

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
8-3-09**

7:30 PM – Present: Mayor Cohen, Trustee/Deputy Mayor Blundell, Trustee Trapp, Trustee Kovalchik and Trustee Seymour.

Trustee Trapp made a motion to accept minutes from 7-6-09 public hearing, 7-6 village board, 7-23 & 7-27. Trustee Kovalchik seconded. All were in favor.

1). Judge Triebwasser – 2009 Justice Court Administration Program Grant – Authorized to be approved for \$10,000.00 for copier (\$7709.91). Also, for two defibulator at a cost of \$2,114.10. Judge Triebwasser thanked Court Clerk Kathy and Village Clerk Cindi for their help in obtaining information for this grant. This is a no matching grant. Trustee Kovalchik made a motion for the Village of Red Hook to pursue a grant application to obtain funding for the Village Justice Court. Resolution # 10-2009. Trustee Trapp seconded. All were in favor.

TREASURER’S REPORT

Mayor Cohen read the Treasurer’s report as follows: Balances, General \$548,272.67; Water \$56,984.58; T & A \$8,315.17; Resource Recovery \$2,468.91; Petty Cash \$19.47; Village Green \$4,215.17; Hardscrabble \$1,465.91. Bills to be paid: General \$102,537.49, Water \$11,202.16, T & A \$2,680.93, Resource Recovery \$4,512.43. Trustee Trapp made a motion to accept the Treasurer’s report. Trustee Blundell seconded. All were in favor.

POLICE

Mayor Cohen read the Police report for the month of July: 102 registered complaints, 97 uniform traffic tickets, 6 parking tickets, 10 accidents investigated and 13 arrests.

Chief Truitt is recommending the hiring of a part time police officer, Michael Plitsch. Currently there are 9 part time police officers and 2 full time police officers. Trustee Trapp made a motion to approve the hiring of Mr. Plitsch. Trustee Seymour seconded. All were in favor.

RESOURCE RECOVERY

Trustee Blundell read the R & R report for the month of July: commingle 2.8 T @ \$129.47, cardboard 4.83 T @ \$173.70, garbage 15.09 @ \$1,266.91. The Village has purchased 16’ dump truck. ½ of the cost of this truck will be paid through garbage and the other half from highway. The old garbage truck was taken in on trade for \$1,600.00.

CELEBRATIONS

Block party – Garden & Smith Street – music and food. Trustee Seymour made a motion to close Smith and Garden for a block party on August 15, 2009 from 4-9 pm. Trustee Kovalchik seconded. All were in favor.

August 16th Dan Bud Blue Grass will play in Abraham's Park. On August 28th the Red Hot Nights will feature Strawberry Fields. Trustee Blundell submitted a proclamation Prince Street dedicated as Abbey Road. This will be a temporary change until after August 28th. Trustee Kovalchik made this in the form of a motion. Trustee Trapp seconded. All were in favor.

September 26th is Hardscrabble Day – Featuring Leon Russell – Trustee Trapp made a motion to move \$2,000.00 from the general fund to the Hardscrabble fund. This will help pay for the cost of the band.

WATER

Trustee Seymour read the water report for the month of July: 2 bacteria samples were taken and sent to lab, GWUDI samples were taken from wells # 12,13,& 14 and sent to lab, completed leak detection with NY Rural Water representative, Water turned back on Griffing, checked meter on West Market Street and 32 Glen Ridge Road for problems, located shut off at 36 Benner Road, 72 Cambridge Drive and Grand Dutchess as requested, checked out water shut off valve at 89 Cambridge Drive for possible replacement as requested. Checked out odor problem in water, took chlorine residual, no odor was found, met with Mark Day, Engineer to investigate brown water at Yoli residence, North Broadway, Fire hydrants were flushed, Average daily usage for July 241,452. Trustee Seymour will solicit bids for the removal of a 1000 gal. diesel tank. The testing of the old generator will take place this week along with the flushing of hydrants.

PLANNING AND ZONING

Trustee Trapp read the planning and zoning report: 7 building permits were issued, 5 certificates were issued, 7 certificates of compliance, 2 municipal searches, 4 orders to remedy 1 appearance ticket, 14 inspections. \$ 1,042.00 was collected in fees. Trustee Trapp meets with CEO Sam Harkins on a regular basis. A public hearing is scheduled for September 14th at 7:00 to discuss the shed law.

VILLAGE GREEN

Trustee Kovalchik read the Village Green report as follows:

1. A Village Green Committee meeting was held at the Red Hook Village Building on July 9, 2009. Brenda Cagle, Evelyn Krueger, Jen Melitski and Brent Kovalchik were in attendance.

Items discussed included:

- SWAT analysis is being scheduled for the month of August, 2009 to conduct a GPS survey of the existing inventory of trees on Village street right-of-ways as part of the 2007-2008 NYSDEC Urban and Community Forestry Grant requirements.

Budget lines were reviewed. Balances as of 7-09 are as follows:

- Community Beautification – Contractual Expenses
(#8510.4) \$ 4,000.00
- Shade Tree – Contractual Expenses
(8560.4) \$ 5,000.00
- Village Green Committee Checking Account (T231.2) \$ 4,210.00
- Village Clerk, Cindi Cole, confirmed that revenue from Village Green Committee sponsored grants will be entered into the Village’s General Fund Balance and re-allocated, by Trustee resolution, to Village Green Committee Budget Lines to be applied to future grant financial obligations.
- 2005 NYS DEC Urban and Community Forestry Grant paperwork is being finalized. A compliance certificate and final report are being prepared.
- Future trees and planting locations are being discussed for upcoming Fall and Spring plantings as required to maintain Village Green Committee’s Tree City USA status.

SWAT (Specialized Weekday Arborist Team), sponsored by Cornell Cooperative Extension, will be finalizing dates to conduct a GPS survey of the existing Village tree stock. Funds for this service will be from the Shade-Tree-Contractual Expense budget line (#8560.4) until such time the 2007-2008 NYSDEC Urban and Community Forestry Grant allocates funding to reimburse the Village General Fund Balance and this budget line.

- Dates being considered will be two days within the period from August 20-28, 2009.
- Estimated cost is between \$1,500 - \$4,000
(6-8 people, 7 hours/day/person at a rate of \$12/hour/person;
plus \$12.50/day/person travel expense)
- Village is to provide the following:

- Lunch
- Access to bathrooms
- Street/road right-of-way locations and dimensions (approximate)
- Vouchers for invoice submission and reimbursement

INTERMUNICIPAL TASK FORCE

Trustee Kovalchik read the ITF report as follows:

1. July 6, 2009, a correspondence from NYSEFC arrived notifying DCW&WA that the project listing by-pass process has been completed, and as a result, if EFC deems DCW&WA eligible for CWSRF financing (0% financing for 30 years) the Red Hook Sewer Project will be listed in Category D (no funding line) in the amended 2009-2010 Intended Use Plan. Confirmation is expected, at the earliest, July 31, 2009, with official notification in mid-August, 2009.
2. July 7, 2009, the Village Board of Trustee awarded the Pre-Engineering Phase Contract to C.T. Male Associates, P.C. An Entitlement CBDG of \$65,000.00, awarded to the Village in June, 2009, will be used to finance this phase. Utilities have been flagged as survey work began early July, 2009. Notification of soil boring tests, to be done primarily in the paving of Route 9 and Route 199, will be issued to adjacent property owners before work proceeds.
3. July 14, 2009, Village Clerk, Cindi Cole, introduced ITF members Bill O'Neil and Brent Kovalchik to the Red Hook Rotary Club. The Proposed Red Hook Sewer Project was presented, followed by a question and answer period.
4. July 16, 2009, Dave Miller sent a letter notifying DCW&WA it is eligible for USDA-RD financing. The estimated funding proposal included a Rural Development Loan (3.5% interest for 38 years) of \$3.81 million and a Rural Development Grant for \$3.09 million. This funding is from the ARRA of 2009.
5. July 20, 2009, DCW&WA submitted the complete Financial Hardship Application to NYSEFC.
6. July 24, 2009, a stake holders meeting was held in the Village Building to discuss and review the Proposed Sewer Project with property owners and interested parties. Fred Testa (NYSEFC), Robert Flores (C.T. Male), Bridget Barclay (DCW&WA), Tom Mansfield (DC Legislator), Harry Colgan (RHT Councilman), David Cohen (RHV Mayor) and Brent Kovalchik (RHV Trustee), presented the project and held discussions with Beth Pagano, Harold Gruber, Pat Holden, Paul Fredricks, Linda Keeling, Rosemary Zengen, James Steerman and Arnold Coburn.
7. July 29, 2009, a meeting was held at the offices of Dutchess County Department of Planning and Development to review the necessary forms and applications to receive USDA-RD ARRA financing. George Popp (USDA-RD), Bridget Barclay (DCW&WA), Edward Mills (DCW&WA), David Cohen (RHV Mayor) and Brent Kovalchik (RHV Trustee) attended. With the financing packages being offered to the Red Hook Sewer Project, the Sewer Committee remains confident that the target rate per EDU (\$840/EDU/year – \$70/EDU/month) is achievable.

8. The ITF continues to develop budgets and agendas for future work including an Estates District and Greenbelt/Gateway Districts.

HIGHWAY

Trustee Kovalchik read the monthly highway report as follows:

1. Proposals from Fred A. Cook, Jr., were received on June 25, 2009 to provide inspection of storm pipes and report, as well as a proposal to clean catch basins and pipes in the Village. Estimates included are as follows:

Inspection of storm pipes and report

First hour on site	\$ 600.00
Each additional hour	\$ 175.00
Or	
Full Day Rate	\$1,600.00

Clean catch basins and pipes

Full day rate	\$1,500.00
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Estimates are provided for Trustees review and consideration. Thanks to Trustee David Seymour for investigating resources for this project.

2. Additional estimates were received to provide “U” Channel Posts and stop signs to restock the Highway Department’s inventory. Estimates are as follows:

Dutchess Signs

30” Stop Signs	
(12 signs @ \$62.00/sign)	\$ 744.00
10ft. “U” Channel Posts	
(24 posts @ \$20.00/post)	\$ 480.00

Newman Signs

36” Stop Signs	
(12 signs @ \$49.20/sign)	\$ 590.40

ESP Supply

10ft. “U” Channel Posts	
(24 posts @ \$14.44/post)	\$ 346.56

Signs and posts have been purchased from Newman Signs and ESP Supply.

3. A 283 piece tool set and wrench set has been purchased from the scrap metal fund for \$494.60. Concrete blocks, previously in the discard pile at the Highway Garage were sold for \$650.00. This money has been added to the scrap metal fund. Current balance of fund is as follows:

As of April, 2009	\$1,319.32
Tool and wrench set	- 494.60
Concrete block sale (27 blocks @ \$25.00/block)	+ 650.00
Current Balance	\$1,474.72

4. Portions of Cherry Street and Phillips Street will be blacktopped at a cost of \$2,700.00. Funds from CHIPS (budget line #5110.3) will be used.
5. A joint project between Resource Recovery and Highway Department is being proposed. In an effort to pick-up more recycling (especially in the GBD), a trailer is currently being considered to provide a cost-effective, safe and more efficient solution. A trailer, at a fraction of cost of a recycling truck, can also be used for leaf and brush pick-up. Availability of new and used trailers are being researched and a two-week trial period is currently underway to test the logistics and efficiency before any proposal to purchase is suggested.
6. The Highway Department is currently in process of seeking information regarding an inventory of past repairs, anticipated repairs and general conditions of Village streets. This information will inform the Department of anticipates costs, scheduling of repairs and assist in acquiring grant money.
7. The Highway Department is currently keeping a record of all repairs to every vehicle to better determine the annual repair costs and possible needs for replacement based on the Village of Red Hook Highway Department Transportation Equipment Life and Useable Vehicle Replacement Plan.

OTHER BUSINESS

ATV Law will be discussed in September
August 20th at 7:15 is a scheduled workshop.
Trustees will do a leisure walk through of Cherry Street.

Trustee Trapp made a motion to the Clerk to purchase two garbage receptacles, one for the front of the village hall and one for the side entrance. These receptacles are to be paid from the Capital Improvement fund. Trustee Kovalchik seconded. All were in favor.

Volunteer Appreciation Day is September 12th from 2-5 pm at the Red Hook Fire House. Trustee Kovalchik made a motion to approve \$300.00 for Griff's Deli to supply the food. Trustee Seymour seconded. All were in favor.

Tom Mansfield – up date on sewer – up before the county in October for approval, then up for a referendum vote in December. Proposed residents within the district will only vote.

September 14th will be the next monthly board meeting at 7:30pm and there will be a public hearing at 7:00pm.

Clerk Cole submitted to the board a copy of a completed annual report. This may be reviewed and discussed at a future meeting.

Trustee Trapp made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Trustee Kovalchik made a motion to adjourn. Trustee Seymour seconded. All were in favor.

Submitted by,

Cynthia Cole
Clerk/Treasurer