

**VILLAGE OF RED HOOK  
VILLAGE BOARD MEETING  
12-07-09**

**Present:** Mayor Cohen, Trustee Blundell, Trustee Trapp, Trustee Kovalchik and Trustee Seymour

Mayor Cohen opened the meeting at 7:30 pm with the Pledge of Allegiance.

Trustee Kovalchik made a motion to accept the minutes from 11-02-09 Village Board. The 11-19-09 minutes will be reviewed, corrected and accepted at the next meeting. Trustee Trapp seconded. All were in favor.

- 1) **Red Hook Conservation Advisory Council** – Lindsey Chapman Presented the Village Board with a power point – Climate Action in the Village of Red Hook. Highlight was: Total Community Emissions, Village Emissions, Village Government Emissions, Existing Climate Action Plans, Possible Red Hook Measures, & Drafting a Climate Action Plan. A copy of this study is on file at the Village Hall. Ms. Chapman suggests that the village should have a climate action plan in place. Village Street lighting is expensive. LED lights should be considered. Bard College was omitted from this study.
- 2) **Panda** – Mark Durand, Kathy Hammer, Chris Garsa and Kathy O’Conner presented the Board with a year end report. Improvements have been made with streaming and can now be viewed on the internet; calendar of events; financial reports are submitted on a monthly basis, in studio productions. Bard College and DC Community College have both contributed to Panda. Overall everyone is pleased with the changes.
- 3) **Resolution # 14-2009** – Clerk Cole read Resolution #14-2009 Economic Recovery Projects – Red Hook Sidewalks \$233,000.00. M. A. Day will advertise project bid - openings will be Jan. 2, 2010. Low bidder would receive the project. M. A. Day will do all inspections. Trustee Kovalchik made a motion to approve Resolution #14-2009. Trustee Trapp seconded. All were in favor.
- 4) **Resolution # 15-2009** – Authorization to apply for funds from the Hudson River Valley Greenway – Trustee Kovalchik made a motion to accept Resolution #15-2009. Trustee Seymour seconded. All were in favor.
- 5) **Resolution # 16-2009** – the Village agrees to move \$2336.32 which was received from NYS Environmental Conservation into budget line A 8450.4 Shade Tree. Trustee Trapp made a motion to accept Resolution 16-2009. Trustee Kovalchik seconded. All were in favor.

- 6) **Red Hook Fire Department** – Mayor Cohen excused himself from this discussion due to the fact that he serves on the Board at the Fire Department - Jim Mulvey and Wayne Helsley – The Red Hook Fire Department received a letter from St. Paul’s Church stating that effective January 1, 2010 the fire company will no longer be able to use the lot across from the house as a parking lot and the Red Hook Fire Department sign should be removed. This property is owned by the Church. The Fire Department submitted a bid to purchase this land but it was rejected due to another high bidder. Mr. Mulvey stated that the Fire Department is used by many community groups such as the Senior Citizens, Cub Scouts, Red Hook School, local elections and many other committees and the hall is used for many banquets. The Fire Department is handicap accessible. It was discussed that the Village would allow the Fire Department to use the Village Highway parking lot for parking during events. Clerk Cole read a letter that was submitted from Dick Franklyn dated 12-7-09 asking for both sides to put aside their differences and do what is in the best interest of the Fire Department. Lorraine Humphrey from St. Paul’s Church was present and needs a letter in regards to water rights from the Village of Red Hook. Trustee Blundell suggested that all interested parties meet on Wednesday, December 9, 2009 at the Village Hall to discuss a mutual agreement. Trustee Blundell and Trustee Seymour will represent the Village of Red Hook.

Mayor Cohen presented the Board with offers of anyone interested in forming a Census Committee. All members already have a full schedule and are not interested on forming another committee. Mayor Cohen will notify the Census Bureau.

8:50pm Mayor Cohen makes a motion to go into executive session to discuss police personnel. 9:15pm executive session convenes.

#### **TREASURER’S REPORT**

Mayor Cohen read the Treasurer’s report for the month of November: General \$111,279.47; Water \$48,951.20; T & A \$8,991.68; Resource Recovery \$3,643.95; Petty Cash \$80.48; Village Green \$4,164.64; Hardscrabble \$3,118.04. Bills: General \$136,844.47, Water \$39,302.93, T & A \$8,991.68, Resource Recovery \$3,643.95. Trustee Blundell made a motion to approve Treasurer’s Report. Trustee Seymour seconded. All were in favor.

## **POLICE**

Mayor Cohen reported 77 incidents.

## **RESOURCE RECOVERY**

Trustee Blundell read the resource recovery report for the month of November: commingle 3.2 T @ \$139.80 – cardboard and newspaper 5.86 T @ \$261.02 – garbage 13.81 T @ \$1183.48. Trustee Blundell announced that effective January 11, 2010 garbage and recycling will be picked-up on Mondays.

## **CELEBRATIONS**

Trustee Blundell was happy to announce a very successful Winterfest and thanks to all whom helped.

## **WATER**

Trustee Seymour read the water report for November 09: 2 bacteria samples were taken and sent to lab; GWUDI samples were taken and sent to the lab; new meter was installed for new customer (Brown); shut off was replaced for Witte; flow meter at pump house was replaced; water repair work was completed on East Market and Graves Street. Average daily usage for the month was 253,967.

Water Shed rules and regulations have been forwarded to the legal department and will be ready for the January meeting. Early in the month of October a meeting was held with Bucky Coon, Trustee Seymour, Mark Day and Richard Wambach. Discussions were: what are the most important issues facing the village water supply, long term and short term goals; are there monies that can be gotten; what steps are needed to begin the process. Before any work can be done in this area we define the following areas: - Alternative water supply, change all water service lines that have lead gooseneck fittings, replace all 4" water mains to 8", replace 2" galvanized lines between Fraleigh Street and Prince Street with an 8" water main, replace all service lines from main to the curb boxes on all services lines that are galvanized pipe to ¾ inch copper. Request for quotation on the above mentioned. CT Male, Morris Associates, M.A. Day Engineering, DF Wheeler Engineers. Bids to arrive no later than Thursday, the 10<sup>th</sup>. Awarded bid will be given and put together our grant application for funding to cover engineering services to the Village. Met with David Groth several times during the month of November.

We will be reviewing the items that will be serviced on the Village Cummings 85 Kilowatt diesel engine generator that supplies emergency power to the Village water pumps. New batteries for the pumps will cost about \$500.00. Currently we are seeking an alarm on the water tower. Quotes should be in for review in January. Delinquent water bills are \$6,306.06.

## **BUILDING REPORT**

The main door to the Village Hall is in need of repair. Darmstadt Door will re-hang and paint both doors. Re-adjust all stops and handicap paddle on the inner and external walls. A letter was submitted and read from Sam Harkins in regards to some ADA concerns.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of November: 3 building permits issued; 3 certificates of compliance; 2 municipal searches; 1 order to remedy; 4 inspections; 1 complaint. \$380.00 was collected in fees. Shed law will be reviewed and discussed in January. Sam Harkins has requested a measuring walking wheel for the zoning office.

## **HIGHWAY**

Trustee Kovalchik read the monthly highway report as follows:

### 1. "Safe Routes to School" Project Update:

- The NYSDOT issued copies of the Master Standard Aid Highway and Marchiselli Aid Project Agreements for the construction and construction inspection phases to the Village of Red Hook on November 13, 2009. These agreements are issued for projects receiving ARRA (Economic Recovery Stimulus) funds. Also received was a resolution authorizing the Mayor to execute all agreements, certifications, payments requests, etc. and for the Village of Red Hook to commit \$223,000 through Village resources. This amount will be reimbursed, upon project completion, by the NYSDOT.
- November 20, 2009. Copies of the resolution and agreements have been sent to Village Attorney Kelly Flood-Myers and Village Engineer Mark Day for their review. The Trustees will vote on accepting the resolution on December 7, 2009.
- November 3, 2009. The NYSDOT issued a Community Projects Appropriations Contact and a 2009-10 Assembly Minority Initiative Form to the Village of Red Hook. Funds, in the amount of \$5000, were secured by NYS Assemblyman Marcus Molinaro to be used to pay "non-reimbursable" expenses (design and engineering) for the "Safe Routes to

- School” Project. Completed agreements and required paperwork will be submitted to the NYSDOT in early December, 2009 for reimbursement.
- 2. Due to the excessive amount of brush expected to be removed by the Village Highway Department, the Trustees request limiting the amount of brush to a size of approximately 4’x4’x4’. Please limit contents to garden brush, small tree branches and twigs. It will be the property owner’s responsibility to remove debris from tree removal. This debris may be taken to the Village Landfill, or disposed of by tree removal contractors hired by residents. Residents will be notified in writing, of brush piles considered “excessive” by the Village Highway Department. The Village pick-up brush twice annually (Spring and Fall - dates announced in Village Newsletters and at Trustee’s meetings). Residents are encouraged to drop-off debris at the Village landfill and not let brush accumulate on the streets during the remainder of the year.
- 3. November 19, 2009, the Red Hook Village Board of Trustees decided, by consensus, not to accept Reilly Lane as an official Village street until such time construction of Knollwood Commons is completed and the remainder of Reilly Lane is installed. Village services, such as snow removal, will resume once the project is complete and the Board of Trustees agrees, by resolution, the adoption of the street into the Village Road Inventory. A letter has been sent to the owners of Knollwood Commons in Red Hook of the Trustee’s determination.
- 4. Work continues to resolve parking concerns at the Cherry Street/East Market Street intersection. Solutions, including use of adjacent business parking areas, after-hour parking, are being considered.
- 5. The final day of fall brush pick-up will be Friday, December 11, 2009. The Village Landfill will close on Saturday, December 12, 2009, until Spring 2010.

**VILLAGE GREEN**

Trustee Kovalchik read the monthly Village Report as follows:

1. There was no Village Green Committee Meeting held during the month of November, 2009.
2. The 2009 Spring Planting took place on November 7, 2009. Eleven trees were planted including seven in Red Hook Estates, two on Prince Street and two on Phillips Street. Thanks to Village Green Committee members, Village Trustees Ed Blundell, David Seymour and Brent Kovalchik, and volunteers who assisted in the tree planting and luncheon.
3. The current balance in Village Green Committee related budget accounts as of October 26, 2009 are as follows:

- Community Beautification – Contractual Expenses (#8510.4)  
Balance ..... \$ 3,212.28
- Shade Tree – Contractual Expenses (#8560.4)  
Balance ..... \$ 2,721.00
- Village Green Checking Account  
Balance ..... \$ 4,265.17

4. An estimate to prune Village trees was received on November 30, 2009 from Integral Tree and Landscape. The work and associated costs are as listed:

- Repair/prune damage to tree at South Broadway/  
Tobacco Lane ..... \$ 255.00
- Prune two trees on West Market at Broadway Intersection ..... \$ 250.00
- Prune tree on Prince Street ..... \$ 200.00
  
- TOTAL ..... \$ 655.00

Funds for this work will be allocated from Shade Tree-Contractual Expenses (#8560.4) and is included in the scope of work as outlined in the 2007 NYSDEC Urban and Community Forestry Grant. The awarded funds from this grant will be used to reimburse this expense.

**Community Preservation Fund (CPF) Advisory Board – Monthly Report**

- A meeting was held on November 5, 2009. Susan Ezrati, Robin Logan, Rich Biezynski, Brent Kovalchik and RHT Attorney, Christine Chale attended.
  - Review of the legal requirements associated with the Community Preservation Act regarding the Community Preservation Project Plan land parcel inventory and priority ranking as it relates to specific categories in both the Town and Villages were discussed.

**Red Hook Town Zoning Review Committee – Monthly Report  
November, 2009 – Brent Kovalchik – RH Village Liaison**

- A meeting was scheduled for November 12, 2009, but cancelled due to the lack of a quorum.
- Items to be discussed at future meetings include: Wind Turbines and Solar Collectors (bulk, setback and fire code regulations), Parking Regulations and Construction and Types of Fences allowed on Property Lines.

**Red Hook Town Shared Service Committee – Monthly Report  
November, 2009 – David Seymour and Brent Kovalchik – RH Village representatives/members**

A meeting was held on November 13, 2009. Harry Colgan (RHT Councilman), Tom Cordier (Tivoli Mayor), David Seymour (RHV Trustee) and Brent Kovalchik (RHV Trustee) attended. Items on the agenda include:

- discussions concerning the Proposed Red Hook Central School District Proposed Capital Improvement Project.
- Proposed Red Hook Town Budget. Highway Department allocations and projected revenues from Mortgage Tax, Sales Tax and burden of MTA tax.
- Red Hook Town Funding Categories relating to what fund balance is used to provide specific services and what municipalities contribute revenue to support allocations from these budget funds.
- Red Hook Village Highway Department budget line items and associated allocations and expenditures.
- Village of Tivoli DPW budget line items and associated allocations, revenues and expenditures. Comparison with RHV and RHT Budget Funds to survey redundancies and possible reductions in expenditures if department consolidation were to occur.

A meeting was held on November 20, 2009. Harry Colgan (RHT Councilman), Robert McKeon (RHT Councilman), Tom Cordier (Tivoli Mayor), David Seymour (RHV Trustee) and Brent Kovalchik (RHV Trustee) attended. Items on the agenda included:

- Review of October 23, 2009 and November 13, 2009 meetings.

- Recommendations of services that could be shared, not only between the Town and Village, but also between the Villages. These included shares administrative services, GBD snow removal expenditures, shared specialty with neighboring municipalities.
- Review budget allocations associated with employee benefits
- Review conflicts and possible resolutions of a combined labor pool including union and non-union laborers.

**ITF**

Trustee Kovalchik read the monthly ITF report as follows:

1. Red Hook Sewer Project

- a. Dutchess County Water and Wastewater Authority has been working with USDA-RD and NYSEFC to secure funding for the Project. The following funding allocations have been offered:

USDA-RD (November 3, 2009)	
Loan (3.375% interest @ 38 years) .....	\$ 533,000 *
Direct Grant .....	\$ 3,403,000
U.S. Environmental Protection Agency's Clean Water State Revolving Fund administered by the NYSEFC	
Loan (0% interest @ 30 years) .....	\$ 3,594,100

\*NYSEFC will refinance USDA-RD loan of \$533,000 (0% @ 30 years)

Total loan amount offered by NYSEFC ..... \$ 4,127,100

These funding options now include the installation of grinder pumps and lateral connections of \$1500/property originally to be paid at the time of installation by the property owner.

- b. November 2, 2009. The Red Hook Village Board of Trustees passed a resolution to amend the existing Basis of Design for Sanitary Sewer Service Village/Town of Red Hook (prepared by C.T. Male in December, 2008) and further expand the scope of Survey Services, Geotechnical Services and Wetland Investigation Services. The original amount of \$62,300 has been increased to \$65,000 to provide funding to offset costs of providing for grinder pump/lateral/main connections. The total amount of funding has been provided

by a CDBG-ARRA Supplement awarded to the Village of Red Hook. Additional funding to provide for the remainder of pre-engineering services has been offered by NYSEFC.

- c. November 17, 2009. DCW&WA issued a letter to “involved agencies”, including the Village of Red Hook, to serve as lead agency for a new SEQRA coordinated review that will include the ownership of the lateral connections of the Red Hook Sewer Project.
  - d. November 20, 2009. The Village of Red Hook responded with no objections to DCW&WA serving as lead agency for the SEQRA Coordinated Review.
  - e. November 20, 2009. The Red Hook Sewer Committee met to discuss current funding options, MOU between Red Hook Commons and DCW&WA, grinder pump/lateral installation procedures and costs, future Public Informational Meeting Schedule and Dutchess County Legislature’s Agenda to open public hearing on Final District Formation. Attending were Bridget Barclay (DCW&WA). Benjamin Traudt (DC Legislator-Elect), Robert Flores (C.T. Male), Fred Testa (NYSEFC), Robert McKeon (RHT Councilman), Harry Colgan (RHT Councilman), and Brent Kovalchik (RHV Trustee).
2. The ITF and the RHT Ag and Open Space Committee are scheduling future stakeholder meetings to discuss the Centers and Greenspaces Plan Ag/Business District.
  3. The Village of Red Hook is submitting a Hudson River Valley Greenway Compact Grant application for funding to provide zoning amendments and revisions to the GBD to accommodate benefits associated with the proposed Red Hook Sewer System. Resolution to be reviewed by the RHV Board of Trustees on December 7, 2009. Total amount of grants being requested, including the HRV Greenway Grant, for this project is \$81,000.

December 17, 2009 starts a series of Winter Markets at the Elmendorph. Once a month for four months.

10:00pm - Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer