in regards to the Big Read. The new addition will allow handicap accessibility, allow full use of the main building and gain access to the third floor. During construction the Library may have to be closed for a short time.
- Dan Wheeler: Linden Avenue sidewalk to Rec Park update: Mr. Wheeler sent the plans to the County. Mr. Kelly at the County should review and approve these plans but is currently back logged with work. Mr. Wheeler asked Mayor Cohen to contact Mr. Kelly asking him to move forward with this approval in a timely manner. Trustee Seymour asked who will maintain the sidewalks. Trustee Kovalchik stated that it is in Village law that the resident must maintain the sidewalk.
- Howie Callies-Chairman of Town of Red Hook Greenway and Trails Committee. This committee is in the process of planning a trails promotion event which they have named Tour de Red Hook. They scheduled the event for May 16, 2010 from 1:00 pm to 3:00 pm. It would involve a bike ride route beginning at the Rec. Park, traveling on several roads within and near the Village of Red Hook limits, and returning to the Rec. Park. A map of the proposed bike route is on file. This committee is seeking approval for this event. Trustee Seymour inquired about route supervision being a must with so many children. Mr. Callies assured the board that there will be several people along the bike route supervising. Mayor Cohen will question the Village Attorney as to whether the committee needs additional insurance for the Village.

TREASURER'S REPORT

Clerk Cole read the Treasurer's report for the month of March 2010: Fund balances are as follows: General \$ 21,297.10, Water \$ 5,607.74, T & A \$ 9,527.12, Resource Recovery \$ 2,484.11, Petty Cash \$ 37.54, Village Green \$ 4,164.64, Hardscrabble \$ 2,187.95. Monthly expenses \$ 116,069.04, Water \$ 16,234.06, T & A \$ 9,527.12, Resource Recovery \$ 2,454.80. Trustee Blundell made a motion to accept the Treasurer's report. Trustee Seymour seconded. All were in favor.

POLICE

Mayor Cohen read the police report for the month of March 2010: 173 incidents; 167 total UTT'S &

CELEBRATIONS

Trustee Blundell reported a very successful Egg Scramble – over 300 children plus their parents participated. Over 3000 stuffed eggs were distributed by 5th graders from the Red Hook Central School. May 8th is Apple Blossom day and a request for Village services was submitted. Close Prince Street, the use of garbage receptacles, use of the Village stage. A request was made for the Village to donate \$ 350.00 to Apple Blossom Day. Trustee Blundell made a motion to approve these requests with the exception of in lieu of a donation of \$ 350.00 that will be provided an extra police patrol for Apple Blossom Day. Motion seconded and passed.

RESOURCE RECOVERY

Trustee Blundell read the Resource Recovery report for the month of March: commingle 3.37 T @ \$ 100.44, cardboard 6.34 T @ \$ 129.08, garbage 15.45 T @ \$ 1333.64. Trustee Blundell recommended to the board to raise the price of small tags to \$ 2.50 and large tags \$ 5.00. Fuel surcharges are up and the tipping fee price of commingled is remaining high since the economic downturn. Village garbage pickup is still less expensive than a private hauler. Trustee Blundell made this in the form of a motion effective May 1, 2010. Trustee Seymour seconded. All were in favor.

Dutchess County Fair Grounds is holding the 40th Earth Day. For \$ 10.00 you can drop off TV's, computers or a car load of debris. Free shredding is also available. There is no preregistration for this event.

WATER

Trustee Seymour read the water report for the month of March: 2 bacteria samples were taken and sent to lab, fire hydrant on Kent Road was repaired, meter was replaced at the Humphrey (Fisk Street), average daily usage for the month was 219,581.

Village website will be updated within a few weeks. A link to the Annual Water Quality Review, activity reports, DEC revision, and updates from the Dutchess County Department of Health.

The Village Hall sprinkler system was tested and is OK.

Delinquent water bills are \$ 7,569.00.

The Village Hall cleaning service will reduce their weekly cleanings to one half due to budgetary reductions in spending. Should save 20-30 %.

Starting in May the Village will flush hydrants.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report for the month of March: 5 building permits issued, 3 certificates of compliance, 3 municipal searches, 2 orders to remedy, 2 fire inspections, 10 inspections. \$ 1,725.00 was collected in fees for the month of March.

HIGHWAY

Trustee Kovalchik read the monthly Highway report as follows:

1. A new Husky 346 XP 18" chain saw has been purchased by the Highway Department for \$457.00. Funds for this purchase are provided by the Scrap Metal Recycling Program.

The current balance of the Scrap Metal Recycling Program is \$1,023.84. Since inception of this program in September, 2007, \$6,361.08 has been generated. Proceeds from this program go toward purchasing tools/equipment for the RHV Highway Department and is supplemental to the General Funds allocated to the Highway Department budget lines.

2. RHV Attorney Kelly Flood-Myers has reviewed the legal provisions associated with Lease Agreements for future highway equipment. Opinions from the NYS Council of Mayors have also been reviewed. A lease agreement for highway equipment is possible, however, provisions to purchase equipment at lease termination is not allowed. Lease agreements, as an alternative to purchasing new equipment, would provide a determined vehicle rotation schedule, reduce unexpected or unanticipated mechanical repair costs, and provide a more accurate means to determine budget allocations. The RHV Trustees will consider lease agreements when the need to replace existing equipment is necessary.
3. John Cservak has been hired to fill a part-time position to serve as an attendant at the RHV Landfill. The RHV Landfill will be open on Saturday, April 3, 2010, from 9:00 am to 2:00 pm through November, 2010. Permits are available for \$20.00 at the Village offices.
5. Brush pick-up will end on April 2, 2010. Residents are encouraged to take additional brush, that may accumulate throughout the season to the RHV Landfill.
6. Street sweeping, provided by the RHT Highway Department, will take place on April 10-11, 2010 (Saturday, Sunday). Additional street sweeping may continue, as required, during evening hours during the week of April 12 through April 16, 2010.
7. Northern Dutchess Landscaping has offered to remove debris and clean/re-mulch planting areas in Memorial Park and the RHV Parking Lot. Lawn mowing before major celebration events was also offered. The RHV Trustees accepted this offer on March 18, 2010. Costs to provide this service have been donated, at no cost to the Village, by Northern Dutchess Landscaping.
8. Repair of sidewalks, damage/uneven sections caused by tree roots and/or subsurface settling, have been requested by Griffin Insurance (South Broadway) and the United Methodist Church (Church Street).

- An inventory of sidewalk conditions is being prepared to assist the Village in locating funding opportunities to provide for repairs.
- Precision Concrete Cutting has offered to provide a free demonstration sidewalk repair (at one location and up to a 2” differential). Locations are being considered to verify if this technique is appropriate to address some of the sidewalk repair concerns throughout the Village.

VILLAGE GREEN

Trustee Kovalchik read the monthly Village Green report as follows:

1. There was no Village Green Committee Meeting held during the month of March, 2010. A make-up meeting has been tentatively scheduled for Thursday, April 8, 2010.
2. The current balance in the Village Green Committee’s related budget accounts as of March 25, 2010 are as follows:
 - Community Beautification Expenses (#8560.4)
Balance \$ 2,080.92
 - Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 4,402.32
 - Village Green Checking Account
Balance \$ 4,164.64
3. Sidewalk concerns, at the United Methodist Church (Church Street), involving uneven slabs caused by a Norway Maple tree roots are being investigated. Possible remediation includes: tree removal, “slab-jacking” (ramping slabs to ease transition) and root pruning (involves arborist consultation).
4. Jane Lehmueller, Brenda Cagle and two master gardeners reviewed and made recommendations for planting areas at Loggerheads, Memorial Park and the RHV Parking Lot.
5. The annual Spring Planting Day is scheduled for Saturday, May 1, 2010. Residents interested in volunteering to plant can contact Brenda Cagle, Evelyn Krueger, Jen Melitski or Brent Kovalchik.

ITF

Trustee Kovalchik read the monthly ITF report as follows:

1. Red Hook Sewer Project

- a. Harry Colgan (RHT Councilman), David Cohen (RHV Mayor) and Brent Kovalchik (RHV Trustee) met with Rob Scholz (District Director/Clifton Park, NY – Congressman Scott Murphy’s field office at the RHV Building) on March 25, 2010 to discuss securing funding that the project has been determined “eligible” to receive.
- b. A second public hearing has been scheduled by the DC Legislature to hear comments regarding the formation of a part-county sewer district. The hearing has been set for April 12, 2010 at 7:00 pm at the DC Legislative Chambers located in the DC Office Building, Poughkeepsie, New York.

2. Water Project

- a. March 18, 2010. RHV Trustees passed Resolution #4-2010 authorizing David Cohen to file an application for funds from the USDA-RD for a Pre-development Planning Grant of \$13,905.00 to be used to prepare a Preliminary Engineering Report for the RHV Water Project (Alternative Water Source/Supply and Water Distribution System Rehabilitation).
 - b. March 23, 2010. U.S. Congressman Scott Murphy notified the Village of Red Hook that he requested the FY2011 Interior and Environment appropriations bill contain \$1 million for the installation of an alternative well field and controls. Over 175 applications were received and Red Hook, along with 63 other projects in the 20th Congressional District, were submitted to the House Appropriations Committee for consideration.
 - c. March 26, 2010. A \$10,000 HRV Greenway Communities Grant was awarded to the Village of Red Hook. The award was announced at the HRV Greenway Council Board meeting held at the Wallace Center (FDR Library and Home, Hyde Park, New York). RHV Trustee Brent Kovalchik accepted the award on behalf of the Village. The funds from this grant will be used to assist the Village in fulfilling the financial obligation required by the USDA-RD PPG Grant.
 - d. April 2, 2010. The USDA-RD Predevelopment Planning Grant Application, requesting \$13,905, was submitted to the USDA for consideration.
3. March 25, 2010. Ann Van Ingen (Director of Architecture, Planning and Design for the NYS Council on the Arts) interviewed Trustee Brent Kovalchik as part of the NYSCA Grant

Application requirements submitted on February 16, 2010, for a \$14,000 Grant to assist the

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Village in preparing a Pattern Book and Architectural Guide for GBD Infill Development and TND Housing Types. The Pattern Book will be a companion document to the proposed zoning revisions, associated with the RH Sewer Project and Centers and Greenspaces Plan, for the Village of Red Hook.

4. The ITF, in conjunction with the RHT Ag and Open Space Committee has mailed 120 surveys to property owners in the proposed Ag/Business District. Survey results due April 5, 2010, will assist the ITF in finalizing Ag/Business zoning language and incentive zoning regulations included in the Centers and Greenspaces Plan.
5. ITF continues to review environmental impact studies for the proposed Centers and Greenspaces Plan. The environmental impact studies, fiscal impact studies and the “Proposed AB District Uses compared to Existing Zoning” will be presented to the RHT Board on April 12, 2010.

Trustee Kovalchik read the following monthly reports:

**Community Preservation Fund (CPF) Advisory Board – Monthly Report
March, 2010 – Brent Kovalchik – RH Village Representative/Member**

- A meeting was held on March 4, 2010. Susan Ezrati, Pete Hubbell, Phil Seymour, Richard Biezynski, Robin Logan and Brent Kovalchik attended.

Reviewed final draft of the Parcel Map Spreadsheet of 214 properties evaluated in the Town of Red Hook agricultural areas.

- Each property was scored based on the number of criteria listed for the property in Category A (Agricultural) and Category B (Natural Resource Preservation)
- Discussed process for insuring accuracy for parcel data and future revisions
- Discussed the process for dividing funds to insure availability of revenue for non-agricultural purposes specific to the Villages, such as cultural resource-preservation, aquifer protection, wetland preservation and gateway preservation.

**Red Hook Town Zoning Review Committee (ZRC) – Monthly Report
March, 2010 – Brent Kovalchik – RH Village Liaison**

- There were no ZRC meeting held during the month of March

**Red Hook Town Shared Service Committee – Monthly Report
March, 2010 – David Seymour and Brent Kovalchik – RH Village representatives/members**

A meeting was held on March 26, 2010. Bill O’Neil (RHT Councilman), Harry Colgan (RHT Councilman) and David Seymour (RHV Trustee) attended.

Arvine “Bucky” Coon, RHT Highway Superintendant reviewed possibilities to share highway services with the Villages as a means to continue providing quality services while reducing overall costs to all municipalities. Shared labor resources, materials, equipments and facilities were discussed.

OTHER BUSINESS

Mayor Cohen announced that Key Bank will hold a 50 year in business celebration. Mayor Cohen will write a proclamation for the May meeting.

Mayor Cohen read the appointment list for 2010/2011. Trustee Blundell made a motion to accept this appointment list. Trustee Seymour seconded. All were in favor.

**VILLAGE OF RED HOOK
7467 South Broadway
Red Hook, N.Y. 12571
2010-2011
April 5, 2010
APPOINTMENT LIST**

VILLAGE MAYOR
DEPUTY MAYOR
CLERK

DAVID COHEN
ED BLUNDELL
CYNTHIA COLE

DEPUTY CLERK
SECRETARY
VILLAGE ATTORNEY
SPECIALPROSICUTOR

LARA HART
MARY KELLY
KELLY FLOOD-MYERS
KELLY FLOOD- MYERS

CHIEF OF POLICE

JAMES TRUITT

SERGEANT – POLICE DEPARTMENT
FULL TIME POLICE OFFICER

PATRICK HILDENBRAND
KEVIN VANWAGNER

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PART TIME POLICE OFFICER/DET.
PART TIME POLICE OFFICER/DET.

CHRISTOPHER ADERHOLDT
THOMAS D'AMICANTONIO

PART TIME POLICE OFFICER
POLICE DEPARTMENT SECRETARY

MICHAEL BROWN
RYAN CHASE
JUSTIN GROVER
ROBERT LATIMER
THOMAS MIRABELLA
REGINALD MOORE, JR.
MICHAEL PLASS
MICHAEL PLITSCH
JAMES RAPOLI
LARA HART

HIGHWAY FOREMAN
HIGHWAY FULL TIME
HIGHWAY PART-TIME
HIGHWAY PART-TIME
LANDFILL ATTENDANT

DAN STREIB
JAKE SMITH
CHARLIE COON
PATRICK STREIB
JOHN CSERVAK

REGISTRAR OF VITAL STATISTICS
DEPUTY REGISTRAR
OFFICIAL PAPER
OFFICIAL PAPER

CYNTHIA COLE
LARA HART
KINGSTON DAILY FREEMAN
POUGHKEEPSIE JOURNAL

WATER DEPARTMENT

A-W COON & SONS

ELECTION INSPECTOR
ELECTION INSPECTOR
ELECTION CUSTODIAN
ELECTION CUSTODIAN

MARY KELLY
ARLEEN HARKINS
RONNIE RHYNDERS
ROGER MCCAULEY

VILLAGE JUSTICE
PART TIME VILLAGE JUSTICE
COURT CLERK

HON. JONAH TRIEBWASSER
HON. ARVINE V. COON, JR.
KATHY FELL

CEO-ZEO
ADA COORDINATOR
DEPUTY CEO-ZEO

SAM HARKINS
SAM HARKINS
STEPHEN COLE

PLANNING/ZONING SECRETARY

LARA HART

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PARK CUSTODIAN
VILLAGE ENGINEER
VILLAGE ENGINEER

HAROLD FELL
MARK DAY (M.A. DAY)
C.T. MALE

ZONING
ZONING
ZONING
ZONING
ZONING

ROGER HUSTED
GEORGE BEEKMAN (CO-CHAIRMAN)
PAUL DUNTZ
CLIFF GUBLER
VICTOR BEHORIAM (Chairman)

PLANNING
PLANNING
PLANNING
PLANNING
PLANNING

PAUL FREDRICKS
EVELYN KRUEGER
EVERETT PEARSALL
GERALD JAMEISON (Chairman)
RODNEY MORRISON

VILLAGE GREEN
VILLAGE GREEN
VILLAGE GREEN

BRENDA CAGLE
EVELYN KRUEGER
JEN MELITSKI

VILLAGE ATTORNEY
ZONING ATTORNEY

KELLY FLOOD-MYERS, ESQ.
GEORGE RODENHAUSEN

PANDA REPRESENTATIVE

MARK DURAND
TRUSTEE EDWARD BLUNDELL

TIME WARNER REPRESENTATIVE

ED BLUNDELL

APPEALS OFFICER

DAVID COHEN

MAYOR DAVID COHEN
TRUSTEE JAY TRAPP

POLICE
PLANNING, ZONING & CENTRAL
HUDSON

TRUSTEE BRENT KOVALCHIK

HIGHWAY, VILLAGE GREEN, ITF &
GRANTS

TRUSTEE ED BLUNDELL

RESOURCE RECOVERY,
CELEBRATIONS & INSURANCE
WATER, BUILDINGS & GROUNDS
BUDGET COORDINATOR

DAVID SEYMOUR
JACK GILFEATHER

OTHER BUSINESS

- Leigh Cookingham inquired about the new proposed sewer district and if it was put out to bid and who will maintain this system. Mayor Cohen responded that the sewer system will be strictly run by the County. Mr. Cookingham also stated that he feels that the Village should put more work out to bid.
- Frank Vosburgh- questioned why the water department does not go out to bid. Mayor Cohen stated that it is very important that this person must know the system. Mr. Vosburgh stated that it was not fair and that you can save money by going out to bid. Mr. Vosburgh also questioned why one person gets the water department work, the highway repairs and snow removal. Mr. Vosburgh feels there is a conflict because someone works for the town highway department and runs the Village water system. Trustee Seymour stated that Pete Coon is running the Water Department. Mr. Vosburgh stated that all Village work should be taken from a list.
Also, Mr. Vosburgh's son owns a landscape company and offered to clean up some Village property at no cost to labor. This job was accepted by the highway foreman and at the last minute the Village Board gave the job to another company. Mr. Vosburgh feels this should have been handled in a different manner.
- Trustee Seymour stated that water usage compared to six months ago is down- current 232,214 six months ago 257,839. Several large leaks have been detected and repaired.
- David Vosburgh asked the board if they ever applied for grants. Trustee Kovalchik stated this is our normal procedure and named a few: NYS DEC Forestry Grant \$ 13,700.00, \$ 10,000.00 Greenway Grant, \$ 9,000.00 Safe Routes to School, and several court grants.

Trustee Kovalchik made a motion to pay bills after audit. Trustee Blundell seconded. All were in favor.
Trustee Kovalchik made a motion to adjourn. Trustee Kovalchik seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk

