

**Village of Red Hook
Village Board
12-8-08**

Present: Mayor Cohen, Trustee Gilfeather, Trustee Blundell, Trustee Trapp, Trustee Kovalchik

Mayor Cohen opened the meeting at 7:30pm with the Pledge of Allegiance.

Trustee Blundell made a motion to accept the minutes from 11-3-08. Trustee Trapp seconded. All were in favor.

TREASURER'S REPORT

Mayor Cohen read the Treasurer's report for the month of November. Balances: General \$236,536.27, Water \$61,961.50; T & A \$58,271.28; Resource Recovery \$1,491.12; Petty Cash \$50.00; Village Green \$844.17; Bills to be paid: General \$153,053.51, Water \$12,085.56, T & A \$3,322.41, Resource Recovery \$4,123.32. Trustee Gilfeather made a motion to accept this report. Trustee Kovalchik seconded. All were in favor.

ANDERSONCOMMONS

Scott Volkman was representing Keith Lore. An opinion letter was submitted to the Village Board by Robert Cook. Mr. Cook was hired by Kevin Bryant Esq. to help with the Anderson Commons project. A copy of this opinion letter is on file. Trustee Kovalchik questioned page 3, paragraph 2 in regards to the road dedication and the purchase of stock.

Resolution # 19-2008 – Resolution regarding offer of road dedication of Cohen's way subject to conditions – Mr. Volkman stated that approval can be for new owner, or if the project is sold the approvals run with the land. Trustee Gilfeather made a motion to approve resolution # 19-2008. Trustee Kovalchik seconded. All were in favor.

Resolution # 20- 2008 Resolution conditionally approving transportation corporation for Anderson Commons. Trustee Trapp made a motion to approve resolution # 20-2008. Trustee Kovalchik seconded. All were in favor.

Scott Volkman stated that this project has been through both the Village and Town for approval.

COURT GRANT

Village Judge Jonah Triebwasser announced through the Justice Court Assistance Program that the Village has been awarded \$1,863.96. These funds can be used for signage, letter folding machine, TV, VCR, DVD stand and label maker. Combined with the proceeds from last year's grant it brings the total over \$35,000.00. Trustee Gilfeather made a motion to accept this court grant. Trustee Kovalchik seconded. All were in favor.

Mayor Cohen read the police report for the month of November: 74 registered complaints, 73 uniform traffic tickets, 38 parking tickets, 9 accidents investigated and 9 arrests.

VILLAGE GREEN

Trustee Kovalchik read the monthly Village Green Report as follows:

1. A Village Green committee meeting was held on November 20, 2008 (refer to attached minutes).
 - A draft letter informing property owners that trees located on Village street right-of-ways are being considered for removal was reviewed and approved with modifications. The draft letter was also reviewed by Highway Superintendent, Dan Streib. Comments were included in the revised final draft (see enclosed letter).
 - The committee is considering applying for the “Project Orange Thumb” grant program. This grant will provide \$1,500.00 worth of garden tools and \$800.00 worth of garden-related materials. There is no obligation required, from the Village, for this grant. Tools and materials would be used for tree pruning.
 - The committee will be preparing a list of duties and associated costs to satisfy the Village’s obligation regarding the 2007-2008 NYSDEC Urban and Community Forestry Grant Program. An annual cost analysis will be included to help prepare the 2009 and 2010 Village Budget Allocations pertaining to the Village Green (8510.4)
2. Teenagers from Camp Ramapo assisted other volunteers in the planting of eleven (11) trees in the Village on November 8, 2008. Thanks to all volunteers, members of the Village Green Committee and the Village Highway Department for making the annual Fall Planting a success.

HIGHWAY

Trustee Kovalchik read the monthly Highway Report as follows:

1. Leaf and brush pick-up occurred during the month of November, 2008, and concluded on Friday, December 5, 2008.
2. The Village landfill will close for the season on Saturday, December 13, 2008. Estimates have been received to chip brush at the Village Landfill. The estimates are as follows:

Almstead Nursery & Mulch \$3400/day
(does not include \$800.00 transportation fee to bring machine in, fuel or chip removal)

Rancourt and Son Land Clearing Corp...... \$2800/day
(includes transportation fee and fuel;
does not include chip removal)

Butch Sivolich \$2750/day
(includes transportation fee, fuel end chip removal)

\$9000.00 has been allocated specifically for this purpose in Landfill Budget Line (#5140.0)

3. Work is complete on a 260' blacktop swale terminating into a 30" catch basin on Maizeland Road.

- The work has been executed in accordance to a report filed by M.A. Day Engineering, P.C. (Village Engineer) on October 20, 2008
- A letter, drafted by Kelly Flood-Myers (Village Attorney), has been sent to residents affected by the work on November ____, 2008.
- Two (2) estimates were received to install the swale and catch basin.

Frank Vosburgh and Sons, Inc. (11-3-08) \$9430.00
A-W Coon & Sons Contracting (11-3-08) \$9100.00

- Consent and approval were received by Mayor Cohen, Trustee Brent Kovalchik and Trustee Jay Trapp on November 11, 2008, and the contract was awarded to A-W Coon and Sons Contracting on November 17, 2008.
- Funding will be provided from the following budget lines:

CHIPS \$ 4889.88 (balance of 2008-2009
(#5110.3) CHIPS allocation of
\$31,293.02)

General Repairs CE – Highway \$ 4210.12
(#5110.4)

4. CHIPS reimbursement form was forwarded to NYSDOT on October 31, 2008 for the amount of \$26,137.00. The remaining allocated amount will be filed when Maizeland Road Project is complete. The final submission for the 2008-2009 CHIPS reimbursement is in March, 2009.
5. Road inventory, including the addition of three new Village Streets (Morgan's Way, Laura Lane and Reilly Lane) is being prepared by Highway Superintendent Dan Streib as a requirement for the CHIPS Program.
6. The current balance of the Scrap Metal Recycling Fund remains at \$1319.82. Since inception of this program in September, 2007, \$5,278.50 has been generated. Proceeds from this program go toward purchasing tools/equipment for the Village Highway Department and is supplemented to the funds allocated to the Highway Department.
7. Correspondence between trustee Kovalchik and John Cummins (NYSDOT) took place on November 10, 2008 regarding the south bound lane of Route 9 at the north/west corner of the intersection of Route 9 and Route 199. The NYSDOT submitted a work order during the week of October 21, 2008 to remove a 100' white line that has been confusing motorists into using the on street parking area as a left turning lane. The DOT expects the situation to be remedied in late November early December, 2008.
8. Mike Cotton and Mike Temple met with Mayor Cohen, Trustee Blundell and Assemblyman Marc Molinaro to discuss the mid-block crosswalks along Route 9 on November 12, 2008. It was determined that all mid-block crosswalks on Route 9 (Broadway) will be removed with the exception of crosswalk located from Prince Street/South Broadway intersection between the Village Building and Hardscrabble Commons. ADA compliant curb cuts will need to be installed.

- Estimated cost:

A-W Coon and Sons, Inc., Contracting	\$10,865.00
(February 13, 20908)	
Proposed Funding	
Dormitory Authority – Multi-Model Grant	\$ 9,600.00
(received 6-22-05)	
Balance Remaining	\$ 1,265.00

ITF

Trustee Kovalchik read the monthly ITF Report as follows:

1. ITF Chairman, Bill O'Neil, presented a progress report to the Red Hook Town Board on November 18, 2008. Final language of the proposed Town's zoning component of the Centers and Greenspaces Plan will be presented to the Town Board on December 9, 2008. The proposed zoning will include:
 - Traditional Neighborhood District (TND) – complete
 - Conservation Subdivisions – final revisions re being reviewed
 - Incentive Zoning – complete
 - Agriculture/Business District (ABD) – final revisions are being reviewed

2. Proposed Central Sewer and Waste Water Treatment System
 - The Basis of Design Report (Phase II of the Facility Plan) is 80% complete. The report is being prepared by C.T. Male as is expected to be complete by the end of November – beginning of December 2008.
 - A meeting is being scheduled for December 12, 2008 to review scenarios for ownership of the Proposed District (DCW&WWA owned/operated/maintained and Town/Village owned with DCW&WWA operated/maintained). These scenarios are part of the Pre-Eligibility Determination Package required by the USDA-RD to compare financing options.

3. ITF meeting for November 28, 2008 was canceled due to the Holiday, but a make-up meeting was scheduled for Thursday, December 4, 2008.

4. Trustees Jay Trapp and Brent Kovalchik have been working with Green Plan, Inc., to review proposed zoning language for the Red Hook Village's Traditional Neighborhood District (TND). Funding for the assistance of Green Plan, Inc., is provided by a \$2,500 Hudson River Valley Greenway Grant (2007).

Trustee Kovalchik made a motion to approve Butch Sivolich for brush chip. This came in as low bid of \$ 2750.00/day. Trustee Blundell seconded. All were in favor.

Trustee Blundell inquired about crosswalks. Trustee Kovalchik will contact Mike Cotton of NYSDOT for information on installation of crosswalks.

WATER

Trustee Gilfeather read the water report for the month of November: 2 bacteria samples were taken and sent to lab, turned off water for repairs on Prince Street as requested; water tap was completed for Little League Field, average daily water usage for the month 260,733. A memo was submitted to the water department with a list of broken meters. Trustee Gilfeather will discuss with Bucky Coon. Trustee Blundell asked why is the water table so high on Benner Road, by St. Christopher's School. A committee is being formed, Trustee Gilfeather will join this committee and participate in a walk around the property to try and determine the cause of this high water table.

WATER APPLICATION INCREASE

Trustee Gilfeather made a motion to increase the new water hook-up application fee to \$2,000.00. Trustee Trapp seconded. All were in favor.

RESOURCE RECOVERY

Trustee Blundell read the resource recovery report: 2.48 T commingle @ \$ 65.73, 4.89 T cardboard @ \$51.83, 14.77 T garbage @ \$1,299.46. Trustee Blundell contacted Tom Mansfield in regards to flow control within the County. Trustee Blundell is against this, and feels it is easier for the Village to go to Kingston. Trustee Blundell reported that garbage tag sales are down.

PLANNING AND ZONING

Trustee Trapp read the planning & zoning for the month: 8 building permits issued, 11 certificate of compliance, 1 order to remedy, 1 court appearance, 12 inspections. \$2,155.00 was collected in fees. Trustee Trapp is waiting for a street lighting map from David Seymour. Working with CEO Sam Harkins on violations. HUGS from home is in need of more support.

Trustee Trapp announced that the Village and Town made the final cut and is being considered for DCCB Grant. This grant is for sidewalks to the rec. park and curb-cuts.

CELEBRATIONS

Trustee Blundell announced that the Winterfest was a great success. There was magic, music and hay rides. The Chamber Christmas party is this week and the Village Board is encouraged to attend.

WATER MORATORIUM

Trustee Trapp made a motion to enforce a 90-day new water hook-up - anything currently at the planning stage (single lot) is exempt. Trustee Kovalchik seconded. All were in favor.

NEW WELL

Trustee Gilfeather made a motion to submit estimates for the drilling of a new well. Trustee Kovalchik seconded. All were in favor.

Mayor Cohen tables the generator bids until the January, 2009 meeting.

LOSAP

Trustee Gilfeather made a motion authorizing account agreement with RBC Wealth Management for the Village of Red Hook LOSAP. One stipulation being that the Village of Red Hook receives approval from the Red Hook Fire Department also agreeing to hire RBC. Trustee Kovalchik seconded. All were in favor.

Garden Street noise ordinance will be discussed in January.

OIC Patrick Hildenbrand is requesting the purchase of software in the amount of \$1,245.00 for Policy Development Support Services. The Police policy and procedure manual has not been updated since 1988. Trustee Gilfeather made a motion to approve the purchase of this new software. Trustee Trapp seconded. All were in favor.

9:00

Executive Session

9:05 return from Executive Session

George Beekmen asked who put reflective tape on the street signs on East Market Street. This tape is also on signs in front of the school. Trustee Kovalchik stated that the State placed this tape.

Trustee Trapp mentioned a Winter Farmers Market at the Elmendorph once a month. This market will consist of local farmers. Trustee Blundell feels this may hurt business for the IGA. The IGA will have a table at this market.

Steve Zarcheck inquired to the traffic flow problem in the Village due to the street light. Mayor Cohen will talk to NYS DOT.

Mayor Cohen stated there will be several workshop budget meetings.

Trustee Trapp made a motion to pay bills after audit. Trustee Gilfeather seconded. All were in favor.

Trustee Gilfeather made a motion to adjourn. Trustee Kovalchik seconded. All were in favor.

Submitted by

Cynthia Cole
Clerk/Treasurer