

**VILLAGE OF RED HOOK  
VILLGE BOARD MEETING  
APRIL 7, 1008**

Present: Mayor Cohen, Trustee Gilfeather, Trustee Blundell, Trustee Trapp, Trustee Kovalchik  
Mayor Cohen opened the meeting at 7:30 pm with the Pledge of Allegiance.

Trustee Kovalchik made a motion to accept minutes from March, 3<sup>rd</sup>, 15<sup>th</sup>, 24<sup>th</sup>, & April 5<sup>th</sup>. Trustee Blundell stated on March 15<sup>th</sup>, second paragraph, what he meant was the Village should stop all unallocated spending. Trustee Gilfeather seconded with this change. All were in favor.

**POLICE**

Mayor Cohen read the police report for the month of March 2008. 61 registered complaints, 103 uniform traffic tickets, 69 parking tickets, 10, accidents investigated, 10 arrests. 3367 miles were patrolled.

**TREASURER'S REPORT**

Mayor Cohen read the Treasurer's report for the month of March 2008: Fund Balances: General \$ 33,617.91, Water \$ 19,967.14, T & A \$ 6,998.52, Resource Recovery \$ 9,038.08, Petty cash \$ 46.20, Village Green \$ 2,168.58. Bills to be paid: General \$ 57,575.86, Water \$ 31,812.76, T & A \$ 1,918.54, Resource Recovery \$ 5,805.46. Trustee Gilfeather made a motion to accept the Treasurer's report. Trustee Kovalchik seconded. All were in favor.

**INTERMUNICIPAL TASK FORCE (ITF)**

Trustee Kovalchik read the Intermunicipal Task Force report:

1. Michael Cohen, New York State Commissioner on Local Government Efficiency and Competiveness, contacted Trustee Brent Kovalchik to learn more about the ITF's Initiatives currently underway. A letter was sent on March 4, 2008, outlining efforts to establish an inter-municipal central sewer and waste water treatment system, address land use/growth strategies and highlight services currently being shared by the various municipalities (i.e., highway and resource recovery departments). In a follow-up telephone conversation on March 20, 2008, Commissioner Cohen recognized the positive attributes of the proposed initiatives and was "impressed" with the collaborative efforts being put forth by the Village of Red Hook, Village of Tivoli, Town of Red Hook and the Red Hook Central School District. He intends to make plans in mid-April, 2008 to observe one of the ITF's regular meetings.
2. A resolution was passed on March 24, 2008, by the Red Hook Village Trustees for a USDA Rural Development Pre-Development Grant. The application is requesting \$7500.00, with a 100% matching contribution from the Village (the SMSI Grant award will cover the Village's matching obligation) to fund a Facility Plan and Environmental Review for the Inter-municipal Central Sewer and Waste Water System. The application was mailed on March 25, 2008.

3. A letter was received on March 9, 2008, from New York State Senator Stephen Saland acknowledging receipt of the Village's application for a Capital Projects Funding Grant. This grant, if awarded, will provide money for the installation of a portion of the Village of Red Hook's Central Sewer and Waste Water System Component.
4. A joint application from the Village and Town of Red Hook for the Shared Municipal Services Incentive Grant is currently being reviewed by the New York Department of State. Announcement of the awards is expected to be made in April, 2008.
5. Mayor Cohen, Trustee Brent Kovalchik, Gary Male (C.T. Male Associates) and Bridget Barclay (Dutchess County Water and Waste Water Authority) met on March 27, 2008 to discuss pre-development strategies for the proposed Central Sewer and Waste Water Treatment System.
6. A preliminary Village of Red Hook Illustrative Plan was received from Dutchess County Planning and Development. This plan was prepared with input from Mayor Cohen, Trustee Jay Trapp, Trustee Brent Kovalchik, the ITF and Dutchess County Department of Planning and Development. The plan shows locations of approved and proposed new development if they were to occur. Existing developments including Red Hook Commons, proposed development including the North Traditional Neighborhood District Red Hook Village General Business Infill Development Plan, and other potential sites are included. The plan is intended to be incorporated as an amendment to the existing Village of Red Hook Comprehensive Plan.
7. The South Traditional Neighborhood District, Conservation Subdivision Regulations, Incentive Zoning Component, and the Workforce/Affordable Housing Component has been reviewed by the Town Board and is currently being reviewed by Town Attorney, Christine Chale.
8. The Agricultural/Business District is currently being reviewed and revised by the ITF and the Red Hook Town Board.

### **VILLAGE GREEN COMMITTEE MONTHLY REPORT**

Trustee Kovalchik read the Village Green report:

1. A meeting was held on March 20, 2008 (see attached minutes).  
**Items discussed included:**
  - reviewed preliminary 2008 Village Budget allocations (re: line items number 8510.4 (Village Green) and 8560.4 (Tree Pruning)
  - reviewed items discussed at March 19, 2008 meeting with NYSDOT concerning Annual Landscape Development Contract (see attached list of trees and locations). Planting will take place in April/May 2008.

33 trees will be planted in the Village.

- a tentative date of April 26, 2008 has been established for Village/Town spring tree planting. This will coincide with activities being scheduled for Earth Day. Locations, quantities and tree species were reviewed. This event will take place at the Town Recreation Park at 9:30 am.
- a future date this summer is being considered to conduct the tree inventory/survey for the southeast quadrant of the Village.

2. The following trees have been removed. Remaining stumps have also been ground and chipped by the Town:

Lutheran Church – 2 trees on South Broadway  
Town Hall – 3 trees on the south side of the building  
Merritt Bookstore – 1 tree on East Market Street

The following trees remain and are scheduled to be removed:

57 Fraleigh Street – 1 tree  
Memorial Park – 1 tree

Cc: Dan Streib, Red Hook Village Highway Superintendant  
Brenda Cagle, Village Green Committee  
Red Hook Village Board of Trustees

**HIGHWAY DEPARTMENT MONTHLY REPORT  
March, 2008**

Trustee Kovalchik read the Highway report:

1. The following tools have been purchased with revenue from the scrap metal recycling program:
  - cummins mechanic's roller-seat
  - cummins 22 ton air operated bottle jack
  - cummins tap and die set
  - heel and pinch bar set
  - ryobi heat gun

TOTAL COST \$393.49

The current balance of the scrap metal recycling fund is \$142.03. All new tools have been included in the revised Highway Equipment Tool Inventory (03/13/08).

2. Justice Arvine Coon has requested that the stop sign located at east end of Firehouse Lane  
  
at Elizabeth Street be relocated to conform to current legal standards (refer to Attachment "A").
3. Brush-pick-up will begin in early April followed by street sweeping. Street sweeping will be provided by the Town of Red Hook and will save the Village approximately \$4,000.00.
4. Pictures of the trash cans painted and customized by the Mill Road Elementary School, as part of the joint Village of Red Hook/Red Hook Central School District Community Project, are currently being shown on Panda's Community Calendar.
5. The landfill will open Saturday, April 5, 2008. Hours will be from 9:00 am – 2:00 pm. Permits are available at the Red Hook Village Building. Consideration is to be given to increase the cost of the permits to cover all costs of maintaining and operating the landfill (refer to Attachment "B").
6. Announcements of the New York State Senate Member Item Grants are to be announced in June/July, 2008. A \$30,000.00 Member Item Grant was requested from Senator Saland on January 7, 2008 (refer to Attachment "C").
7. A letter was sent on March 13, 2008 to NYS Assemblyman, Marcus Molinaro, requesting assistance to replace catch basins at the corner of Elizabeth Street/East Market Street and Church Street/West Market Street. The estimated cost of replacement is between \$4,000.00 to \$5,000.00 each. Assistance was also requested to repair two cracked catch basin backs. As pre-made backs are no longer available, the Village has spent \$203.00 on steel and has fabricated them using Village Highway Department Labor.
8. A request has been submitted from Elizabeth Wacker residing on Scism Circle to remove shrubs damaged during winter snow plowing.
9. Written and voice requests have been received to remedy storm water drainage issues. Requests received include residents who live on Maizeland Drive, Benner Road, Smith Street, Fisk Street, Thompson Street and businesses in the Neighborhood Mixed-Use Zone. The Village continues work to resolve these issues (refer to Attachment "D").
10. Landfill permit fees are currently \$ 5.00. 126 permits were sold last year at a cost of \$ 630.00. This doesn't cover the cost of the attendant. The landfill is open for 33 weeks. Trustee Trapp made a motion to increase the landfill permits to \$ 20.00 effective Immediaetly Trustee Kovalchik seconded. All were in favor.

A letter was submitted by Hon. Arvine Coon Jr. in regards to a stop sign located at the east end of Firehouse Lane. The stop sign must be located at the end of each named road. Any tickets issued for failure to stop must be dismissed.

## **WATER**

Trustee Gilfeather read the water report for the month of March 2008: 2 bacteria samples were taken and sent to lab, changed meter and shut off at 7383 South Broadway, replace fire hydrant at 7383 South Broadway, installed outside readout at Red Hook commons on Route 199, Two new services were installed on Elizabeth Street ( Rider ), located water line at Stewarts as requested, shut off water at Luthern Church tenant house as requested, met with Knollwood reps on water main installation, average daily water usage is 268,581.

## **RESOURCE RECOVERY**

Trustee Blundell read the resource recovery report for the month of March 2008: comingle 5.07 T @ \$ 137.34, cardboard 6.74 T @ \$ 71.00, garbage 23.05 T @ \$ 2049.21. Trustee Blundell has applied for a \$ 5000.00 recycle grant with the Village of Tivoli, Marcus Molinaro has stated that it looks good that we will receive this grant. Also, both Villages will offer a recycling bag with a recycle logo on it.

## **CELEBRATIONS**

Trustee Blundell stated that the celebration committee has applied for a grant to the Ginsberg Foundation for \$ 25,000.00 to help run community days. The spring egg roll was very successful. April 26<sup>th</sup> the Village Green will plant trees and the Library will use the Village Hall for book signings. Also, Trustee Blundell expressed that on Apple Blossom Day it had been rumored to have a beer tent. Trustee Blundell is not in favor of this beer tent. Red Hook Celebrations promote family events.

## **PLANNING AND ZONING**

Trustee Trapp read the planning and zoning report for the month of March 2008: 11 building permits, 2 certificates of occupancy, 3 municipal searches, 4 orders to remedy, 12 inspections. \$ 2430.50 was collected in fees. \$ 1000.00 of which was two water hook ups. The "Safe Routes to School" grant has been completed through a collaboration with Ann Gabler, Brent Kovalchik and Jay Trapp. Trustee Trapp has begun an inquiry into the actual legal lighting levels required for Village streets and what implications there are to changes to the quantity and location of said units. There have been several informal complaints concerning "junk cars" around the Village Trustee Trapp spoke to Sam Harkins on this matter and we have agreed that action can be when a formal complaint has been delivered to the Village. Thank you to Trustee Blundell for handling the Hugs From Home delivery to the Rhinebeck UPS store last month. Received call from a resident in Red Hook Estates concerned about the height of the landscape that was installed in

the southern side of the senior's site. Trustee Trapp will respond to the resident after reviewing the plans, the minutes and after a short discussion with the Village Attorney. Trustee Trapp has spoken to Mayor Cohen concerning a follow up meeting with Jim Brudvig of Bard College about their involvement with the proposed Red Hook Village Green. In reviewing the adoption of NYS Subdivision Regulations by the Red Hook Village Board in 2005 a questions arose as to whether the Village Planning Board was granted the authority to hear subdivision applications. Trustee Trapp has reviewed the proposed resolution and it was crafted to give the Planning Board the authority. There has been no signed copy submitted. Sam Harkins and Trustee Trapp will meet this week to discuss the Village Planning, Zoning and Building Department and the upcoming budget.

Key Bank vacant lot is for sale. Extramart is interested in this property. Mayor Cohen, Trustee Trapp and Trustee Kovalchik met with Ned Sullivan from the Hudson River Valley Greenway. The Village received a \$ 7,500.00 grant to help purchase this land from Key Bank. Bard College has an interest in joining with the Village to purchase this property to be used for the Bard shuttle bus. "Forever Green".

Trustee Trapp announced that ISO (Insurances Services Office Inc.) has rated the Village CEO/ZEO with an above average rating. This was based on national scores and Sam Harkins should be commended.

#### **RESOLUTION # 8-2008**

Road Acceptance – Red Hook Commons – Laura's Lane & Morgan's Way – Trustee Kovalchik made a motion to accept Laura Lane and Morgan Way as Village streets and are to be added to the Village road inventory. Trustee Gilfeather seconded. All were in favor.

#### **RESOLUTION # 7-2008**

TKB LLC (Anderson Commons) Lead Agency Resolution

Consent for the Village of Red Hook to form a transportation corporation know as the Anderson Commons Sewage Works Corp & the Planning Board to act as lead agency with respect to the subdivision and site plan review. A copy of this resolution in its entirety is on file. Trustee Kovalchik is concerned that the Village does not ever assume any financial responsibility for this septic system if it fails. This is a very large septic system broken into three sections. Trustee Gilfeather made a motion to accept this resolution with the following stipulation: The final septic system must be satisfied by Dutchess County Department of Health & Dutchess County Waste Water. Trustee Kovalchik seconded. All were in favor.

## **SEXUAL HARASSMENT**

Mayor Cohen submitted to the board a sample sexual harassment policy from NYMIR. Mayor Cohen is asking the board to review for further discussion.

Mayor Cohen would like to thank Scott McCarthy for hooking up the electric at the Red Hook Library for a pump in the pond behind the Library.

## **PUBLIC COMMENT**

Mayor Cohen opened the meeting to the public to discuss the water problem around the pond on Rt. 9 and Fisk Street. Since the beginning of spring the water table has become very high causing surrounding homes basement to take on water. Mayor Cohen asked all residents to remain orderly.

Village Attorney Jeffrey Martin stated that the pond is owned by several homeowners that surround the pond. The Village does not own the pond or have any easement to the pond. Therefore the Village has no obligation to rectifying the high water table. Homes as far as 150' away are having water in the basements. Harold Fell questioned why the drains are closed. Mayor Cohen stated that over time they have collapsed. 14 Fisk Street asked if the Village controls who drains into the pond? Linda Bard of 12 Fisk Street stated that the Village has an obligation to drain the pond. Also, Fire House Plaza overflow of water drains into the pond. The Village allowed this in 1986 when this plaza was built. There is a 12" pipe draining into the pond from this plaza. Pat Schultz of 19 Fisk Street stated that Fish Street is collapsing and she has lost her furnace and hot water heater due to water damages that was caused by the rising pond. The Red Hook Inn owns the majority of the property around the pond. Mayor Cohen will have the planning office look for an easement or site plans for Fire House Plaza. Lolly Grecco feels that she should be able to turn to her local government for help, the pond is unhealthy and are there any grants available to help with the clean up. Mr. and Mrs. Melley of Benner road also have a road runoff problem. Brent and Dan have looked at this site and when warmer weather comes around they will build up the curb to defer water runoff. Mayor Cohen will continue to drain the problem with a pump day and night. When merchants complain about water in the street he will turn the pump off during the day. Trustee Gilfeather would like to refer this problem to Dutchess County Waste Water and Dutchess County Department of Health and report back in a few months.

Trustee Gilfeather made a motion to pay bills after audit. Trustee Kovalchik seconded. All were in favor.

Mayor Cohen read the appointment list for the year 2008-2009:

**2008-2009  
April 1, 2008  
APPOINTMENT LIST**

VILLAGE MAYOR  
CLERK/TREASURER  
DEPUTY CLERK  
FULL-TIME SECRETARY  
PART-TIME SECRETARY  
DEPUTY MAYOR  
VILLAGE ATTORNEY

DAVID COHEN  
CYNTHIA COLE  
MARY KELLY  
LARA HART  
ARLEEN HARKINS  
JACK GILFEATHER  
JEFFREY MARTIN

FULL TIME POLICE OFFICER  
FULL-TIME POLICE OFFICER  
PART TIME POLICE OFFICER  
PART-TIME POLICE OFFICER  
PART-TIME POLICE OFFICER  
**PART TIME POLICE OFFICER**  
**PART TIME POLICE OFFICER**  
(\* Need to be Qualified)

JARED GRIFFIN  
PATRICK HILDENBRAND  
STEPHEN COLE  
REGINALD MOORE, JR.  
MICHAEL BROWN  
JAMES RAPOLI  
ROBERT LATIMER  
HAROLD FOLMSBEE  
MICHAEL PLASS  
DANIELLE GRAY  
JOHN PALMUCCI  
**DONALD LOWN \***  
**REXFORD MAINE \***

POLICE CHAPLAN

REV. H. THERIAULT

HIGHWAY FOREMAN  
HIGHWAY FULL TIME  
HIGHWAY PART-TIME  
HIGHWAY PART-TIME

DAN STREIB  
JAKE SMITH  
CHARLIE COON  
MIKE SCISM

REGISTRAR OF VITAL STATISTICS  
DEPUTY REGISTRAR

CYNTHIA COLE  
MARY KELLY

OFFICIAL PAPER  
OFFICIAL PAPER

KINGSTON FREEMAN  
POUGHKEEPSIE JOURNAL

WATER DEPARTMENT

ARVINE COON

ELECTION INSPECTOR  
ELECTION INSPECTOR  
ELECTION CUSTODIANS  
ELECTION CUSTODIANS

MARY KELLY  
ARLEEN HARKINS  
RONNIE RHYNDERS  
ROGER MCCAULEY

HISTORIAN

RICHARD COON

PART-TIME VILLAGE JUSTICE  
COURT CLERK  
CEO-ZEO  
DEPUTY CEO-ZEO  
PLANNING & ZONING  
SECRETARY

HON. JONAH TRIEBWASSER  
KATHY FELL  
SAM HARKINS  
STEPHEN COLE

SUE NANDOR

PARK CUSTODIAN

HAROLD FELL

VILLAGE ENGINEER  
VILLAGE ENGINEER

MARK DAY  
MORRIS ASSOCIATES

ZONING  
ZONING  
ZONING  
ZONING  
ZONING

ROGER HUSTED  
GEORGE BEEKMAN  
PAUL DUNTZ  
CLIFF GUBLER  
VICTOR BEHORIAM (Chairman)

PLANNING  
PLANNING  
PLANNING  
PLANNING  
PLANNING

PAUL FREDRICKS  
DAN WHEELER (Chairman)  
EVELYN KRUEGER  
EVERETT PEARSALL  
GERALD JAMEISON

VILLAGE GREEN  
VILLAGE GREEN

BRENDA CAGLE  
DAVID SEYMOUR

MAYOR DAVID COHEN  
TRUSTEE JAY TRAPP  
TRUSTEE JACK GILFEATHER

POLICE  
PLANNING & ZONING  
WATER

TRUSTEE BRENT KOVALCHIK

TRUSTEE ED BLUNDELL

DAVID SEYMOUR

DAVID SEYMOUR

HIGHWAY-VILLAGE GREEN,  
ITF & GRANTS  
RESOURCE RECOVERY,  
CELEBRATION & INSURANCE  
ITF  
CENTRAL HUDSON

Trustee Gilfeather made a motion to adjourn 9:10 pm. Trustee Trapp seconded. All were in favor.

Submitted by,

Cynthia Cole  
Clerk/Treasurer